



**CITY COMMISSION MEETING
AGENDA FOR FEBRUARY 8, 2022
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

NEW EMPLOYEE INTRODUCTION Hope Reasons, Grants Administrator

PRESENTATION Robert Cherry Civic Center Update - Amie Clark & Jeff Canter

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
	A.	Approve Minutes for January 25, 2022
	B.	Receive & File Documents
	C.	Reappointment of Paul King and Jimmy Evans to the Building, Electrical and Fire Code Appeals Board
	D.	Personnel Actions
	E.	Approve an update to the 2021-2022 Position and Pay Schedule - S SUAZO
	F.	Approve an update to the 2021-2022 Job Grade Schedule - S SUAZO
	G.	Accept Donation of Property Located at 1938 Center Street - G CHERRY
	H.	Approve a Lease Extension Agreement with the W.C. Young Community Center to extend until June 30, 2023 - D JORDAN

	II.	<u>RESOLUTION(S)</u>	
		A.	Approve a Resolution Relating to the Issuance by KEDFA of Revenue Bonds to Refinance Hospital Facilities for Baptist Healthcare System - MARK FRANKLIN
	III.	<u>ORDINANCE(S) - ADOPTION</u>	
		A. Approve the closing of 284.77' of Polk Street, and 620.95' of Otis Dinning Drive - R MURPHY	
	IV.	<u>ORDINANCE(S) - INTRODUCTION</u>	
		A.	Approve Paducah Water Surplus Property Sale for 6071 Clinton Road- J PETERSEN
		B.	Approve Paducah Water Surplus Property Sale for 158 Lovelaceville Florence Station Road - J PETERSEN
		C.	Amend Code of Ordinances Section 2-211 regarding City Departments - D JORDAN
	V.	<u>DISCUSSION</u>	
		A.	Clerk's Office & Customer Experience Departmental Update - L PARISH
	VI.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
		C.	Comments from the Audience
	VII.	<u>EXECUTIVE SESSION</u>	

January 25, 2022

At a Regular Meeting of the Paducah Board of Commissioners held on Tuesday, January 25, 2022, at 5:00 p.m., in the Commission Chambers of City Hall located at 300 South 5th Street, Mayor George Bray presided. Upon call of the roll by the City Clerk, the following answered to their names: Commissioners Gault, Guess, Henderson, Wilson, Mayor Bray (5).

INVOCATION

Commissioner Gault led the invocation.

PLEDGE OF ALLEGIANCE

St. Mary Elementary School 2nd grader, Annabelle Lea, led the pledge.

ADDITIONS/DELETIONS

Employee Introductions are deleted for tonight's meeting.

PROCLAMATION

Mayor Bray presented a proclamation proclaiming "Catholic Schools Week" to Ashley Wright, Director of Advancement for the St. Mary School System.

MAYOR'S REMARKS

Communications Manager, Pam Spencer, offered the following Summary of Mayor George Bray's Opening Remarks:

- "Mayor Bray said the community is looking forward to the AQS Quilt Show which is scheduled for April 27-30. Today, representatives from AQS, the Convention Center, and the City met to discuss the inflation of the dome pavilion. The City has agreed to pay a portion of the cost required for the dome's installation and deflation. This extra convention space is used by AQS for various show vendors. For more information, visit [Paducah's Quilt Show](#).
- Mayor Bray thanked McNabb Elementary for the invitation to speak yesterday to the entire student body about the benefits of being a good listener."

CONSENT AGENDA

Mayor Bray asked if the Board wanted any items on the Consent Agenda removed for separate consideration. Mayor Bray asked the City Clerk to read the items on the Consent Agenda.

I(A)	Approve Minutes for the January 11, 2022 Paducah Board of Commissioners Meeting
I(B)	Reappointment of Mark Workman to the Electric Plant Board. This term shall expire February 6, 2026
I(C)	Personnel Actions
I(D)	A MUNICIPAL ORDER ACCEPTING THE DONATION OF REAL PROPERTY LOCATED 1219, 1223, 1225 AND 1227 TENNESSEE STREET AND 726 S. 13TH STREET FROM TENT CITY MISSIONS AND BURNETT RENTAL PROPERTIES TO THE CITY OF PADUCAH, AND AUTHORIZING THE MAYOR TO EXECUTE THE DEED CONSIDERATION CERTIFICATE (MO #2537; BK 12)

January 25, 2022

I(E)	A MUNICIPAL ORDER APPROVING A FLEET MAINTENANCE, MOTORIZED EQUIPMENT AND EMERGENCY APPARATUS SERVICE AGREEMENT WITH PAXTON PARK TO PROVIDE FLEET MAINTENANCE SERVICES AT HOURLY RATES AND AUTHORIZING THE EXECUTION OF ALL DOCUMENTS RELATED TO SAME (MO #2538; BK 12)
I(F)	A MUNICIPAL ORDER APPROVING A FLEET MAINTENANCE, MOTORIZED EQUIPMENT AND EMERGENCY APPARATUS SERVICE AGREEMENT WITH REIDLAND FARLEY FIRE PROTECTION DISTRICT TO PROVIDE FLEET MAINTENANCE SERVICES AT HOURLY RATES AND AUTHORIZING THE EXECUTION OF ALL DOCUMENTS RELATED TO SAME (MO #2539; BK 12)
I(G)	A MUNICIPAL ORDER AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF A FY2023 HIGHWAY SAFETY GRANT IN THE AMOUNT OF \$32,503 THROUGH THE KENTUCKY TRANSPORTATION CABINET FOR OVERTIME PAY FOR OFFICERS AND THE PURCHASE OF FOUR (4) PYTHON III RADAR UNITS, AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATED TO SAME (MO #2540; BK 12)

Commissioner Gault offered Motion, seconded by Commissioner Guess that the items on the consent agenda be adopted as presented.

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, Wilson and Mayor Bray (5).

ORDINANCE INTRODUCTION

APPROVE CLOSING OF 284.77' OF POLK STREET AND 620.95' OF OTIS DINNING DRIVE

Commissioner Guess offered Motion, seconded by Commissioner Gault, that the Board of Commissioners introduce an Ordinance entitled, AN ORDINANCE PROVIDING FOR THE CLOSING OF 284.77' OF POLK STREET AND 620.95' OF OTIS DINNING DRIVE; AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATING TO SAME This Ordinance is summarized as follows: That the City of Paducah does hereby authorize the closing of 284.77' of Polk Street and 620.95' of Otis Dinning Drive, and authorizes, empowers and directs the Mayor to execute a quitclaim deed from the City of Paducah to the property owner in or abutting the public way to be closed.

DISCUSSION

Communications Manager, Pam Spencer, offered the following Summary of the Commissioner Priorities Discussion:

Commission Priorities 2021 Annual Report Presentation

“Assistant City Manager Michelle Smolen provided an overview of the City Commission Priorities 2021 Annual Report. In February 2021, the Board selected 12 priorities to improve and enhance Paducah. The report summarizing the 2021 accomplishments is posted online along with detailed webpages for each priority. On February 4 and 5, the Paducah Board of Commissioners will meet to discuss and select the priorities for 2022.

January 25, 2022

Regarding the 2021 priorities, a few of the accomplishments are listed below:

- The 911 Communication Oversight Committee began meeting this month with the goal of recommending system upgrades, funding options, and a governing structure. The City and County have a Memorandum of Understanding agreeing to be equal partners in capital expenditures.
- The City and County commit to be equal partners in financing the design, development, construction, operation, and maintenance costs for the outdoor sports facilities currently being designed for the former Bluegrass Downs site and Stuart Nelson Park.
- The City transferred four surplus property parcels to be used for new housing.
- The Board approved an annexation incentive policy to encourage City growth.
- The City is working with Peck, Flannery, Gream, Warren on a schematic redesign of the Robert Cherry Civic Center to include banquet and catering space and offices for Parks & Recreation Department staff.
- Downtown Paducah saw a net of 12 new businesses during 2021 along with the implementation of the Entertainment Destination Center.
- Communications have been enhanced using an email marketing platform.
- In reviewing needs and improvements to the City's facilities, the City Manager's Office and Public Works are prioritizing a list of more than 250 improvement items.
- The Remote Workers Incentive Program was developed and launched in August 2021.
- The City has designated \$4 million of the American Rescue Plan Act funding for stormwater projects including the Buckner Lane Bridge Project and the South 24th/South 25th Road Improvement Projects.
- City employees are scheduled to complete diversity and inclusion training in March.
- The focus on the Southside region of neighborhoods included the Southside Rise & Shine beautification events and celebrations. The Southside Steering Committee is being identified with its first meeting expected in February."

COMMENTS

CITY MANAGER

- Recognized the good work of Team Paducah.
- Tax dollars are public money that has been entrusted to us and we are aware of that when we discuss our Commission Priorities.

EXECUTIVE SESSION

Commissioner Guess offered motion, seconded by Commissioner Wilson, that the Board of Commissioners go into closed session for discussion of matters pertaining to the following topics:

- Issues which might lead to the appointment, dismissal or disciplining of an employee, as permitted by KRS 61.810(1)(f).

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, Wilson and Mayor Bray
(5)

RECONVENE IN OPEN SESSION

January 25, 2022

Commissioner Wilson offered motion, seconded by Commissioner Gault, that the Paducah Board of Commissioners reconvene in open session.

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, Wilson and Mayor Bray (5)

ADJOURN

Commissioner Gault offered motion, seconded by Commissioner Guess, to adjourn the meeting of the Paducah Board of Commissioners.

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, Wilson and Mayor Bray (5)

TIME ADJOURNED: Approximately 6:23 pm.

ADOPTED: February 8, 2022

George P. Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

February 8, 2022

RECEIVE AND FILE DOCUMENTS:

Minute File:

1. Notice of Special Called Meeting of the 911 Communication Services Oversight Committee – January 10, 2022

Deed File:

1. Deed of Conveyance – Sheri J. Johnson to City of Paducah – 2009 Guthrie Avenue – MO #2535
2. Quitclaim Deed – City of Paducah – Calvary Apostolic Tabernacle of Paducah – ORD 2021-11-8712
3. Sanitary Sewer Easement – City of Paducah and Paducah McCracken County Joint Sewer Agency – South Third Street – ORD 2021-11-8716

Contract File:

1. Fleet Maintenance Agreement with Paxton Park – MO #2538
2. Fleet Maintenance Agreement with Reidland-Farley Fire Protection District – MO #2539
3. Lease dated June 8, 2016 between Jim Smith Contracting Company and City of Paducah – Farmers Market (concludes April 30, 2026)

Financials File:

1. Paducah Water – month ending November 30, 2021
2. Paducah Water – month ending December 31, 2021
3. Transit Authority of Paducah – Financial Statement with Audit – Year Ended June 30, 2021

CITY OF PADUCAH
February 8, 2022

Upon the recommendation of the City Manager's Office, the Board of Commissioners of the City of Paducah order that the personnel changes on the attached list be approved.

