



Amended 1-23-2024

**CITY COMMISSION MEETING
AGENDA FOR JANUARY 23, 2024
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATION Duke of Paducah presented to Jonathon Pendergrass, Regional Program Manager - Paducah Career Center

PRESENTATION FY2023 ACFR Audit Presentation - David Hampton, Kemper CPA Group

PRESENTATION Paducah Public Schools- Community Schools Grant- Allen Treece, Community Schools Director

ADDITIONS/DELETIONS

PUBLIC COMMENTS

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
	A.	Approve Minutes for January 9, 2024, Board of Commissioners Meeting
	B.	Receive & File Documents
	C.	Reappointment of Edward Hely to the Electric Plant Board
	D.	Appointment of Mark Anderson to the Civic Beautification Board
	E.	Personnel Actions
	F.	Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and the Ballard Fiscal Court - C. YARBER
	G.	Approve contract with AssetWorks, Inc. on GSA Contract for Public Works and Parks work orders, inventory, and asset management software - E. STUBER

		H.	Approve Tyler, Inc. contract amendment in the amount of \$2,995 to add Tyler Payments - E. STUBER
		I.	Approve the Application and Acceptance of a Kentucky Highway Safety Grant in the Amount of \$41,000 - B. LAIRD
		J.	Adopt the Purchase ADD Regional Multi-Jurisdictional Hazard Mitigation Plan 2023 Update - D. JORDAN
	II.	<u>RESOLUTION(S)</u>	
		A.	A Resolution Declaring the City of Paducah as a Nuclear Ready Community and Reaffirming Support to Reindustrialize the US Department of Energy Site
	III.	<u>MUNICIPAL ORDER(S)</u>	
		A.	Approve the Sports Tourism Commission Recommendation for the Paducah Sports Park - A. CLARK & D. JORDAN
		B.	Solid Waste Fee Changes - C. YARBER
		C.	<u>Approve Contract Extension for Dog Park Construction project</u> - A. CLARK
	IV.	<u>ORDINANCE(S) - ADOPTION</u>	
		A.	Acceptance of Woodland Property on Pines, LLC Subdivision - M. TOWNSEND
	V.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	VI.	<u>EXECUTIVE SESSION</u>	

January 9, 2024

At a Regular Meeting of the Paducah Board of Commissioners held on Tuesday, January 9, 2024, at 5:00 p.m., in the Commission Chambers of City Hall located at 300 South 5th Street Mayor George Bray presided. Upon call of the roll by the City Clerk, Lindsay Parish, the following answered to their names: Commissioners Guess, Henderson, Smith, Wilson, and Mayor Bray (5).

INVOCATION

Commissioner Guess led the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Bray led the pledge.

PUBLIC COMMENTS

Carrie Hopper, Cheryl Sleboda, Chad Beyer, John Berry and Carla Berry all spoke regarding loud music and enforcement of the noise Ordinance in downtown Paducah.

PRESENTATION

Communications Manager Pam Spencer provided the following Summary:

Paducah Sports Park Presentation

“Jim Dudley with McCracken County Sports Tourism Commission and Architect Jeff Canter with Peck Flannery Gream Warren provided an update on the outdoor sports complex, the Paducah Sports Park, that will be constructed at the former Bluegrass Downs site and Stuart Nelson Park. The McCracken County Fiscal Court heard this presentation at its meeting on Monday. After hearing the presentation and based on the interlocal agreement, the City Commission and Fiscal Court have 20 days to approve the release of the documents to bid. Both government entities are tentatively scheduled to vote on the design documents at their next meetings in two weeks.

Canter said the construction documents are 95% complete for the Paducah Sports Park. Once the documents are approved by both the City and County, the project will be placed out to bid for construction. After a one-year construction period, the goal is for the facility to open in 2025. At this time, the estimated cost of the facility’s construction is \$65 million. However, the actual cost will not be known until bids are received and reviewed.

The design includes five rectangular fields and five diamond-shaped fields that can be configured in a variety of ways and sizes. These multi-use, synthetic turf fields can incorporate soccer, baseball, softball, rugby, or football. The Paducah Sports Park also will use the former Bluegrass Downs grandstand next to the championship field. The grandstand will have an indoor concourse area and concessions along with dining and retail space. The grandstand can hold approximately 900 to 1000 people. Electrical conduits are included to allow the possibility of concerts on the championship field.

Other design features include a memorial to Dr. Stuart Nelson, shelter and restroom facilities, picnic and playground areas, pickleball and basketball areas, 10 buildings including the grandstand, and a significant amount of parking. The Bluegrass Downs side of the park will contain 682 paved parking spaces, and Stuart Nelson will have 535 parking spaces. Counting overflow parking on gravel or grass and the permanent paved spaces, the total number of parking spaces is 1740.

January 9, 2024

The Disc Golf Course currently at Stuart Nelson Park will see a reconfiguration since the Paducah Sports Park will be using some of the disc golf space. Three holes will be relocated.

Over the past four years, the project has included research and analysis, stakeholder engagement, and master planning. The Paducah Sports Park has the following principles

1. Become a regional destination for athletic tournament play.
2. Provide high quality athletic experiences for the local community.
3. Further develop the unique brand and identity of Paducah and McCracken County.

With an expectation of holding approximately 42 tournaments per year, the McCracken County Sports Tourism Commission estimates that the facility could generate a local economic impact of \$131 million in its first five years of use.”

CONSENT AGENDA

Mayor Bray asked if the Board wanted any items on the Consent Agenda removed for separate consideration. No items were removed for separate consideration. Mayor Bray asked the City Clerk to read the items on the Consent Agenda.

I(A)	Approve Minutes for the December 11 and December 12, 2023, Special Called Meetings of the Board of Commissioners
I(B)	Receive and File Documents: <u>Minute File:</u> 1. Notice of Special Called Joint Meeting Board of Commissioners and the McCracken County Fiscal Court dated December 11, 2023 2. Notice of Special Called Meeting of the Board of Commissioners dated December 12, 2023 <u>Contract File:</u> 1. Residential Infill Agreement with EMD Properties, LLC – LaBarri Subdivision – ORD 2023-11-8796 2. Telecommunications Franchise Agreement with Ritter Communications - ORD 20223-12-8798 3. Notice of Award – Construction of Relocated Dog Parks, Bob Noble Park – MO #2833 4. Agreement Between City of Paducah and Evrard Company – Construction of Relocated Dog Parks, Bob Noble Park – MO #2833 5. Notice To Proceed – Construction of Relocated Dog Parks, Bob Noble Park – MO #2833 6. Agreement with Communications International - \$10,013,436.64 – Paducah-McCracken County 911 Radio Upgrade – MO #2836 7. Amendment #10 – Agreement with Federal Engineering – Radio System Implementation Support not exceeding \$265,782 – MO #2837 8. Retiree Death Benefit Plan – MO #2838 <u>Financials File:</u> 1. Paducah Water Works – Month Ended October 31, 2023 <u>Bids File:</u> 1. Network Switches and Routers – MO #2732 • Riverside Technologies, Inc.

January 9, 2024

	• Zones, LLC* • Dean Dorton Technologies • All About IT, Inc. • Focus Camera LLC • Systems Solutions • LightChange Technologies • SHI International • Converge Technology Solutions 2. 911 Public Safety Radio System Upgrade - located in the City Clerk basement storage area) - MO #8798 • Communications International * • Motorola Communications
I(C)	Appointment of Lena “Lee” Emmons to the Paducah Board of Ethics, to replace Corbin Snarden, who resigned. Said terms shall expire February 10, 2027.
I(D)	Reappointment of Robert L. Wade to the Civil Service Commission. Said term shall expire December 31, 2026.
I(E)	Appointment of Dan Knowles to the Barkley Regional Airport Authority Board to replace Jonas Neihoff, whose term has expired. Said term shall expire December 31, 2027.
I(F)	Appointment of David Wilkins to the Main Street Board, to replace Whitney R. Wallace, who resigned. Said term shall expire August 22, 2025.
I(G)	Personnel Actions
I(H)	A MUNICIPAL ORDER ACCEPTING THE PROPOSAL OF INNOVATIVE SPORT SURFACING AND AUTHORIZING THE MAYOR TO EXECUTE A PURCHASE AGREEMENT IN THE AMOUNT OF \$51,425 FOR THE PURCHASE AND INSTALLATION OF POUR-IN-PLACE RUBBER SURFACING AND SUBGRADE MATERIAL FOR KEILER PARK (MO #2839; BK 13)
I(I)	A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH PYRO SHOWS IN THE AMOUNT OF \$39,975 TO PROVIDE FIREWORKS FOR THE CITY’S INDEPENDENCE DAY CELEBRATION (MO #2840; BK 13)
I(J)	A MUNICIPAL ORDER ACCEPTING THE BID OF HARPER CONSTRUCTION, LLC FOR THE 2024-2025 CITY OF PADUCAH CONCRETE PROGRAM, AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SAME (MO #2841; BK 13)

Commissioner Guess offered Motion, seconded by Commissioner Henderson, that the items on the consent agenda be adopted as presented.

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, Wilson, and Mayor Bray (5).

January 9, 2024

RESOLUTION

SUPPORT OF MURRAY STATE SCHOOL OF VETERINARY MEDICINE

Commissioner Henderson offered Motion, seconded by Commissioner Guess, that the Board of Commissioners adopt a Resolution entitled, “A RESOLUTION SUPPORTING THE MURRAY STATE UNIVERSITY HUTSON SCHOOL OF AGRICULTURE IN THE EFFORTS TO CREATE A SCHOOL OF VETERINARY MEDICINE.”

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, Wilson, and Mayor Bray (5). **(MO BK 13)**

ORDINANCE ADOPTIONS

ANNEXATION OF 3110 NEW HOLT ROAD, 3112 NEW HOLT ROAD, 5065 CONCORD AVENUE AND 5075 CONCORD AVENUE

Commissioner Smith offered Motion, seconded by Commissioner Wilson, that the Board of Commissioners adopt an Ordinance entitled, “AN ORDINANCE EXTENDING THE BOUNDARY OF THE CITY OF PADUCAH, KENTUCKY, BY ANNEXING CERTAIN PROPERTY LYING ADJACENT TO THE CORPORATE LIMITS OF THE CITY OF PADUCAH, AND ACCURATELY DEFINING THE BOUNDARY OF SAID PROPERTY TO BE INCLUDED WITHIN THE SAID CORPORATE LIMITS.” This ordinance is summarized as follows: Finalizing the annexation of a tract of property adjacent to the present city limits, located at 3110 New Holt Road, 3112 New Holt Road, 5065 Concord Avenue, and 5075 Concord Avenue containing 2.57 acres more or less.

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, Wilson, and Mayor Bray (5). **(ORD NO. 2024-01-8801; BK 37)**

JOINT SEWER AGENCY EASEMENT

Commissioner Wilson offered Motion, seconded by Commissioner Smith, that the Board of Commissioners adopt an Ordinance entitled, “AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A SANITARY SEWER EASEMENT BETWEEN THE CITY OF PADUCAH, KENTUCKY, AND PADUCAH MCCracken COUNTY JOINT SEWER AGENCY FOR AN AREA LOCATED NORTH OF SEVENTH STREET (UNDEVELOPED) AND WEST OF FLOURNOY STREET (UNDEVELOPED) OWNED BY THE CITY OF PADUCAH IN ORDER TO CONNECT THE TREATMENT CHAIN FROM A PREVIOUSLY CONSTRUCTED DIVERSION AND PUMPING STATION THROUGH THE FLOODWALL AND RECONNECTING TO THE EXISTING EFFLUENT PIPING.” This Ordinance is summarized as follows: This Ordinance authorizes the Mayor to execute a Sanitary Sewer Easement between the City of Paducah and Paducah McCracken County Joint Sewer Agency, for and in consideration of One dollar (\$1.00) for an area located North of Seventh Street (undeveloped) and West of Flournoy Street (undeveloped). The permanent easement required is approximately 20,957 square feet (0.481 acres).

January 9, 2024

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, Wilson, and Mayor Bray (5). **(ORD NO. 2024-01-8802; BK 37)**

ORDINANCE INTRODUCTION

ACCEPTANCE OF WOODLAND PROPERTY ON PINES, LLC SUBDIVISION

Commissioner Guess offered Motion, seconded by Commissioner Wilson, that the Board of Commissioners introduce an Ordinance entitled, “AN ORDINANCE APPROVING THE FINAL REPORT OF THE PADUCAH PLANNING COMMISSION ON THE PROPOSED FINAL SUBDIVISION FOR PROPERTY LOCATED AT 3315 PINES ROAD; AUTHORIZING THE MAYOR TO EXECUTE THE FINAL PLAT OF SUBDIVISION FOR THE WOODLAND PROPERTY ON PINES, LLC, ACCEPTING THE IRREVOCABLE LETTER OF CREDIT IN AN AMOUNT OF \$350,000 AS SURETY FOR COMPLETION OF THE PUBLIC IMPROVEMENTS, ACCEPTING THE DEDICATION OF THE PUBLIC RIGHT OF WAY AND EASEMENTS AS SHOWN ON SAID FINAL PLAT, AND AUTHORIZING THE MAYOR TO SUBSCRIBE A CERTIFICATE OF APPROVAL ON THE PLAT.” This Ordinance is summarized as follows: This Ordinance approves the final report of the Paducah Planning Commission on the proposed final subdivision for the property known as Woodland Property on Pines, LLC, Subdivision and accepts the dedication of the public right-of-way and public utility easements shown on the plat. Further, the City hereby accepts Irrevocable Letter of Credit No. 402 in the amount of \$350,000 for surety of the completion of the street, curbs, gutters, stormwater management and right-of-way in the development that meets the minimum standards required by the City of Paducah Engineering Department pursuant to the City of Paducah Code of Ordinances.

DISCUSSION

Communications Manager Pam Spencer offered the following summary:

Discussion about Solid Waste Rates

“Director of Public Works Chris Yarber discussed with the Paducah Board of Commissioners a proposed implementation plan for solid waste rate increases for residential and commercial customers.

Last October, Yarber showed the history of the increasing cost per ton to dispose of solid waste. The City paid \$34.95 per ton in fiscal year 2016 to dispose of garbage. Currently, the City pays \$50.40 per ton to dispose of solid waste, and it costs even more to dispose of recyclables with the City paying \$57.71 per ton. With the increase in the solid waste disposal fees along with other increasing costs, the Solid Waste Division’s revenue and expenses are not balancing with the current year expected to have a shortfall that must be balanced from reserve funds.

Yarber outlined two options to increase the rates and balance the budget: 1) full rate adjustments in the first year with rates adjusted by Consumer Price Index values starting in year two and 2) a phased-in implementation with rate adjustments spread over a two-year period with rates adjusted by Consumer Price Index values starting in year three. Upon Board approval, any fee changes would be effective July 1, 2024.

Currently, a residential customer with one garbage container pays a monthly fee of \$16.50. That fee has been in place since June 2008. In the phased-in approach, Yarber proposed increasing the fee to \$21.00 per month with a monthly recycling fee reduced to \$1.50. The fee would increase in July 2025 to \$26.50 per month with recycling included in that fee. Future fee adjustments would be based on the Consumer Price Index. Fee increases are planned for commercial customers as well.

January 9, 2024

Yarber also compared Paducah's residential solid waste collection fee to the fees in other communities. Currently, Owensboro charges \$18 per month with Madisonville and Bowling Green charging \$23.75 and \$24.00, respectively.

The next step would be to adopt the fee increases at an upcoming Commission meeting. The City also plans to implement an educational campaign on accepted items for recycling."

COMMENTS

CITY MANAGER

Monday, January 15, 2024, is the Martin Luther King Jr. holiday. Except for emergency services, all city offices will be closed. He invited everyone to attend the festivities on that day, beginning with the walk from the Civic Center to the memorial that begins at 9 a.m. Activities will continue at Paducah Tilghman High School following the walk.

ADJOURN

Commissioner Henderson offered Motion, seconded by Commissioner Smith, that the meeting be adjourned.

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, Wilson, and Mayor Bray (5).

TIME ADJOURNED: 7:00 p.m.

ADOPTED: January 23, 2024.

George Bray, Mayor

ATTEST:

Lindsay R. Parish, City Clerk

January 23, 2024

RECEIVE AND FILE DOCUMENTS:

Deed File:

1. City of Paducah, Evergreen Development, Mark Ashburn, Master Commissioner Katterjohn Building – No Commission Action –
2. Closure of 31,659 sq. ft. of Plum Street and 111,331 Sq Ft of Brower Circle – ORD 2023-08-8788
 - a. City of Paducah to Billy R. Thompson, Trustee of Revocable Trust of Billy R. Thompson, and Sharon F. Thompson, Trustee of the Revocable Trust of Sharon F. Thompson DB D1493, page 256
 - b. City of Paducah to Joseph H. and Jeane B. Frampton – DB D1493, page 260
 - c. City of Paducah to Barkley Woods, LLC – DB D1493, page 264
 - d. City of Paducah to James S. Gwinn, Jr. and Anne F. Gwinn – DB D1493, page 269

Contract File:

1. Contract For Services – Paducah-McCracken County Habitat For Humanity – Signed by Daron Jordan, City Manager
2. Innovative Sports Surfacing – Keiler Park - \$51,425 – MO #2839
3. Pyro Shows, Inc. – Independence Day fireworks - \$39,975 – MO #2840
4. Harper Construction, LLC – 2024-2025 Concrete Program – MO #2841

Bids and Proposals File:

1. City of Paducah Fire Feasibility Study – MO #2617
 - a. Brandstetter Carroll, Inc. – See also MO #2675
 - b. PFGW
2. Playground Equipment and Resurfacing – Keiler Park MO #2839
Innovative Sport Surfacing
3. 2024-2025 Concrete Program – MO #2841
Harper Construction

CITY OF PADUCAH
January 23, 2024

Upon the recommendation of the City Manager's Office, the Board of Commissioners of the City of Paducah order that the personnel changes on the attached list be approved.



