CITY COMMISSION MEETING
AGENDA FOR JANUARY 8, 2019
5:30 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	**CONSENT AGENDA**
		A. Approve Minutes for December 17, 2018
		B. Receive & File Documents
		C. Personnel Actions
		D. Re-appointment of Sandra Wilson to Paducah Riverfront Development Advisory Board. New term will expire December 31, 2020
		E. Re-Appointment of Sandra Wilson to the Electric Plant Board. This new term shall expire December 31, 2020.
		F. Appointment of Gerald Watkins to Commissioners of Water Works. This term shall expire December 31, 2020
		G. Appointment of Brenda McElroy to Paducah-McCracken County Joint Sewer Agency. Term shall expire December 31, 2020.
		H. Authorize the City Manager to Award Vacation Days as Part of the City of Paducah 2018 Christmas Luncheon Charity Food Collection - **J ARNDT**
		I. Naming of the New Greenway Trail Bridge - **M THOMPSON**
	II.	**COMMENTS**
		A. Comments from the City Manager
		B. Comments from the Board of Commissioners

		C. Comments from the Audience
	III.	**<u>EXECUTIVE SESSION</u>**

Please join us for a reception directly following tonight's Commission meeting.

December 17, 2018

At a Called Meeting of the Board of Commissioners, held on Monday, December 17, 2018, at 5:30 p.m., in the Commission Chambers of City Hall located at 300 South 5th Street, Mayor Harless presided, and upon call of the roll by the City Clerk, the following answered to their names: Commissioners Abraham, Holland, Rhodes, Wilson and Mayor Harless (5).

INVOCATION
Commissioner Holland gave the invocation.

PLEDGE OF ALLEGIANCE
Mayor Harless led the pledge.

PRESENTATION
PLAQUES OF APPRECIATION
Mayor Harless presented plaques of appreciation to Commissioner Sarah Stewart Holland and Commissioner Allan Rhodes for their years of service on the Paducah Board of Commissioners.

CONSENT AGENDA
Mayor Harless asked if the Board wanted any items on the Consent Agenda removed. No one asked for any items to be removed. The Mayor asked the City Clerk to read the items on the Consent Agenda.

I(A)	Minutes for the December 11, 2018, City Commission Meeting
I(B)	Receive & File Documents
I(C)	Personnel Actions
I(D)	A MUNICIPAL ORDER ADOPTING THE JACKSON PURCHASE REGIONAL MULTI-JURISDICTIONAL NATURAL HAZARD MITIGATION PLAN 2018 UPDATE FOR THE CITY OF PADUCAH, KENTUCKY (M.O. # 2191; BK 10)
I(E)	A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE A GRANT APPLICATION AND ALL DOCUMENTS NECESSARY THROUGH THE DEPARTMENT OF HOMELAND SECURITY, FEDERAL EMERGENCY MANAGEMENT AGENCY, FOR A FIRE PREVENTION AND SAFETY MATCHING GRANT IN AN AMOUNT OF $63,683.25 FOR THE PADUCAH FIRE DEPARTMENT (M.O. # 2192; BK 10)
I(F)	A MUNICIPAL ORDER ADOPTING THE MISSION STATEMENT AND ORGANIZATIONAL VALUES FOR THE CITY OF PADUCAH, KENTUCKY (M.O. # 2193; BK 10)
I(G)	A MUNICIPAL ORDER APPROVING AN EMPLOYMENT AGREEMENT BETWEEN THE CITY OF PADUCAH AND BRIAN LAIRD FOR EMPLOYMENT AS PADUCAH POLICE CHIEF, AND AUTHORIZING THE MAYOR TO EXECUTE SAME (M.O. # 2194; BK 10)
I(H)	A MUNICIPAL ORDER AUTHORIZING AN AGREEMENT WITH GARDNER ENGINEERING & CONSTRUCTION, PLLC, IN AN AMOUNT OF $32,000 FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DEMOLITION