Michelle Smolen

City Manager's Office Signature

2/2/2022

Date

**CITY OF PADUCAH
PERSONNEL ACTIONS
February 8, 2022**

<u>NEW HIRES - FULL-TIME (F/T)</u>						
<u>PARKS & RECREATION</u>	<u>POSITION</u>	<u>RATE OF PAY</u>	<u>NCS/CS</u>	<u>FLSA</u>	<u>EFFECTIVE DATE</u>	
Hardie, Nathan	Recreation Specialist	\$19.59/hr	NCS	Ex	February 10, 2022	
Herndon, Emelyn	Senior Recreation Specialist	\$20.98/hr	NCS	Ex	February 10, 2022	
<u>PAYROLL ADJUSTMENTS/TRANSFERS/PROMOTIONS/TEMPORARY ASSIGNMENTS</u>						
<u>FINANCE</u>	<u>PREVIOUS POSITION AND BASE RATE OF PAY</u>	<u>CURRENT POSITION AND BASE RATE OF PAY</u>	<u>NCS/CS</u>	<u>FLSA</u>	<u>EFFECTIVE DATE</u>	
Stanfield, Angie	Revenue Technician \$17.49/hr	Revenue Technician \$17.93/hr	NCS	Non-Ex	February 10, 2022	
<u>FIRE - SUPRESSION</u>						
Burton, Jody	Assistant Chief \$29.43/hr	Assistant Chief \$30.31/hr	NCS	Ex	February 10, 2022	
Hansen, Wayne	Lieutenant \$18.29/hr	Captain \$20.62/hr	NCS	Non-Ex	February 10, 2022	
Meiser, Matthew	Lieutenant \$18.29/hr	Captain \$20.12/hr	NCS	Non-Ex	February 10, 2022	
Noland, Nicholas	Lieutenant \$18.75/hr	Captain \$20.62/hr	NCS	Non-Ex	February 10, 2022	
Potter, John	Captain \$22.92/hr	Assistant Chief \$28.03/hr	NCS	Ex	February 10, 2022	
<u>PARKS & RECREATION</u>						
Weems, James	Recreation Specialist \$18.29/hr	Recreation Specialist \$20.12/hr	NCS	Ex	February 10, 2022	
<u>POLICE</u>						
Farrell, Mary	Records Clerk \$17.44/hr	Senior Administrative Assistant \$20.18/hr	NCS	Non-Ex	January 27, 2022	
<u>PUBLIC WORKS</u>						
Stubblefield, Troy	ROW Maintenance \$18.72/hr	ROW Maintenance \$19.76/hr	NCS	Non-Ex	October 14, 2021	
<u>TERMINATIONS - FULL-TIME (F/T)</u>						
<u>E-911</u>	<u>POSITION</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>			
Burrow, Ashley	Telecommunicator	Resignation	February 2, 2022			

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Approve an update to the 2021-2022 Position and Pay Schedule - **S SUAZO**

Category: Municipal Order

Staff Work By: Stefanie Suazo

Presentation By: Stefanie Suazo

Background Information: The Position and Pay Schedule have been updated to accommodate changes in staffing needs for departments. There are some positions transferred from one grade to another, removed and replaced within a department or across departments, to prepare for the fiscal year 2023 budget process. It also includes any positions that have been filled, become vacant, and any salary changes since the previous approval in December of 2021.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve the updated Position and Pay Schedule with recommended changes to prepare for the FY2023 Budget Process.

Attachments:

1. Position and Pay Schedule FY2021-2022 2-8-22
2. Position and Pay Schedule -Feb 8 2022

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER AMENDING THE FY2021-2022 POSITION AND
PAY SCHEDULE FOR THE FULL-TIME EMPLOYEES OF THE CITY OF PADUCAH,
KENTUCKY

WHEREAS, the City of Paducah adopted the FY2021-2022 Position and Pay
Schedule by Municipal Order No. 2465 on June 22, 2021; and

WHEREAS, the City of Paducah amended the FY2021-2022 Position and Pay
Schedule by Municipal Order No. 2526 on December 14, 2021; and

WHEREAS, it is necessary to amend the schedule to reflect the correct titles and
current number of vacant and filled positions and to prepare for the FY2023 budget process; and

WHEREAS, in order to implement the changes, it is necessary to amend the
FY2021-2022 Position and Pay Schedule.

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah hereby approves an amendment to the
FY2021-2022 Position and Pay Schedule for the employees of the City of Paducah as attached
hereto.

SECTION 2. This Order will be in full force and effect from and after the date of
its adoption.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, _____
Recorded by Lindsay Parish, City Clerk, _____
mo/Position and Pay Schedule FY2021-2022 2-8-22

Section A.				PREV.	
ADMINISTRATION				FY 22	
AUTHORIZED POSITIONS				FY 22	
				HOURLY	HOURLY
				WAGE	WAGE
				ADJ.	ADJ.
				HOURS	EXEMPT
				WORK	NON-EXEMPT
				PAY	GRADE
POSITIONS	BUDGET	FILLED	VACANT		
	TOTAL	NON-CS	RCSS/CS	RATE	RATE
City Manager	1	1		73.32	73.32
Assistant City Manager	1	1		51.50	51.50
Assistant to the City Manager					
Grants Administrator	1	1	4	24.04	0.00
Enterprise Resource Planning Manager	1	1		36.06	35.18
Business Analyst	1	1		27.07	27.07
Senior Administrative Assistant	1	1		25.00	25.00
Communications Manager	1	1		39.62	39.62
Total Budgeted/Filled for Department				7	7
				0	0

Note: Moved Grants Administrator position from Finance to Administration

Section B.				PREV	
CITY CLERK / CUSTOMER EXPERIENCE DEPT.				FY 22	
AUTHORIZED POSITIONS				FY 22	
				HOURLY	HOURLY
				WAGE	WAGE
				ADJ.	ADJ.
				HOURS	EXEMPT
				WORK	NON-EXEMPT
				PAY	GRADE
POSITIONS	BUDGET	FILLED	VACANT		
	TOTAL	NON-CS	RCSS/CS	RATE	RATE
City Clerk / Customer Experience Director	1	1		41.80	41.80
Assistant City Clerk	1	1		25.98	25.98
Senior Customer Experience Representative	1	1		22.35	21.80
Customer Experience Representatives	21	1	4	20.84	20.84
Total Budgeted/Filled for Department				54	4
				0	4

Note: Moved Customer Experience Representative position from CX/Clerk to IT

Section C.				PREV	
FINANCE DEPARTMENT				FY 22	
AUTHORIZED POSITIONS				FY 22	
				HOURLY	HOURLY
				WAGE	WAGE
				ADJ.	ADJ.
				HOURS	EXEMPT
				WORK	NON-EXEMPT
				PAY	GRADE
POSITIONS	BUDGET	FILLED	VACANT		
	TOTAL	NON-CS	RCSS/CS	RATE	RATE
Administration					
Director of Finance	1	1		74.61	74.61
Senior Administrative Assistant	1	1	4	19.46	0.00
Accounting/Payroll					
Controller	1	1		47.76	47.76
Senior Accountant	1	1		29.36	29.36
Accountant	2	1		22.73	22.73
		1		22.70	22.70
Revenue					
Revenue Manager	1	1		40.11	40.11
Account Clerk					
Revenue Tech.	3	1		18.84	18.84
		1		18.84	18.84
		1		17.49	17.49
Revenue Auditor	1	1		25.98	25.98
Total Budgeted/Filled for Department				11	11
				0	

Note: The Revenue Tech III was removed and a Revenue Tech added.

* Position Red Light 2021

Note: RCSS - Individuals Retain Civil Service Status

Section D.				PREV	
INFORMATION TECHNOLOGY DEPARTMENT				FY 22	
AUTHORIZED POSITIONS				FY 22	

POSITIONS	BUDGET TOTAL	FILLED		VACANT	HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	HOURS WORK	EXEMPT NONEXEMPT	PAY GRADE
		NON-CS	RCSS/CS		RATE	RATE			
<u>Chief Technology Director</u>	<u>1</u>			<u>1</u>			<u>40</u>	<u>E</u>	<u>16</u>
Director Information Technology	4	4			43.73	43.73	40	E	15
Network Administrator	2	1			37.55	37.55	40	E	11
		1			24.09	24.09			
Help Desk Technician	1	1			22.91	22.91	40	NE	8
<u>GIS Manager</u>	<u>1</u>			<u>1</u>	43.73	0.00	40	E	<u>14</u>
GIS Specialist	1			1	0.00	0.00	40	E	11
Total Budgeted/Filled for Department	6	4	0	1					

Section E.

PLANNING DEPARTMENT		AUTHORIZED POSITIONS			FY 22	PREV FY 22			
POSITIONS	BUDGET TOTAL	FILLED		VACANT	HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	HOURS WORK	EXEMPT NONEXEMPT	PAY GRADE
		NON-CS	RCSS/CS		RATE	RATE			
Director of Planning	1	1			<u>44.20</u>	43.12	40	E	16
Principal Planner	1	1			35.97	35.97	40	E	12
Senior Administrative Assistant	1	1			25.08	25.08	40	NE	9
Business Development Specialist	1	<u>1</u>		4	<u>25.26</u>	0.00	40	E	11
Administrative Assistant							40	NE	7
Senior Planner	1	1			<u>28.54</u>	27.71	40	E	11
Planner	<u>2</u> <u>1</u>	4		1*	0.00	0.00	40	E	10
<u>Downtown Development Specialist</u>	<u>1</u>			<u>1</u>			40	E	10
Total Budgeted/Filled for Department	7	5	0	2					

* Position Red Light 2021

Section F.