City Manager's Office Signature

1/18/2024

Date

**CITY OF PADUCAH
PERSONNEL ACTIONS
January 23, 2024**

PAYROLL ADJUSTMENTS/TRANSFERS/PROMOTIONS/TEMPORARY ASSIGNMENTS (FULL-TIME)

<u>E-911</u>	<u>PREVIOUS POSITION AND BASE RATE OF PAY</u>	<u>CURRENT POSITION AND BASE RATE OF PAY</u>	<u>NCS/CS</u>	<u>FLSA</u>	<u>EFFECTIVE DATE</u>
Buckingham, Rebecca	Telecommunicator \$25.96/hr	Telecommunicator \$27.48/hr	NCS	Non-Ex	January 11, 2024
Fauver, Coby G.	Telecommunicator \$19.77/hr	Telecommunicator \$19.97/hr	NCS	Non-Ex	February 8, 2024
Fowler, Hillary	Telecommunicator \$22.09/hr	Telecommunicator \$23.75/hr	NCS	Non-Ex	January 11, 2024
Goins, Stephanie	Telecommunicator \$28.13/hr	Telecommunicator \$29.69/hr	NCS	Non-Ex	January 11, 2024
Lambert, Sarah	911 System Administrator \$29.52/hr	911 System Administrator \$30.41/hr	NCS	Ex	January 11, 2024
Loyd, Cierra M.	Telecommunicator \$19.58/hr	Telecommunicator \$19.78/hr	NCS	Non-Ex	February 8, 2024
Martin, Tara	Telecommunicator \$24.51/hr	Telecommunicator \$26.00/hr	NCS	Non-Ex	January 11, 2024
McDonald, Mackenzie L.	Telecommunicator \$19.96/hr	Telecommunicator \$21.36/hr	NCS	Non-Ex	January 25, 2024
Peery, Laura	Senior Administrative Assistant \$30.05/hr	Senior Administrative Assistant \$30.95/hr	NCS	Non-Ex	January 11, 2024
Reed, Taryn	Telecommunicator \$27.59/hr	Telecommunicator \$29.14/hr	NCS	Non-Ex	January 11, 2024
Scutt, Austin	Telecommunicator \$21.87/hr	Telecommunicator \$22.31/hr	NCS	Non-Ex	January 11, 2024
Spears, Amber	Telecommunicator \$27.69/hr	Telecommunicator \$28.24/hr	NCS	Non-Ex	January 11, 2024
<u>FIRE - PREVENTION</u>					
Cherry, Joseph Greg	Deputy Chief \$56.78/hr	Deputy Chief \$58.48/hr	NCS	Ex	December 28, 2023
<u>FIRE - SUPPRESSION</u>					
Burton, Joseph L.	Assistant Fire Chief \$35.54/hr	Assistant Fire Chief \$36.61/hr	NCS	Non-Ex	February 8, 2024
<u>POLICE</u>					
Antonites, Nathan	Captain \$45.66/hr	Captain \$47.03/hr	NCS	Ex	January 11, 2024
Baxter, Christopher	Captain \$46.81/hr	Captain \$48.22/hr	NCS	Ex	January 11, 2024
Copeland, Anthony J.	Assistant Chief - Support Services \$52.57/hr	Assistant Chief - Support Services \$54.15/hr	NCS	Ex	January 11, 2024
Farrell, Mary	Senior Administrative Assistant \$23.27/hr	Senior Administrative Assistant \$23.97/hr	NCS	Non-Ex	January 11, 2024
Fooshee, Amanda	Senior Evidence Technician \$21.90/hr	Senior Evidence Technician \$22.56/hr	NCS	Non-Ex	January 11, 2024
Hodges, William J.	Captain - Professional Standards \$43.16/hr	Captain - Professional Standards \$44.46/hr	NCS	Ex	January 11, 2024
Miller, Vicki L.	Records Clerk \$23.04/hr	Records Clerk \$23.74/hr	NCS	Non-Ex	January 11, 2024
Newberry, Robin L.	Senior Administrative Assistant \$31.92/hr	Senior Administrative Assistant \$32.88/hr	NCS	Non-Ex	January 11, 2024
Newlon, Kimberly G.	Senior Records Clerk \$23.35/hr	Senior Records Clerk \$24.05/hr	NCS	Non-Ex	January 11, 2024

CITY OF PADUCAH
PERSONNEL ACTIONS
January 23, 2024

TECHNOLOGY

McKinney, Dallas J.	GIS Specialist	GIS Specialist	NCS	Ex	December 28, 2023
	\$28.03/hr	\$28.73/hr			

TERMINATIONS - FULL-TIME (F/T)

<u>E911</u>	<u>POSITION</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
Davis, Javon A.	Telecommunicator	Resignation	January 24, 2024
<u>FIRE - SUPPRESSION</u>			
Hatton, Charles P.	Assistant Chief	Retirement	January 31, 2024

Agenda Action Form

Paducah City Commission

Meeting Date: January 23, 2024

Short Title: Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and the Ballard Fiscal Court - **C. YARBER**

Category: Municipal Order

Staff Work By: Jim
Scutt, Debbie Collins
Presentation By: Chris
Yarber

Background Information: On January 4, 2024, a Fleet Maintenance Service Agreement was entered into for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for the Ballard Fiscal Court.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve a Municipal Order for the Fleet Maintenance Service Agreement for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep and preventive maintenance, pursuant to the fee schedule for the Ballard Fiscal Court.

Attachments:

1. MO - agree-fleet maintenance services – Ballard Fiscal Court
2. Maint Agreement _ Ballard Fiscal Court
3. Labor Rates

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER APPROVING A FLEET MAINTENANCE,
MOTORIZED EQUIPMENT AND EMERGENCY APPARATUS SERVICE
AGREEMENT WITH THE BALLARD FISCAL COURT, TO PROVIDE
FLEET MAINTENANCE SERVICES AT HOURLY RATES AND
AUTHORIZING THE EXECUTION OF ALL DOCUMENTS RELATED TO
SAME

WHEREAS, the City of Paducah wishes to enter into a Fleet Maintenance Service Agreement with Ballard Fiscal Court for the City of Paducah Fleet Department to provide fleet services at hourly rates.

NOW, THEREFORE, BE IT ORDERED BY THE CITY OF PADUCAH,
KENTUCKY:

SECTION 1. That the Board of Commissioners hereby authorizes the Mayor to execute the City of Paducah Fleet Maintenance, Motorized Equipment and Emergency Apparatus Service Agreement (hereinafter the “Agreement”) with the Ballard Fiscal Court in substantially the form attached hereto and made part hereof (Exhibit A).

SECTION 2. That the hourly labor rates are as follows:

Shop Hourly Labor Rate

Heavy Truck	\$95 per hour
Heavy Equipment	\$95 per hour
Passenger Vehicle	\$95 per hour
Light Truck	\$95 per hour
Small Engine	\$75 per hour

SECTION 3. That the initial term of the Agreement shall be for a period of one (1) year. Such term shall automatically renew at the end of the Initial Term unless either party terminates the Agreement upon sixty days written notice in accordance with Paragraph 7 of the Agreement. In addition, the City of Paducah may terminate the Agreement with cause upon a thirty-day written notice for non-payment of fees.

SECTION 4. This Order shall be in full force and effect from and after the date of its adoption.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, January 23, 2024
Recorded by Lindsay Parish, City Clerk, January 23, 2024
mo/agree-fleet maintenance services – Ballard Fiscal Court

EXHIBIT A

CITY OF PADUCAH FLEET MAINTENANCE, MOTORIZED EQUIPMENT, AND EMERGENCY APPARATUS SERVICE AGREEMENT

This Fleet Maintenance, Motorized Equipment and Emergency Apparatus Service Agreement (hereinafter "Agreement") is made and entered into by and between the **City of Paducah, Kentucky**, a municipal corporation, (hereinafter "Paducah") and Ballard Fiscal Court (hereinafter "Customer").

1. **SERVICES.** Paducah agrees to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the Fee Schedule attached hereto. The Fee Schedule will be updated on January 1st of each applicable year.
2. **HOURS OF OPERATION.** Normal operations are Monday through Friday from 6:30 a.m. until 3:00 p.m., with the exception of holidays. Repairs made outside regular operating hours will be performed at one and one half times the regular hourly fee.
3. **WARRANTY OF WORKMANSHIP.** Paducah will warrant its workmanship on repairs for a period of 30 days following completion of work.
4. **TOWING.** Customer will be responsible for towing any vehicles to the Department.
5. **WORK AUTHORIZATION.** Paducah is authorized to perform work on any equipment in which the fee is less than \$1,000. Any service or repair exceeding \$1,000 shall require prior written authorization from Customer's authorized representative.
6. **TERM.** This Agreement shall become effective on the date signed and be in effect for one year. Thereafter, the Agreement shall automatically renew unless terminated as specified in Paragraph 7.
7. **TERMINATION.** Either Party shall have the right to terminate this Agreement without cause upon sixty (60) days' written notice to the other Party. Paducah may terminate this Agreement with cause upon thirty (30) days' written notice for non-payment of fees.
8. **PAYMENT.** Paducah shall send monthly invoices to Customer with a due date of thirty (30) days. After sixty (60) days of non-payment, this Agreement shall be subject to Termination for Cause.
9. **AUTHORIZED REPRESENTATIVE.** Customer's authorized representative is Anna Turner, Tod Vance, Travis Holder and Sheriff Ronnie Giles.

10. INSURANCE. Customer shall maintain general and auto liability insurance with a single combined liability limit of not less than \$1,000,000 for claims arising out of and in connection with the provision of service by Paducah under this Agreement. Customer hereby waives any claim against Paducah for any physical damage to its vehicle(s) while in Paducah's custody and control.

11. INDEMNIFICATION. Customer shall indemnify, hold harmless, and defend Paducah from and against any and all claims resulting or arising from Paducah's performance, or failure to perform, under this Agreement.

CITY OF PADUCAH

CUSTOMER

BY: _____
Title: Mayor

BY: _____
Title: Ballard County Judge Executive

Date: _____

Date: _____

Whipley

**CITY OF PADUCAH FLEET MAINTENANCE,
MOTORIZED EQUIPMENT, AND EMERGENCY APPARATUS
SERVICE AGREEMENT**

This Fleet Maintenance, Motorized Equipment and Emergency Apparatus Service Agreement (hereinafter "Agreement") is made and entered into by and between the City of Paducah, Kentucky, a municipal corporation, (hereinafter "Paducah") and Baller A. Esposito (hereinafter "Customer").

1. **SERVICES.** Paducah agrees to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the Fee Schedule attached hereto. The Fee Schedule will be updated on January 1st of each applicable year.
2. **HOURS OF OPERATION.** Normal operations are Monday through Friday from 6:30 a.m. until 3:00 p.m., with the exception of holidays. Repairs made outside regular operating hours will be performed at one and one half times the regular hourly fee.
3. **WARRANTY OF WORKMANSHIP.** Paducah will warrant its workmanship on repairs for a period of 30 days following completion of work.
4. **TOWING.** Customer will be responsible for towing any vehicles to the Department.
5. **WORK AUTHORIZATION.** Paducah is authorized to perform work on any equipment in which the fee is less than \$1,000. Any service or repair exceeding \$1,000 shall require prior written authorization from Customer's authorized representative.
6. **TERM.** This Agreement shall become effective on the date signed and be in effect for one year. Thereafter, the Agreement shall automatically renew unless terminated as specified in Paragraph 7.
7. **TERMINATION.** Either Party shall have the right to terminate this Agreement without cause upon sixty (60) days' written notice to the other Party. Paducah may terminate this Agreement with cause upon thirty (30) days' written notice for non-payment of fees.
8. **PAYMENT.** Paducah shall send monthly invoices to Customer with a due date of thirty (30) days. After sixty (60) days of non-payment, this Agreement shall be subject to Termination for Cause.
9. **AUTHORIZED REPRESENTATIVE.** Customer's authorized representative is Anna Turner, Todd Vance
Travis Holder, Sheriff Renee Giles
10. **INSURANCE.** Customer shall maintain general and auto liability insurance with a single combined liability limit of not less than \$1,000,000 for claims arising out of and in connection with the provision of service by Paducah under this Agreement. Customer hereby waives any claim against Paducah for any physical damage to its vehicle(s) while in Paducah's custody and control.
11. **INDEMNIFICATION.** Customer shall indemnify, hold harmless, and defend Paducah from and against any and all claims resulting or arising from Paducah's performance, or failure to perform, under this Agreement.

**CITY OF PADUCAH – FLEET MAINTENANCE, MOTORIZED EQUIPMENT, AND
EMERGENCY APPARATUS SERVICE AGREEMENT**

CITY OF PADUCAH

CUSTOMER

By: _____

Title: Mayor

Date: _____

By: _____

Title: _____

Date: _____

246362

CITY OF PADUCAH – FLEET MAINTENANCE, MOTORIZED EQUIPMENT, AND
EMERGENCY APPARATUS SERVICE AGREEMENT

Shop Hourly Labor Rate Sheet

Heavy Truck -----	\$95.00 per hour
Heavy Equipment -----	\$95.00 per hour
Passenger Vehicle -----	\$95.00 per hour
Light Truck -----	\$95.00 per hour
Small Engine -----	\$75.00 per hour

Agenda Action Form

Paducah City Commission

Meeting Date: January 23, 2024

Short Title: Approve contract with AssetWorks, Inc. on GSA Contract for Public Works and Parks work orders, inventory, and asset management software - **E. STUBER**

Category: Municipal Order

Staff Work By: Eric Stuber, Emma Shaw, Randy Crouch, Chris Yarber,
Audra Kyle, Jared Marsden, Mary Wurth
Presentation By: Eric Stuber

Background Information: Work orders, asset management, and inventory software; commonly known as Enterprise Asset Management (EAM), is to be the last remaining module migrated from the legacy AS/400 Sungard HTE software to our current Tyler Enterprise Resource Planning (ERP) software.

Last year we worked with Tyler's implementation team to begin the migration and found that we were unable to configure their software for Fleet requirements due to our Fleet Division operating a for-profit and non-profit shop. We tried multiple work-arounds, but it was going to cause too many inefficiencies for Public Works.

In order to meet our end goal of providing updated software to the Public Works and Parks Departments that allows them improved operational efficiencies, we looked at other software vendors that provided EAM software with the requirement they integrate with Tyler ERP for financials. Using our own research and contacting other like-sized municipalities, we created a list of 5 software vendors that provide EAM software. Of those 5, only AssetWorks met all the requirements for Public Works and Parks.

After we narrowed the vendor of choice to AssetWorks, we contacted the State of Kentucky Transportation Cabinet, City of Bowling Green Kentucky, City of Minot North Dakota, and Newport News Virginia, who all use AssetWorks and Tyler, for references. All of them had positive remarks.

The contract with AssetWorks is for a 5 year term. The first year fees will not exceed \$230,000 and will be paid using the EAM Software 9.368 project account. This includes configuration, implementation, conversion, testing, training, and integrating AssetWorks with Tyler ERP financials. In addition, this also includes the first year of SaaS maintenance fees and any hardware needed for Fleet and Parks Maintenance. Years 2 through 5 are fixed at \$40,000 per year and will be paid using the Technology Department's Software Maintenance account.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Continuous Improvement - Operational Efficiencies

Communications Plan:

Funds Available: Account Name: EAM Software 9.368
Computer Software Maintenance

Account Number: EQ0034-000-70000-70008
1000-05-0501-GG-00000-00000-522020

Staff Recommendation: Approve contract with AssetWorks, Inc. on GSA Contract GS-35F-317GA not to exceed \$230,000 in FY24 for implementation fees and SaaS maintenance fees and not to exceed \$40,000 per year in FY25, FY26, FY27, and FY28 for SaaS maintenance fees.

