



**CITY COMMISSION MEETING
AGENDA FOR AUGUST 8, 2023
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

PUBLIC COMMENTS

PROCLAMATION Charter Senior Living of Paducah - Clinton Warf, Executive Director

PRESENTATION Greater Paducah Economic Development Annual Update - Bruce Wilcox, GPED President & CEO

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
	A.	Approve Minutes for July 25, 2023
	B.	Receive & File Documents
	C.	Reappointment of Gayle Kaler and Appointment of Micky Carman to the Paducah Planning Commission
	D.	Personnel Actions
	E.	Authorize Contract Modifications in the amount of \$6,168.52 for construction and material items at the Robert Cherry Civic Center - A. CLARK
	F.	Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and the Melber Volunteer Fire Department - C. YARBER
	G.	Purchase of Solid Waste Dumpsters for FY2023-2024 from Wastequip Utilizing the HGACBuy Purchasing Group in a Not-to-Exceed amount of \$190,000 - C. YARBER

		H.	Authorize a contract with Ray Black & Son in the Amount of \$45,128 for Renovations to the Hotel Metropolitan Purple Room - N. HUTCHISON
	II.	<u>ORDINANCE(S) - ADOPTION</u>	
		A.	Approve Contract Modification to Construction Contract with Pace Contracting, LLC. for the Paducah Floodwall Pump Station #2 Project in the amount of (\$10,000.00) - R. MURPHY
		B.	Approve Contract Modification to Construction Contract with Jim Smith Contracting, LLC. for the Buckner Lane Project in the amount of (\$74,320.00) - R. MURPHY
	III.	<u>ORDINANCE(S) - INTRODUCTION</u>	
		A.	Approve Section 8 Housing Choice Voucher Program FY24 Budget - D. JORDAN
	IV.	<u>DISCUSSION</u>	
		A.	Commission Priorities Update - M. SMOLEN
	V.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	VI.	<u>EXECUTIVE SESSION</u>	

July 25, 2023

At a Regular Meeting of the Paducah Board of Commissioners held on Tuesday, July 25, 2023, at 5:00 p.m., in the Commission Chambers of City Hall located at 300 South 5th Street, Mayor George Bray presided. Upon call of the roll by the City Clerk, Lindsay Parish, the following answered to their names: Commissioners Guess, Henderson, Smith, and Mayor Bray (4). Commissioner Wilson was unable to attend.

INVOCATION

Commissioner Guess led the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Bray led the pledge.

NEW EMPLOYEE INTRODUCTION

Eric Stuber – Director of Technology introduced GIS Specialist Dallas McKinney.

PRESENTATIONS

Communications Manager Pam Spencer provided the following summary:

Duke and Junior Duke Presentations

- Mayor George Bray presented a Duke of Paducah to Beau Dodson. Dodson was nominated to receive a Duke based upon his dedication to public safety in his service as a meteorologist for McCracken County Emergency Management. The nomination letter also points to Dodson's commitment to educating the community to make sure everyone is properly prepared to face the challenges posed by severe weather conditions.
- Mayor Bray presented a Junior Duke Award to Barrett Seaton. Seaton sent a letter to Mayor Bray with encouragement and positive reasons to build the outdoor sports complex that is planned for the former Bluegrass Downs site and Stuart Nelson Park.

PUBLIC COMMENTS

Kimberly Kershaw requested more police presence around Morgan Elementary School to protect the elderly and the children.

CONSENT AGENDA

Mayor Bray asked if the Board wanted any items on the Consent Agenda removed for separate consideration. No items were removed for separate consideration. Mayor Bray asked the City Clerk to read the items on the Consent Agenda.

I(A)	Approve Minutes for the July 11, 2023, Board of Commissioners Meeting
I(B)	RECEIVE AND FILE DOCUMENTS: <u>Deed File:</u> 1. Deed - City of Paducah and Paducah Alliance of Neighbors, Inc. – MO #2748 <u>Contract File:</u> 1. Request For Disbursement – Rockport Bridge – MO #2724

July 25, 2023

	2. Memorandum of Understanding – Annexation Incentives – 252 Locust Avenue MO #2757 3. Remote Worker Recruiting Contract with Make My Move - \$20,000 – signed by Mayor
I(C)	Appointment of Jinny McCormick to the Tree Advisory Board to replace Henry Barbour, whose term has expired. This term shall expire July 26, 2027.
I(D)	Personnel Actions
I(E)	A MUNICIPAL ORDER ACCEPTING THE BID OF RIGHTWAY JANITORIAL SERVICES, LLC IN THE BASE BID AMOUNT OF \$39,500 FOR CUSTODIAL SERVICES FOR PUBLIC RESTROOM FACILITIES IN PARKS PLUS UNIT PRICING PER SERVICE FOR THE ARTS AND CRAFTS BUILDING, ANNA BAUMER BUILDING, AND CITY SPONSORED COMMUNITY EVENTS, AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SAME (MO #2762; BK 13)
I(F)	A MUNICIPAL ORDER ACCEPTING THE BID OF VALLEY CONTRACTING SERVICES, LLC FOR THE PROBATION & PAROLE OFFICE BUILDING RENOVATION IN AN AMOUNT OF \$111,400, AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SAME (MO #2763; BK 13)
I(G)	A MUNICIPAL ORDER AUTHORIZING THE FINANCE DIRECTOR TO MAKE PAYMENT TO TAG TRUCK CENTER FOR THE PURCHASE ONE (1) 2024 M2 106 PAC MAC MINIPACKER IN THE AMOUNT OF \$192,557, FOR USE BY THE PUBLIC WORKS DEPARTMENT (MO #2764; BK 13)
I(H)	A MUNICIPAL ORDER ACCEPTING THE BID OF LINWOOD MOTORS FOR SALE TO THE CITY OF PADUCAH EIGHT (8) POLICE PURSUIT RATED SUV'S IN AN AMOUNT OF \$432,646, FOR USE BY THE PADUCAH POLICE DEPARTMENT AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SAME (MO #2765; BK 13)
I(I)	A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE A DECLARATION OF TRUST AND TRUST PARTNERSHIP AGREEMENT FOR THE KENTUCKY LEAGUE OF CITIES INSURANCE SERVICES WORKERS COMPENSATION TRUST (MO #2766; BK 13)
I(J)	A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE A DECLARATION OF TRUST AND TRUST PARTICIPATION AGREEMENT WITH THE KENTUCKY LEAGUE OF CITIES INSURANCE SERVICES FOR THE GENERAL INSURANCE TRUST (MO #2767; BK 13)
I(K)	A MUNICIPAL ORDER APPROVING THE EXECUTION OF A GRANT APPLICATION TO OBTAIN A 2023-2024 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT, THROUGH THE U.S. DEPARTMENT OF JUSTICE, IN THE AMOUNT OF \$11,554, TO BE USED BY THE PADUCAH POLICE DEPARTMENT TO PURCHASE RADAR SPEED MEASURING DEVICES, ACCEPTING ALL AWARDED GRANT FUNDS, AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATED TO SAME (MO #2768; BK 13)
I(L)	A MUNICIPAL ORDER AUTHORIZING A STATEMENT OF WORK AND CONTRACT EXTENSION FOR ENDPOINT DETECTION AND RESPONSE