POLICE DEPARTMENT		AUTHORIZED POSITIONS			FY 22	PREV FY 22			
POSITIONS	BUDGET TOTAL	FILLED		VACANT	HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	HOURS WORK	EXEMPT NON-EXEMPT	PAY GRADE
		NON-CS	RCSS/CS		RATE	RATE			
Police Chief	1	1			56.54	56.54	40	E	17
Police Assistant Chief	2	2			<u>45.83</u>	43.64	40	E	15
Captains	6			4			40	E	14
		2			<u>41.00</u>	39.80			
		1			<u>40.81</u>	39.62			
		1			<u>39.81</u>	38.86			
		1			<u>38.86</u>	38.65			
		<u>1</u>			<u>36.70</u>	0.00			
Sergeants	9			<u>1</u>			40	NE	
5 years		2			30.39	29.65			
10 years		<u>5</u> <u>4</u>			31.91	31.13			
15 years		2			33.51	32.69			
20 years					35.18	34.32			
25+ years					36.94	36.04			
Police Officer	60 <u>63</u> ***			<u>7</u> <u>0</u>			40	NE	
Police Officer - Recruit		6			24.14	23.55			
1 year		13			24.14	23.55			
3 years		11			25.40	24.78			
5 years		11			26.67	26.02			
10 years		9			28.01	27.32			
15 years		8			29.41	28.69			

20 years		5	30.88	30.13			
25 years			32.42	31.63			
Senior Administrative Assistant	4 <u>2</u>	1	<u>28.38</u>	27.55	40	NE	9
		<u>1</u>	<u>20.18</u>	17.44			
Administrative Assistant					40	NE	7
Crime Analyst					40	E	10
Crime Analyst II	1				40	E	11
Records Division Manager	1	1	<u>22.81</u>	22.14	40	E	9
Senior Records Clerk	1	1	<u>20.76</u>	20.15	40	NE	8
Records Clerk	3 <u>2</u>	1	<u>20.49</u>	19.89	40	NE	7
		4	16.93	16.93			
		1	<u>17.28</u>	16.77			
Senior Evidence Technician	1	1	<u>19.47</u>	18.90	40	NE	8
Evidence Technician	1	1	<u>17.56</u>	17.04	40	NE	7

Total Budgeted/Filled for Department	90	88	0	2
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* Position Red Light 2021

POLICE DEPARTMENT CON'T		AUTHORIZED POSITIONS			FY 22	PREV FY 22				
		BUDGET	FILLED		VACANT	HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	HOURS	EXEMPT	PAY
POSITIONS		TOTAL	NON-CS	RCSS/CS		RATE	RATE	WORK	NON-EXEMPT	GRADE
<u>911 Communications Services</u>										
911 Communications Services Manager		1	4		<u>1</u>	41.75	40.53	40	E	13
Assistant 911 Communications Services Manager		1	<u>1</u>		<u>1*</u>	<u>32.11</u>		40	E	12
Terminal Agency Coordinator		1			1	0.00	0.00	36/48	NE	8
911 System Administrator		1	1			<u>26.25</u>	25.49	40	E	10
Shift Supervisor		4	4		<u>2 4</u>	<u>26.76</u>	<u>26.76</u>	36/48	NE	10
			4			<u>24.28</u>	<u>24.28</u>	36/48	NE	10
Telecommunicator		14						36/48	NE	8
			1			<u>25.02</u>	24.29	36/48	NE	8
			1			<u>24.53</u>	23.82	36/48	NE	8
			1			<u>23.37</u>	22.69	36/48	NE	8
			1			<u>23.31</u>	22.63	36/48	NE	8
			1			<u>22.01</u>	21.37	36/48	NE	8
			1			<u>21.24</u>	20.62	36/48	NE	8
			1			<u>20.63</u>	20.03	36/48	NE	8
			1			<u>19.45</u>	19.07	36/48	NE	8
			1			<u>18.47</u>	17.93	36/48	NE	8
			2			<u>17.93</u>				
			4			<u>17.49</u>	17.49	36/48	NE	8
Senior Administrative Assistant		1	1			<u>25.45</u>	24.11	40	NE	9

* Position Red Light 2021

Note: Police Department Secretary/Public Information Officer is provided two hours minimum call-out pay.

**Note: Police Department adjustments will be made in accordance to Union Contract once the Captain's promotional process is completed.

***Note: The Police Officer authorization number increased by 3 in order to fulfill the COPS Grant for School Resource Officers for the next 4 years. 6/22/2021

****911**

*Note: 36/48 refers to the 12 hour schedule that has people working an alternating three and four 12-hour shifts per week, or 2184 hours per year

New system administrator position added and data entry clerk moved into position.

Add Pays: 1) 1 TAC \$1/hr 2) 2 CTO's \$0.50/hr

**** A supervisor position is filled

Total Budgeted/Filled for Department	23	17	0	6
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Section G.										
FIRE DEPARTMENT		AUTHORIZED POSITIONS			FY 22	PREV FY 22				

POSITIONS	BUDGET TOTAL	FILLED		VACANT	HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	HOURS WORK	EXEMPT NONEXEMPT	PAY GRADE
		NON-CS	RCSS/CS		RATE	RATE			
<u>Administrative Division</u>									
Fire Chief	1	1			60.73	60.73	40	E	17
Deputy Fire Chief - Fire Prevention	1	1			<u>48.44</u>	46.13	40	E	15
Deputy Fire Chief - Operations	1	<u>1</u>			<u>44.50</u>	0.00	40	E	15
<u>Training Division</u>									
Battalion Chief/ Training Officer	1			1	0.00	0.00	40	E	43 <u>12</u>
<u>Fire Prevention Division</u>									
Battalion Chief/ Fire Marshal								E	
Deputy Fire Marshal	2	1			31.73	31.73		<u>NE</u>	12
		1			27.89	27.89			
Senior Administrative Assistant	1	1			23.82	23.82		NE	9
Code Enforcement Officer	3	1			24.34	24.34	40	NE	8
		1			22.87	22.87			
		1			20.87	20.87			
Permit Technician	1	1			18.98	18.98	40	NE	7
Permit Specialist							40	NE	
Chief Building Inspector	1	1			35.71	34.67	40	NE	12
Deputy Building Inspector	1	1			25.91	25.91	40	NE	10
Chief Electrical Inspector	1	1			31.15	31.15	40	NE	44 <u>12</u>
Deputy Electrical Inspector	1			1*	<u>0.00</u>	0.00	40	NE	10
<u>Suppression Division</u>									
Fire Assistant Chief	3	1		<u>1</u>	30.46	30.46	40	E	14
		<u>2</u> <u>1</u>			29.43	29.43			
Captains	15			2				NE	
<10 years					20.12	20.12			
10 years		1			20.62	20.62			
15 years		10			21.14	21.14			
20 years		2			21.67	21.67			
25 years					22.21	22.21			
Lieutenants	15			6				NE	
<10 years		4			18.29	17.85			
10 years		5			18.75	18.29			
15 years					19.22	18.75			
20 years					19.70	19.22			
25 years					20.19	19.70			
Firefighter	29			2**				NE	-E
Firefighter (Appointee)		5			13.90	13.90			
6 months					14.99	14.99			
1 year		15			15.37	15.37			
3 years		1			15.75	15.75			
5 years					16.15	16.15			
10 years					16.55	16.55			
15 years					16.96	16.96			
Firefighter (Relief Driver)								NE	
COLA + \$0.39 + \$0.10									
2 years		1			16.20	16.20			
3 years		2			16.61	16.61			
5 years		3			17.02	17.02			
10 years		8			17.45	17.45			
15 years					17.88	17.88			
Total Budgeted/Filled for Department									
	77	73	0	4					

* Position Red Light 2021

** Position Frozen 2009

Note: Executive Assistant I moved to Prevention from Administration

Note: Firefighter Relief Driver is not a new position. \$0.10 is factored in the pay rate

Note: A person may hold the position of Code Enforcement Officer I for a period not to exceed one year without becoming a certified Property Maintenance Inspector.

Note: To be considered for the position of Code Enforcement Officer II must obtain Property Maintenance Inspector I, Level I Building Inspector and successful review.

Note:* A person may hold the position of Deputy Building Inspector Level I for a period not to exceed two years without becoming certified.

Note: A person may hold the position of Deputy Electrical Inspector Level I for a period not to exceed one year without becoming certified.

Note: Building Inspector levels are equivalent to steps. These levels are dictated by state certification, and successful performance review.

Note: Deputy Fire Marshal to have State certification within one year.

Note: To be considered for Deputy Fire Marshal II must obtain NFPA Fire Inspector I, and II, and successful review.

Note: To be considered for Deputy Fire Marshal III must obtain NFPA Fire protection plan review and successful performance review.

Note: As Inspection's Civil Service positions are eliminated through attrition they will be filled as Non-Civil Service positions.

Note: RCSS - Individuals Retain Civil Service Status

Section H.					AUTHORIZED POSITIONS		FY 22	PREV FY 22			
							HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	HOURS WORK	EXEMPT NONEXEMPT	PAY GRADE
ENGINEERING POSITIONS					BUDGET TOTAL	FILLED NON-CS RCSS/CS	VACANT	RATE	RATE		
City Engineer					1	1		67.80	67.80	40	E 17
Assistant City Engineer					1	1		41.89	41.89	40	E 14
Engineer Project Manager					1	1		32.21	32.21	40	E 13
Engineering Technician					1	1		25.38	25.38	40	E 11
Engineering Tech III					1	1		37.34	37.34	40	E 13
Senior Administrative Assistant					1	1		21.88	21.88	40	NE 9
Floodwall Division											
EPW Floodwall Superintendent					1	1		33.23	33.23	40	E 13
Floodwall Operator					4					40	NE
80%								17.80	17.80		NE
85%								18.91	20.03		NE
90%								20.03	20.03		NE
95%								21.14	21.14		NE
100%						2	2	22.25	22.25		NE
Total Budgeted/Filled for Department					11	9	2				

* Position Red Light 2021

Note: positions are eliminated through attrition they will be filled as a Non-Civil Service positions.

Note: RCSS - Individuals Retain Civil Service Status

Note: As the Floodwall Operators' CS positions are eliminated through attrition they will be filled as Non-Civil Service positions.

Section I.					AUTHORIZED POSITIONS		FY 22	PREV FY 22			
							HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	HOURS WORK	EXEMPT NONEXEMPT	PAY GRADE
PUBLIC WORKS DEPT. POSITIONS					BUDGET TOTAL	FILLED NON-CS RCSS/CS	VACANT	RATE	RATE		
Public Works Director					1	1		51.67	51.67	40	E 16
Assistant Public Works Director					1	1		44.55	44.55	40	E 14
Administrative Assistant					1	<u>1</u>	4	<u>17.68</u>	0.00	40	NE 7
Street Division											
Street Superintendent					1	1		31.67	31.67	40	E 13
Street Supervisor					<u>2</u> <u>1</u>	1	4*	25.63	25.63	40	E 11
Landscape Supervisor					1	1		29.86	29.86	40	E 11
Equipment Operator					3						NE
80%								17.98	17.98		
85%								19.11	19.11		
90%								20.23	20.23		
95%								21.36	21.36		
100%						3		22.48	22.48		
Concrete Finisher					<u>2</u> <u>1</u>		2* <u>1</u> *				NE