	BID PACKAGE FOR THE KRESGE BUILDING LOCATED AT 318 BROADWAY, AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATED TO SAME (M.O. # 2195; BK 10)
I(I)	A MUNICIPAL ORDER AUTHORIZING THE FINANCE DIRECTOR TO MAKE PAYMENT TO CONCORD FIRE DISTRICT IN AN AMOUNT OF $28,943.94 FOR THE PROPORTIONATE SHARE OF INDEBTEDNESS AS REQUIRED BY LAW FOR THE ANNEXATION OF TERRITORY WITHIN THE CONCORD FIRE DISTRICT (M.O. # 2196; BK 10)

Mayor Harless offered motion, seconded by Commissioner Abraham, that the items on the consent agenda be adopted as presented.

Adopted on call of the roll, yeas, Commissioners Abraham, Holland, Rhodes, Wilson and Mayor Harless (5).

COMMENTS

CITY MANAGER COMMENTS

City Manager Arndt thanked Commissioners Holland & Rhodes for their service on the Board of Commissioners.

The City Manager informed the Commission that there will be an official pinning ceremony for Police Chief Brian Laird.

BOARD OF COMMISSIONERS COMMENTS

Commissioner Holland commented that she is proud of what the Board of Commissioners has accomplished in the past two years. She encouraged the next generation of leadership to step forward and serve in order to grow Paducah.

Commissioner Rhodes commented that it has been an honor to serve on the Board of Commissioners. Commissioner Rhodes offered two suggestions. He encouraged everyone to curb negative energy and to trust local government.

PUBLIC COMMENTS

Lesley Garrett and Nate Crawford thanked the Commissioners for their service.

ADJOURN

Mayor Harless offered motion, seconded by Commissioner Holland, to adjourn the meeting. All in favor.

Meeting ended at approximately 5:57 p.m.

ADOPTED: January 8, 2019

_____
Brandi Harless, Mayor

ATTEST:

_____

December 17, 2018

Lindsay Parish, City Clerk

January 8, 2019

Minute File:

1. Oath of Office Commissioner Gerald Watkins
2. Oath of Office – Commissioner Brenda McElroy
3. Oath of Office – Commissioner Sandra Wilson

Deed File:

1. Quitclaim Deed – City of Paducah to Paducah Independent School District Finance Corporation – Adams Street & South 24th Street - ORD 2018-8-8544
2. Quitclaim Deed – Mid South Energy Properties LLC DAV Drive – ORD 2018-10-8551

Contract File:

1. Contract For Services – Paducah Community Concert Bank – CM signature
2. Anthem Blue Cross Blue Shield – Health Insurance Premiums - MO #2165
3. Commonwealth of Kentucky – State Homeland Security Grant award – Personal Protection (bomb) suits – MO #2185
4. Contract For Services – Second Extension and Amendment to Fuel Supply Agreement – JSC Terminal, d/b/a Mid West Terminal – MO #2189
5. Contract For Services – Thomas P. Miller & Associates – Development of Opportunity Zones Marketing Strategy – MO #2190
6. Hazard Mitigation Plan 2018 Update – MO #2191
7. Employment Contract – Paducah Police Chief Brian Laird – MO #2194
8. Contract For Services – Gardner Engineering & Construction – Kresge Building Demolition Bid Package – 318 Broadway – MO #2195

Financials File:

Museum of the American Quilter's Society dba The National Quilt Museum

CITY OF PADUCAH
PERSONNEL ACTIONS
January 8, 2019

NEW HIRE - FULL-TIME (F/T)

EPW - MAINTENANCE	POSITION	RATE	NCS/CS	FLSA	EFFECTIVE DATE
Willett, Franklin M.	Maintenance Technician	$17.79/Hr.	NCS	Non-Ex	January 17, 2019
GENERAL - GOVERNMENT					
McElroy, Brenda L.	Commissioner	Beginning of Term	NCS	Ex	January 1, 2019
Watkins, Gerald L.	Commissioner	Beginning of Term	NCS	Ex	January 1, 2019