Attachments:

1. MO AssetWorks GSA – Parks & Public Works EAM Software
2. City Paducah_EAM SaaS MSA w Order SOW (Final 11-Jan-2024)

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER AUTHORIZING THE FINANCE DIRECTOR TO MAKE PAYMENT TO ASSETWORKS, INC. IN THE AMOUNT NOT TO EXCEED \$230,000 FOR YEAR ONE (1) AND NOT TO EXCEED \$40,000 PER YEAR FOR YEARS TWO (2) THROUGH FIVE (5) FOR WORK ORDER, INVENTORY, AND ASSET MANAGEMENT SOFTWARE FOR THE PUBLIC WORKS AND PARKS DEPARTMENTS, AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATED TO SAME

WHEREAS, the City of Paducah is ready to migrate work orders, asset management, and inventory software, commonly known as Enterprise Asset Management (EAM), from the legacy AS/400 Sungard HTE software to the current Tyler Enterprise Resource Planning (ERP) software; and

WHEREAS this product is available from AssetWorks, Inc. utilizing the General Services Administration (GSA) Contract GS-35F-317GA, and therefore competitive bidding is not required.

NOW, THEREFORE, BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the Finance Director is hereby authorized to make payment to AssetWorks, Inc. in an amount not to exceed \$230,000 for year one (1) for implementation fees and an amount not to exceed \$40,000 per year for years two (2) through five (5) for SaaS maintenance fees for work order, inventory, and asset management software for the Public Works and Parks Departments.

SECTION 2. Year one (1) of this expenditure shall be charged to EAM Software 9.368 Account EQ0034-000-70000-70008. The SaaS maintenance fees for years two (2) through five (5) shall be charged to Computer Software Maintenance Account 1000-05-0501-GG-00000-00000-522020.

SECTION 3. That the Mayor is hereby authorized to execute all documents related to the purchases authorized in Section 1, above.

SECTION 4. This Municipal Order shall be effective from and after the date of its adoption.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, January 23, 2024
Recorded by Lindsay Parish, City Clerk, January 23, 2024
\\mo\AssetWorks GSA – Parks & Public Works EAM Software



ASSETWORKS MASTER SaaS AGREEMENT

The AssetWorks SaaS Master Agreement ("Agreement") is between the City of Paducah ("Customer") and AssetWorks Inc. ("AssetWorks"). It consists of the terms and conditions listed below (together, the "Agreement"). It is effective on the date this Agreement is signed by both parties ("Effective Date").

Each Order Form issued under this Agreement is subject to the following terms and conditions. The right to use the products and services is conditioned upon acceptance of this Agreement.

These terms shall apply to the products, software and services on the Order Form as applicable.

1. AGREEMENT OVERVIEW

AssetWorks provides cloud based services through a Data Center ("Data Center") and provides associated services to support customers that wish to outsource the operation and maintenance of computer applications listed in the Order Form.

This Agreement describes the services to be provided by AssetWorks ("Services") the respective responsibilities of the parties, the service level objectives ("SLOs"), and the problem management process. This Agreement incorporates the following Attachments that shall be considered an integral part of this Agreement:

- Attachment 1 Scope of Services
- Attachment 2 Service Level Objectives
- Attachment 3 Professional Services
- Attachment 4 Order Form
- Attachment 5 Statement of Work

Subject to the terms and conditions of this Agreement, and only during the Term (as defined in the Term Section), Customer is granted a non-exclusive, non-transferable, restricted license to use the Software in its own business. Customer has no right to use the Software in processing work for third parties. Use of the Software is subject to the license limitation as stated in the Order Form. Enterprise Pricing is based upon Customer's estimated asset count at the time of this Agreement. Pricing under this Agreement is subject to increase in the event Customer merges with another entity, is subject to a change in control or should Customer's asset count increase.

2. SERVICES

AssetWorks will perform the services ("Services") as described in the Scope of Services, set forth in Attachment 1.

The general scope of services addressed by this Agreement includes the operation, maintenance, and support of the:

- Database software for the Applications hosted under this Agreement
- Database security
- Data Center server operation

The scope of services specifically excludes operation and maintenance of the following:

- Customer hardware, including Customer's servers, printers, network hardware (including routers and switches) and other Customer site computing equipment;
- Customer application software other than noted in the Scope of Services; and
- Customer Local Area Networks ("LAN")
- Customer network infrastructure for connecting to the Internet and to the AssetWorks Data Center

The Services shall be provided subject to the Terms and Conditions, which follow.

3. TERM

The Term of the Agreement shall commence as of the Effective Date and shall continue for five (5) years ("Initial Term") unless terminated earlier as set forth below. At the end of the Initial Term, the Agreement shall automatically renew for successive one-year terms unless or until either party provides the other party with written notice of non-renewal at least ninety (90) days prior to the end of the then current term.

4. FEES AND PAYMENT

For recurring Services, unless otherwise stated in the Order Form, the first billing period shall commence on the Effective Date and AssetWorks shall invoice Customer in advance. All invoiced fees shall be due and payable within 30 days of the date of an invoice. For Professional Services, invoices shall be sent either monthly or upon completion of milestones (as defined in the Statement of Work or on the Order Form) and include charges defined in the Order Form unless otherwise specifically stated in the Order Form. All payments shall be made in United States Dollars without deduction for any taxes or withholding or other offset.

Any amounts not paid when due will be subject to interest accrued, which interest will be immediately due and payable from the due date for payment until the date of actual receipt of the amount in cleared funds by AssetWorks, at the lesser of (a) 1.5% per month, or (b) the highest rate under applicable law.

Customer will be considered delinquent if payment in full is not received 45 days from the date of the invoice. AssetWorks reserves the right to suspend or terminate this Agreement and Customer access to the Service if the Customer account becomes delinquent and is not cured within 10 days of notice of non-payment. Customer will continue to be charged and hereby agrees to pay for Service during any period of suspension. Customer's failure to pay any invoice after this 10 day period shall constitute a material default hereunder and

shall entitle AssetWorks to exercise any and all rights and remedies provided herein or at law including a suspension of Services under the Agreement. If Customer or AssetWorks initiate termination under any provision of the Agreement other than under the Termination for Default Section, Customer will be obligated to pay the balance due for the remainder of the term for its account computed in accordance with the Order Form. Customer agrees that it shall be billed for such unpaid fees. In the event of a dispute between the parties that does not result in a termination of the Agreement, Customer agrees to make all payments due under the Agreement pending the resolution of the dispute.

5. TAXES

Except as otherwise specified the prices stated do not include any state, federal, or local sales, use or excise taxes, duties, or brokerage fees now in force or which may be enacted in the future, and may be applicable to the sale, delivery, or use of products and Services supplied by AssetWorks. Unless the Customer provides a valid tax exemption certificate and in the event Customer's tax exemption status changes, Customer expressly agrees to pay to AssetWorks, in addition to the prices stated, the amount of any such taxes which may be imposed upon or payable by AssetWorks.

In no event whatsoever shall AssetWorks be liable for sales, use, business, gross receipts or any other tax that may be levied by any State or Federal Government entity against a contractor to such governmental entity other than taxes upon income earned by AssetWorks for the goods and/or Services provided pursuant to this Agreement. This exclusion of tax liability is also applicable to any goods and/or Services that may be provided by AssetWorks under any later Order Form or amendment hereto regardless of changes in legislation or policy.

In the event a taxing authority conducts an audit of this Agreement and determines that an additional tax should have been imposed on the Services or Deliverables provided by AssetWorks to Customer (other than those taxes levied on AssetWorks income), Customer shall reimburse AssetWorks for any such additional tax, including interest and penalties thereon. Similarly, if a taxing authority determines that a refund of tax is due as it relates to the Services or Deliverables provided by AssetWorks to Customer (except those taxes relating to AssetWorks income), AssetWorks shall reimburse Customer such refund, including any interest paid thereon by the taxing authority.

6. CUSTOMER RESPONSIBILITIES

The Customer is responsible for:

- Assigning a primary and alternate Customer representative (designated key personnel) to coordinate all communications and activities related to AssetWorks services.
- Providing user identification data and determining the appropriate security profile for each user. Customer will control security at the Application level.
- All printing. No print job will print at the Data Center and all physical printing requirements will be handled by the Customer.
- The purchase and installation of printers at Customer's sites for the Application being utilized as defined in the Scope of Services.
- Installation, operation and maintenance of all workstation software (and Customer's LAN, existing data communications configuration, hardware, or software required at the Customer's site except as otherwise stipulated in the Scope of Services. AssetWorks network and network responsibility extends from the AssetWorks routers at AssetWorks' sites to all connected equipment at AssetWorks' sites.
- Testing updates and fixes applied by AssetWorks to Applications used by Customer. With the exception of emergency fixes, Customer will test updates and fixes prior to their introduction to the Production environment within a mutually agreed upon time frame.
- Testing upgrades. Upgrades will be moved to production by the AssetWorks at the end of the Customer testing period unless specific problems are documented in writing to AssetWorks.
- Diligent analysis of suspected problems to determine their specific nature and possible causes before calling the AssetWorks for assistance. Notwithstanding this diligence requirement, Customer is responsible for informing AssetWorks of any problems encountered in a timely manner.

7. CONFIDENTIAL INFORMATION

"Confidential Information" means all information disclosed by either party to the other party, whether orally or in writing that the other party should reasonably understand to be confidential. Each party will maintain all Confidential Information in confidence and will use it solely in the discharge of its obligations under this Agreement and any applicable Statement of Work. Nothing herein will be deemed to restrict a party from disclosing Confidential Information to its employees and subcontractors in the discharge of such obligations.

Confidential Information will not include information that (i) is, or becomes, generally known or available through no fault of the, recipient; (ii) is known to the recipient at the time of its receipt from the disclosing party; (iii) the disclosing party provides to a third party without restrictions on disclosure; (iv) is subsequently and rightfully provided to the recipient by a third party without restriction on disclosure; (v) is independently developed by the recipient, without reference to the disclosing party's Confidential Information; or (vi) is required to be disclosed pursuant to a governmental agency or court subpoena, provided the recipient promptly notifies the disclosing party of such subpoena to allow it reasonable time to seek a protective order or other appropriate relief.

Because of the unique nature of the Confidential Information, each party agrees that the disclosing party may suffer irreparable harm in the event the recipient fails to comply with its obligations under this Section, and that monetary damages may be inadequate to compensate the disclosing party for such breach. Accordingly, the recipient agrees that the disclosing party may, in addition to any other remedies available to it, be entitled to injunctive relief.

8. INTELLECTUAL PROPERTY

Customer and AssetWorks shall each retain ownership of, and all right, title and interest in and to, their respective pre-existing Intellectual Property. The Services performed, code developed and any Intellectual Property produced pursuant to this Agreement ("Developments") are not "works for hire," or any similar concept throughout the world, and AssetWorks is the sole owner of all right, title and interest in such Developments. If for any reason any Developments may be considered "works made for hire" and/ or there are any rights in the Developments that accrue to the Customer, then the Customer hereby irrevocably assigns and agrees to assign any and all of rights, title and interest thereto, whether now known or hereafter defined or discovered, to AssetWorks and the Customer agrees to take such further action, including executing such instruments and documents as AssetWorks may reasonably request, to evidence such assignment. As used herein, "Intellectual Property" shall mean inventions (whether or not patentable), works of authorship, trade secrets, copyright,

techniques, know-how, ideas, concepts, algorithms, and other intellectual property incorporated into any Statement of Work or Deliverable whether or not first created, discovered, or developed by AssetWorks in providing the Services.

9. WARRANTY DISCLAIMER/LIMITATION OF LIABILITY

Except as expressly set forth herein, AssetWorks disclaims all warranties express or implied relating to the services or deliverables provided hereunder, including but not limited to any warranty of fitness for a particular purpose or merchantability. AssetWorks shall not be liable for any punitive, indirect, incidental, special or consequential damages, including but not limited to lost data or lost revenues or profits, however arising, even if AssetWorks has been advised of the possibility of such damages. AssetWorks' liability for any and all damages (including attorneys' fees) arising from or relating to this Agreement (whether arising in breach of contract or warranty, tort, strict liability, statutory liability or otherwise) shall in no event exceed fees paid to AssetWorks under this Agreement during the previous 12-month period. The parties acknowledge and agree to the foregoing liability risk allocation. Any claim by Customer against AssetWorks relating to this agreement must be made in writing and presented to AssetWorks within six (6) months after the date on which this Agreement expires or is otherwise terminated.

10. TERMINATION FOR DEFAULT

A Default shall occur if:

- (1) a party fails to perform any of its material obligations under the Agreement and such failure remains uncured for 30 days after receipt of written notice thereof; or
- (2) a party ceases to conduct business, becomes or is declared insolvent or bankrupt, is the subject of any proceeding relating to its liquidation or insolvency which is not dismissed within 90 days or makes an assignment for the benefit of creditors.

If Default occurs, the non-defaulting party, in addition to any other rights available to it under law or equity, may withhold its performance hereunder, terminate Customer access to the Service, or may terminate the Agreement by written notice to the defaulting party. Unless otherwise provided in the Agreement, remedies shall be cumulative and there shall be no obligation to exercise a particular remedy.

11. NONSOLICITATION

During the term of this Agreement, and for 1 year thereafter, Customer shall not solicit the employment of, or contract for the Services of, any person who is/was an employee, agent, or subcontractor of AssetWorks during the term of this Agreement. Nothing in this section shall prohibit Customer from placing a bona fide public advertisement for employment which is not specifically targeted at AssetWorks employees and Customer shall not be restricted from hiring any such person who responds to any such general solicitation or public advertisement so long as no direct solicitation of such person has occurred.

12. GOVERNING LAW; VENUE

Unless prohibited by law, this Agreement shall be governed and construed in accordance with the laws of the State of New York without regard to choice of law principles. Unless prohibited by law, the parties agree that the sole jurisdiction and venue for actions related to the subject matter hereof shall be the state and U.S. Federal courts in the State of Pennsylvania and both parties consent to the jurisdiction of such courts and waive any objections regarding venue in such courts.

13. ASSIGNMENT

Neither the Agreement nor any duties or obligations hereunder shall be assigned or transferred by Customer without the prior written approval of AssetWorks, which approval may be withheld in the reasonable judgment of the AssetWorks. Customer agrees that AssetWorks may assign its obligations in the event of a reorganization, but AssetWorks shall remain responsible for performance under the Agreement. All fees will remain intact as outlined in the Order Form throughout the Initial Term.

14. SEVERABILITY

If any provision of the Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any manner.

15. ENTIRE AGREEMENT

The Agreement and any schedules and exhibits thereto contain the entire agreement and understanding of the parties with respect to the subject matter hereof, and supersedes and replaces any and all prior or contemporaneous proposals, discussions, agreements, understandings, commitments, representations of any kind, whether oral or written, relating to the subject matter hereof or the Services to be provided hereunder.

16. FORCE MAJEURE

Neither party shall be liable for any failure of or delay in performance of its obligations (except for payment obligations) under this Agreement to the extent such failure or delay is due to acts of God, acts of a public enemy, fires, floods, power outages, wars, civil disturbances, sabotage, terrorism, accidents, insurrections, blockades, embargoes, storms, explosions, labor disputes (whether or not the employees' demands are reasonable and/or within the party's power to satisfy), failure of common carriers, Internet Service Providers (or ISPs), or other communication devices, acts of cyber criminals, terrorists or other criminals, acts of any governmental body (whether civil or military, foreign or domestic), failure or delay of third parties or governmental bodies from whom a party is obtaining or must obtain approvals, authorizations, licenses, franchises or permits, inability to obtain labor, materials, power, equipment, or transportation, or other circumstances beyond its reasonable control (collectively referred to herein as "Force Majeure Occurrences"). Any such delays shall not be a breach of or failure to perform this Agreement or any part thereof and the date on which the obligations hereunder are due to be fulfilled shall be extended for a period equal to the time lost as a result of such delays. Neither party shall be liable to the other for any liability claims, damages or other loss caused by or resulting from a Force Majeure Occurrence.

17. WAIVER

No provision of the Agreement may be waived unless in writing, signed by both of the parties hereto. Waiver of default of any provision of the Agreement shall not operate or be construed as a waiver of any subsequent default of such provision, nor shall a waiver of any one provision of the Agreement be deemed to be a waiver of any other provision.

18. AMENDMENTS, SUPPLEMENTS

The Agreement may be amended or supplemented only by the mutual written consent of the parties' authorized representative(s).

19. BINDING EFFECT, BENEFITS

The Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns. Notwithstanding anything contained in the Agreement to the contrary, nothing in the Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns, any rights, remedies, obligations or liabilities under or by reason of the Agreement.

20. NOTICES

All notices under the Agreement will be in writing and will be delivered by personal service, certified mail, postage prepaid, or overnight courier to such address as may be designated from time to time by the relevant party, which initially shall be the addresses set forth at the top of this Agreement. Any notice sent by certified mail will be deemed to have been given five (5) days after the date on which it is mailed.

21. HEADINGS

The Section headings in the Agreement are inserted only as a matter of convenience, and in no way define, limit, or extend or interpret the scope of the Agreement or of any particular Article or Section.

22. AUTHORIZATION

Each of the parties represents and warrants that the Agreement is a valid and binding obligation enforceable against it and that the representative executing the Agreement is duly authorized and empowered to sign the Agreement.

23. RELATIONSHIP OF PARTIES

The relationship of the parties shall at all times be one of independent contractors. Nothing contained herein shall be construed as creating any agency, partnership or other form of joint enterprise between the parties.