80%				17.20	17.20			
85%				18.28	18.28			
90%				19.35	19.35			
95%				20.43	20.43			
100%				21.50	21.50			
Right-Of-Way Maintenance Person	13 <u>15</u>			4 <u>3</u>			NE	
80%				16.64	16.64			
85%				17.68	17.68			
90%		3		18.72	18.72			
95%		1		19.76	19.76			
100%		8		20.80	20.80			
Laborer	2			2			NE	
80%				15.50	15.50			
85%				16.46	16.46			
90%				17.43	17.43			
95%				18.40	18.40			
100%				19.37	19.37			
Maintenance Division								
Fleet/ Maintenance Superintendent	1			1	0.00	0.00	40	E 13
Maintenance Supervisor	1	1			28.09	28.09		E 11
Janitor / Collector	4			<u>1</u>				NE
80%					15.13	15.13		
85%		2	1		16.07	16.07		
90%					17.02	17.02		
95%					17.97	17.97		
100%		1	1		18.91	18.91		
Traffic Technician	1							NE
80%					17.33	17.33		
85%					18.41	18.41		
90%					19.49	19.49		
95%					20.58	20.58		
100%			1		21.66	21.66		
Master Electrician	1			1*	0.00	0.00		NE 10
Maintenance Technician	5			<u>2</u> + 1*				NE
80%					17.33	17.33		
85%					18.41	18.41		
90%					19.49	19.49		
95%					20.58	20.58		
100%		<u>2</u> <u>1</u>	1		21.66	21.66		
Fleet Maintenance Division								
<u>Fleet Superintendent</u>	<u>1</u>			<u>1</u>	0.00	0.00	40	<u>E</u> <u>13</u>
Fleet Supervisor	1	1			26.84	26.84	40	E 11
Senior Administrative Assistant	1	1			19.85	19.85	40	NE 7
Fleet Mechanic I								NE 8
Fleet Mechanic II	4 <u>5</u>			<u>1</u>				NE 9
		<u>1</u>			<u>19.60</u>	<u>0.00</u>		
		1			21.12	20.50		
		1			24.07	23.37		
		4			24.86	24.14		
		1			25.66	24.91		
Solid Waste Division								
Solid Waste Supervisor	2	1			<u>27.26</u>	26.47	40	E 11
		1			<u>26.45</u>	25.68		
Compost Operations Supervisor	1	1			<u>24.00</u>	0.00	40	E 10
Administrative Assistant	1	1			<u>19.16</u>	18.12	40	NE 7
Laborer	3 <u>1</u>			1*				NE
80%					15.50	15.50		
85%					16.46	16.46		
90%					17.43	17.43		

95%				18.40	18.40	
100%		1	4	19.37	19.37	
Truck Driver	45	17				NE
80%				17.00	17.00	
85%				18.06	18.06	
90%				19.13	19.13	
95%		1		20.19	20.19	
100%		12	1	21.25	21.25	
13						
Right-Of-Way Maintenance Person	0					NE
80%				16.64	16.64	
85%				17.68	17.68	
90%				18.72	18.72	
95%				19.76	19.76	
100%				20.80	20.80	
Compost Equipment Operator	2					NE
80%				17.98	17.98	
85%				19.11	19.11	
90%				20.23	20.23	
95%				21.36	21.36	
100%		2		22.48	22.48	

Total Budgeted/Filled for Department	70	53	3	14
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* Position Red Light 2021

Note: positions are eliminated through attrition they will be filled as a Non-Civil Service positions.

Note: RCSS - Individuals Retain Civil Service Status

Note: As the Floodwall Operators' CS positions are eliminated through attrition they will be filled as Non-Civil Service positions.

Note: AFSCME employees in the classificaton above shall be eligible to receive "Shift Differential" of \$0.35/Hr.

Note: AFSCME employees in the above classification shall be eligible to receive \$0.50/Hr as a "Work Leader".

Section J.				PREV					
PARKS & RECREATION DEPARTMENT			AUTHORIZED POSITIONS		FY 22	FY 22	HOURS	EXEMPT	PAY
POSITION	BUDGET TOTAL	FILLED		VACANT	HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	WORK	NON-EXEMPT	GRADE
		NON-CS	RCSS/CS		RATE	RATE			
Director of Parks & Recreation	1	1			44.99	44.11	40	E	16
Assistant Director of Parks	1	1			37.50	37.50	40	E	14
Assistant Director of Recreation	1	1			37.50	37.50			
Recreation Superintendent	1	1			30.75	30.75	40	E	13
Cemetery Sexton	4	4			20.50	20.00	40	E	9
Special Events Superintendent	4			4	0.00	0.00	40	E	12
Senior Recreation Specialist	1	1					40	E	10
Recreation Specialist	3	1		1*	20.12	18.29	40	E	8
		1			19.59	0.00			
Senior Administrative Assistant	2	4			23.13	23.13		NE	9
		1			21.07	21.07			
Administrative Assistant	1	1			16.89	16.89		NE	7
Maintenance Division									
Supervisor	2	2			24.71	24.11		E	10
Laborer	44	13		2				NE	
80%					15.50	14.33			
85%					16.46	15.22			
90%		1			17.43	16.12			
95%					18.40	17.02			
100%		8	2		19.37	17.91			
Right-Of-Way Maintenance Person	1							NE	
80%					16.64	16.64			
85%					17.68	17.68			
90%					18.72	18.72			
95%					19.76	19.76			

100%

1

20.80

20.80

Total Budgeted/Filled for Department	26	20	3	3
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* Position Red Light 2021

Note: Recreation Superintendent moved to Assistant Director Position, and Parks Maintenenace Superintendent moved to Public works, and then Parks & Rec. Super created and Rec. Specialist promoted.

Note: As positions are eliminated through attrition they will be filled as Non-Civil Service positions.

Note: RCSS - Individuals Retain Civil Service Status

Note: AFSCME employees in the classificaton above shall be eligible to receive "Shift Differential" of \$0.35/Hr.

Note: AFSCME employees in the above classification shall be eligible to receive \$0.50/Hr as a "Work Leader".

Section K.				PREV				
HUMAN RESOURCES & RISK		AUTHORIZED POSITIONS			FY 22	FY 22		
					HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	HOURS WORK	PAY
POSITIONS		BUDGET TOTAL	FILLED NON-CS	RCSS/CS	RATE	RATE		NON-EXEMPT GRADE
Director of Human Resources		1	1		47.51	47.51	40	E 15
Risk Manager		1	1		32.83	32.83	40	E 13
H R Generalist		1	1		<u>22.18</u>	21.64	40	E 9
Administrative Assistant		1	1		<u>19.64</u>	19.16	40	NE 7

Total Budgeted/Filled for Department	4	4	0	0
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* Position Red Light 2021

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Approve an update to the 2021-2022 Job Grade Schedule - **S SUAZO**

Category: Municipal Order

Staff Work By: Stefanie Suazo

Presentation By: Stefanie Suazo

Background Information: The Job Grade Schedule is being updated to include the following changes:

- Creation of the Chief Technology Director position at grade 16, and removing the Director of Information Technology position at grade 15.
- Adding the GIS Manager position to grade 14.
- The Fleet / Maintenance Superintendent position will be listed as two separate positions; Fleet Superintendent and Maintenance Superintendent.
- Removing the Special Events Superintendent position and creating a Senior Recreation Specialist position at grade 10.
- Creating a Downtown Development Specialist position at grade 10.
- Removing the Cemetery Sexton position.
- Moving the Recreation Specialist position to grade 9.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve the updated Job Grade Schedule with recommended position changes.

Attachments:

1. pay grade schedule FY2021-2022 2-8-2022
2. Job Grade Schedule - Feb 8 2022

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER ADOPTING AN AMENDMENT TO THE FY2021-2022 PAY GRADE SCHEDULE FOR THE EMPLOYEES OF THE CITY OF PADUCAH, KENTUCKY

WHEREAS, the City of Paducah adopted the FY2021-2022 Pay Grade Schedule by Municipal Order No. 2466 on June 22, 2021; and

WHEREAS, the City of Paducah amended the FY2021-2022 Pay Grade Schedule by Municipal Order No. 2527 on December 14, 2021; and

WHEREAS, the City desires to amend the Pay Grade Schedule in order to reflect the correct titles and current number of vacant and filled positions and to prepare for the FY2023 budget process; and

WHEREAS, in order to implement the changes, it is necessary to amend the FY2021-2022 Pay Grade Schedule.

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The City of Paducah hereby adopts and approves the amendment to the FY2021-2022 Pay Grade Schedule as attached hereto.

SECTION 2. This Order will be in full force and effect from and after the date of its adoption.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, _____
Recorded by Lindsay Parish, City Clerk, _____
\\mo\pay grade schedule FY2021-2022 2-8-2022

City of Paducah, KY
 Job Grade Schedule
 Effective February 8, 2022

Grade	Proposed Job Title	Minimum	Midpoint	Maximum
18				
	City Manager	114,681	149,085	183,489
17				
	Assistant City Manager	97,441	124,237	151,034
	City Engineer	97,441	124,237	151,034
	Director of Finance	97,441	124,237	151,034
	Fire Chief	97,441	124,237	151,034
	Police Chief	97,441	124,237	151,034
16				
	Chief Technology Director	82,928	105,734	128,539
	Director of Parks & Recreation	82,928	105,734	128,539
	Director of Planning	82,928	105,734	128,539
	Director of Public Works	82,928	105,734	128,539
15				
	City Clerk/Director of Customer Experience	76,895	98,041	119,187
	Controller	76,895	98,041	119,187
	Deputy Fire Chief - Operations	76,895	98,041	119,187
	Deputy Fire Chief - Prevention	76,895	98,041	119,187
	Director of Human Resources	76,895	98,041	119,187
	Director of Information Technology	76,895	98,041	119,187
	Police Assistant Chief	76,895	98,041	119,187
14				
	Assistant City Engineer	70,861	90,348	109,834
	Assistant Director of Parks	70,861	90,348	109,834
	Assistant Director of Public Works	70,861	90,348	109,834
	Assistant Director of Recreation	70,861	90,348	109,834
	Fire Assistant Chief	70,861	90,348	109,834
	GIS Manager	70,861	90,348	109,834
	Police Captain	70,861	90,348	109,834
	Revenue Manager	70,861	90,348	109,834
13				
	Communications Manager	63,963	79,954	95,944
	E-911 Communication Services Manager	63,963	79,954	95,944
	Engineer Project Manager	63,963	79,954	95,944
	Engineer Technician III	63,963	79,954	95,944
	Enterprise Resource Planning Manager	63,963	79,954	95,944
	Fleet Superintendent	63,963	79,954	95,944
	Fleet/Maintenance Superintendent	63,963	79,954	95,944
	Floodwall Superintendent	63,963	79,954	95,944
	Maintenance Superintendent	63,963	79,954	95,944
	Recreation Superintendent	63,963	79,954	95,944
	Risk/Safety Manager	63,963	79,954	95,944
	Streets Superintendent	63,963	79,954	95,944
12				
	Assistant E-911 Communication Services Manager	56,604	70,755	84,907
	Battalion Chief/Fire Training Officer	56,604	70,755	84,907
	Chief Building Inspector	56,604	70,755	84,907
	Chief Electrical Inspector	56,604	70,755	84,907
	Deputy Fire Marshal	56,604	70,755	84,907
	Principal Planner	56,604	70,755	84,907
	Senior Accountant	56,604	70,755	84,907
	Special Events Superintendent	56,604	70,755	84,907
11				