PAYROLL ADJUSTMENTS/TRANSFERS/PROMOTIONS/TEMPORARY ASSIGNMENTS

	PREVIOUS POSITION AND BASE RATE OF PAY	CURRENT POSITION AND BASE RATE OF PAY	NCS/CS	FLSA	EFFECTIVE DATE
FIRE - SUPPRESSION					
Crowe, Anthony L.	Acting Assistant Fire Chief #1 $19.08/Hr.	Acting Assistant Fire Chief $20.33/Hr.	NCS	Non-Ex	July 30, 2018
Crowe, Anthony L.	Acting Assistant Fire Chief $20.33/Hr.	Acting Assistant Fire Chief #1 $19.08/Hr.	NCS	Non-Ex	September 25, 2018
	Correction from last personnel actions				
GENERAL - GOVERNMENT					
Meeks, Claudia S.	Exe. Assist. II/Assist. City Clerk $21.77/Hr.	Exe. Assist. II/Assist. City Clerk $22.42/Hr.	NCS	Non-Ex	January 3, 2019

TERMINATIONS - FULL-TIME (F/T)

FIRE - SUPPRESSION	POSITION	REASON	EFFECTIVE DATE
Reeves, Gabriel B.	Assistant Fire Chief	Retirement	December 29, 2018
PARKS SERVICES			
Roberts, Matthew R.	Laborer	Termination	December 20, 2018
EMERGENCY COMMUNICATION SRVCS			
Farmer, Robert K.	Telecommunicator	Resignation	January 8, 2019
Powell, Sandra F.	Data Entry Clerk	Retirement	December 31, 2018
GENERAL - GOVERNMENT			
Holland, Sarah S.	Commissioner	End of Term	December 31, 2018
Rhodes, Allan R.	Commissioner	End of Term	December 31, 2018

Agenda Action Form
Paducah City Commission

Meeting Date: January 8, 2019

Short Title: Authorize the City Manager to Award Vacation Days as Part of the City of Paducah 2018 Christmas Luncheon Charity Food Collection **- J ARNDT**

Category: Municipal Order

Staff Work By: James Arndt, Lindsay Parish, Martin Russell
Presentation By: James Arndt

Background Information: The City of Paducah hosted the 2018 Employee Christmas Luncheon on December 14, 2018. Employees were encouraged to bring canned goods and non-perishable items to donate to the Paducah Public Schools Family Resource Centers for an opportunity to win a vacation day. In total, City staff collected and donated more than 800 canned goods and non-perishable items to the Paducah Public Schools Family Resource Centers. Ten city staff members who participated in the food collection, were selected at random to receive a vacation day. The City Manager now needs authorization from the Board of Commissioners to award the vacation days to the selected staff members.

Does this Agenda Action Item align with a Strategic Plan Action Step? No
If yes, please list the Action Step Item Codes(s):

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize and direct the City Manager to distribute the vacation days.

Attachments:

1. Municipal Order

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER AUTHORIZING THE CITY MANAGER TO DISTRIBUTE VACATION DAYS TO CERTAIN EMPLOYEES OF THE CITY OF PADUCAH AS PART OF THE ANNUAL EMPLOYEE APPRECIATION CHRISTMAS LUNCHEON CHARITY FOOD COLLECTION

WHEREAS, the City of Paducah hosted the 2018 Employee Christmas Luncheon on December 14, 2018; and

WHEREAS, employees were encouraged to bring canned goods and non-perishable items to donate to the Paducah Public Schools Family Resource Centers for an opportunity to win a vacation day; and

WHEREAS, City staff collected and donated more than 800 canned goods and non-perishable items that were donated to the Paducah Public Schools Family Resource Centers; and

WHEREAS, ten city staff members who participated in the food collection, were selected at random to receive a vacation day; and

WHEREAS, the Board of Commissioners now wishes to authorize the City Manager to award said vacation days.