24. CONFLICTING PROVISIONS

This Agreement and the Order Form are intended to be read and construed in harmony with each other, but in the event any provision in any attachment conflicts with any provision of this Agreement, then the terms on the Order Form shall be deemed to control, and such conflicting provision to the extent it conflicts shall be deemed removed and replaced with the governing provision therein. Terms on a Customer invoice which are intended to add additional or conflicting terms to this Agreement are specifically rejected and do not become part of the Agreement unless incorporated onto the Order Form.

25. COUNTERPARTS

The Order Form may be executed simultaneously in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

26. COUNSEL

By execution of the Order Form, each of the Parties acknowledges and agrees that it has had an opportunity to consult with legal counsel and that it knowingly and voluntarily waives any right to a trial by jury of any dispute pertaining to or relating in any way to the transactions contemplated by the Agreement, the provisions of any federal, state or local law, regulation or ordinance notwithstanding.

AssetWorks Inc.

City of Paducah

Name: Steven Occhiolini

Name: _____

Title: Vice President, Finance

Title: _____

Sign: 

Sign: _____

Date: 1/12/2024

Date: _____

Attachment 1 - Scope of Services

All of the services, functions, processes, and activities described below will be collectively described as the "Services" for purposes of this Agreement.

Application

Application refers to the software provided by AssetWorks pursuant to this Agreement.

Support Software

Support Software includes the operating system, utilities, database software, and all necessary licenses required to operate the Application and provided by AssetWorks as part of the Services.

Hardware

Server infrastructure.

Database Instances

AssetWorks will maintain a single Production Database instance. This Production Database will provide the daily, real-time transaction data to the Application users.

In addition to the Production Database, AssetWorks will maintain one additional, non-production Database (Test). Upon request by Customer, AssetWorks will populate these additional Databases with Customer's Production data up to 4 times in any 12 month period at no additional cost.

Backups

Full database and incremental file system backups are taken each night and stored at an offsite facility. Backup data is retained for 14 days.

Hours of System Operations

The Application will be accessible and available to the Customer and capable of any and all normal operating functions 24 hours a day, seven days a week except for periods of Scheduled Maintenance and previously approved outages. AssetWorks will not be held responsible for inaccessibility arising from communications problems occurring anywhere beyond the AssetWorks side of the router resident at the Data Center, nor will these hours of unavailability be counted as unavailable.

Data Center Maintenance

AssetWorks will complete routine maintenance on the Application according to the published schedule. AssetWorks will publish schedules for subsequent years on its Customer Support web site. AssetWorks will provide at least 30 days' notice to any changes in the schedule.

If AssetWorks is required to perform additional maintenance outside of the Scheduled Maintenance window, it will notify the Customer in writing of its request. The Customer and the AssetWorks will mutually agree on the downtime, which will then be considered a period of Scheduled Maintenance.

Application Maintenance

1. Correction of Deviations

In the event that the Customer encounters an error and/or malfunction ("Deviation") in the Software, the Customer shall communicate the circumstances and any supporting information to AssetWorks. Upon receipt, AssetWorks will respond as follows:

- a. In the event that, in the mutual and reasonable opinion of AssetWorks and Customer, there exists a Deviation that does not constitute a serious impediment to the normal intended use of the Software, AssetWorks will correct the Deviation and distribute the correction in accordance with AssetWorks' normal Software revision schedule.
- b. In the event that, in the mutual and reasonable opinion of AssetWorks and the Customer, there exists a Deviation that does constitute a serious impediment to the normal intended use of the Software, AssetWorks will take such steps as are required to correct the Deviation with all due dispatch. Corrections will be applied and distributed to the latest software release. AssetWorks will have no obligation to provide development support for an issue that can be resolved by Customer installing a revision to the software.

2. Software Revisions

The Software may be revised by AssetWorks as a result of the correction of Deviations and/or the release of upgrades or improvements or modifications designed to improve the performance of the Software and/or to increase the capabilities of the Software (hereafter "Revisions").

3. Telephone Hotline Assistance

AssetWorks shall make available technically qualified personnel to respond to all reasonable telephone requests, Monday through Friday, excluding State holidays, during normal business hours, that may be made by the Customer relating to the application and operation of the Software. At other times such personnel are available by beeper for emergencies.

4. Technical Literature

AssetWorks shall make available to the Customer on line all technical literature that is considered by AssetWorks to be relevant to the Software and its use within the scope of Customer's operations.

5. Proper Use

- a. The Customer agrees that all reasonable effort shall be taken to ensure that neither the Software nor data files are misused.
- b. In the event that the Customer or its agents misuses the Software or data files, including, but not limited to, inserting, updating, deleting or otherwise modifying data through a means other than the Software, although AssetWorks is not obligated to correct such misuse, AssetWorks shall be entitled to attempt to correct the situation, if possible, at Customer's expense.
- c. In the event that diagnostic assistance is provided by AssetWorks, which, in the reasonable opinion of AssetWorks and the Customer, relates to problems not caused by a Deviation in the Software, such assistance shall be at the Customer's expense.

Attachment 2 - Service Level Objectives

This Service Level Agreement ("SLA") is intended to provide an understanding of the level of service to be delivered by AssetWorks for the Services specified in Attachment 1. The service levels set forth below apply to the Services provided by AssetWorks under the Agreement.

AVAILABILITY

AssetWorks will use commercially reasonable efforts to provide Services with an average of 99% Availability (as such term is herein after defined) for each quarter during the Term. For purposes of the Agreement, "Availability" during any quarter refers to an Authorized User's ability to log into the Application during such quarter, and will be calculated in accordance with the following formula:
$$x = (y - z) / y * 100$$

Where,

- "x" is the Availability of the Application during the quarter;
- "y" is the total number of hours in such quarter minus the number of hours during such quarter that the Customer is unable to log into the Application because of (a) regularly scheduled maintenance windows for the Application and for times in which Customer has been notified in writing (including e-mail) by AssetWorks in advance thereof; (b) a Force Majeure Event; (c) non-performance of hardware, software, ISP connections, and other equipment that is not provided by AssetWorks or certified by AssetWorks for use in conjunction with the Services (except as such non-performance is directly or indirectly caused by AssetWorks).
- "z" is the number of hours in such month during which the Customer is unable to log into the Application (other than for reasons set forth in the definition of "y" above); provided that AssetWorks has been notified or is otherwise aware (or reasonably should be aware) of Customer's inability to utilize the Application.

FEE ADJUSTMENT

In the event that AssetWorks does not meet the Availability levels set forth below, the amount of fees payable by Customer will be reduced as follows:

In the event the average Availability for the Application is less than ninety nine percent (99%) during any two consecutive quarters, Customer will receive a credit to its account with AssetWorks of five percent (5%) of the amount of a quarter's aggregate Services Fees paid or payable by Customer to AssetWorks.

AssetWorks' obligation to provide Customer with fee adjustments as set forth above is conditioned on Customer providing detailed written notice to AssetWorks of its contention that AssetWorks was unable to meet the applicable Availability levels. Upon receipt of such notice, AssetWorks shall have thirty (30) calendar days to investigate the contention. If, at the end of the thirty (30) calendar day period it is determined that AssetWorks did in fact fail to meet the applicable Availability levels, Customer will receive the appropriate credit to its account during the next invoice cycle.

The remedies set forth in this Section of this Attachment shall be Customer's sole remedy and AssetWorks' entire liability in the event of a breach of this Attachment 2, including the failure of any Availability measurements to meet the thresholds set forth above.

Attachment 3 – Professional Services Terms

1. **Services / Statement of Work.** AssetWorks will perform the Professional Services ("Services") described in the Statement of Work and/or Order Form ("Statement of Work"). The terms of this Attachment shall control any additional or future Statements of Work that may be executed by the parties during the Term of the Agreement. No Statement of Work shall be of any force and effect unless and until executed by both AssetWorks and Customer.

2. **Price and Payment Term**

- a. Each Statement of Work will either be on a time and material basis or a fixed price basis, specified in the Statement of Work. The Statement of Work may or may not include a definitive list of "Deliverables" that must be completed by AssetWorks. In some instances, the Statement of Work will include a date by which "Deliverables" must be completed.
- b. In the event that Services result in greater AssetWorks duties than contemplated by the Statement of Work, Customer will work closely and in good faith with AssetWorks to modify the Statement of Work to ensure that the Customer's requirements are addressed and AssetWorks' fees shall be adjusted to reflect increased Customer requirements.
- c. Unless specifically addressed in the Statement of Work, all travel and expenses incurred will be extra and billed at the time of incurrence.
- d. The preferred means of payment is by electronic funds transfer (EFT). EFT payments can be accomplished as either a Funds Transfer (Fed Wire) or Direct Deposit (ACH).
- e. Custom modules, interfaces and other Software can be placed under the AssetWorks Software Maintenance program.
- f. Bill to Address. The invoice will be mailed to the Customer address on the Order Form unless otherwise indicated in the Statement of Work.

3. **Resources to be Provided by Customer**

- a. Customer shall provide, maintain and make available to AssetWorks, at Customer's expense and in a timely manner, the resources described in this Section, the Statement of Work, and such other additional resources as AssetWorks may from time to time reasonably request in connection with AssetWorks performance of the Services. Delays in the provision of these resources may result in delays in the performance of the Services, or an increase in the Price.
- b. Customer will designate qualified Customer personnel or representatives to consult with AssetWorks on a regular basis in connection with the Services. Customer will furnish such documentation and other information as is reasonably necessary to perform the Services.
- c. Customer shall furnish access to Customer's premises, and appropriate workspace for any AssetWorks personnel working at Customer's premises, as necessary for performance of those portions of the Services to be performed at Customer's premises.
- d. Customer shall meet all assumptions noted on the Statement of Work.

4. Subcontractors. AssetWorks may engage subcontractors to assist in performing Services without the prior written consent of Customer; provided, AssetWorks shall supervise such sub-contractors and the Services performed by them to the same extent as if AssetWorks performed the work.

5. Termination for Default. Either party may terminate any Statement of Work if (i) the other party fails to perform a material obligation of the Statement of Work and such failure remains uncured for a period of 30 days after receipt of notice from the non-breaching party specifying such failure; or (ii) a party ceases to conduct business, becomes or is declared insolvent or bankrupt, is the subject of any proceeding relating to its liquidation or insolvency which is not dismissed within 90 days or makes an assignment for the benefit of creditors. In addition, AssetWorks may terminate any Statement of Work effective immediately upon written notice to Customer if Customer fails to make any payment in full as and when due hereunder. Termination of a Statement of Work shall not terminate this Agreement.

Upon termination for whatever reason and regardless of the nature of the default (if any), Customer agrees to pay AssetWorks the full value for all goods and/or Services provided to Customer up to and including the date of termination. For avoidance of doubt, where AssetWorks has not yet completed a milestone documented on the Statement of Work and this agreement is terminated for whatever reason and regardless of the nature of the default (if any), Customer shall pay to AssetWorks for the work completed up to and including at the time of termination.

6. Termination for Convenience. Notwithstanding any other provision in this Agreement, either party may terminate a Statement of Work by providing a 90 day notice of intent to terminate the Statement of Work.

7. Effect of Termination. The Terms of this Agreement shall survive for any Statement of Work which is still pending at the time of termination until the conclusion of the Statement of Work.

8. Professional Services Limited Warranty

- a. AssetWorks warrants that the Deliverables provided under an Order Form or a Statement of Work authorized under this Attachment shall be performed with that degree of skill and judgment normally exercised by recognized professional firms performing the same or substantially similar Services. In the event of any breach of the foregoing warranty, provided Customer has delivered to AssetWorks timely notice of such breach as hereinafter required, AssetWorks shall, at its own expense, in its discretion either (1) correct the non-conforming Deliverables to conform to this standard; or (2) refund to Customer that portion of the Price received by AssetWorks attributable to the non-conforming Deliverables. No warranty claim shall be effective unless Customer has delivered to AssetWorks written notice specifying in detail the non-conformities within 90 days after tender of the non-conforming Deliverables. The remedy set forth in this Section (a) is the sole and exclusive remedy for breach of the foregoing warranty.
- b. **ASSETWORKS SPECIFICALLY DISCLAIMS ANY OTHER EXPRESS OR IMPLIED STANDARDS, GUARANTEES, WARRANTIES OR IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT, AND ANY WARRANTIES THAT MAY BE ALLEGED TO ARISE AS A RESULT OF CUSTOM OR USAGE, ANY WARRANTY OF ERROR-FREE PERFORMANCE, OR ANY WARRANTY OF THIRD PARTY PRODUCTS, OR FUNCTIONALITY OF THE CUSTOMER'S HARDWARE, SOFTWARE, FIRMWARE, OR COMPUTER SYSTEMS.**
- c. Customer represents and warrants to AssetWorks that Customer has the right to use and furnish to AssetWorks for AssetWorks use in connection with this Agreement any information, specifications, data or Intellectual Property that Customer has provided or will provide to AssetWorks in order for AssetWorks to perform the Services and to create the Deliverables identified in the Statement of Work.

9. Relationship of Parties. AssetWorks is an independent contractor in all respects with regard to any Professional Services. Nothing contained in this Agreement shall be deemed or construed to create a partnership, joint venture, agency, or other relationship other than that of contractor and Customer.

Attachment 4 – Order Form



GSA Order Form

AssetWorks Inc.

998 Old Eagle School Road, Suite 1215
Wayne, PA 19087

Order #: Q-11334-3**Date:** 6/12/2023**ExpiresOn:** 02/29/2024**Ship To**

City of Paducah
Paducah, Kentucky
United States
eshaw@paducahky.gov

Bill To

City of Paducah
Paducah, Kentucky
United States

This Order Schedule is issued pursuant to GSA Contract #: GS-35F-317GA between AssetWorks and the above named Customer. Parties agree to be bound by those terms and conditions.

Annual EAM SaaS Fee

Description	Unit Cost	Total
SaaS - EAM GSA Annual Fee for City	USD 29,924.88	USD 29,924.88
Crystal Reports Server OEM Edition - with 1x report writer	Included	USD 0.00
KPI/Dashboards Module	Included	USD 0.00
MAXQueue Integration Module (Includes API Module)	Included	USD 0.00
Reporting Module	Included	USD 0.00
Shop Activity Module	Included	USD 0.00
Capital Planning Module	Included	USD 0.00
Esri Integration Module	Included	USD 0.00
Mapping Module	Included	USD 0.00
Customer Access Module	Included	USD 0.00
MobileFocus / Smart Apps, Enterprise License	Included	USD 0.00
Total Year One:		USD 29,924.88
Total Year Two:		USD 40,000.00
Total Year Three:		USD 40,000.00
Total Year Four:		USD 40,000.00
Total Year Five:		USD 40,000.00

Professional Services Implementation (Fleet Management)

Description	Line Total
Project Management Services	USD 15,128.46
SaaS Environment - One Time Setup Fee	USD 5,186.88
SaaS Reporting Environment - One Time Setup Fee	USD 2,593.44
Project Kickoff & Orientation	USD 2,593.44
System Setup Services	USD 6,915.87
System Configuration Services	USD 12,102.77
Configure Fueling System Import	USD 1,728.97
MobileFocus Implementation Services - EDGE	USD 5,186.90
Data Conversion Services	USD 10,373.80
Testing Services	USD 2,593.45
Training Services	USD 8,644.84
Billing Module Implementation	USD 10,373.80
Custom Billing Module File Output Interface	USD 27,231.23
Custom Blanket Purchase Order Interface	USD 42,791.94
Go Live Support Services	USD 10,373.80
Estimated Travel Costs (2 Trips)	USD 5,000.00
Total:	USD 168,819.59

Grand Total Year One: USD 198,744.47

Attachment 5 – Statement of Work



STATEMENT OF WORK

CITY OF PADUCAH

SOW# Q-11334

GSA Contract #: GS-35F-317GA



**AssetWorks EAM Asset, Inventory and Maintenance
Management Applications
11.14.23**



Contents

Contents.....	2
AssetWorks EAM Introduction	3
Implementation Approach	3
AssetWorks EAM Project Task Descriptions.....	4
WBS A.1.0 Initiation.....	4
WBS A.2.0 Discovery.....	8
WBS A.3.0 Design	9
WBS A.4.0 Build	11
WBS A.5.0 Train & Test.....	24
WBS A.6.0 Deployment	34
AssetWorks EAM Preliminary Schedule	35
AssetWorks EAM Milestone Schedule	36
AssetWorks EAM Optional Services	37
AssetWorks EAM Standard Assumptions.....	37



AssetWorks EAM Introduction

AssetWorks is pleased to partner with CITY OF PADUCAH (“PADUCAH”) for a successful implementation of the AssetWorks EAM asset and maintenance management application for its Fleet assets. This Statement of Work (SOW) identifies the tasks required for the implementation of the AssetWorks EAM solution. This SOW is based on AssetWorks’ current understanding of the requirements and AssetWorks’ previous experience with similar engagements.

AssetWorks recommends PADUCAH use AssetWorks’ expertise and consulting resources to ensure a timely and cost-effective implementation. AssetWorks offers a variety of services ranging from workflow re-engineering to general business and technical consulting.