July 25, 2023

SERVICES WITH KROLL, INC. IN THE AMOUNT OF \$158 PER ENDPOINT PLUS ENDPOINT OVERAGES AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATED TO SAME (MO #2769; BK 13)

Commissioner Guess offered Motion, seconded by Commissioner Henderson, that the items on the consent agenda be adopted as presented.

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, and Mayor Bray (4).

BOARD APPOINTMENTS

BOARD APPOINTMENTS TO THE PADUCAH HUMAN RIGHTS COMMISSION

Commissioner Henderson offered Motion, seconded by Commissioner Guess, that the Board of Commissioners approve the action of Mayor Bray in the appointment of the following to the Paducah Human Rights Commission: Jana Dawson and Robert Hernandez (said terms shall expire July 25, 2026) , Christa Dubrock, Irhonda Lovelace, and Kimberly Yates, (said terms shall expire July 25, 2025) and Dann Patterson and Anthony Walton (said terms shall expire July 25, 2024).

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, and Mayor Bray (4).

MUNICIPAL ORDERS

APPROVE CONTRACT FOR SERVICES WITH PADUCAH TRANSIT AUTHORITY

Commissioner Smith offered Motion, seconded by Commissioner Guess, that the Board of Commissioners adopt a Municipal Order entitled, “A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH PADUCAH TRANSIT AUTHORITY IN THE AMOUNT OF \$215,000 FOR PUBLIC TRANSPORTATION SERVICES.”

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, and Mayor Bray (4).
(MO #2770, BK 13)

APPROVE CONTRACT FOR SERVICES WITH GREATER PADUCAH ECONOMIC DEVELOPMENT COUNCIL (GPEDC)

Commissioner Guess offered Motion, seconded by Commissioner Henderson, that the Board of Commissioners adopt a Municipal Order entitled, “A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SERVICES WITH THE GREATER PADUCAH ECONOMIC DEVELOPMENT COUNCIL IN AN AMOUNT OF \$250,000 FOR SPECIFIC SERVICES.”

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, and Mayor Bray (4).
(MO #2771, BK 13)

AUTHORIZE PAYMENT TO PADUCAH-McCRACKEN COUNTY CONVENTION CENTER – SERVICES RELATED TO DOME PAVIOLLION

July 25, 2023

Commissioner Henderson offered Motion, seconded by Commissioner Smith, that the Board of Commissioners adopt a Municipal Order entitled, “A MUNICIPAL ORDER AUTHORIZING THE FINANCE DIRECTOR TO MAKE PAYMENT TO THE PADUCAH-MCCRACKEN COUNTY CONVENTION CENTER IN AN AMOUNT OF \$40,736.23 FOR SERVICES RELATED TO THE SET-UP AND DISMANTLING OF THE DOME PAVILION FOR THE 2023 AQS QUILT SHOW.”

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, and Mayor Bray (4).
(MO #2772, BK 13)

AUTHORIZE A CONTRACT MODIFICATION FOR PICKLEBALL COURTS

Commissioner Smith offered Motion, seconded by Commissioner Guess, that the Board of Commissioners adopt a Municipal Order entitled, “A MUNICIPAL ORDER ADOPTING CONTRACT MODIFICATION NO. 1 TO THE CONTRACT WITH PRECISION CONSTRUCTION AND CONTRACTING, LLC TO EXTEND THE SUBSTANTIAL COMPLETION AND FINAL COMPLETION DATES AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT MODIFICATION AND ALL OTHER DOCUMENTS RELATED TO SAME.”

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, and Mayor Bray (4).
(MO #2773, BK 13)

ORDINANCE INTRODUCTIONS

AUTHORIZE CLOSING OF 31,659 SQUARE FEET OF PLUM STREET AND 111,331 SQUARE FEET OF BROWER CIRCLE

Commissioner Henderson offered motion, seconded by Commissioner Guess, that the Board of Commissioners introduce an Ordinance entitled, “AN ORDINANCE PROVIDING FOR THE CLOSING OF 31,659 SQUARE FEET OF PLUM STREET AND 111,331 SQUARE FEET OF BROWER CIRCLE, AUTHORIZING THE INITIATION OF A REQUEST IN CIRCUIT COURT FOR THE CLOSURE, AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATING TO SAME.” This Ordinance is summarized as follows: The City of Paducah does hereby authorize the closing of 31,659 square feet of Plum Street and 111,331 square feet of Brower Circle, and authorizes, empowers and directs the Mayor to execute quitclaim deeds from the City of Paducah to the property owners in or abutting the public way to be closed.

APPROVE CONTRACT MODIFICATION TO CONSTRUCTION CONTRACT WITH PACE CONTRACTING – FLOODWALL PUMP STATION #2 PROJECT

Commissioner Guess offered motion, seconded by Commissioner Henderson, that the Board of Commissioners introduce an Ordinance entitled, “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE CONTRACT MODIFICATION NO. 3 WITH PACE CONTRACTING LLC. TO DECREASE THE CONTRACT BY \$10,000 FOR THE PUMP STATION #2 REHABILITATION PROJECT.” This Ordinance is summarized as follows: The Mayor is hereby authorized to execute Contract Modification No. 3 with Pace Contracting, LLC to decrease the contract amount by \$10,000, adjusting the total construction project from \$5,027,269.64 to \$5,017,269.64.

July 25, 2023

APPROVE CONTRACT MODIFICATION TO CONSTRUCTION CONTRACT WITH JIM SMITH CONTRACTING LLC FOR THE BUCKNER LANE PROJECT

Commissioner Smith offered motion, seconded by Commissioner Guess, that the Board of Commissioners introduce an Ordinance entitled, “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE CONTRACT MODIFICATION NO. 1 WITH JIM SMITH CONTRACTING, LLC TO DECREASE THE CONTRACT BY \$74,320 FOR THE BUCKER LANE PROJECT.” This Ordinance is summarized as follows: The Mayor is hereby authorized to execute Contract Modification No. 1 with Jim Smith Contracting LLC for a decrease in the amount of \$74,320 and a new total contract cost of \$1,911,194.37.