Grade	Proposed Job Title	Minimum	Midpoint	Maximum
	Business Development Specialist	50,092	62,615	75,139
	Business Analyst	50,092	62,615	75,139
	Crime Analyst II	50,092	62,615	75,139
	Engineer Technician	50,092	62,615	75,139
	GIS Specialist	50,092	62,615	75,139
	Landscape Supervisor	50,092	62,615	75,139
	Network Administrator	50,092	62,615	75,139
	Revenue Auditor	50,092	62,615	75,139
	Senior Planner	50,092	62,615	75,139
	Supervisor Fleet	50,092	62,615	75,139
	Supervisor Maintenance	50,092	62,615	75,139
	Supervisor Solid Waste	50,092	62,615	75,139
	Supervisor Street	50,092	62,615	75,139
10				
	Accountant	44,725	55,907	67,088
	Assistant City Clerk	44,725	55,907	67,088
	Crime Analyst I	44,725	55,907	67,088
	Deputy Building Inspector	44,725	55,907	67,088
	Deputy Electrical Inspector	44,725	55,907	67,088
	<u>Downtown Development Specialist</u>	44,725	55,907	67,088
	E-911 Shift Supervisor	44,725	55,907	67,088
	E-911 System Administrator	44,725	55,907	67,088
	Grants Administrator	44,725	55,907	67,088
	Parks Maintenance Supervisor	44,725	55,907	67,088
	Planner	44,725	55,907	67,088
	Senior Help Desk Technician	44,725	55,907	67,088
	Senior Human Resources Generalist	44,725	55,907	67,088
	<u>Senior Recreation Specialist</u>	44,725	55,907	67,088
	Supervisor Compost	44,725	55,907	67,088
9				
	Cemetery Sexton	40,748	49,917	59,085
	Codes Enforcement Officer II	40,748	49,917	59,085
	Fleet Mechanic II	40,748	49,917	59,085
	Human Resources Generalist	40,748	49,917	59,085
	Records Division Manager	40,748	49,917	59,085
	<u>Recreation Specialist</u>	40,748	49,917	59,085
	Senior Administrative Assistant	40,748	49,917	59,085
	Senior Customer Experience Representative	40,748	49,917	59,085
8				
	Codes Enforcement Officer I	36,382	44,568	52,754
	E-911 Telecommunicator	36,382	44,568	52,754
	E-911 Terminal Agency Coordinator	36,382	44,568	52,754
	Fleet Mechanic I	36,382	44,568	52,754
	Help Desk Technician	36,382	44,568	52,754
	Recreation Specialist	36,382	44,568	52,754
	Revenue Technician	36,382	44,568	52,754
	Senior Evidence Technician	36,382	44,568	52,754
	Senior Records Clerk	36,382	44,568	52,754
7				
	Administrative Assistant	32,777	40,152	47,527
	Customer Experience Representative	32,777	40,152	47,527
	Evidence Technician	32,777	40,152	47,527
	Permit Technician	32,777	40,152	47,527
	Records Clerk	32,777	40,152	47,527
2				
	Parking & Traffic Control Assistant	20,403	24,484	28,565

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Accept Donation of Property Located at 1938 Center Street - **G CHERRY**

Category: Municipal Order

Staff Work By: Greg Cherry

Presentation By: Greg Cherry

Background Information: Jack Brewer would like to donate this property to the City of Paducah. This will benefit the City to receive this property versus foreclosure expenses. This property will be turned over to Planning for future re-development.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize Mayor George Bray to sign the deed transferring 1938 Center Street to the City of Paducah.

Attachments:

1. prop donated –1938 Center Street

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER ACCEPTING THE DONATION OF REAL
PROPERTY LOCATED AT 1938 CENTER STREET FROM JACK BREWER TO THE
CITY OF PADUCAH, AND AUTHORIZING THE MAYOR TO EXECUTE THE
DEED CONSIDERATION CERTIFICATE

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The Board of Commissioners hereby approves and
consents to the donation of the property located at 1938 Center Street from Jack Brewer.

SECTION 2. The Mayor is hereby authorized to execute the
Consideration Certificate in the Deed of Conveyance to accept the donation of property
as approved in Section 1 above. It is determined that it is necessary and desirable and in
the best interest of the City to accept this donation and execute the Consideration
Certificate contained in said Deed of Conveyance, which deed of conveyance and
consideration certificate are hereby authorized and approved.

SECTION 3. This Order shall be in full force and effect from and after
the date of its adoption.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, _____
Recorded by Lindsay Parish, City Clerk, _____
\mo\prop donated –1938 Center Street

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Approve a Lease Extension Agreement with the W.C. Young Community Center to extend until June 30, 2023 - **D JORDAN**

Category: Municipal Order

Staff Work By: Lindsay Parish, Daron Jordan

Presentation By: Daron Jordan

Background Information: The City entered into a Lease Agreement with the W.C. Young Community Center for a period of four years with two optional three-year renewals for the property located at 505 South 8th Street. Said Lease has now expired. The original lease was in the amount of \$1.00 per year.

This action authorizes the Mayor to execute a Lease Extension Agreement that would extend the lease until June 30, 2023. Other than the extension of the term, this action makes no other changes to the lease.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. Lease – WCYoung Community Center Extension 2022
2. 2011 WC Young Lease

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE
A LEASE EXTENSION AGREEMENT BETWEEN THE CITY OF PADUCAH AND
THE W. C. YOUNG COMMUNITY CENTER FOR LEASE OF PROPERTY
LOCATED AT 505 SOUTH 8th STREET

WHEREAS, on July 18, 2011, the City of Paducah entered into a Real
Estate Lease with the W. C. Young Community Center, authorized by Municipal Order
No. 1619; and

WHEREAS, the term of this Lease began on July 1, 2011, and terminated
on June 30, 2015, with the possibility of two additional three-year terms; and

WHEREAS, the parties are now desirous of extending this lease and the
new term will terminate on June 30, 2023.

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the Mayor is hereby authorized to execute a Lease
Extension Agreement, in substantially the form attached hereto and made part hereof
(Exhibit A), between the City of Paducah, Kentucky, and the W.C. Young Community
Center for the property located at 505 South 8th Street.

SECTION 2. All other terms and conditions of the original Real Estate
Lease dated July 18, 2011, shall remain in full force and effect.

SECTION 3. This Order shall be in full force and effect from and after
the date of its adoption.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, February 8, 2022

Recorded by Lindsay Parish, City Clerk, February 8, 2022

\\mo\Lease – WCYoung Community Center Extension 2022

EXHIBIT A

LEASE EXTENSION AGREEMENT W.C. YOUNG COMMUNITY CENTER

This Lease Extension Agreement is hereby made between the **CITY OF PADUCAH**, a municipal corporation, existing under the laws of the Commonwealth of Kentucky, a body politic and corporate, of 300 South 5th Street, Paducah KY 42003, hereinafter ("Lessor"), and the **W.C. YOUNG COMMUNITY CENTER**, hereinafter ("Lessee") on this the _____ day of _____, 2022.

WITNESSETH:

WHEREAS, Lessor and Lessee entered into a certain lease agreement dated July 1, 2011, regarding the property known as the W.C. Young Community Center Building, located at 505 South 8th Street, hereinafter ("Premises"); and

WHEREAS, in accordance with the Term and Renewal Terms of said agreement, the lease terminated on June 30, 2015 and was extended for two additional three-year terms ending on June 20, 2021; and

WHEREAS, Lessor hereby wishes to enter into a Lease Extension Agreement with Lessee to extend the lease term to June 30, 2023.

NOW, THEREFORE, in consideration of the premises and of the sum of two dollars (\$2.00) payable by the Lessee to the Lessor, said Lease is hereby extended and modified as follows:

1. The Term of the Lease shall be extended until June 30, 2023.
2. Lessor and Lessee agree that the rental amount for the additional term shall be two dollars (\$2.00), of which one dollar (\$1.00) shall be due at the date this Lease Extension Agreement is executed and one dollar (\$1.00) shall be due no later than June 30, 2022.
3. Except for the extension herein, all other terms and provisions under the Lease shall remain in full force and effect. Accordingly, all parties do hereby ratify and reaffirm all of such terms and provisions.

This Extension Agreement shall bind the heirs, executors, administrators and assigns of the respective parties.

[See next page for signatures]

IN WITNESS WHEREOF, Lessor hereto sets its hand this _____ day of _____, 2022.

LESSOR:

City of Paducah, Kentucky

By: _____

Title: Mayor

STATE OF KENTUCKY)

COUNTY OF McCRACKEN)

Subscribed, sworn to, and acknowledged before me by George P. Bray, Mayor of City of Paducah, Kentucky, on behalf of said entity, this _____ day of _____, 2022.

My commission expires _____.

Notary Public, State at Large

Notary ID No: _____

LESSEE:

W.C. Young Community Center

By: _____

Title: _____

STATE OF KENTUCKY)

COUNTY OF McCRACKEN)

Subscribed, sworn to, and acknowledged before me by _____,
_____(title) of W.C. Young Community Center, on behalf of said entity, this _____ day
of _____, 2022.

My commission expires _____.

Notary Public, State at Large

Notary ID No: _____

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Resolution requesting Kentucky Economic Development Finance Authority (“KEDFA”) to refinance the existing KEDFA Hospital Revenue Bonds of Baptist Healthcare System, Inc. -

Category: Resolution

Staff Work By: Lindsay Parish, City Clerk; Lisa Emmons, City Attorney
Presentation By: TBD

Background Information:

Recently, the City of Paducah received a request from Mark Franklin of Stoll, Keenon & Ogden, bond counsel for Baptist Healthcare System, Inc., requesting support regarding the upcoming issuance of KEDFA revenue bonds that will be used to refinance the KEDFA Hospital Revenue Bonds, Series 2009B-1 through Series 2009B-4 (Baptist Healthcare System Obligated Group) (collectively, the “2009B Bonds”), currently outstanding in an aggregate principal amount equal to \$284,435,000, the proceeds of which were used to refund and retire debt previously issued by Baptist Health to finance a portion of the costs of improvements to certain hospital, health care, and health-related facilities (collectively, the “Existing Projects”) at Baptist Health Paducah in the City of Paducah, Kentucky.

The bonds will be repaid in their entirety by Baptist Healthcare System, Inc., and its affiliates. The City of Paducah will in no way be liable for any repayment of these bonds. Under Kentucky Revised Statutes § 103.210(1), however, the City is required to pass a resolution that indicates a desire on the City’s part for the bond financing to occur. The revenue bond financing is beneficial to the economy of the City of Paducah as it enables Baptist Health to continue to provide substantial employment for residents of the area.

The City Attorney has reviewed the proposed resolution and it appears to sufficiently fulfill the statutory requirements under Kentucky law. If the City Council is so willing, a motion and vote on this resolution would allow KEDFA to proceed with the revenue bond issue.