NOW, THEREFORE, BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah hereby authorizes and directs the City Manager to award one vacation day to each one of the 2018 Employee Christmas Luncheon Charity Food Collection winners. This Municipal Order will be retroactive, to allow for the vacation days to be utilized as of December 14, 2018.

SECTION 2. City of Paducah employees being awarded a vacation day, as authorized in Section 1 above, are as follows:

1. Adam Butterbough (Parks)
2. Sheryl Chino (Planning)
3. Joe Hayes (PD)
4. Wayne Downing (EPW)
5. Billy Collins (EPW)
6. Claudia Meeks (Gen Gov)
7. Corie Cole (Finance)
8. Eric Hickman (EPW)
9. Emma Shaw (Gen Gov)
10. Jemekka Stray (HR)

SECTION 3. This Order shall be in full force and effect from and after the date of its adoption.

_____
Mayor

ATTEST:

_____
Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, January 8, 2018
Recorded by Lindsay Parish, City Clerk, January 8, 2018
\mo\Employee Christmas Luncheon – Food Collection Vacation Days

Agenda Action Form
Paducah City Commission

Meeting Date: January 8, 2019

Short Title: Naming of the New Greenway Trail Bridge - **M THOMPSON**

Category: Municipal Order

Staff Work By: James Arndt, Mark Thompson
Presentation By: Mark Thompson

Background Information: The new bridge is a prime example of collaboration among partners. In this instance the partners are the City of Paducah, McCracken County and Four Rivers Nuclear Partnership. Each partner shared funding and provided background support.
As he has done for the past thirty years serving as Paducah City Commissioner, Kentucky State Senator and as McCracken County Judge Executive, this partnership was initially drawn together by Former County Judge Bob Leeper. This is a partnership creating a bridge that links City and County bike and pedestrian trail facilities. This working relationship is for the good of all citizens.
In honoring this connection and his many years of service to the City of Paducah, McCracken County and the Commonwealth of Kentucky the Board of Commissioners chooses to name the new bridge linking our trails, our parks and recreation facilities and our community as the "Bob Leeper Bridge".

Does this Agenda Action Item align with a Strategic Plan Action Step? No
If yes, please list the Action Step Item Codes(s): N-5 Pedestrian Access to Parks

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval

Attachments:

1. Municipal Order

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER NAMING THE PEDESTRIAN BRIDGE OVER PERKINS CREEK LINKING THE CITY'S GREENWAY TRAIL TO THE MCCRACKEN COUNTY TRAIL SYSTEM “BOB LEEPER BRIDGE”

WHEREAS, by Municipal Order No. 2088, the City Commission approved the application for a Recreational Trails Program Grant through the Kentucky Department of Local Government for the purchase and installation of a pedestrian bridge over Perkins Creek that would connect the City’s Greenway Trail to the McCracken County trail adjacent to the soccer complex; and

WHEREAS, former McCracken County Judge Executive Robert “Bob” Leeper initiated the partnership between the City of Paducah, McCracken County and Four Rivers Nuclear Partnership to pursue funding for the bridge; and

WHEREAS, the City Commission now wishes to thank Dr. Leeper for his leadership and service to the City of Paducah, McCracken County and the Commonwealth of Kentucky by naming the bridge over Perkins Creek in his honor.

NOW THEREFORE, BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah hereby names the bridge over Perkins Creek linking the City's Greenway Trail to the McCracken County Trail System “Bob Leeper Bridge.”

SECTION 2. This Order will be in full force and effect from and after the date of its adoption.

_____
Brandi Harless, Mayor

ATTEST:

_____
Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, January 8, 2019
Recorded by Lindsay Parish, City Clerk, January 8, 2019
\mo\ Bob Leeper Bridge Naming