To best facilitate the implementation, AssetWorks urges PADUCAH to formally identify a core team of members from each of the critical business groups who will participate in or be affected by the project implementation. This involvement must come from all parties. This core team should be both technically qualified and knowledgeable of their groups’ business practices. These individuals will be responsible for spearheading the system configuration, data mapping, and workflow tasks to ensure a feasible and effective production rollout.

Circumstances may necessitate changes to the tasks and/or time estimates, at which time AssetWorks and PADUCAH will discuss these changes in good faith at their earliest opportunity.

Implementation Approach

In this document, AssetWorks has provided a detailed Statement of Work, which outlines our proposed implementation approach for the initial implementation of the AssetWorks EAM solution for PADUCAH. AssetWorks implementation approach is built around industry and business standards for software implementation and project management. This standards-based approach allows us to focus on implementing the solution and focusing on those aspects of the project that represent the biggest challenges. This flexibility facilitates adjustments to the project implementation to accommodate the nuanced needs of our various customers and has yielded successful implementations for all our current and past customers.

AssetWorks follows a collaborative approach to the implementation effort, engaging PADUCAH staff in each step of the process. This approach is built upon a foundation of knowledge transfer. As we work through the implementation together, PADUCAH staff will become increasingly knowledgeable and experienced with the product, how and why configuration decisions were made, how the data was organized and loaded, and how to manage and execute workflows within the system. In our experience this approach leads to the quicker adoption of the solution by the organizations staff, and results in a much smoother transition from implementation to operations and enables the customer to take full ownership of the solution.



AssetWorks EAM Project Task Descriptions

WBS A.1.0 Initiation

WBS A.1.1 Project Management Services

Project kick-off and planning

AssetWorks will facilitate a remote project kick-off meeting wherein we will review the project timeline, identify roles and responsibilities and discuss status reporting with PADUCAH staff.

AssetWorks recommends PADUCAH appoint a core project team for the implementation stage with representatives from all functional or operational areas of PADUCAH's business. This core group must have the authority and charter to make appropriate decisions regarding the implementation. The core group representatives should have complete knowledge and familiarity with PADUCAH's operations and objectives. They will form most of the roll-out team later in the project. PADUCAH project team will define their roles and responsibilities and establish project standards and controls.

PADUCAH will appoint a dedicated Project Manager, Subject Matter Project Leads, and supporting personnel from the designated PADUCAH functional and operational areas. PADUCAH Project Manager will lead the overall PADUCAH project team and be responsible for PADUCAH personnel and resources on the project. The Project Leads will be responsible for assisting AssetWorks with the configuration and implementation of AssetWorks EAM and for facilitating decisions among the core maintenance group.

The Project Kick-off Meeting will discuss and review the following topics:

- Project plan tasks and timeline
- Contract deliverables
- Change management procedures
- AssetWorks roles and responsibilities
- Customer roles and responsibilities
- Implementation approach and phases

Project management and oversight

AssetWorks will provide project management and oversight services to execute the project plan. The AssetWorks project manager will coordinate AssetWorks project activities. AssetWorks will provide the following project management services:

- Serve as the main point of contact for PADUCAH Project Manager
- Coordinate of project resources and work so that milestones are met in an efficient manner; tasks will be designed to minimize implementation time and cost while taking into consideration resource and time constraints such as PADUCAH staff availability
- Work with PADUCAH to manage risks throughout the project
- Present progress to PADUCAH Project Manager and/or to PADUCAH Project Sponsors (as required)
- Attend project related meetings as needed to ensure timely resolution to open issues and action items



- Develop project deliverables
- Manage approval/sign-off processes
- Manage action items
- Manage scope control
- Maintain project schedule and scheduled meetings

The AssetWorks Project Manager will ensure that sufficient resources are available to implement the system in accordance with the project requirements. The AssetWorks Project Manager will monitor the project resources to ensure quality delivery of services and that the deliverables are completed in accordance with the project requirements.

AssetWorks will assign a Professional Services Manager to provide additional subject matter expertise, monitor the project resources and budget, and ensure quality delivery of services. The Professional Services Manager is PADUCAH's first escalation point for any issues arising during the project while the Program Manager will provide executive level communication and support.

Deliverables for Project Management Services

- Complete Project Kick Off
- Update to relevant status reports prior to status meetings
- Manage action items, issues and risks
- Facilitate monthly status meetings

PADUCAH is responsible for all deliverables not specifically included above.

WBS A.1.2 Hardware Acquisition

AssetWorks recommends the following hardware configuration and hardware specifications for PADUCAH's implementation. Any recommendations noted in this SOW are subject to change and defer to AssetWorks EAM product documentation available on AssetWorks' customer site, the Community.

Workstation Specifications

Workstation Recommendations

- Microsoft Windows Workstation (Laptop or Desktop) with supported Operating System
- and compatible/supported browser.
- Recommended resolution: 1920 x 1080
- Minimum supported resolution: 1024 x 768*
- * Most areas of the web application are certified utilizing a standard resolution of 1920 x 1080. The lower resolution of 1024 x 768 can be utilized in most areas, but pages viewed at this resolution may cause layout inconsistencies or require scrolling to view all areas of a screen. 1000+ Mbps Ethernet NIC

Laser Wedge Scanners

- DataLogic Gryphon
- QuickScan I QM2400
- USB

Label Printers



- Intermec printers supporting the IPL programming language
- All Zebra printers supporting the ZPL and EPL programming languages

Tablet / Mobile specification recommendations

- Screen Size: minimum specifications are 8" for EDGE and 5" for SmartApps
- Supported Mobile Browsers: Chrome and Safari (Microsoft EDGE is not supported for mobile)
- Supported Mobile OS: Android v.9 and above Apple iOS v.14 and above

Additional Requirements for Any Configuration

In addition to the above, AssetWorks also recommends PADUCAH procure the following:

- An appropriate number of printers
- AssetWorks recommends 19" monitors to take better advantage of the AssetWorks EAM screen and window capabilities.

Customers are responsible for any site preparation or construction or communications or cabling infrastructure. This is mainly for customers implementing projects with additional hardware such as for KeyValet, FuelFocus, etc. If this is the case, further scope will be listed later in the statement of work or supporting AssetWorks Product documentation surrounding those requirements and is available upon request.

WBS A.1.3 Software Installation Services**Database and applications**

As part of going SaaS with AssetWorks, we will create the non-production and production AssetWorks EAM environments as well as a reporting environment. AssetWorks Customer Care will work with the AssetWorks Project Manager to schedule the installations and provide updates accordingly for project schedule purposes.

Once installed, the URL and login information to the production and non-production system will be provided to PADUCAH. It is recommended, when possible, that PADUCAH have separate workstations and/or tablets for technicians to login to the system to maximize the efficiency of capturing real-time labor and avoid the delays in updating work orders with notes, labor, etc. that would come with shared computers. All workstation and browser recommendations are contained within product documentation and can be provided on request. A chart is listed below, however that is subject to change with new releases and updates from the AssetWorks Product Management team.

The PADUCAH will also be provided with the details of the reporting instance's connection information.

During the project "Initiation" phase, AssetWorks will install the latest AssetWorks EAM release available at the time of installation. Past releases are noted in the supported "Browser Version" chart below as these are considered "supported" at the time the SOW was created. Based on project duration, PADUCAH should expect to potentially upgrade an additional time before go-live, due to newer features or fixes available within the software branch installed. AssetWorks Professional Services and or Customer Care team will advise on the recommended version prior to the final testing and go live phase of the project.



Operating Systems & Browsers

Operating Systems & Browsers

Operating Systems

Supported for use of Graphical User Interface (GUI)

	64-bit Windows 8.1	64-bit Windows 10	64-bit Windows 11
20.1.x	x	x	
21.0.x		x	
21.1.x		x	
22.0.x		x	
22.1.x		x	x
23.0.x		x	x

Graphical User Interface Network Protocol Support

All network protocols supporting TCP/IP

Browser Versions

Supported for use of Web Modules on both Desktop and Tablet Operating Systems

	Edge Chromium**	Chrome**
20.1.x	x	x
21.0.x	x	x
21.1.x	x	x
22.0.x	x	x
22.1.x	x	x
23.0.x	x	x

Primary certifications performed in Windows-based desktop operating system environments.
Other supported operating systems or platforms may have specific limitations per-device based on hardware or software.

** There is a known issue in checkboxes in Enterprise Portal with Tablet browsing on these browser versions.

Tablet / Mobile specification recommendations

- Screen Size: minimum specifications are 8" for EDGE and 5" for SmartApps
- Supported Mobile Browsers: Chrome and Safari (Microsoft EDGE is not supported for mobile)
- Supported Mobile OS: Android v.9 and above Apple iOS v.14 and above

Deliverables for Software Installation Services

- Installation of AssetWorks software in a production and non-production environment
- Provide URL and system administrator access to the production and non-production environment



- Reporting database connection information for use with the Crystal report writer license

WBS A.2.0 Discovery

WBS A.2.1 Current State Discovery – “Day in the Life”

Current State Questionnaires & System Overview

Shortly after the project kick off meeting, AssetWorks will send to PADUCAH a series of current state questionnaires for PADUCAH to fill out and return to AssetWorks. These questionnaires cover topics such as asset management, work order management, materials management, motor pool (if licensed), fuel and financial tracking and billing.

Once returned, AssetWorks will schedule sessions to review these with the customer and ask further questions. These documents are critical to understanding PADUCAH’s daily operations, key drivers and project expectations and serves as the baseline for completing the system design and setup consulting sessions.

AssetWorks will also conduct, post kick-off meeting, a short “Day in the Life” overview session of the basic portals for work management solutions and user-role based workflows commonly used in a maintenance organization to assist in the facilitation of change management for the core project team to the AssetWorks EAM system.





<CUSTOMER>

Understanding the Financial Tracking and Billing "As-Is"

General Questions

1. Describe the staff currently involved in the financial tracking process. Please include any accounting staff and any fleet staff and their responsibilities.

Respondent(s):	
Answer:	
2. Are transactions tied to a General Ledger (GL)? What system is used for GL tracking?

Respondent(s):	
Answer:	
3. Is there an interface involved from any system (Fleet, Access database, etc.) to the financial system for GL transactions?

Respondent(s):	
Answer:	
4. Are there approval/review processes in place that are followed before the GL transactions are processed?

Respondent(s):	
Answer:	
5. What determines what GL will be used for the type transaction? Does each equipment have its own GL account tied to it or is some other method of accounting used to identify maintenance costs?

Respondent(s):	
Answer:	
6. Provide an example of the GL account structure.

Respondent(s):	
----------------	--

WBS A.3.0 Design

WBS A.3.1 System Design Services

System Design & Setup Consulting

After the discovery session, AssetWorks will lead system setup sessions to complete the coding conventions for equipment numbering, equipment classes, repair codes, PM schedules, PM parameters, PM checklists, and other items. AssetWorks will also review the setup for all the modules being implemented as part of this project.

PADUCAH's preparation for this engagement includes the assimilation and distribution of relevant inventory, purchasing, operations, and maintenance data prior to the meeting. The goal for these meetings is to achieve at least 90% of the standard coding schemes and business practices required for system roll-out. The coding schemes listed on the agenda will be defined based on best practices with AssetWorks making recommendations as we better understand PADUCAH's standards (e.g., tasks (6-9 digit), work accomplished codes, condition ratings, position, etc.) and with maintenance classes like NAFA or AWP.



One of the strategies for success during this project that AssetWorks uses is to actively utilize the AssetWorks EAM Starter Database. The AssetWorks Professional Services team has jointly architected this based on the experience of hundreds of past deployments and it is consistently refined each product release to be optimized for an asset maintenance organization. It contains many industry-standard coding schemas, user groups with baseline security setup, best practice workflow settings and pre-configured portals designed for PADUCAH to review and make modifications to versus creating brand new coding structures.

This approach ensures that customers get up and running more quickly and allows for a greater engagement on making informed decisions and facilitates stronger change management to new processes as workflows can be quickly demonstrated. The starter database will be installed in the Production and Test environment with the test version containing sample assets, classes, parts, etc. This is intentional so that post each setup session a customer can login to practice and learn the system allowing for an easier transition time to the new application and processes along the way. AssetWorks has found to create a stronger user adoption for the core project team who then extend that knowledge more easily down to the end users at go live.

Deliverables for System Setup Consulting Services

- Conduct multiple remote sessions (12 setup sessions) to review core codes, starter database and discuss initial workflow design conversations; services are fulfilled at the conclusion of the sessions with the understanding additional follow-up is to occur during the System Configuration Services phase.

System Setup Session Topics by User Role – see Application Design Guide for topic breakdown		
Session #	AssetWorks EAM System Setup Meeting	Customer User Role(s)
1	AssetWorks EAM Application Overview & New User Orientation	Core Project Team
2	Organization Structure	Core Project Team Program Office Manager Finance Manager
3	Application Security & Equipment Management - Part 1	Core Project Team Asset Manager IT / Network Administrator
4	Equipment Management - Part 2	Core Project Team Asset Manager Program Office Manager
5	Work Management – Part 1	Core Project Team Supervisor Lead / Technician Lead
6	CHECKPOINT – Progress Review	Core Project Team



7	Work Management – Part 2	Core Project Team Supervisor Lead / Technician Lead
8	Warranty & Fuel	Core Project Team Fuel Manager Warranty Administrator
9	Materials Management	Core Project Team Storekeeper Lead
10	Purchasing	Core Project Team Storekeeper Lead
11	Financial Tracking	Core Project Team Finance Manager
12	Portals and Options	Core Project Team

Finalize data definition and workflows

AssetWorks will advise the PADUCAH Project Team on how to setup and configure AssetWorks EAM. However, the configuration of the application is ultimately the responsibility of PADUCAH.

PADUCAH will take “action items” from the System Set-up Consulting sessions to finalize the definition of all relevant AssetWorks EAM data elements and work processes, including maintenance, parts management, procurement, and other job functions. PADUCAH’s deliverable for this task is to complete documentation of PADUCAH’s definitions for all applicable AssetWorks EAM data elements. This deliverable is a critical prerequisite to the configuration of the system. AssetWorks will work with PADUCAH to prepare this documentation. It is recommended to work on these items as soon as possible following setup overview sessions to ensure a more complete comprehension of the material being covered.

During the data definition process, PADUCAH will also be asked to start collecting certain data as the items are covered during the system setup consulting sessions. This data may be converted and loaded to the application based on the project timeline in conjunction with the other setup tasks for the various modules licensed.

AssetWorks will also work with PADUCAH team to configure AssetWorks EAM per the discussed workflow in the system setup consulting sessions. This configuration will build on the setup defined with PADUCAH core team and will focus on specific decisions, such as location options, department settings, etc. PADUCAH will be required to perform setup tasks as assigned by AssetWorks.