As a result, the City Attorney is recommending that the resolution be approved and adopted by the Mayor and City Commission.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan: N/A

Funds Available: Account Name: N/A
Account Number: N/A

Staff Recommendation:

Attachments: Resolution

RESOLUTION

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PADUCAH, KENTUCKY, RELATING TO THE ISSUANCE BY THE KENTUCKY ECONOMIC DEVELOPMENT FINANCE AUTHORITY OF REVENUE BONDS TO REFINANCE, AMONG OTHER THINGS, COSTS INCURRED BY BAPTIST HEALTHCARE SYSTEM, INC. IN CONSTRUCTING AND ACQUIRING CERTAIN HOSPITAL FACILITIES IN THE CITY

WHEREAS, Baptist Healthcare System, Inc. (“Baptist Health”), a Kentucky nonprofit corporation, desires to refinance the Kentucky Economic Development Finance Authority Hospital Revenue Bonds, Series 2009B-1 through Series 2009B-4 (Baptist Healthcare System Obligated Group) (collectively, the “2009B Bonds”), currently outstanding in an aggregate principal amount equal to \$284,435,000, the proceeds of which were used to refund and retire debt previously issued by Baptist Health to finance a portion of the costs of improvements to certain hospital, health care, and health-related facilities (collectively, the “Existing Projects”) at Baptist Health Paducah in the City of Paducah, Kentucky (the “City”); and

WHEREAS, it is expected that the refinancing of the Existing Projects by Baptist Health will have a positive impact on the local economy and the delivery of hospital, health care, and health-related services to the citizens of the City and the surrounding areas and, in particular, will result in the provision of more efficient and effective hospital, health care, and health-related services in the area; and

WHEREAS, the Kentucky Economic Development Finance Authority (“KEDFA”), a body politic and corporate within the Economic Development Cabinet of the Commonwealth of Kentucky, created and existing pursuant to the provisions of KRS Chapter 154, possesses the legal authority to authorize and issue revenue bonds to provide for the refinancing of the Existing Projects upon the request of the City as required by KRS 103.210(1); and

WHEREAS, such refinancing, when undertaken by KEDFA, will enable Baptist Health to continue to provide substantial employment for residents of the area; and

WHEREAS, the City, for the reasons above stated, desires to request the issuance of such revenue bonds by KEDFA (the “Bonds”) for the purposes of paying costs of issuance of the Bonds, refinancing costs of the Existing Projects, and refinancing the costs of other projects for other hospitals, health care, and health-related facilities owned or operated by Baptist Health in other Kentucky cities, and it is appropriate that this Resolution be adopted in order to evidence such request;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY OF PADUCAH, KENTUCKY, ACTING BY AND THROUGH ITS BOARD OF COMMISSIONERS, AS FOLLOWS:

Section 1. It is hereby found, determined and declared that the statements of fact set forth in the preamble to this Resolution are true and accurate in all respects, and the preamble and all of the recitals therein are incorporated in this Resolution by reference, as if set forth verbatim herein.

Section 2. The City hereby requests the issuance of the Bonds by KEDFA in order to refinance the Existing Projects for Baptist Health. Such request is made solely for the purpose of satisfying the statutory requirement of KEDFA for such local request and shall not be deemed to constitute an approval of the Existing Projects for any other municipal purpose of the City.

Section 3. The adoption of this Resolution shall not be deemed to and shall not constitute an approval of the Bonds or any representation made by KEDFA or Baptist Health in the issuance thereof and shall not impose any liability or responsibility, financial or otherwise, upon the City.

Section 4. This Resolution shall be in full force and effect from and after its adoption.

ADOPTED by the Board of Commissioners of the City of Paducah, Kentucky, on _____, 2022, signed by the Mayor, attested by the City Clerk and declared to be in full force and effect.

George P. Bray, Mayor

Attest:

Lindsay Parish, City Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified and acting City Clerk of the City of Paducah, Kentucky (the "City"), and as such Clerk, I further certify that the foregoing is a true, correct, and complete copy of a Resolution duly adopted by the Board of Commissioners of the City at a properly convened meeting held on _____, 2022, signed by the Mayor and now in full force and effect, all as appears from the official records of the City in my possession and under my control.

IN WITNESS WHEREOF, I have hereunto set my hand this _____, 2022.

Lindsay Parish, City Clerk

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Approve the closing of 284.77' of Polk Street, and 620.95' of Otis Dinning Drive - **R MURPHY**

Category: Ordinance

Staff Work By: Melanie Townsend, Josh Sommer

Presentation By: Rick Murphy

Background Information: The following adjacent property owner has submitted an executed application requesting the closure of: 284.77' of Polk Street, and 620.95' of Otis Dinning Drive

Donald I. Shively, Superintendent, Paducah Independent School District

On January 3, 2022, the Paducah Planning Commission held a public hearing and made a positive recommendation to the City Commission for the closure. All of the utility companies have agreed to this closure.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: To adopt an ordinance authorizing the closure of 284.77' of Polk Street, and 620.95' of Otis Dinning Drive and authorizing the Mayor to execute the closure plat and all necessary documents to complete the transfer of property to the adjacent property owner.

Attachments:

1. ORD - alley – Polk & Otis Dinning
2. PISD Head Start Closure App_Otis Dinning-Polk St
3. PC Res_PISD Head Start_Otis Dinning-Polk Street Closure
4. PISD Head Start_PLAT Otis Dinning and Polk

ORDINANCE NO. 2022-____ - _____

AN ORDINANCE PROVIDING FOR THE CLOSING OF 284.77' OF POLK STREET AND 620.95' OF OTIS DINNING DRIVE; AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATING TO SAME

BE IT ORDAINED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah does hereby authorize the closing of 284.77' of Polk Street and 620.95' of Otis Dinning Drive as follows:

LEGAL DESCRIPTION
23rd Street (Otis Dinning Road) and Polk Street
Street Closure

A certain tract of land as surveyed by Kyrin Jett Wood, P.L.S.#3445 and being generally located on the west of 22nd Street and south of Washington Street, in Paducah, McCracken County, Kentucky, more particularly described as follows:

Beginning at a ½" rebar and cap stamped "BFW KJW #3445" (found) at the intersection of the east right-of-way of 23rd Street (Otis Dinning Drive) and the south right-of-way of Washington Street;

Thence with the east right-of-way of 23rd Street (Otis Dinning Drive), S25°03'32"E a distance of 146.50 ft. to a ½" pipe (found);

Thence continuing along the above said right-of-way, S24°44'56"E a distance of 200.00 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (found);

Thence continuing along the above said right-of-way, S65°15'04"W a distance of 10.00 ft. to a 'X' marked in concrete (found);

Thence continuing along the above said right-of-way, S24°44'56"E a distance of 12.00 ft. to a 'X' marked in concrete (found);

Thence continuing along the above said right-of-way, N65°15'04"E a distance of 10.00 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (found);

Thence continuing along the above said right-of-way, S24°44'56"E a distance of 228.59 ft. to a ½" pipe (found), said point being at the intersection of the north right-of-way of Polk Street and the east right-of-way of 23rd Street (Otis Dinning Drive);

Thence along the north right-of-way of Polk Street, N58°19'59"E a distance of 109.98 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (found);

Thence continuing along the above said right-of-way, N47°45'07"E a distance of 14.13 ft. to a ½" rebar (found);

Thence continuing along the above said right-of-way, N59°43'47"E a distance of 120.41 ft. to a ¾" pipe (found);

Thence continuing along the above said right-of-way, N59°43'01"E a distance of 40.23 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (set);

Thence leaving the above said right-of-way, S25°02'21"E a distance of 30.10 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (set), said point being at the intersection of the south right-of-way of Polk Street and the west right-of-way of 22nd Street;

Thence along the south right of way of Polk Street, S59°04'52"W a distance of 344.70 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (set), said point being at the intersection of the west right-of-way of 23rd Street (Otis Dinning Drive) and the south right-of-way of Polk Street;

Thence along the west right-of-way of 23rd Street (Otis Dinning Drive), N24°44'56"W a distance of 474.61 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (set);

Thence continuing along the west right-of-way of 23rd Street (Otis Dinning Drive), N25°03'32"W a distance of 146.34 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (set), said point being at the intersection of the south right-of-way of Washington Street and the west right-of-way of 23rd Street (Otis Dinning Drive);

Thence along the south right-of-way of Washington Street, N64°56'28"E a distance of 60.00 ft. to the point of beginning.

The above described Tract contains 45,430 square feet (1.043 acres).

SECTION 2. In support of its decision to close the aforesaid public way, the Board of Commissioners hereby makes the following findings of fact:

a. Paducah Independent Schools Paducah owns the property abutting the public way which the Board of Commissioners has authorized to be closed; and a Public Right-of-Way Closure Application and Guarantee has been filed.

b. On the 3rd day of January, 2022, the Paducah Planning Commission of the City of Paducah adopted a resolution recommending to the Mayor and Board of Commissioners of the City of Paducah closure of the aforesaid public way.

c. Paducah Independent Schools is the only property owner in or abutting the public way, and therefor has given their written and notarized consent to the closing as is evidenced by the Public Right-of-Way Closure Application attached hereto and made part hereof (Exhibit A)..

SECTION 3. All requirements of KRS 82.405(1) and (2) having been met, the Board of Commissioners of the City of Paducah hereby concludes that the aforesaid public way, as described above, should be closed in accordance with the provisions of KRS 82.405.

SECTION 4. The Mayor is hereby authorized, empowered, and directed to execute all documents necessary related to the alley closing as authorized in Section 1 above.

SECTION 5. This ordinance shall be read on two separate days and will become effective upon summary publication pursuant to KRS Chapter 424.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Introduced by the Board of Commissioners, January 25, 2022

Adopted by the Board of Commissioners, _____

Recorded by Lindsay Parish, City Clerk, _____

Published by The Paducah Sun, _____

ord\eng\st close\alley – Polk & Otis Dinning

CERTIFICATION

I, Lindsay Parish, hereby certify that I am the duly qualified and acting Clerk of the City of Paducah, Kentucky, and that the foregoing is a full, true and correct copy of Ordinance No. _____ adopted by the Board of Commissioners of the City of Paducah at a meeting held on _____.

City Clerk

EXHIBIT A



CITY OF PADUCAH, KENTUCKY
PUBLIC RIGHT-OF-WAY CLOSURE APPLICATION

RECEIVED

DEC 16 2021

Planning Department

VAC2021-0004

Date: 12-8-2021

Application is hereby made to the Mayor and Board of Commissioners for the closing of:

Public Right-of-Way: 23rd Street (Otis Dinning Drive) and Polk Street

Included herewith is a filing fee of Five Hundred Dollars (\$500) together with twenty (20) copies of a Plat showing the Public Right-of-Way to be closed. This Application indicating consent of the Public Right-of-Way closure, has been signed and notarized by all real property owners whose land adjoins the portion of Public Right-of-Way proposed to be closed. If the application is not signed by all adjoining real property owners, the "Public Right-of-Way Closure Guarantee" must be attached.