DISCUSSION

Communications Manager Pam Spencer offered the following summary:

911 Upgrade Update

“At the July 11 Commission Meeting, the Board authorized an Intent to Award Letter to Communications International for the Paducah/McCracken County Public Safety Radio Communication System Project. Mayor George Bray said since that meeting, the City and County have received a draft contract from Communications International that is under review by the City and County 911 project consultant, Federal Engineering. Once the contract has been reviewed by legal and by Federal Engineering, it would be brought forward for adoption. Last December, the City of Paducah and McCracken County issued a request for proposals for the project with two proposals received and opened in March. An eight-member City and County team evaluated the proposals with the unanimous determination to move forward with Communications International.

Also, the City and County have been reviewing the process of implementing a parcel fee, a fee assessed on property tax bills to fund a portion of the 911 operations and capital improvement project. The earliest a fee could be implemented would be 2024. The City and County have talked with Kenton County and other counties with parcel fees.”

ADJOURN

Commissioner Smith offered Motion, seconded by Commissioner Henderson, that the meeting be adjourned.

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, and Mayor Bray (4).

TIME ADJOURNED: 5:55 p.m.

ADOPTED: August 8, 2023

ATTEST:

George P. Bray, Mayor

Lindsay R. Parish, City Clerk

August 8, 2023

RECEIVE AND FILE DOCUMENTS:

Deed File:

1. Deed of Conveyance – City of Paducah to Harriet Marie Hamilton – MO #2747
2. Deed of Conveyance – City of Paducah to Ebert and Glenda Denkins – MO #2755

Contract File:

1. Contract For Service – City of Paducah and Paducah Wall to Wall Mural Board – Mayor Sign
2. One-Year Renewal Agreement with Aramark Uniform Services – Public Works, Engineering and Parks Department – MO #2476
3. Midstates Construction Company – PFWG – Change Order on Robert Cherry Civic Center - MO #2760
4. Contract For Services with Rightway Janitorial Services – MO #2762
5. Contract with Valley Contracting Services – Renovation of Probation and Parole Office – MO #2763
6. Contract with Linwood Motors – Purchase of eight Police Pursuit Rated SUVs – MO #2765
7. Declaration of Trust and Trust Participation Agreement Kentucky League of Cities – Workers Compensation Trust – MO #2766
8. Trust Participation Agreement – Kentucky League of Cities – General Insurance Trust – MO #2767
9. Contract Extension for Endpoint Detection and Response services through Kroll, Inc. – MO #2769
10. Contract For Services FY2024 – Paducah Transit Authority – MO #2770
11. Contract For Services FY2024 – GPEDC, Inc. – MO #2771
12. Contract Modification for Pickleball Courts to extend the Contract – MO #2773

Financials File:

1. Paducah Water Works – Month Ended June 30, 2023

Bids File:

1. Exterior Repairs of Fire Station # 2 – MO 2745
2. RFQ – Custodial Services for City Parks Building and Restroom Facilities – MO #2762
 - a. Rightway Janitorial Services * (awarded bid)
 - b. Atlas
3. Probation & Parole Office Building Construction – MO #2763
 - a. Valley Contracting Services, Inc. (sole bid)
4. Pac Mac Mini Packer – MO #2764
 - a. Tag Truck Center (State Contract #KY MA 605 2000000447)
5. Eight Police Pursuit Rated SUVs for Police Department – MO #2765
 - a. Linwood Motors (lowest evaluated bid)

CITY OF PADUCAH
August 8, 2023

Upon the recommendation of the City Manager's Office, the Board of Commissioners of the City of Paducah order that the personnel changes on the attached list be approved.

Michelle Smolen

City Manager's Office Signature

8/3/2023

Date

**CITY OF PADUCAH
PERSONNEL ACTIONS
August 8, 2023**

NEW HIRES - FULL-TIME (F/T)

<u>PARKS & RECREATION</u>	<u>POSITION</u>	<u>RATE OF PAY</u>	<u>NCS/CS</u>	<u>FLSA</u>	<u>EFFECTIVE DATE</u>
Marney, Precious	Parks Maintenance Laborer	\$16.92/hr	NCS	Non-Ex	August 10, 2023
Pritchard, Mitchell	ROW Maintenance Person	\$19.31/hr	NCS	Non-Ex	August 10, 2023
<u>PUBLIC WORKS</u>					
Patnaude, Travis A.	Solid Waste Truck Driver	\$23.20/hr	NCS	Non-Ex	August 10, 2023
Reno, Richard	ROW Maintenance Person	\$20.45/hr	NCS	Non-Ex	August 24, 2023

NEW HIRES - PART-TIME (P/T)

<u>PARKS & RECREATION</u>	<u>POSITION</u>	<u>RATE</u>	<u>NCS/CS</u>	<u>FLSA</u>	<u>EFFECTIVE DATE</u>
Rumfelt, Stephanie	Rec Leader - Class Instructor	\$17.00/hr	NCS	Non-Ex	August 17, 2023

TERMINATIONS - PART-TIME (P/T)

<u>PARKS & RECREATION</u>	<u>POSITION</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
Carter, Dominique	Recreation Leader - Internship	Resignation	July 24, 2023
McConnell, Randy	Recreation Leader - Athletics	Deceased	July 3, 2023

TERMINATIONS - FULL-TIME (F/T)

<u>FINANCE</u>	<u>POSITION</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
Young, Stacey	Revenue Manager	Resignation	August 18, 2023
<u>PUBLIC WORKS</u>			
McManus, Gregory	ROW Maintenance Person	Resignation	July 11, 2023
Wallace, Joshua	ROW Maintenance Person	Resignation	August 1, 2023
Willett, Thomas	Solid Waste Truck Driver	Resignation	July 28, 2023

Agenda Action Form

Paducah City Commission

Meeting Date: August 8, 2023

Short Title: Authorize Contract Modifications in the amount of \$6,168.52 for construction and material items at the Robert Cherry Civic Center - **A. CLARK**

Category: Municipal Order

Staff Work
By: Amie Clark
Presentation
By: Amie Clark

Background Information: The Board of Commissioners approved a contract with Midstates Construction for the renovation of the Robert Cherry Civic Center on March 28, 2023 and issued a notice to proceed to commence work on or before April 17, 2023.