WBS A.4.0 Build

WBS A.4.1 System Configuration Services

Configure and Review Pre-Setup Starter Database Modules and Portals

AssetWorks will review settings to setup desired workflow and provide an orientation for the following modules:



- Enterprise Portal – The Enterprise Portal module is a web-based alternate end user interface to the base application logic. The module provides a familiar look-and-feel to grid and tabs, function buttons, and screen menus, while removing the need for a client-side (GUI) installation. Users have access to all the same screens and functions as through a GUI but now access the screens through a standard web browser. It is primarily used for application setup and system administration management of AssetWorks EAM in complement to the Shop Activity web portals.
- Shop Activity Module – The Shop Activity module manages workflow driven portals for activity happening in a shop or out in the field and with an external customer.
 - Work Management Module - The Shop Activity Work Management Portal is designed to provide supervisors with access to all the screens and functions required during their workday. Supervisors can use the portal to do the following: view and assign work, view current status of employees on the shop floor, view equipment repair history, service requests, and messages, request or post parts for work orders, create and update test results related to work orders, complete PM checklists for PM and inspection services, enter complaint, cause, and correction detail for repairs performed, add comments and notes to work orders, create new work orders, create new service requests, and assign employees to existing work orders.
 - Technician Module - The Shop Activity Technician Portal is designed to provide technicians with access to all the screens and functions required during their workday. Technicians can use the portal to do the following: view work assigned to them, log on and off of tasks, view equipment repair history, service requests, and messages, request or post parts for work orders and view status of past requests and postings, add comments and notes to work orders, create and update test results related to work orders, complete PM checklists for PM and inspection services, enter complaint, cause, and correction detail for repairs performed, create new work orders, manage service requests, and print work orders.
 - Storekeeper Module - The Shop Activity Storekeeper Portal is designed to provide storekeepers with access to all the screens and functions required during their workday. Storekeepers can use the portal to perform the following functions: manage part requests or requisitions, order parts, and create new parts.
 - Service Request Module - The Service Request Portal is designed for deploying and displaying Service Request entries. It gives your organization the option to relieve the burden on shops or call centers that record requests from employees and operators for asset maintenance or vehicle service by allowing individuals to log the requests themselves. Using the kiosk feature eliminates the need for each operator to have a login for entering and displaying vehicle service requests.
 - Notification Module – The Notifications module provides instant alerts of important information and scenarios for better communication and tracking. A collection of out-of-the-box notification scenarios are provided. AssetWorks will assist in the configuration of up to 3 “out of the box” notifications for customer use. This module is included in base AssetWorks EAM.
 - Ad Hoc Query Module - The Ad Hoc Query Module provides secure ad hoc query capabilities. It allows users to build their own queries, format the display of the results, export the results, and save queries for future use and sharing with others. AssetWorks will review a sampling (3) of the created, out of the box ad hoc queries. AssetWorks will not create new customer specific custom reports. AssetWorks will show PADUCAH how to adapt one report and in addition, how to setup permissions for reports. This module is included in base AssetWorks EAM.
- EDGE - With AssetWorks EAM EDGE, users benefit from years of fleet management expertise, combined with a fully responsive design and modern user interface and workflow experience improvements. AssetWorks EAM EDGE allows your fleet employees to access AssetWorks EAM from any device. A technician can log in to AssetWorks EAM from a computer to review their assigned tasks, use a tablet to log their time while conducting maintenance on the shop floor, and then later use a smartphone to review their timecard for the day. These portals will be utilized during the deployment phase.
-



- Reporting Module – The Reporting Module takes data stored in your database and reformats it into information that can assist in effectively managing operations. At the same time, it opens visibility into your operations by publishing professional reports over a zero-client, browser interface. The Reporting Module will provide standardized reports as well as accessibility to real-time data and report automation using Crystal Reports; training on Crystal Designer is not included and modification of out of the box Crystal reports by AssetWorks is not included in this scope of work.
- KPI/Dashboards Module - The Dashboard Module provides real-time access to your database through easy-to-interpret, out-of-the-box gauges and charts. Dashboard elements provide instant insight into your maintenance key performance indicators via a standard web browser. You may provide access to dashboards to anyone in your organization with an authenticated login, without the need to install any software on their machines. AssetWorks will do a short review of the out of the box standard dashboards included in the Starter Database. Any modifications to those will need to be done by PADUCAH unless project budget supports additional configuration. AssetWorks recommends customers have knowledge of SQL to build Advanced KPIs. AssetWorks does not provide training on SQL and does not build SQL statements for use as Advanced KPIs.
- MAXQueue Integration Module – The MAXQueue Designer is a tool that manages the MAXQueue integrations that have been created for a customer by AssetWorks. You can enable, disable, start and stop integrations, configure custom settings, name your MAXQueue instance and enable or disable data events. The MAXQueue Viewer is a tool that allows you to enable logging, view statistics about the performance of active workflows, and provide graphs that display the logging and statistics. Both tools are part of the MAXQueue integration module that is used for all custom and out of the box AssetWorks EAM integrations. Customers are not able to use MAXQueue to develop their own integrations.
- Customer Access Module – The Customer Access Module is designed to provide maintenance department administrators with an easy to use, browser-based, real-time view into information regarding the vehicles and assets in their departments. It provides a link to enter service requests on vehicles, display assets assigned to the user's department, display open work orders for assets assigned to the user's department, and enter meter readings and usage tickets for assets. Does not include PM scheduling.
- MobileFocus Enterprise - MobileFocus is a suite of software applications that allows integration of system applications with mobile devices. This makes the applications portable, enabling employees to access and update data related to work orders, asset meter readings, asset main records, part transactions, PMs and inspections and submit service requests from where the work occurs rather than "tied" to a PC or kiosk. Services for in scope mobile products are listed in WBS A.4.3.
- Billing Module - The Billing Module is designed for review, adjustment and editing of transactions, for the purpose of billing out work order transactions, fuel transactions, end of the month charges, special fees, motor pool usage and more. A short overview will be given on this module and setup to support the Billing Module Output File Interface listed in the Technical Services section. The scope of services to setup this module is listed in the Technical Services section with the interface details.

Module system orientation sessions are approximately each 2 hours in length covering one or more of the topics listed above. AssetWorks maintains an "Application Design Guide (ADG)" checklist covering System Setup and various configuration tasks and which also documents business decisions and application setup and configuration decisions for all in scope to be utilized. Utilizing that guide, AssetWorks will schedule sessions with PADUCAH and recommend the types of resources required. An example screenshot of this document is located below.

Application Design Guide (ADG)



AssetWORKS				FleetFocus FA Project Implementation Guide Customer: <INSERT NAME>												
System Setup	Data Load Sequence	Session Number (2.4 Weeks)	Session Number (2.4 Month)	Functional Group	Screen Name	Key/Import	Current Business Process	FleetFocus FA Setup/Decisions	Assignment Detail	Use Starter Database Values? (As-Is, Modify, Remove, No Values)	Example Data in Starter Database? (Y/N)	Assignment Status	Responsible Resource	Baseline Due Date	Current Due Date	Data Load Import Template Number
1	16	1	1	Organization Structure	Locations	Key/Import					Y					
2	11	1	1	Organization Structure	Addresses	Key/Import				No Values	N					
3	13	1	1	Organization Structure	Departments	Import					Y					
4	10	1	1	Organization Structure	Calendars	Key					Y					
5	9	1	1	Organization Structure	Accounts	Import					Y					
6	19	2	4	Organization Structure	Employee - Primary Information	Key/Import				No Values	N					
7	26	2	4	Organization Structure	Operators - Primary Information	Import				No Values	N					

In addition, AssetWorks will consult with PADUCAH to configure the modules to facilitate the workflows for the maintenance and back-office functions. Configuration includes:

- Assigning user groups for specific functions
- Initializing (out of box) notifications to facilitate business processes
- Creating custom menus for specific user groups

Deliverables for System Configuration Services

- Setup configuration completed in the production database
- Production database available to re-fresh (database restore) the non-production database for customer review.
- Overview of all in scope noted modules and setup of those modules with decided workflows and processes from system setup consulting sessions.

WBS A.4.2 Data Conversion Services

Data Conversion Overview

AssetWorks will provide an overview session on the data conversion process and how data is to be collected and converted by PADUCAH and subsequently what is to be loaded by AssetWorks. Data loading tasks occur during the System Design and Configuration Services phases so that the project progresses naturally with items being taught and configured to encourage customer retention and engagement to meet project schedules.

While AssetWorks is the developer of AssetWorks EAM and we understand the application's data structure, PADUCAH is the owner of the data and as such, needs to provide timely input into specific uses of existing data and to resolve any data integrity issues that may occur upload into AssetWorks EAM. The proposed project timeline has limited slack to allow for prolonged analysis or responses.



AssetWorks will identify any data integrity issues and provide a report log to assist PADUCAH with resolving errors. Failure to respond to questions regarding the mapping, the use or meaning of data, or to resolve data integrity issues jeopardizes the project timeline by delaying AssetWorks ability to complete the conversion. AssetWorks is not responsible for delays caused by waiting for PADUCAH response or resolution to data issues. If AssetWorks must wait for more than two (2) business days for a response from PADUCAH to a data conversion issue or decision request, AssetWorks may issue a change order delaying the start of the go-live deployment.

Data Loading

AssetWorks will provide a training session for data loading for PADUCAH administrators. A user with a solid understanding of Microsoft Excel will likely be able to grasp this tool and process very quickly. PADUCAH staff will use the AssetWorks Data Loader tool to load its data into AssetWorks EAM. Data loading tasks occur during the System Design and Configuration Services phases so that the project progresses naturally with items being taught and configured to encourage customer retention and engagement to meet project schedules.

Assist with Data Loads for Equipment, Parts, and Summary Cost History

PADUCAH will extract the agreed-upon data from its current systems and files (paper, PDFs, XLS, etc.) where it stores data to be converted. AssetWorks will consult with PADUCAH on data “scrubbing” or “cleansing” legacy PADUCAH data but will not be responsible for the final cleansed data. PADUCAH will be responsible for populating AssetWorks EAM with approved and “clean” PADUCAH data.

AssetWorks will provide Microsoft Excel™ templates to assist in loading data into AssetWorks EAM. PADUCAH will convert only the data that maps into AssetWorks EAM. Data that does not map into AssetWorks EAM will not be converted. Further, only data elements that can be entered on a AssetWorks EAM screen are part of this conversion. PADUCAH, with assistance from AssetWorks, will use AssetWorks EAM’ data loading processing feature to load the data on these screens.

PADUCAH will provide the data in the properly formatted spreadsheets (per AssetWorks’ specification) for loading into AssetWorks EAM. AssetWorks makes the following assumptions about the data from PADUCAH’s legacy system(s):

- The data files to be loaded into AssetWorks EAM will be text-based flat files with one row of data per asset or per part.
- AssetWorks will not provide services to manipulate or move data from PADUCAH data in files or on paper into AssetWorks provided data templates.
- PADUCAH will provide the data to load into in the format of the data load files provided.
- PADUCAH will provide each test data file and each production data file in the same format.
- PADUCAH will use default values for any data element that AssetWorks EAM requires that is not in the data file.
- AssetWorks will convert only master equipment records, parts (part master, part location and vendor part) records and summary cost history (summed totals of data by year and month) records. Additional data will be required to load or manually key in to support system deployment. This data will be loaded by PADUCAH with AssetWorks guidance and assistance. This process is discussed further below.
- AssetWorks will load a maximum of 400 fleet active assets as well as defined active components; active defined as the ability to write a work order for the asset or component.



- AssetWorks will load a maximum of 2 inventory locations with a maximum of 15,000 parts per inventory location. AssetWorks will review the 2 inventory location's data prior to load for data integrity purposes to ensure it supports application functionality however, the customer is responsible for the accuracy of the data such as descriptions, part numbers and prior to go live. After the initial 2 inventory locations are loaded, AssetWorks will train the customer on how to load additional inventory locations.
- AssetWorks will convert only these fields for summary cost history:
 - Fuel Quantity and Cost
 - Alternative Fuel and Cost
 - Repair Labor
 - Repair Parts
 - Repair Commercial Labor
 - Repair Commercial Parts
 - PM Labor
 - PM Parts
 - PM Commercial Labor
 - PM Commercial Parts
 - Meter Readings
 - Equipment Downtime hours
 - Fixed Monthly Costs – broken out to 7 fields
- AssetWorks will not provide services to load historical work order detail.
- AssetWorks will provide services for assets to load the current meter, next PM due date and last meter PM performed information as part of this scope of work, shortly before going live.
- AssetWorks will provide services for parts to load the current unit price and current quantity on hand as part of this scope of work, shortly before going live.
- AssetWorks will not provide services to convert current open or historical purchase order or receipt detail from a legacy system.
- AssetWorks will not bring over detailed fuel transactions from a legacy system(s).
- AssetWorks will assist in the form of troubleshooting errors in data load runs and providing direction in the mapping of legacy data elements to AssetWorks EAM fields.
- The customer will be responsible for ensuring all data loads were loaded fully into the application and AssetWorks will assist in training on how to verify this using the application and various out of the box reports or ad hoc queries as required.
- All data loads by AssetWorks indicates a one-time load. After initial load data is to be updated manually in the AssetWorks EAM system by the customer for incremental changes up to go live and cutover into a Production system. These data loads are typically done towards the end of the project and shortly before testing, training and go live to minimize any manual updates that might need to be done.
- There will be other data required to load as part of the project such as accounts, departments, operators, equipment classes, etc. and these will be loaded by PADUCAH but with guidance from AssetWorks and after receiving data loader training from AssetWorks. This will help to ensure PADUCAH continues to learn the system and how the data loading process occurs for future system maintenance and updates.
- All PADUCAH data loads are to be reviewed by AssetWorks to ensure data is optimal before being loaded to the Production system before the go live cutover, even if PADUCAH is loading the data.
- AssetWorks will execute the data conversion process with the prepared data to populate the pre-production database. Once all necessary data items have been loaded to allow for sufficient application testing, the pre-



production instance will be imported/restored into a non-production (test) environment for review. This process is done in full as an override of the database, not as a delta of incremental changes.

- PADUCAH will utilize the data conversion process such that all assets will be in a single production AssetWorks EAM™ database. Additional database requirements will require a change order.

Conversion of Specific Data

AssetWorks and PADUCAH will jointly resolve issues arising out of the data translation, including codes (if any) to be changed. AssetWorks will help PADUCAH finalize the data mapping and identify the sources for each data element. PADUCAH will be responsible for mapping old codes into new codes (i.e., translating) within the data set to be converted. All converted data must map to an existing data field in AssetWorks EAM and adhere to the validation of that field and the overall AssetWorks EAM application, as all data loaded goes through the application interface or authorized tool to ensure data integrity in the customer's new system.

Data Conversion Testing and Validation

After AssetWorks and PADUCAH have jointly documented the data mapping and data load process, PADUCAH will test the results from the data extractions. This process will require involvement from PADUCAH Information Technology personnel supporting the existing systems.

Deliverables for Data Conversion Services

- One-time load of Fleet Equipment and Component data (adheres to limits listed above)
- One-time load of Parts Inventory data (adheres to limits listed above)
- One-time load of Summary Cost History (adheres to limits listed above)
- Delivery of data load training to customer system administration staff.

WBS A.4.3 Technical Services

Configure Fueling System Import

To provide a very straightforward and flexible solution, AssetWorks proposes that PADUCAH use AssetWorks EAM' Automated Fuel Systems screen to define its fuel import. The base application includes this screen, with which end users can create fuel import definitions for use with the Automated Fuel Tickets screen. Using this screen, PADUCAH could build its own import for processing fuel transactions from its 3rd party fuel system. This process does require a manual step to import the file. The file must be located on and run from the application server; this can be done with a mapped drive to the user's local desktop or a shared folder. It is the responsibility of PADUCAH to setup up the mapping of a local drive or permissions for the user to access the application server to run the file or if the customer is installed on AssetWorks' servers than they will need to use the FTP credentials and locations provided by AssetWorks to place the fuel file for upload.

AssetWorks will assist PADUCAH in defining one fuel import from the 3rd party fuel system using AssetWorks EAM' fueling system import feature. PADUCAH will provide AssetWorks a sample fuel file with appropriate data layout definition documentation for the fuel system's data file. The files shall be fixed width or comma separated.



The below fields are available for import to the Automated Fuel Ticket screen in AssetWorks EAM. Many of these fields use validated lists which must be populated by PADUCAH. The data in the import file must match the data available in AssetWorks EAM. This process does not allow for data translation, for example, translating differing fuel types between the 3rd party system and AssetWorks EAM.

- Equipment Identifier
- Date/Time
- Account ID
- Employee ID
- Site/Pump/Tank ID
- Product ID
- Reversal Indicator (must be Y or N)
- Transaction Code (for limiting the type of transaction to be processed)
- State/Province (hardcoded list)
- Vendor ID
- Meter 1/2 readings
- Fuel or Fluid Quantity
- Fuel or Fluid Price (or Fuel or Fluid Total Cost)
- Miscellaneous Cost (ex: car wash)

Deliverables for Configure Fueling System Import

- Setup one 3rd party fueling system in the AssetWorks EAM Automated Fuel Screen as a template in both production and non-production.
- Run in a test file in the non-production setup and confirm any necessary changes for production.
- Costs for these services are fixed and do not include applicable taxes. Milestones are to be billed with the amounts noted and described in the milestone schedule of this SOW.

Custom Interface Development

AssetWorks standard procedures for developing an interface include the following tasks:

- Create a preliminary specification which includes interface testing cases
- PADUCAH project team reviews the preliminary specification
- AssetWorks updates the specification
- PADUCAH project team provides final approval of the specification
- AssetWorks builds and unit tests interfaces on AssetWorks R&D servers before delivering the interfaces install package. The package is only delivered after the interface has passed the AssetWorks QA process.
- AssetWorks and PADUCAH incorporate interface into the test environment
- AssetWorks and PADUCAH perform integration testing of the interface
- PADUCAH installs interface once testing is complete
- AssetWorks Professional Services provides logs of interfaces in the test environment to AssetWorks Support for review and acceptance.
- AssetWorks Support approves the logs and approves for PADUCAH to move the interface into the Production environment.
- AssetWorks Support provides ongoing assistance for the interface based on the approved specification design, if anything is requested outside of that specification design and once the interface is in Production a change order will be requested.