Respectfully submitted by all adjoining property owners:

Donald I. Shively
Signature of Property Owner
Donald I. Shively
Property Owner's Name Printed
500 S. 25th St.
Address Paducah, KY 42001

STATE OF KENTUCKY)
COUNTY OF McCRACKEN)

The foregoing instrument was sworn to and acknowledged before me this 10th day of December, 2021
by Donald I. Shively

My Commission expires 12/09/2023

Tonya Marie Wirth
Notary Public, State at Large Est 655192



SEAL

Signature of Property Owner

Property Owner's Name Printed

Address

STATE OF KENTUCKY)
COUNTY OF McCRACKEN)

The foregoing instrument was sworn to and acknowledged before me this _____ day of _____, 20____
by _____

My Commission expires _____

Notary Public, State at Large

SEAL

RECEIVED

JAN 04 2022

PLANNING
DEPARTMENT



CITY OF PADUCAH, KENTUCKY
PUBLIC RIGHT-OF-WAY CLOSURE APPLICATION

RECEIVED

DEC 10 2021

Planning Department

VAC2021-0004

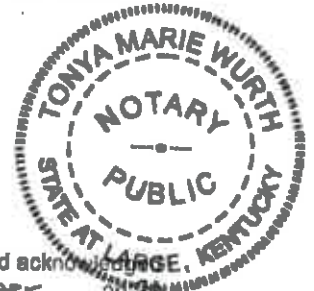
Date: 12-9-2021

Application is hereby made to the Mayor and Board of Commissioners for the closing of:

Public Right-of-Way: 23rd Street (Otis Dinning Drive) and Polk Street

Included herewith is a filing fee of Five Hundred Dollars (\$500) together with twenty (20) copies of a Plat showing the Public Right-of-Way to be closed. This Application indicating consent of the Public Right-of-Way closure, has been signed and notarized by all real property owners whose land adjoins the portion of Public Right-of-Way proposed to be closed. If the application is not signed by all adjoining real property owners, the "Public Right-of-Way Closure Guarantee" must be attached.

Respectfully submitted by all adjoining property owners:



STATE OF KENTUCKY)
COUNTY OF McCRACKEN)

The foregoing instrument was sworn to and acknowledged
before me this 10th day of December, 2021
by Donald I Shively

My Commission expires 12/09/2023

Tonya Marie Wirth
Notary Public, State at Large ISA 635192

SEAL

STATE OF KENTUCKY)
COUNTY OF McCRACKEN)

The foregoing instrument was sworn to and acknowledged
before me this _____ day of _____, 20____,
by _____

My Commission expires _____

Notary Public, State at Large

SEAL

RECEIVED

JAN 04 2022

**ENGINEERING
DEPARTMENT**

A RESOLUTION CONSTITUTING THE FINAL REPORT OF THE PADUCAH PLANNING COMMISSION ON THE PROPOSED CLOSING OF 284.77' OF POLK STREET AND 620.95' OF OTIS DINNING DRIVE.

WHEREAS, a public hearing was held on January 3, 2022 by the Paducah Planning Commission after advertisement pursuant to law, and

WHEREAS, this Commission has duly considered said proposal and has heard and considered the objections and suggestions of all interested parties who appeared at said hearing, and

WHEREAS, this Commission adopted a proposal to vacate and close 284.77' of Polk Street and 620.95' of Otis Dinning Drive.

NOW THEREFORE, BE IT RESOLVED BY THE PADUCAH PLANNING COMMISSION:

SECTION 1. That this Commission recommend to the Mayor and the Board of Commissioners of the City of Paducah to close said Rights-of-Way as follows:

**23rd Street (Otis Dinning Drive) and Polk Street
Street Closure - LEGAL DESCRIPTION**

A certain tract of land as surveyed by Kyrun Jett Wood, P.L.S.#3445 and being generally located on the west of 22nd Street and south of Washington Street, in Paducah, McCracken County, Kentucky, more particularly described as follows:

Beginning at a ½" rebar and cap stamped "BFW KJW #3445" (found) at the intersection of the east right-of-way of 23rd Street (Otis Dinning Drive) and the south right-of-way of Washington Street;

Thence with the east right-of-way of 23rd Street (Otis Dinning Drive), S25°03'32"E a distance of 146.50 ft. to a ½" pipe (found);

Thence continuing along the above said right-of-way, S24°44'56"E a distance of 200.00 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (found);

Thence continuing along the above said right-of-way, S65°15'04"W a distance of 10.00 ft. to a 'X' marked in concrete (found);

Thence continuing along the above said right-of-way, S24°44'56"E a distance of 12.00 ft. to a 'X' marked in concrete (found);

Thence continuing along the above said right-of-way, N65°15'04"E a distance of 10.00 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (found);

Thence continuing along the above said right-of-way, S24°44'56"E a distance of 228.59 ft. to a ½" pipe (found), said point being at the intersection of the north right-of-way of Polk Street and the east right-of-way of 23rd Street (Otis Dinning Drive);

Thence along the north right-of-way of Polk Street, N58°19'59"E a distance of 109.98 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (found);

Thence continuing along the above said right-of-way, N47°45'07"E a distance of 14.13 ft. to a ½" rebar (found);

Thence continuing along the above said right-of-way, N59°43'47"E a distance of 120.41 ft. to a ¾" pipe (found);

Thence continuing along the above said right-of-way, N59°43'01"E a distance of 40.23 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (set);

Thence leaving the above said right-of-way, S25°02'21"E a distance of 30.10 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (set), said point being at the intersection of the south right-of-way of Polk Street and the west right-of-way of 22nd Street;

Thence along the south right of way of Polk Street, S59°04'52"W a distance of 344.70 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (set), said point being at the intersection of the west right-of-way of 23rd Street (Otis Dinning Drive) and the south right-of-way of Polk Street;

Thence along the west right-of-way of 23rd Street (Otis Dinning Drive), N24°44'56"W a distance of 474.61 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (set);

Thence continuing along the west right-of-way of 23rd Street (Otis Dinning Drive), N25°03'32"W a distance of 146.34 ft. to a ½" rebar and cap stamped "BFW KJW #3445" (set), said point being at the intersection of the south right-of-way of Washington Street and the west right-of-way of 23rd Street (Otis Dinning Drive);

Thence along the south right-of-way of Washington Street, N64°56'28"E a distance of 60.00 ft. to the point of beginning.

The above described Tract contains 45,430 square feet (1.043 acres).

SECTION 2. That this Resolution shall be treated as, and is, the final report of the Paducah Planning Commission respecting the matters appearing herein.

SECTION 3. That if any section, paragraph or provision of this Resolution shall be found to be inoperative, ineffective or invalid for any cause, the deficiency or invalidity of such section, paragraph or provision shall not affect any other section, paragraph or provision hereof, it being the purpose and intent of this Resolution to make each and every section, paragraph and provision hereof separable from all other sections, paragraphs and provisions.

SECTION 4. Any agreements between the parties that are affected by the closure of this Right-of-Way shall be forwarded to the Board of Commissioners with this Resolution.


Cathy Crecelius, Chairwoman

Adopted by the Paducah Planning Commission on January 3, 2022

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Approve Paducah Water Surplus Property Sale for 6071 Clinton Road - **J PETERSEN**

Category: Ordinance

Staff Work By: Doran Jordon, City Manager
Presentation By: Jason Petersen, General Manager,
Paducah Water

Background Information:

This tract of land was acquired by Paducah Water as a result of the merger with Massac Water Association in 1988. Massac Water Association purchased the land in 1975 for construction of a water tank. The tank on this tract of land was too small and did not function properly with Paducah Water's system. The tank has been removed, but Paducah Water continues to incur expenses mowing and maintaining the vacant land. The land is surplus and Paducah Water has chosen to dispose of it by public auction as adjoining property owners may have an interest in purchasing it. Disposal by public auction has been approved by the City Manager.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan: N/A

Funds Available: Account Name: N/A
Account Number: N/A

Staff Recommendation:

Attachments: Property Sale Ordinance

ORDINANCE NO. 2022-____ - _____**AN ORDINANCE APPROVING THE SALE AND TRANSFER OF
MUNICIPALLY OWNED SURPLUS REAL PROPERTY HELD FOR THE
BENEFIT OF PADUCAH WATER, LOCATED AT 6071 CLINTON ROAD,
PADUCAH, MCCRACKEN COUNTY, KENTUCKY; AND
AUTHORIZING THE EXECUTION OF A DEED OF CONVEYANCE**

WHEREAS, certain real property generally located at 6071 Clinton Road, Paducah, Kentucky, was originally purchased by the Massac Water Association, Inc., and subsequently conveyed to the City of Paducah, Kentucky, for the use and benefit of the Commissioners of WaterWorks of the City of Paducah, DBA Paducah Water (“Paducah Water”) on February 4, 1988, in Deed Book 710, page 443, McCracken County Court Clerk’s office; and

WHEREAS, the subject property is located in McCracken County, Kentucky and is more particularly described on the attached **Exhibit A** (the “Property”); and

WHEREAS, Paducah Water has determined that the Property is no longer necessary, appropriate, or in the best interests of the operations of the Paducah Water and that such property should be sold as surplus real estate, all as reflected in a resolution passed by the Commissioners of the Paducah Water Works on October 27, 2021; and

WHEREAS, Paducah Water, with the approval of the City Manager, have determined the method of disposition shall be by sale at public auction; and

WHEREAS, the Board of Commissioners of the City of Paducah concurs with Paducah Water and finds that the Property is surplus property and that sale of the Property by public auction is in the best interest of the City and Paducah Water.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS
OF THE CITY OF PADUCAH, KENTUCKY:

Section 1. Recitals and Authorizations. The Board of Commissioners hereby declares the Property to be *surplus property* as it relates to the operations of Paducah Water, in accordance with the Resolution of Paducah Water dated October 27, 2021.

Section 2. Recitals and Authorizations. The Board of Commissioners hereby approves and instructs Paducah Water to dispose of the Property by public auction to the highest, qualified bidder in accordance with KRS 82.083.

Section 3. Recitals and Authorizations. That the Mayor of the City of Paducah, Kentucky for the use and benefit of the Commissioners of Waterworks of the City of Paducah, DBA Paducah Water, be and is hereby authorized to execute and deliver a deed to the Property to the successful bidder and all other documentation necessary to effectuate the sale and transfer of the Property.

Section 4. Recitals and Authorizations. All monies realized from the disposition of the Property shall be received by the City for the benefit of the Paducah Water and shall be remitted to the Paducah Water.