Midstates construction has issued a request for proposal that includes discovery items that were found during the demolition process, changes to material items at the request of the owner, in addition to a request for contract extension to accommodate manufacturing delays. The contract extension would add 45 days to the contract, with a final completion date of December 28, 2023.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Facility Improvements and Maintenance

Communications Plan:

Funds Available: Account Name: ARPA Funding

Account Number: MR0093

Staff Recommendation: Approve

Attachments:

1. MO contract modification 2– Midstates Robert Cherry Civic Center

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER ADOPTING CONTRACT MODIFICATION NO. 2 TO THE CONSTRUCTION CONTRACT WITH MIDSTATES CONSTRUCTION, INC. FOR CONSTRUCTION AND MATERIAL ITEMS AT THE ROBERT CHERRY CIVIC CENTER, IN THE AMOUNT OF \$6,168.52 AND A FORTY-FIVE (45) DAY CONTRACT EXTENSION, AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT MODIFICATION AND ALL OTHER DOCUMENTS RELATED TO SAME

WHEREAS, by Municipal Order No. 2715, the City of Paducah authorized an Agreement with Midstates Construction, Inc. in the amount of \$1,557,697 for the Robert Cherry Civic Center Renovation Project; and

WHEREAS, by Municipal Order No. 2760, The City Commission approved Contract Modification No. 1 to the Agreement with Midstates Construction, Inc., for a price increase in the amount of \$51,108.15 and authorized the Mayor to execute all documents necessary to on behalf of the City; and

WHEREAS, certain contract modifications are now required due to discoveries made in the demolition process, change to material items at the request of the owner, in addition to a request for contract extension to accommodate manufacturing delays; and

WHEREAS, said contract modification adds 45 days to the contract for a final completion date of December 28, 2023, and additions requested by the City for a total change in the amount of \$6,168.52.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The City Commission hereby approves Contract Modification No. 2 to the Agreement with Midstates Construction, Inc., for a price increase in the amount of \$6,168.52, and a contract extension of forty-five (45) days, with a final completion date of December 28, 2023 and authorizes the Mayor to execute all documents necessary to on behalf of the City.

SECTION 2. The adoption of Contract Modification No. 2 increases the Agreement amount by \$6,168.52 henceforth increasing the total agreement to an amount of \$1,614,973.67. This expenditure shall be charged to the ARPA Funding Project Account No. MR0093.

SECTION 3. This Order shall be in full force and effect from and after the date of its adoption.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, August 8, 2023
Recorded by Lindsay Parish, City Clerk, August 8, 2023
mo\contract modification 2– Midstates Robert Cherry Civic Center

Agenda Action Form

Paducah City Commission

Meeting Date: August 8, 2023

Short Title: Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and the Melber Volunteer Fire Department - **C. YARBER**

Category: Municipal Order

Staff Work By: Jim
Scutt, Debbie Collins
Presentation By: Chris
Yarber

Background Information: On July 10, 2023, a Fleet Maintenance Service Agreement was entered into for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for the Melber Volunteer Fire Department.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve a Municipal Order for the Fleet Maintenance Service Agreement for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for the Melber Volunteer Fire Department

Attachments:

1. MO - agree-fleet maintenance services – Melber Volunteer Fire Department
2. Melber Fire Dept_Service Agreement
3. Service Agreement labor rates

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER APPROVING A FLEET MAINTENANCE, MOTORIZED EQUIPMENT AND EMERGENCY APPARATUS SERVICE AGREEMENT WITH THE MELBER VOLUNTEER FIRE DEPARTMENT, TO PROVIDE FLEET MAINTENANCE SERVICES AT HOURLY RATES AND AUTHORIZING THE EXECUTION OF ALL DOCUMENTS RELATED TO SAME

WHEREAS, the City of Paducah wishes to enter into a Fleet Maintenance Service Agreement with Melber Volunteer Fire Department for the City of Paducah Fleet Department to provide fleet services at hourly rates.

NOW, THEREFORE, BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the Board of Commissioners hereby authorizes the Mayor to execute the City of Paducah Fleet Maintenance, Motorized Equipment and Emergency Apparatus Service Agreement (hereinafter the “Agreement”) with the Melber Volunteer Fire Department in substantially the form attached hereto and made part hereof (Exhibit A).

SECTION 2. That the hourly labor rates are as follows:

Shop Hourly Labor Rate

Heavy Truck	\$95 per hour
Heavy Equipment	\$95 per hour
Passenger Vehicle	\$85 per hour
Light Truck	\$85 per hour
Small Engine	\$75 per hour

SECTION 3. That the initial term of the Agreement shall be for a period of one (1) year. Such term shall automatically renew at the end of the Initial Term unless either party terminates the Agreement upon sixty days written notice in accordance with Paragraph 7 of the Agreement. In addition, the City of Paducah may terminate the Agreement with cause upon a thirty-day written notice for non-payment of fees.

SECTION 4. This Order shall be in full force and effect from and after the date of its adoption.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, August 8, 2023

Recorded by Lindsay Parish, City Clerk, August 8, 2023

mo/agree-fleet maintenance services – Melber Volunteer Fire Department

EXHIBIT A

CITY OF PADUCAH FLEET MAINTENANCE, MOTORIZED EQUIPMENT, AND EMERGENCY APPARATUS SERVICE AGREEMENT

This Fleet Maintenance, Motorized Equipment and Emergency Apparatus Service Agreement (hereinafter "Agreement") is made and entered into by and between the **City of Paducah, Kentucky**, a municipal corporation, (hereinafter "Paducah") and Melber Volunteer Fire Department (hereinafter "Customer").

1. **SERVICES.** Paducah agrees to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the Fee Schedule attached hereto. The Fee Schedule will be updated on January 1st of each applicable year.
2. **HOURS OF OPERATION.** Normal operations are Monday through Friday from 6:30 a.m. until 3:00 p.m., with the exception of holidays. Repairs made outside regular operating hours will be performed at one and one half times the regular hourly fee.
3. **WARRANTY OF WORKMANSHIP.** Paducah will warrant its workmanship on repairs for a period of 30 days following completion of work.
4. **TOWING.** Customer will be responsible for towing any vehicles to the Department.
5. **WORK AUTHORIZATION.** Paducah is authorized to perform work on any equipment in which the fee is less than \$1,000. Any service or repair exceeding \$1,000 shall require prior written authorization from Customer's authorized representative.
6. **TERM.** This Agreement shall become effective on the date signed and be in effect for one year. Thereafter, the Agreement shall automatically renew unless terminated as specified in Paragraph 7.
7. **TERMINATION.** Either Party shall have the right to terminate this Agreement without cause upon sixty (60) days' written notice to the other Party. Paducah may terminate this Agreement with cause upon thirty (30) days' written notice for non-payment of fees.
8. **PAYMENT.** Paducah shall send monthly invoices to Customer with a due date of thirty (30) days. After sixty (60) days of non-payment, this Agreement shall be subject to Termination for Cause.
9. **AUTHORIZED REPRESENTATIVE.** Customer's authorized representative is Daniel Harrison.