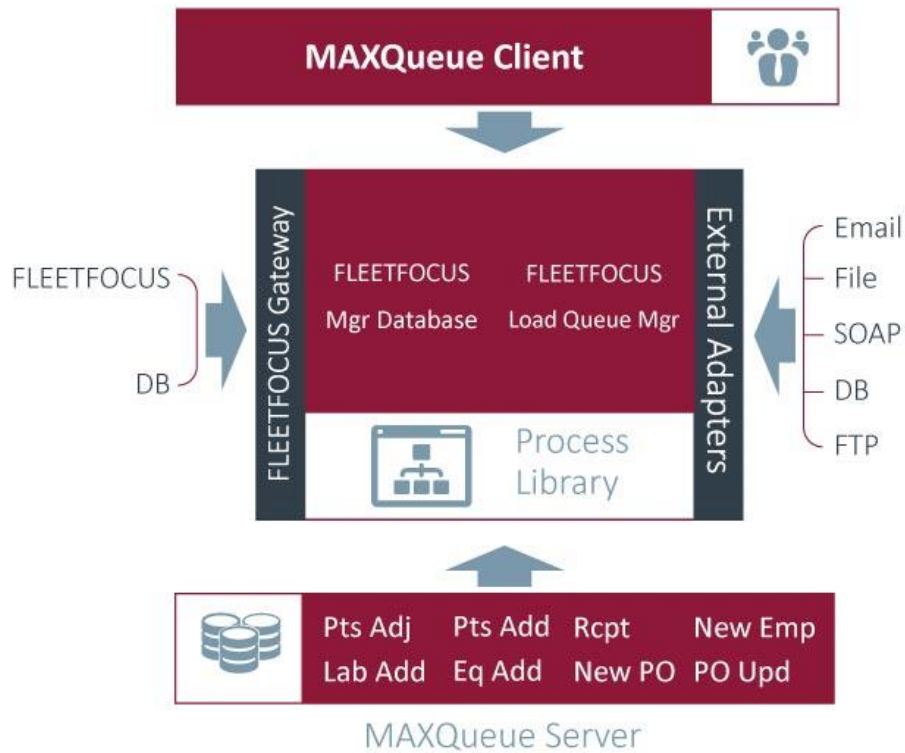
AssetWorks will provide interface planning services to develop a roadmap for the integration between AssetWorks EAM and PADUCAH's other systems, as described below. The project team will discuss and specify the data elements required, the time of the exchange, and the method of data exchange. AssetWorks and the project team will develop a mutually acceptable plan and schedule for the work to be completed and identify the resources and timeframe required for the efforts. AssetWorks assumes PADUCAH will involve the appropriate staff to reach consensus and decisions on all interface specifications during the discussion and according to the proposed timeline.

When interfacing to applications such as Enterprise Resource Planning (ERP) systems, AssetWorks makes use of XML (eXtensible Markup Language) data streams. Using XML, external applications access MAXQueue, the AssetWorks EAM integration module, to interact directly with the AssetWorks EAM components in real-time, applying all the standard AssetWorks EAM business rules and processing logic. This has the same effect on the data as if it was manually keyed into a standard AssetWorks EAM page.

AssetWorks can create an on-demand or scheduled batch interface that uses text files to update or extract records in AssetWorks EAM. When AssetWorks EAM has been interfaced to export data to flat file legacy systems, programs are created that insert rows into the target transaction file. In some cases, intermediary staging tables are used in lieu of file transfers. Using MAXQueue, users can setup recurring schedules to execute individual interfaces. For inbound batch integrations, AssetWorks EAM looks in a standard file directory or to a staging table for incoming data. When data is found, AssetWorks EAM processes the data through MAXQueue in the same manner as the real-time interfaces. For outbound data, when the interface is executed, AssetWorks extracts the data into either a data file or a staging table.

In general, MAXQueue supports a wide range of communication methods and protocols and the ability for different topic subscribers to use different protocols and processes (example: a real-time purchasing interface connecting to a SOAP (Service Oriented Architecture Protocol) server and pulling down XML documents, side-by-side with a batch-driven interface that uses FTP (File Transfer Protocol) to pass a formatted text file). MAXQueue is a separate module from the base application of AssetWorks EAM, allowing it to be installed in a customer's DMZ (if preferred, but not required), allowing communication between internal databases and external vendor systems without compromising network security.

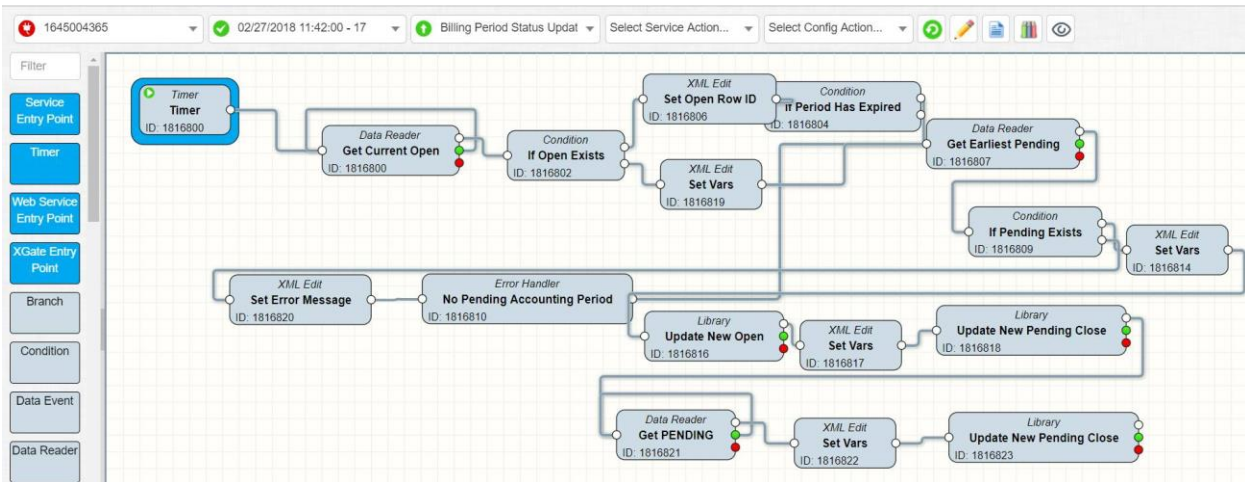




MAXQueue includes a user interface which may allow interfaces to be configured by customers and typically provides the customer with the flexibility to control when and how often interfaces are processed.

When a business event occurs in an AssetWorks product or in the external system, the other product receives pertinent data for further processing, storage, or both. Typically, the data has been completely processed in the initiating product before being passed and it is simply stored in the receiving product for reference purposes.





AssetWorks has is proposing the following interfaces with PADUCAH's other enterprise systems. For each of the following scenarios, AssetWorks has provided the proposed workflow or interface. These recommendations are based on our experience, and best practices for maintenance system integration.

AssetWorks is willing to discuss alternative, more (or less) extensive integration options and designs with PADUCAH to ensure the optimum solution. However, for the basis of this SOW, the following assumptions and designs have been incorporated as the basis for the pricing provided. The project team will define a detailed specification for each interface before any development work begins.

Interface Name	Functional Description
Billing Module File Output Interface	<u>Billing Module Implementation Scope and Assumptions</u> AssetWorks will provide services to implement the Billing Module in AssetWorks EAM and provide technical and functional support for out of the box application functionality. AssetWorks will also install a MAXQueue package, configure module settings, setup billing types, test, train, and support remotely. Billing Module includes transactions for assets for the following items in AssetWorks EAM: work order (labor, parts, commercial) charges, fuel, direct issues (labor, parts, commercial), recurring charges (depreciation, insurance, lease expense, licensing, monthly, other fixed 1, other fixed 2, other fixed 3, replacement), motor pool, special fees, base usage (base rate end of period usage charges), and usage ticket charges. All these items expect to use AssetWorks EAM standard fields and functionality and does not consider re-purposed data fields or functionality being used in an unintended manner within AssetWorks EAM. The Billing module does not include any transactions prior to turning on the interface in MAXQueue. Billing Module only bills transactional line items and does not bill based on the header status (ex: closed) of a work order. This allows for greater flexibility in gathering charges regardless of status or a re-open of a work order. All transactions that are set to bill on



Interface Name	Functional Description
	an asset based on the billing type associated with that asset will automatically be added to additional tables in the application which are separate from the main tables for data. This is in the event the customer wants to manipulate a charge before billing is run and allows for different billing per asset if required per the customer defined billing types. The transactions are automatically added to customer defined “periods” in the application and can be used by an interface for seamless billing. If the Customer chooses to not bill a certain transaction in a period, they are able to manually move out any transactions that should not be billed from the current period to the next accounting period; this is not a common occurrence but can be helpful based on various situations. Then the current period can be locked to ensure no new transactions go into that period once billed and customers can bill the new and/or moved transactions later or continue to move transactions from period to period as needed. • Billing Module only supports line-item percentage markups. • Billing Module does not support Work Order header overhead costs or small parts markups. • Billing Module is not location based but rather by account or department in terms of rollups and viewing transactions within a specified period. Training assumes a train-the-trainer approach for system administrators and where applicable, standard training materials will be utilized; scope does not include customized training materials. Training will include module functions, workflows and an overview of the out of the box Billing Module reports. <u>Billing Module File Output Interface Scope and Assumptions</u> • Direction: One way – OUT - from AssetWorks EAM to create a Flat File output • Interface assumes a maximum of 10-20 fields being sent from only the AssetWorks billing tables sent from (with potential lookups on 1-2 additional table for related data, i.e.: Asset data from Asset Primary) • Estimate 1-2 simple data rules, such as data concatenation. • All FASuite settings OOTB, no additional rules outside of application logic and basic rollup or tallying for file (group by WO or DEPT, etc.). • The interface will not connect or communicate directly with the customer’s external system. • AssetWorks will provide the services to develop an A/P output with the customer’s A/P (ERP) system. The interface assumes a one-way send of transactional data from AssetWorks EAM to ERP on AssetWorks EAM status change for periods setup in the AssetWorks Billing Module. Once the status change is made for a Billing Module period, MAXQueue will poll for that change on a customer defined timer to send the data as needed, such as



Interface Name	Functional Description
	monthly (trigger defined in final business process workflows with AssetWorks.) and include transactions posted in that period for use in upload to an ERP system and not in a Crystal report format. • The interface assumes a standard AssetWorks EAM billing process with workflow setup in the AssetWorks' Billing Module (see scope and assumptions for separate Billing Module Implementation Services). Output will only include data available in the tables populated by the billing module (all tables starting with "ACCT_") and assumes there is no additional rules outside of the base AssetWorks EAM application logic and basic rollup or tallying for transactions (group by Account, Work Order or Department, etc.). The customer will provide the services to have the A/P (ERP) system load and process the data. If any other data or custom processes are to be included in the file a re-quote will be needed. • The interface will create a custom flat file output (format is to be determined) to be sent to a shared network drive or FTP site from which the customer's billing application will process the file. • Costs are for a fixed fee project and do not include applicable taxes. Milestones are to be billed upon delivery of specifications and/or delivery of the custom deliverable(s) with the amounts noted and described in the milestone schedule further below.
Blanket Purchase Order Interface	<u>Blanket Purchase Order Interface Scope</u> Customer will provide services to send a "Blanket Purchase Order" (BPO) transaction to AssetWorks EAM FA when customer approves the purchase order to be sent to the vendor. AssetWorks will also provide the services to process this data and create and update a Purchase Order in AssetWorks EAM FA for relevant purchase orders. The interface assumes that the system of record is the following for the items required as part of the interface. • Requisition – AssetWorks EAM FA • Purchase Order – Customer ERP • Receipt – AssetWorks EAM FA • Part Master – AssetWorks EAM FA • Part quantities and pricing – AssetWorks EAM FA <u>Blanket Purchase Order Interface Assumptions</u> • Bi-directional: Out of FA to Customer system, and then back from client to FA tables noted above, no other tables or areas will be updated. No other data being created/updated.



Interface Name	Functional Description
	• The data transfer method (such as use of Flat File or Staging table) for the Receipts workflow must match the format used for the PO/Requisition workflow. • All standard validations apply, and all interfaces require use of the standard FA settings OOTB, no additional rules outside of application logic. All required data must be set up by the customer; no after-the-fact adjustments to data (edits after export, roll-ups) are quoted. • AssetWorks EAM rules based on logic and settings, must be respected, and all data must be in an AssetWorks' standard format. • The Customer is responsible for all data processing within their system of record for outbound transactions and must format transactions to AssetWorks' standard for inbound transactions. • All FASuite settings OOTB, no additional rules outside of application logic • Standard MAXQueue error handler, no additional processing rules for errors • Costs are for a fixed fee project and do not include applicable taxes. Milestones are to be billed upon delivery of specifications and/or delivery of the custom deliverable(s) with the amounts noted and described in the milestone schedule further below. <u>General Development Assumptions</u> • No other changes to the existing scope or existing assumptions from the prior specification or deliverable are included. • Interface errors/rejects, as defined in the specification, will be sent to MAXQueue error handler for processing, as standard. The customer is responsible for management of rejects; standard error processing rules and logic of AssetWorks EAM FA will apply. • During this project, the customer must ensure their Test system version matches the version in Production system version, until the interface final testing is approved (signed-off by the customer). Otherwise, a Change order may be required to make the interface compatible to a prior version.

WBS A.5.0 Train & Test

WBS A.5.1 Pre-Training Testing Services

Provide Standard Test Plan

AssetWorks will first provide its standard AssetWorks EAM test plan. PADUCAH is responsible for any changes to the test plan. The test plan will consist of but not be limited to the following functional and data validation test cases:



- Add and modify asset information
- Add and modify parts primary information
- Open a repair work order and a work PM order for an equipment unit
- Charge labor to the work orders and verify the charges of hours and costs
- Issue inventory parts to the work orders and verify the charges of quantity and cost as well as proper inventory relief
- Charge commercial charges to the work orders and verify the charges of labor and parts
- Close the repair and PM orders
- Verify work order charges (labor, parts and/or commercial services)
- Adjust parts inventory both upward and downward
- Click on and generate a standard Crystal reports
- Verify a sample of asset master records
- Verify a sample of part master records

Provide Pre-Testing Application Training Workshop

AssetWorks will conduct a Pre-testing Application Training Workshop for customer system administrators, core project team members and key system users (SME's) in various application functions. The goal of this session is to walk the customer through the standard test plan and how to utilize it. It will also cover how to navigate the system and overall system application terms and definitions. The PADUCAH Project Manager will be responsible for having the appropriate key personnel from each functional area available for the training sessions.

Testing Methodology

AssetWorks organizes its user testing into functional groups and works with PADUCAH to identify the appropriate internal group to participate in testing for their designated functional group(s). Prior to the testing session, AssetWorks will verify the security and access control functions for User Groups with PADUCAH. Each group will work through all test cases for a functional group in a single session and document the results. At the end of the testing session, all results are to be submitted to AssetWorks to review with PADUCAH.

If a test case was unable to be completed, the cause will be determined, whether it is further training and/or additional configuration needed. If the failed result is not related to training or configuration, it will be submitted to AssetWorks Customer Care to be reviewed and resolved or passed to AssetWorks Product Management for further analysis. Depending on those results, it may require the customer to either upgrade immediately or in a future release and/or decide if the item is critical for the initial go live phase. The core PADUCAH project team will make this decision with AssetWorks acting in an advisory role.

The test cases will be repeated until all cases are documented as passed, by each designated group at PADUCAH for each relevant functional group as determined by project needs. Note that a project team may opt to not elect to use all core system functionality for the initial project launch. As such, the group will discuss, document, and agree to remove specific test cases in this even from the standard test plan.

Custom interfaces, existing product add-ons (initiatives) and custom reports and enhancements will require testing. That testing occurs within the configuration and training aspects of those tasks and are detailed in the WBS A.4.3 section of the SOW.



All core functional groups are listed below but not limited to these example topics in associated testing areas:

1. Purchasing - replenishment, purchase orders, receipts
2. Asset Management - campaign/recalls, adding/modify equipment
3. Work Management - work orders, service requests, logging time, part requests
4. Materials Management - issuing parts, adding parts, inventory counts, inventory transfers

Testing Document Example:

AssetWORKS

Add and Modify Equipment Primary Information The following tests will all be performed in the Enterprise Portal Screens				
Test #	Test & Expected Result	Pass/ Fail	Comments	Tester
1	Add and Modify Equipment Primary records <u>Add records</u> 1. Click Screens 2. Search for Fleet Equipment, Component or Stationary Equipment 3. Click New icon 4. Enter the following required fields: • Basic Info - Equipment ID • Basic Info - Model year • Basic Info - Manufacturer ID • Basic Info - Model ID • Basic Info - Equipment type • Basic Info - Description • Basic Info - Serial number • Meter Info - Equipment class for meter types • Classes - Equipment class for: Maintenance • Classes - Equipment class for: PM Program • Classes - Equipment class for: Standards • Classes - Equipment class for: Rental rates • Classes - Equipment class for: Resources • Classes - Asset category ID • Locations - Location type: Assigned PM • Locations - Location type: Assigned Repair • Assignments - Department ID • Assignments - Department to notify for PM • Accounts - Account ID for Assignment/WO (depends on option) • Status - Life cycle status code ID • Authorization - Work orders (set to Y as needed) • Authorization - Usage tickets (set to Y as needed) • Authorization - Fuel tickets (set to Y as needed)			

Support System Test Plan Execution

AssetWorks will support the core PADUCAH team as they test the AssetWorks EAM system features to display the converted data in the test environment, according to the above standard test plan and methodology. The objective is to be able to run through the various testing scenarios, validate the data and system configuration, identify areas for adjustments, and facilitate retesting where needed.

This test plan will be executed according to the schedule agreed upon by PADUCAH and AssetWorks during the project. AssetWorks will provide remote support for system testing for up to 12 hours. PADUCAH will perform and document the test results within 30 days of receiving the standard test scripts.



Deliverable for Testing Services

- Deliver AssetWorks EAM out of the box user test scripts to the customer
- Support the customer with questions as customer performs and documents test results

WBS A.5.2 Training Services

The training will be role-based and will differ for trainees from the various organizational and functional areas. Each PADUCAH trainee will have the basic skills in the overall use of AssetWorks EAM and strong knowledge of how to use the application in his or her specific job function or area of expertise. The deliverables will not include remedial training for computer skills or any computer-based training.