Section 5. Severability. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

Section 6. Compliance with Open Meetings Laws. The City Commission hereby finds and determines that all formal actions relative to the adoption of this Ordinance were taken in an open meeting of the City Commission, and that all deliberations of this City Commission and of

its committees, if any, which resulted in formal action, were in meetings open to the public, in full compliance with applicable legal requirements.

Section 7. Conflicts. All ordinances, resolutions, orders or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed and the provisions of this Ordinance shall prevail and be given effect.

Section 8. Effective Date. This Ordinance shall be read on two separate days and will become effective upon summary publication pursuant to KRS Chapter 424.

Mayor George P. Bray

ATTEST:

Lindsay Parish, City Clerk

Introduced by the Board of Commissioners: February 8, 2022
Adopted by the Board of Commissioners: February 22, 2022
Recorded by Lindsay Parish, City Clerk: _____, 2022
Published by *The Paducah Sun*: _____, 2022

ORD/Paducah Water Surplus Sale – 6071 Clinton Road

EXHIBIT A

LEGAL DESCRIPTION – 6071 Clinton Road, Paducah, KY 42001

Being a tract of land containing 0.64 acres as shown on Waiver of Subdivision for Paducah Water Works of record in Plat Section J, page 757, McCracken County Court Clerk's Office.

Being the same property conveyed to The City of Paducah for the benefit and use of Paducah Water Works, by deed dated February 4, 1988 and recorded on February 10, 1988, in Deed Book 710, page 443, in the McCracken County Court Clerk's Office.

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Approve Paducah Water Surplus Property Sale for 158 Lovelaceville Florence Station Road - **J PETERSEN**

Category: Ordinance

Staff Work By: Doran Jordon, City Manager
Presentation By: Jason Petersen, General Manager,
Paducah Water

Background Information:

This tract of land was acquired by Paducah Water as a result of the merger with Hendron Water District in 2012. Hendron Water District purchased the land in 1971 for construction of a water tank. The tank on this tract of land was too small and did not function properly with Paducah Water's system. The tank has been removed, but Paducah Water continues to incur expenses mowing and maintaining the vacant land. The land is surplus and Paducah Water has chosen to dispose of it by public auction as several adjoining property owners have an interest in purchasing it. Disposal by public auction has been approved by the City Manager.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan: N/A

Funds Available: Account Name: N/A
Account Number: N/A

Staff Recommendation:

Attachments: Property Sale Ordinance

ORDINANCE NO. 2022-____ - _____**AN ORDINANCE APPROVING THE SALE AND TRANSFER OF
MUNICIPALLY OWNED SURPLUS REAL PROPERTY HELD FOR THE
BENEFIT OF PADUCAH WATER, LOCATED AT 158
LOVELACEVILLE FLORENCE STATION ROAD, PADUCAH,
MCCRACKEN COUNTY, KENTUCKY; AND AUTHORIZING THE
EXECUTION OF A DEED OF CONVEYANCE**

WHEREAS, certain real property generally located at 158 Lovelaceville Florence Station Road, Paducah, Kentucky, was originally purchased by the Hendron Water District and subsequently conveyed to the City of Paducah, Kentucky, for the use and benefit of the Commissioners of WaterWorks of the City of Paducah, DBA Paducah Water (“Paducah Water”) on July 18, 2012, in Deed Book 1234, page 473, McCracken County Court Clerk’s office; and

WHEREAS, the subject property is located in McCracken County, Kentucky and is more particularly described on the attached **Exhibit A** (the “Property”); and

WHEREAS, Paducah Water has determined that the Property is no longer necessary, appropriate, or in the best interests of the operations of the Paducah Water and that such property should be sold as surplus real estate, all as reflected in a resolution passed by the Commissioners of the Paducah Water Works on October 27, 2021; and

WHEREAS, Paducah Water, with the approval of the City Manager, have determined the method of disposition shall be by sale at public auction; and

WHEREAS, the Board of Commissioners of the City of Paducah concurs with Paducah Water and finds that the Property is surplus property and that sale of the Property by public auction is in the best interest of the City and Paducah Water.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS
OF THE CITY OF PADUCAH, KENTUCKY:

Section 1. Recitals and Authorizations. The Board of Commissioners hereby declares the Property to be *surplus property* as it relates to the operations of Paducah Water, in accordance with the Resolution of Paducah Water dated October 27, 2021.

Section 2. Recitals and Authorizations. The Board of Commissioners hereby approves and instructs Paducah Water to dispose of the Property by public auction to the highest, qualified bidder in accordance with KRS 82.083.

Section 3. Recitals and Authorizations. That the Mayor of the City of Paducah, Kentucky for the use and benefit of the Commissioners of Waterworks of the City of Paducah, DBA Paducah Water, be and is hereby authorized to execute and deliver a deed to the Property to the successful bidder and all other documentation necessary to effectuate the sale and transfer of the Property.

Section 4. Recitals and Authorizations. All monies realized from the disposition of the Property shall be received by the City for the benefit of the Paducah Water and shall be remitted to the Paducah Water.

Section 5. Severability. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

Section 6. Compliance with Open Meetings Laws. The City Commission hereby finds and determines that all formal actions relative to the adoption of this Ordinance were taken in an open meeting of the City Commission, and that all deliberations of this City Commission and of

its committees, if any, which resulted in formal action, were in meetings open to the public, in full compliance with applicable legal requirements.

Section 7. Conflicts. All ordinances, resolutions, orders or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed and the provisions of this Ordinance shall prevail and be given effect.

Section 8. Effective Date. This Ordinance shall be read on two separate days and will become effective upon summary publication pursuant to KRS Chapter 424.

Mayor George P. Bray

ATTEST:

Lindsay Parish, City Clerk

Introduced by the Board of Commissioners: February 8, 2022
Adopted by the Board of Commissioners: February 22, 2022
Recorded by Lindsay Parish, City Clerk: _____, 2022
Published by *The Paducah Sun*: _____, 2022

ORD/Paducah Water – Surplus Property Sale – 158 Lov-Flo Station Road

EXHIBIT A

LEGAL DESCRIPTION – 158 Lovelaceville Florence Station Road, Paducah, KY 42001

TRACT I: Beginning at a 5/8" steel rod, said point being located South 85° - 39' East a distance of 458.26' from the intersection of the centerline of the Lovelaceville-Florence Station Road with the centerline of U. S. Highway 45; thence, in a Southerly direction South 3° 00' East a distance of 150.0' to a 5/8" steel rod; thence in an Easterly direction North 86° -19' East a distance of 150.0' to a 5/8" steel rod; thence in a Northerly direction North 3° -00' West a distance of 150.0' to a 5/8" steel rod; thence, in a Westerly direction South 86° -19' West a distance of 150.0' to the point of beginning.

The above described parcel contains 22,498.43 square feet or 0.516 acre.

Also conveyed without warranty is TRACT II: A permanent easement across, over and on the hereinafter described tract of land, designated as Tract II, for the purpose of ingress and egress from Lovelaceville-Florence Station Road, to an elevated tower site, being Tract I heretofore described, which easement is more particularly described as follows, to wit:

Beginning at a 5/8" steel rod located on the Southerly right of way line of the Lovelaceville-Florence Station Road, said point being more particularly located South 85° -39' East, a distance of 421.70' and 5.3° -00' East a distance of 30.00' from the intersection of the centerline of the Lovelaceville-Florence Station Road with the centerline of U.S. Highway 45; thence, in a Southerly direction South 3° -00' East 458.26' to a 5/8" steel rod; thence, in an Easterly direction North 86° -19' East a distance of 30.00' to a 5/8" steel rod, thence, in a Northerly direction North 3° -00' West a distance of 458.61' to a 5/8" steel rod, said point also being located on the Southerly right of way line of the Lovelaceville-Florence Station Road; thence, in a Westerly direction and with the Southerly right of way line of the Lovelaceville-Florence Station Road North 85° -39' West a distance of 30.00' to the point of beginning.

The above described parcel described as Tract II contains 13,753.05 square feet or 0.316 acre.

Being part of the same property conveyed to the City of Paducah for the use and benefit of the Commissioners of Water Works for The City of Paducah, Kentucky (d/b/a Paducah Water) by deed dated July 18, 2012, of record in Deed Book 1234, page 473, in the McCracken County Court Clerk's Office.

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Amend Code of Ordinances Section 2-211 regarding City Departments - **D JORDAN**

Category: Ordinance

Staff Work By: Daron Jordan, Michelle Smolen, Stefanie Suazo

Presentation By: Daron Jordan

Background Information: This item serves to update the list of departments in the Paducah Code of Ordinances by re-titling the Information Technology Department to the Technology Department.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Adopt an amendment to section 2-211 of the Paducah Code of Ordinances.

Attachments:

1. 2-211 Amend Departments Technology

CITY OF PADUCAH
ORDINANCE NO. 2022-_____ - _____

**AN ORDINANCE AMENDING CHAPTER 2, ARTICLE V
“DEPARTMENTS”, SECTION 2-211 “ESTABLISHMENT”,
OF THE CODE OF ORDINANCES OF THE CITY OF
PADUCAH, KENTUCKY**

WHEREAS, this Ordinance amends Chapter 2, Article V “Departments” of the *Code of Ordinances of the City of Paducah, Kentucky*, regarding the establishment of City Departments; and

WHEREAS, this Ordinance is being amended to rename the Information Technology Department as the Technology Department.

NOW THEREFORE be it ordained by the City Commission of the City of Paducah as follows:

SECTION 1. That the City of Paducah, Kentucky hereby amends Section 2-211 of the Paducah Code of Ordinances as follows:

Sec. 2-211 Establishment

The following departments of the city are hereby established under the direction and supervision of the city manager:

- (1) Administration.
- (2) Finance.
- (3) Human Resources.
- (4) Police.
- (5) Fire.
- (6) Public Works.
- (7) Engineering.
- (8) Parks and Recreation.
- (9) Planning.
- (10) ~~Information~~ Technology.
- (11) City Clerk.
- (12) Customer Experience.

SECTION 2. SEVERABILITY. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 3. COMPLIANCE WITH OPEN MEETINGS LAWS. The City Commission hereby finds and determines that all formal actions relative to the adoption of this Ordinance were taken in an open meeting of this City Commission, and that all deliberations of this City Commission and of its committees, if any, which resulted in formal action, were in meetings open to the public, in full compliance with applicable legal requirements.

SECTION 4. CONFLICTS. All ordinances, resolutions, orders or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed and the provisions of this Ordinance shall prevail and be given effect.

SECTION 5. EFFECTIVE DATE. This Ordinance shall be read on two separate days and will become effective upon summary publication pursuant to KRS Chapter 424.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Introduced by the Board of Commissioners, _____
Adopted by the Board of Commissioners, _____
Recorded by the City Clerk, _____
Published by *The Paducah Sun*, _____
Ord\2-211 Amend Departments Technology