10. INSURANCE. Customer shall maintain general and auto liability insurance with a single combined liability limit of not less than \$1,000,000 for claims arising out of and in connection with the provision of service by Paducah under this Agreement. Customer hereby waives any claim against Paducah for any physical damage to its vehicle(s) while in Paducah's custody and control.

11. INDEMNIFICATION. Customer shall indemnify, hold harmless, and defend Paducah from and against any and all claims resulting or arising from Paducah's performance, or failure to perform, under this Agreement.

CITY OF PADUCAH

CUSTOMER

BY: _____
Title: Mayor
Date: _____

BY: _____
Title: Chief
Date: _____

**CITY OF PADUCAH FLEET MAINTENANCE,
MOTORIZED EQUIPMENT, AND EMERGENCY APPARATUS
SERVICE AGREEMENT**

This Fleet Maintenance, Motorized Equipment and Emergency Apparatus Service Agreement (hereinafter "Agreement") is made and entered into by and between the **City of Paducah, Kentucky**, a municipal corporation, (hereinafter "Paducah") and McKees Volunteer Fire Dept. (hereinafter "Customer").

1. **SERVICES.** Paducah agrees to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the Fee Schedule attached hereto. The Fee Schedule will be updated on January 1st of each applicable year.
2. **HOURS OF OPERATION.** Normal operations are Monday through Friday from 6:30 a.m. until 3:00 p.m., with the exception of holidays. Repairs made outside regular operating hours will be performed at one and one half times the regular hourly fee.
3. **WARRANTY OF WORKMANSHIP.** Paducah will warrant its workmanship on repairs for a period of 30 days following completion of work.
4. **TOWING.** Customer will be responsible for towing any vehicles to the Department.
5. **WORK AUTHORIZATION.** Paducah is authorized to perform work on any equipment in which the fee is less than \$1,000. Any service or repair exceeding \$1,000 shall require prior written authorization from Customer's authorized representative.
6. **TERM.** This Agreement shall become effective on the date signed and be in effect for one year. Thereafter, the Agreement shall automatically renew unless terminated as specified in Paragraph 7.
7. **TERMINATION.** Either Party shall have the right to terminate this Agreement without cause upon sixty (60) days' written notice to the other Party. Paducah may terminate this Agreement with cause upon thirty (30) days' written notice for non-payment of fees.
8. **PAYMENT.** Paducah shall send monthly invoices to Customer with a due date of thirty (30) days. After sixty (60) days of non-payment, this Agreement shall be subject to Termination for Cause.
9. **AUTHORIZED REPRESENTATIVE.** Customer's authorized representative is Daniel Harrison.
10. **INSURANCE.** Customer shall maintain general and auto liability insurance with a single combined liability limit of not less than \$1,000,000 for claims arising out of and in connection with the provision of service by Paducah under this Agreement. Customer hereby waives any claim against Paducah for any physical damage to its vehicle(s) while in Paducah's custody and control.
11. **INDEMNIFICATION.** Customer shall indemnify, hold harmless, and defend Paducah from and against any and all claims resulting or arising from Paducah's performance, or failure to perform, under this Agreement.

CITY OF PADUCAH

By: _____

Date: _____

By: Daniel Harman

Title: Chief

Date: 7/10/2023

2

CITY OF PADUCAH – FLEET MAINTENANCE, MOTORIZED EQUIPMENT, AND
EMERGENCY APPARATUS SERVICE AGREEMENT

Shop Hourly Labor Rate Sheet

Heavy Truck -----	\$95.00 per hour
Heavy Equipment -----	\$95.00 per hour
Passenger Vehicle -----	\$95.00 per hour
Light Truck -----	\$95.00 per hour
Small Engine -----	\$75.00 per hour

Agenda Action Form

Paducah City Commission

Meeting Date: August 8, 2023

Short Title: Purchase of Solid Waste Dumpsters for FY2023-2024 from Wastequip Utilizing the HGACBuy Purchasing Group in a Not-to-Exceed amount of \$190,000 - **C. YARBER**

Category: Municipal Order

Staff Work
By: Latrishia
Pryor
Presentation
By: Chris
Yarber

Background Information: Utilizing the HGACBuy Purchasing Group vendor number 04 0621-WQ1, Public Works Solid Waste Division is to purchase solid waste dumpsters from Wastequip. Every year, an amount is allocated toward dumpster purchases in the annual commercial refuse replacement budget. Therefore, we are requesting authorization to order the required dumpsters, along with additional replacement parts and lids, during the 2023-2024 Fiscal Year in an amount not to exceed the budgeted amount of \$190,000.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Solid Waste Fund - Equipment Other

Account Number: 50002210 - 542190

Staff Recommendation: To have a Municipal Order authorizing the purchase of solid waste dumpsters for the FY2023-2024 from Wastequip utilizing the HGACBuy Purchasing Group vendor number 04 0621-WQ1 in an amount not to exceed \$190,000.

Attachments:

1. MO - dumpsters 08-2023

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER AUTHORIZING THE PURCHASE OF DUMPSTERS, LIDS AND REPLACEMENT PARTS IN AN AMOUNT NOT TO EXCEED \$190,000 FROM WASTEQUIP THROUGH THE HOUSTON-GALVESTON AREA COUNCIL FOR FY204 FOR UTILIZATION BY COMMERCIAL BUSINESSES WITHIN THE CITY OF PADUCAH AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATED TO SAME

WHEREAS, the City of Paducah approved Municipal Order No. 2499 to authorize an Interlocal Contract for Cooperative Purchasing with the Houston-Galveston Area Council (HGAC); and

WHEREAS, the dumpsters, lids and replacement parts are available from Wastequip utilizing the Houston-Galveston Area Council Purchasing Group and competitive bidding is not required.

NOW THEREFORE, BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah hereby authorizes the Finance Director to make payment to Wastequip, for the purchase of various sized dumpsters, lids and replacement parts for fiscal year 2024, in an amount not to exceed the City's budgeted amount of \$190,000. These containers and accessories will be used by commercial businesses within the City limits of Paducah served by the Solid Waste Division of the Public Works Department. This purchase is made in compliance with the Houston-Galveston Area Council Purchasing Group Interlocal Contract for Cooperative Purchasing. Further, the Mayor is hereby authorized to execute all documents related to same.

SECTION 2. This expenditure shall be charged to Solid Waste Fund-Equipment Other, account number 50002210-542190.

SECTION 3. This order shall be in full force and effect from and after the date of its adoption.

GEORGE BRAY, Mayor

ATTEST:

Lindsay Parish, City Clerk

Agenda Action Form

Paducah City Commission

Meeting Date: August 8, 2023

Short Title: Authorize a contract with Ray Black & Son in the Amount of \$45,128 for Renovations to the Hotel Metropolitan Purple Room - **N. HUTCHISON**

Category: Municipal Order

Staff Work By: Nicholas Hutchison,
Hope Reasons
Presentation By: Nicholas
Hutchison

Background Information: In September 2021, the City of Paducah received a \$55,000 grant from the African American Cultural Heritage Action Fund for renovations of the Purple Room at the Hotel Metropolitan. In July 2022, i5 Design completed plans for the renovations, including the addition of bathrooms to the building. In September of 2022, the City of Paducah accepted the bid of C.I.R.CO for renovations to be made to the Purple Room. However, C.I.R.CO failed to execute a contract with the City of Paducah for the project.

Feedback from local contractors indicated that the scope of work could not be completed for the grant amount. A third Request for Proposal was released in July 2023, with a modified scope of work that better aligned with the grant budget. The proposal from Ray Black & Son was the only one received.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:

Account Number: MR0086

Staff Recommendation: Authorize the contract with Ray Black & Son and for the Mayor to sign all documentation related to same.

Attachments:

1. MO agree – Ray Black & Son Hotel Metropolitan Purple Room Renovations

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER ACCEPTING THE BID OF RAY BLACK & SON IN AN AMOUNT OF \$45,128 FOR RENOVATIONS TO THE HOTEL METROPOLITAN PURPLE ROOM AND AUTHORIZING THE MAYOR TO EXECUTE ALL AGREEMENTS AND DOCUMENTS RELATED TO SAME

WHEREAS, in September 2021, the City of Paducah received a \$55,000 grant from the African American Cultural Heritage Action Fund for renovations of the Purple Room at the Hotel Metropolitan; and

WHEREAS, in September of 2022, the City of Paducah accepted the bid of C.I.R.CO for renovations to be made to the Purple Room; and

WHEREAS, C.I.R.CO failed to execute a contract with the City of Paducah for the project; and

WHEREAS, feedback from local contractors indicated that the scope of work could not be completed for the grant amount; and

WHEREAS, another Request for Proposal was released in July 2023, with a modified scope of work that better aligned with the grant budget; and

WHEREAS, the City now wishes to accept the proposal from Ray Black & Son for the renovation project.

NOW, THEREFORE, BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah accepts the proposal of Ray Black & Son in an amount of \$45,128 for renovations to the Hotel Metropolitan Purple Room, said proposal being in substantial compliance with bid specifications, and as contained in the proposal of Ray Black & Son of July 19, 2023.

SECTION 2. That the City of Paducah hereby authorizes the Mayor to execute all agreements and documents necessary with Ray Black & Son, for renovations to the Hotel Metropolitan Purple Room, authorized in Section 1 above, according to the specifications, proposal and all contract documents heretofore approved and incorporated in the proposal.

SECTION 3. This purchase shall be funded by grant funding received through the African American Cultural Heritage Foundation through Project Account No. MR0086. Said grant funds were accepted by Municipal Order No. 2517 on October 26, 2021.

SECTION 4. This Order shall be in full force and effect from and after the date of its adoption.

Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, September 27, 2022
Recorded by Lindsay Parish, City Clerk, September 27, 2022
\mo\ agree – Ray Black & Son Hotel Metropolitan Purple Room Renovations

Agenda Action Form

Paducah City Commission

Meeting Date: August 8, 2023

Short Title: Approve Contract Modification to Construction Contract with Pace Contracting, LLC. for the Paducah Floodwall Pump Station #2 Project in the amount of (\$10,000.00) - **R. MURPHY**

Category: Ordinance

Staff Work By: Melanie Townsend

Presentation By: Rick Murphy

Background Information: Summary: Contract Modification #3 to Pace Contracting, LLC construction contract in the amount of (\$10,000.00) due to no asbestos abatement being needed, resulting in a final contract amount of \$5,017,269.64.

Background Information: Summary: Contract Modification #3 to Pace Contracting, LLC construction contract in the amount of (\$10,000.00) due to no asbestos abatement being needed, resulting in a final construction contract amount of \$5,017,269.64.

Background: As part of the Paducah Floodwall Rehabilitation Project in conjunction with the US Army Corps of Engineers, Ordinance 2020-08-8652 was approved on August 25, 2020, with Pace Contracting, LLC for a construction contract for \$4.5 M for the Pump Station #2 Rehabilitation Project. This was a rebid of the agreement after the original contractor defaulted.

Contract Modification #1 (Ordinance 2021-07-8694, dated July 27, 2021)

Pace Contracting incurred unforeseen costs related to the failure of the original contractor to perform the following:

Proposal	Item	Cost
6	Missing Components and Damaged Materials	\$ 88,929.66
7	Fabrication of Motor #5 Adjustment Nut	\$ 10,970.00
8	Emergency Repairs of 48in Discharge Pipe	\$ 21,833.63
	Total Costs	\$ 121,733.29

Ordinance 2021-07-8694 increased the original construction contract from \$4,500,000.00 to \$4,621,733.29. The total change amount of \$121,733.29 will be billed to Western Surety Company, the issuer of the Performance and Payment Bonds (Bond No. 30032288) for Huffman Construction LLC.

Contract Modification #2 (Ordinance 2021-11-8711, dated November 9, 2021)

Pace Contracting, LLC encountered unforeseen construction conditions resulting in the following costs:

Proposal	Description	Cost
1	Replacement of Actuator and Sluice Gate	\$ 43,148.28
4	Skylight Replacement	\$ 25,927.00
5	Repair of Pump Station 2 Overhead Crane	\$ 20,999.58
9	Electrical Gear	\$ 101,875.49

10	Soil Issues	\$	213,586.00
	Total Costs	\$	405,536.35

Upon approval of Ordinance 2021-11-8711, the new agreement increased the approved construction contract from \$4,621,733.29 to \$5,027,269.64

Contract Modification #3

The construction contract included an asbestos abatement allowance that wasn't used, resulting in savings of:

Proposal	Description	Cost
12	Asbestos Abatement	(\$10,000.00)

The new agreement would decrease the approved construction contract from \$5,027,269.64 to \$5,017,269.64 upon approval.

All dollars spent on this original and amended contract regarding Pump Station #2 will be reimbursed or funded through KIA/SRF Loan and CDBG and DRA grants.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: Stormwater-Floodwall

Communications Plan:

Funds Available: Account Name: Pump Station #2

Account Number: FW0014

Staff Recommendation: Authorize and direct the Mayor to sign Contract Modification #3 with Pace Contracting, LLC for the construction contract on Pump Station #2 Rehabilitation Project in the amount of (\$10,000.00) with a final contract amount of \$5,017,269.64.

Attachments:

1. ORD CHGORD3- Pace Contracting LLC – Pump Station #2
2. FPS2_CO3_Recommendation

ORDINANCE NO. 2023-__ - _____

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE CONTRACT MODIFICATION NO. 3 WITH PACE CONTRACTING LLC. TO DECREASE THE CONTRACT BY \$10,000 FOR THE PUMP STATION #2 REHABILITATION PROJECT

WHEREAS, On August 25, 2020, the City approved Ordinance 2020-08-8652, authorizing a professional services contract with Pace Contracting, LLC for a construction contract in the amount of \$4,500,000 for the Pump Station #2 Rehabilitation Project; and

WHEREAS, on July 27, 2021, the City approved Ordinance 2021-07-8694, authorizing Contract Modification #1, increasing the contract to \$4,621,733.29; and

WHEREAS, on November 9, 2021, the City approved Ordinance 2021-11-8711, authorizing Contract Modification #2, increasing the contract amount to \$5,027,269.64; and

WHEREAS, it is now necessary to modify the contract due to the fact that the construction contract included an asbestos abatement allowance that wasn't used, resulting in savings of \$10,000; and

WHEREAS, Contract Modification No. 3 is required to decrease the contract amount by \$10,000, adjusting the total construction project from \$5,027,269.64 to \$5,017,269.64.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The Mayor is hereby authorized to execute Contract Modification No. 3 with Pace Contracting, LLC for a decrease in the amount of \$10,000 and a new total contract cost of \$5,017,269.64.

SECTION 2. This ordinance shall be read on two separate days and will become effective upon summary publication pursuant to KRS Chapter 424.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Introduced by the Board of Commissioners July 25, 2023

Adopted by the Board of Commissioners, _____

Recorded by Lindsay Parish, City Clerk, _____

Published by *The Paducah Sun*, _____



July 17, 2023

Rick Murphy, P.E.
City of Paducah
300 South 5th Street
Paducah, KY 42003

RE: Flood Pump Station #2 Rehabilitation – Contract Modification #3

Dear Mr. Murphy:

Pace Contracting, LLC (Pace) has completed all work associated with the Flood Pump Station #2 Rehabilitation Project. The following is a Change Proposal Request regarding Line Item 36, Asbestos Allowance:

- Change Proposal Request #12 (CPR12) – Allowance Deduct **(\$10,000.00)**
Flood Pump Station 2 is in operation and the project is being closed out. An allowance was required during project construction that can now be released on its completion.

Recommendation

HDR has reviewed the costs provided by Pace for the referenced CPR and agrees with the supported cost breakdowns. It is recommended that the City move forward with inclusion of CPR 12 into Contract Modification #3 for a deduct of **\$10,000.00** and a new total contract amount of **\$5,017,269.64.**

Please let me know if you have any questions comments or need additional information.

Sincerely,

Kyle Guthrie, P.E.
Vice President



Cc: Melanie Townsend
Sheryl Chino
Savannah Wing

Attachments:

Agenda Action Form

Paducah City Commission

Meeting Date: August 8, 2023

Short Title: Approve Contract Modification to Construction Contract with Jim Smith Contracting, LLC. for the Buckner Lane Project in the amount of (\$74,320.00) - **R. MURPHY**

Category: Ordinance

Staff Work By: Melanie
Townsend
Presentation By: Rick
Murphy

Background Information: Summary: Contract Modification #1 to Jim Smith Contracting, LLC construction contract in the amount of (\$74,320.00) due to cost savings during construction, resulting in a final contract amount of \$1,911,194.37.

Background:

Background: On April 26, 2018, the President signed a major disaster declaration, FEMA-4361-DR-KY, for the 2018 Flooding and Severe Weather Events from February 21, 2018, through March 21, 2018. As a result, the City of Paducah applied for and received Disaster Relief Funding to restore the Buckner Lane Bridge under Event 4361DR-KY. The Federal Emergency Management Agency (FEMA) has estimated a \$438,774.00 total bridge rehab cost with a 75% Federal Share and a 25% Non-Federal Share. FEMA has obligated \$329,081.00 in Federal funds for the Buckner Lane Bridge Replacement Project. The Non-Federal Share of \$109,693.00 is split between State (\$52,652.00) and Local (\$57,041.00) cost shares.

On March 11, 2021, the American Rescue Plan Act funding was signed into law. The City of Paducah was notified of \$6,439,016.00 of available funding. On July 13, 2021, Municipal Order 2481 was authorized by the Paducah Board of Commissioners to appropriate \$4M of ARPA funding toward specific stormwater mitigation projects. On September 28, 2021, Ordinance 2021-09-8703 was approved to increase the scope to include additional stormwater mitigation using ARPA funding.

On March 23, 2022, the Engineering Department opened sealed bids for the Buckner Lane Bridge Replacement Project. BFW Engineering & Testing evaluated the bid and recommended that Jim Smith Contracting, LLC submitted the lowest responsive bid at \$1,985,514.37. Two (2) bids were received as follows:

- (1) Harold Coffey Construction: \$2,194,900.93
- (2) Jim Smith Contracting: \$1,985,514.37

Contract Modification #1

Cost savings during construction resulted in savings of:

Proposal	Description	Cost
1	Construction savings	(\$74,320.00)

The new agreement would decrease from \$1,985,514.37 to \$1,911,194.37 upon approval.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: Stormwater

Communications Plan:

Funds Available: Account Name: Buckner Lane Bridge

Account Number: ST0040

Staff Recommendation: Authorize and direct the Mayor to sign Contract Modification #1 with Jim Smith Contracting, LLC for the Buckner Lane Bridge Project construction contract yielding an overall project cost savings of (\$74,320.00) reducing the final contract amount to \$1,911,194.37.

Attachments:

1. ORD CHGORD1 – Jim Smith Contracting – Buckner Lane Project

ORDINANCE NO. 2023-__ - _____

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO
EXECUTE CONTRACT MODIFICATION NO. 1 WITH JIM SMITH
CONTRACTING LLC. TO DECREASE THE CONTRACT BY \$74,320 FOR THE
BUCKER LANE PROJECT

WHEREAS, On April 26, 2022, the City approved Ordinance 2022-04-8730,
authorizing a professional services contract with Jim Smith Contracting LLC for a construction
contract in the amount of \$1,985,514.37 for the Bucker Lane Project; and

WHEREAS, it is now necessary to modify the contract due to the fact that cost
savings during construction resulted in savings of \$74,320; and

WHEREAS, Contract Modification No. 1 is required to decrease the contract amount
by \$74,320, adjusting the total construction project from \$1,985,514.37 to \$1,911,194.37.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PADUCAH,
KENTUCKY:

SECTION 1. The Mayor is hereby authorized to execute Contract Modification No.
1 with Jim Smith Contracting LLC for a decrease in the amount of \$74,320 and a new total contract
cost of \$1,911,194.37.

SECTION 2. This ordinance shall be read on two separate days and will become
effective upon summary publication pursuant to KRS Chapter 424.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Introduced by the Board of Commissioners July 25, 2023

Adopted by the Board of Commissioners, _____

Recorded by Lindsay Parish, City Clerk, _____

Published by *The Paducah Sun*, _____

\\ord\eng\CHGORD1 – Jim Smith Contracting – Buckner Lane Project

Agenda Action Form

Paducah City Commission

Meeting Date: August 8, 2023

Short Title: Approve Section 8 Housing Choice Voucher Program FY24 Budget - **D. JORDAN**

Category: Ordinance

Staff Work By: Lindsay Parish, Daron Jordan, Jonathan Perkins, Lasica McEwen
Presentation By: Daron Jordan

Background Information: Pursuant to 24 CFR § 990.315 the Section 8 Housing Choice Voucher Program is required to submit approval of its annual operating budget to the US Department of Housing and Urban Development (HUD). The City Commission is the approving authority for the Section 8 budget. This action approves the annual operation budget for the Section 8 Housing Choice Voucher Program for Fiscal Year 2024 as attached.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD Budget Section 8

ORDINANCE NO. 2023-____ - _____

AN ORDINANCE ADOPTING THE ANNUAL OPERATING BUDGET FOR THE
PADUCAH KENTUCKY SECTION 8 HOUSING CHOICE VOUCHER PROGRAM FOR
THE FISCAL YEAR JULY 1, 2023, THROUGH JUNE 30, 2024, BY ESTIMATING
REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION
OF SAID PROGRAM

WHEREAS, pursuant to 24 CFR § 990.315 the Section 8 Housing Choice Voucher Program is required to submit approval of its operating budget to the US Department of Housing and Urban Development (hereinafter “HUD”); and,

WHEREAS, said annual operating budget must be approved by the Paducah City Commission.

WHEREAS, the Board of Commissioners has reviewed the proposed Annual Operating Budget for the Paducah Section 8 Housing Choice Voucher Program and desires to adopt it for Fiscal Year 2024.

NOW, THEREFORE, BE IT ORDAINED by the City of Paducah, Kentucky as follows:

Section 1. The Annual Operating Budget for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024, for the Section 8 Housing Choice Voucher Program as set forth in Exhibit A attached hereto is hereby adopted.

Section 2. The provisions of this Ordinance are hereby declared to be severable, and if any section, phrase or provision shall for any reason be declared invalid, such declaration of invalidity shall not affect the validity of the remainder of this Ordinance.

Section 3. All prior Municipal Orders or Ordinances or parts of any Municipal Order or Ordinance in conflict herewith are hereby repealed.

Section 4. This ordinance shall be read on two separate days and will become effective upon publication in full pursuant to KRS Chapter 424.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Introduced by the Board of Commissioners, _____
Adopted by the Board of Commissioners, _____
Recorded by Lindsay Parish, City Clerk, _____
Published by *The Paducah Sun*, _____
ORD/FIN/Budget Section 8

Exhibit A

Budget Section 8

Start Date

07/01/2023 TO 06/30/2024

Beginning Balance Estimate \$275,000.00

YR end Balance

ACCOUNT NAME	ACCOUNT #	Budget	12 MONTH EXPENSE	ENDING BALANCE
NON-TECH Salaries	4110	\$135,000.00		\$135,000.00
Legal Fees	4130	\$500.00		\$500.00
Staff Training	4140	\$2,500.00		\$2,500.00
Travel Reimbursement Paid to staff	4150	\$500.00		\$500.00
Travel in Town	4150.1	\$165.00		\$165.00
Purchase New Vehicle	4150.4	\$-		\$-
Accounting Fees	4170	\$7,800.00		\$7,800.00
Audit Fees	4171	\$4,000.00		\$4,000.00
Employee Benefits	4182	\$66,000.00		\$66,000.00
Office Supplies	4190.01	\$4,000.00		\$4,000.00
Postage	4190.03	\$5,000.00		\$5,000.00
Printing	4190.07	\$4,500.00		\$4,500.00
Advertising	4190.08	\$500.00		\$500.00
Inspection Services	4190.09	\$21,000.00		\$21,000.00
Membership Dues/Fees	4190.12	\$1,570.00		\$1,570.00
Telephone	4190.13	\$1,800.00		\$1,800.00
Forms & Office Supplies	4190.17	\$440.00		\$440.00
Misc/Fees/Late Pymts/Pics	4190.18	\$100.00		\$100.00
Administrative Contracts/Wilson copy	4190.19	\$5,000.00		\$5,000.00
Sundry Computer under \$2500	4190.21	\$100.00		\$100.00
Outside Management Fees	4195	\$11,000.00		\$11,000.00
Maintenance & Operation	4400	\$525.00		\$525.00
Automobile Insurance	4510.03	\$800.00		\$800.00
Extraordinary Maintenance	4610	\$700.00		\$700.00
Total		\$273,500.00	\$-	\$273,500.00