Training Overview

AssetWorks will provide up to 40 hours of training prep, system administration training and training in the configured base application and add-on modules for the roll-out of AssetWorks EAM (according to the project plan). Hours noted include preparation time for the instructor as well as with the customer in advance of training sessions. Training assumes train-the-trainer approach completed one time for all groups. The max class size is ten (10) participants. If the size of the organization is smaller and meets this class size for sessions such as technical, supervisor and storekeeper, direct end user training will be utilized over a train the trainer approach. This will be a discussion required prior to training between the AssetWorks Project Manager and the PADUCAH Project Manager.

This assumes that PADUCAH's training facility has enough workstations for these training sessions. All training will be held at one central location or remotely as determined by the final agenda and project needs. The topics and workflows included in the training will be those finalized by PADUCAH team during the system setup and follow-up tasks. However, PADUCAH should remain especially sensitive to necessary last-minute procedural changes or clarifications based on trainee feedback.

AssetWorks recommends that PADUCAH schedules their go-live rollout and deploys no more than two weeks after the completion of training for maximum retention of application knowledge.

Training Preparation

AssetWorks will provide its standard training plan, standard training materials and begin scheduling and planning for the training. PADUCAH is authorized to tailor the standard training materials to apply branding and match workflows specific to PADUCAH. AssetWorks training materials assume all users are familiar with a Windows environment; the AssetWorks training will not include any Windows or remedial computer training.

The training will cover work order functions; parts and labor posting functions; and other common features and transactions. The topics and workflows included in the training will be those finalized by PADUCAH team during the system setup and follow-up tasks. Any deviations in the defined and agreed upon workflow will cause delays and added costs to the training.



AssetWorks will provide a master electronic version for PADUCAH Project Manager. PADUCAH will produce and provide copies (across all roles) of the final training materials for use during the training sessions. PADUCAH will be authorized to reproduce and use any training materials for ongoing training within PADUCAH.

Training "Sample" Schedule and Typical User Role Participation

Class ID	Class Name	Date	Time	Participants
FF101	Work Management Portal - Part 1	Day 1	8:00 am – 12:00 pm	Supervisor Service Writer Fleet Manager Admin Office
FF102	Work Management Portal - Part 2	Day 1	1:00 pm – 5:00 pm	Supervisor Service Writer Fleet Manager Admin Office
FF103	Technician Portal	Day 2	8:00 am – 12:00 pm	Technician Supervisor Fleet Manager
FF103	Technician Portal (*offered twice to ensure daily operations are properly maintained)	Day 2	1:00 pm – 5:00 pm	Technician Supervisor Fleet Manager
FF104	Storekeeper Portal	Day 3	8:00 am – 12:00 pm	Storekeeper Fleet Manager Admin Office
FF105	Enterprise Purchasing and Inventory Management	Day 3	1:00 pm – 5:00 pm	Storekeeper Fleet Manager Admin Office
FF106	Customer Access & Service Request Portals	Day 4	8:00 am – 10:00 pm	Fleet Manager Admin Office
FF107	Fleet Administrator and Equipment Management	Day 4	10:00 am – 12:00 pm	Supervisor Fleet Manager Admin Office
FF108	Reporting Portal	Day 4	1:00 pm – 3:00 pm	IT Fleet Manager Admin Office



FF109	Ad Hoc Query Portal	Day 4	3:00 pm – 5:00 pm	IT Fleet Manager Admin Office
FF110	Application Administrator	Remote	4 hours	IT Fleet Manager Admin Office

Training Courses

FF101 - Work Management Portal – Part 1

In this course, participants will learn how to use the AssetWorks EAM Work Management portal to manage the daily operations within the maintenance areas. In hands-on exercises, participants will practice creating repair and PM work orders, directing employee assignments, accessing equipment work order history, managing service requests, generating shop schedules and multi-unit work orders, and executing reports. Training will cover the areas below and additional areas necessary to answer questions regarding shop operations.

- Work Management Portal overview
- Gadgets & Layout options
- Work Orders – Repair
- Equipment Due for PM/Inspection
- Work Orders – PM
- Work Order assignment
- Work Orders – Posting Charges (*after the fact*)
- Work Orders – Reviewing Charges
- Work Orders – Finishing/Closing
- Work Orders – Printing
- Work Order Summary
- Commercial Charges
- Parts Requests

FF102 - Work Management Portal – Part 2

In this course, participants will learn how to use the AssetWorks EAM Work Management portal to manage the daily operations within the maintenance areas. In hands-on exercises, participants will practice creating repair and PM work orders, directing employee assignments, accessing equipment work order history, managing service requests, generating shop schedules and multi-unit work orders, and executing reports. Training will cover the areas below and additional areas necessary to answer questions regarding shop operations.

- Review of Maintenance Coding structures
 - PM class codes
 - PM checklist items
 - Task codes, etc.
- Filtering in the Work Management Portal
- Using the Asset Viewer
- Shop Calendar



- Employee Management
- Time Sheets
- Historical Costs
- Service Requests/Defects
- Generating Work Management Portal reports
- Work Order – Multi-unit (*as needed*)

FF103 - Technician Portal

In this course, participants will learn how to use the AssetWorks EAM Technician portal as a maintenance tool to manage tasks they perform on a day-to-basis. In hands-on exercises, participants will practice accessing the system, clocking in and out, viewing work status and assignments, managing individual time reporting, posting time to work order tasks, changing/adding tasks to work orders, requesting parts, completing PM checklists, and creating service requests.

- Technician Portal overview
- Review of Critical Coding structures
 - Task codes
 - Work Accomplished Codes
 - Work Delay Codes
 - Priority Codes
- Technician Portal – Work Orders
 - Clock in and out
 - Using the Asset Viewer
 - View work status and assignments
 - Job on and off tasks (*real-time*)
 - View work order history
 - Find existing work orders
 - Putting work orders in delay
 - Work Order Main page and action buttons
 - Modify tasks
 - Request parts and commercial services
 - Add notes to work orders and tasks
 - Search for existing work orders
 - Work order postings (*after the fact*)
 - Complete PM checklist items (*as needed*)
 - Finish work order
 - View personal daily timesheet
 - Generating technical portal reports
- Technician Portal – Indirect time tracking

FF104 - Storekeeper Portal

In this course, participants will learn how to use the AssetWorks EAM Storekeeper Portal as a tool to manage part transactions coming from the shop daily. In hands-on exercises, participants will practice issuing parts, cancelling part requests, creating new parts, ordering parts on a requisition or purchase order, receiving parts, and returning parts to stock and a vendor.



- Enterprise Portal
 - System Operation & Navigation
 - Using the Filter to Search for Data
 - Part Primary
 - Part Location
 - Vendor/Part Information
- Storekeeper Portal
 - Overview
 - Part request management
 - Part request detail
 - Set Notify flag
 - Issue parts
 - Ordering from part requests
 - Purchase order management
 - Updating purchase orders
 - Creating purchase orders
 - Line-item overview
 - Receiving parts
 - Deleting lines on a purchase order
 - Returning parts to a vendor
 - Creating a new part
 - Editing an existing part
 - Direct Issues
 - Generating Storekeeper Portal reports

FF105 - Enterprise Purchasing and Inventory Management

In this course, participants will learn how to use AssetWorks EAM to manage more complex areas of inventory management including enterprise purchasing setup, enterprise purchasing flows and replenishment management and inventory counts.

- Enterprise Purchasing Workflow
- Enterprise Purchasing codes
- Enterprise Portal
 - Inventory Replenishment
 - Cross References
 - Vendor Contracts
 - Historical Costs
 - Inventory Counts
- Generating Enterprise Purchasing reports

FF106 - Customer Access and Service Request Portals

In this course, participants will learn the basics of the AssetWorks EAM Customer Access and the Service Request module. This module is used for end users outside of the asset maintenance operation to view equipment, update



operators on assets, view open work orders on assets by department and enter in meter readings, service requests and usage tickets.

- View Assets
- Run Asset report
- Update Operators
- View Work Orders
- Run Work Orders report
- Enter Meter Readings
- Enter Service Requests
- Enter Usage Tickets

FF107 - Fleet Administrator and Equipment Management

In this course, participants will learn how to use AssetWorks EAM for managing the master equipment records, defining technical specifications/subsystems and recording fuel information. In hands-on exercises, participants will practice entering new assets, entering, and updating subsystems and properties information, campaign management, accident tracking, and posting fuel records.

- Intro to AssetWorks EAM
 - Enterprise Portal introduction
 - System Operation & Navigation
 - Using the Filter to Search for Data
- Fleet Equipment – Adding & Disposing assets
- Component - Adding/Disposing assets
- Component Relationships
- Assignment History
- Subsystems and Parts / Equipment Attributes
- Accident tracking
- Multi-Unit Projects & Recall Campaigns
- Historical Costs
- Equipment Renumbering
- Equipment Warranty
- Meter Readings – Assignments – Usage
- Fuel Management
 - Setting up assets for fueling
 - Internal Fuel Tickets
 - External Fuel Tickets
 - Automated Fuel Tickets
 - Generating Equipment Management reports

FF108 - Reporting Portal

In this course, participants will learn the basics of reporting in the AssetWorks EAM system. It will cover both how to run existing Crystal reports, add them to favorites, set filters, and schedule them. This training does not cover creating or modifying out of the box Crystal reports or any SQL language queries.

- Running Crystal Reports
- Scheduling Reports



- Exporting Reports

FF109 - Ad Hoc Query Portal

In this course, participants will learn the basics of reporting in the AssetWorks EAM system. This session will cover the basics of the AssetWorks EAM Ad Hoc Query module that allows an end user to create simple queries of data from the system. AssetWorks will review a sampling (3) of the created, out of the box ad hoc queries. AssetWorks will not create new customer specific custom reports during the class.

- Running Ad Hoc Reports
- Building Ad Hoc Reports

FF110 - Application Administrator

In this course, participants will learn the basics of managing the AssetWorks EAM system from an application administrator perspective. It will cover adding and deactivating users, creating user groups, setting up UI controls, applying screen rights and viewing logs, setting up portals and general system admin rights as well as many other features.

- Admin Mode
 - UI Controls
 - Bulk Edit
- Control Rights
- Screen Rights
- Report Rights
- User Security
 - Options
 - Users
 - User Groups
- Employee & Operator – adding and disabling
- Table Management
- End of Period
- Activity Log
- Web Administration
 - Confirm Version
 - Health Check
 - System Logs
 - View Database Model
 - Adding and managing tabs / module types
 - Quick Links
 - Welcome
 - Announcements
 - Events
 - Contacts
- Web Modules Configuration
 - Web Module - Gadgets & Layout options (i.e., Work Management Portal, etc.)
 - Asset Profiles
- MAXQueue Designer Overview (*optional – pending project requirements*)



PADUCAH will identify at least one “key user” on each shift to closely support the cutover, particularly after the training concludes. This individual will be responsible for answering initial end user questions and, most importantly, implementing subsequent changes or alterations to the documented procedures. AssetWorks recommends that these “key users” be those that attended the core team training sessions described above.

Deliverables for Training Services

- Deliver AssetWorks EAM standard training agenda
- Deliver AssetWorks EAM electronic standard training material; not customized
- Deliver AssetWorks EAM training classes
 - FF101 - Work Management Portal – Part 1
 - FF102 – Work Management Portal – Part 2
 - FF103 – Technician Portal
 - FF104 – Storekeeper Portal
 - FF105 – Enterprise Purchasing and Inventory Management
 - FF106 – Customer Access and Service Request Portals
 - FF107 – Fleet Administrator and Equipment Management
 - FF108 – Reporting Portal
 - FF109 – Ad Hoc Query Portal
 - FF110 – Application Administrator

WBS A.6.0 Deployment

WBS A.6.1 Prepare for Cutover

AssetWorks will work with PADUCAH to stage and prepare the system roll-out/cutover. This includes final validation of system readiness and sign off by PADUCAH acknowledging that the go-live is approved to proceed. AssetWorks will work with PADUCAH to document the specific cut-over steps and transition operations within the new system utilizing a standard go-live checklist to verify that all items have been completed. It is anticipated that there will be one (1) production roll-out.

WBS A.6.2 Production Cut Over

PADUCAH will commence “live” operations using AssetWorks EAM. AssetWorks staff will provide up to 48 hours of go live preparation, on-site and remote “go live” assistance for PADUCAH operation. This step is critical to success.

During the go-live week, AssetWorks and PADUCAH project team that received “train-the-trainer” training will provide refresher training and assistance on the shop floor, parts room, and back-office staff to ensure a smooth transition. AssetWorks will also work with the System Administrator and Subject Matter Experts to provide escalated level technical and application support and to troubleshoot any issues related to data integrity and application setup and configuration. AssetWorks will document any issues that occur during the go-live, and where issues are related to the planned production deployment, provide follow-up support to the PADUCAH system administrators and project team.



During the initial deployment period, AssetWorks will provide support during normal working hours. When possible and agreed, AssetWorks will provide support to multiple shifts on a given day (e.g., by covering the last four hours of one shift and the first four hours of a second shift).

AssetWorks will remain closely involved during this very critical period. AssetWorks will have one (1) resource on-site for the go live week. During the second week, AssetWorks will be available remotely on an as-needed basis to answer questions and make sure the cut-over is progressing well. Of course, additional on-site and off-site support and new development and/or items not part of the original production deployment plan is available to PADUCAH under a separate Statement of Work.

After this first week of go live AssetWorks will begin to transition PADUCAH to our Customer Care department for follow up support and ticket management.

Of course, ongoing on-site and off-site support is available to PADUCAH under a separate Statement of Work should PADUCAH require more assistance. AssetWorks recommends yearly refresher training engagements with Professional Services to ensure system PADUCAH is utilizing the system properly and for the full potential preferred by PADUCAH.

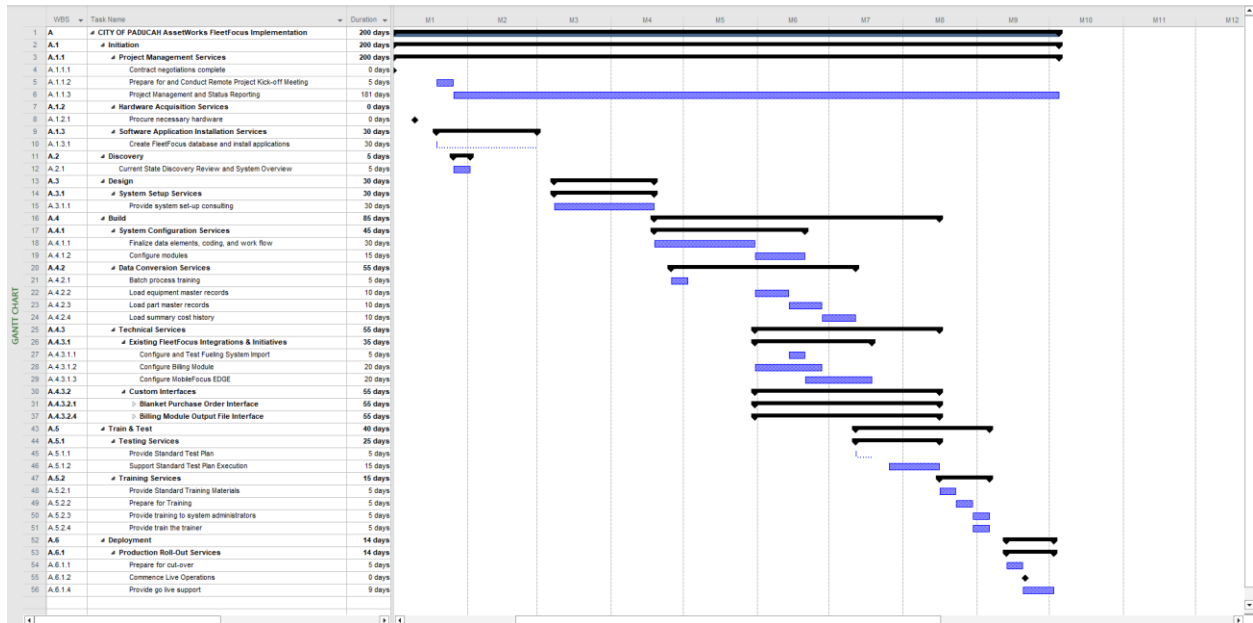
Deliverable for Deployment Services

- Customer begins use of AssetWorks EAM in a live production operation
- Production rollout support for up to 48 hours

AssetWorks EAM Preliminary Schedule

AssetWorks proposes the following schedule to accomplish the tasks described below. This schedule is subject to change and dependent upon individual conditions and circumstances encountered during the project. AssetWorks will work with PADUCAH's project team during project kick-off to finalize the project schedule, which might extend or reduce the timeline below. Services marked as "*Optional*" are not included in the project schedule. If later elected, the schedule will be updated after the project kick-off by the assigned AssetWorks project manager to determine the proposed timeline with the new selection of products and services.





Project Initiation Timeline

Below is an outline of what to expect following an executed contract with AssetWorks for a AssetWorks EAM project. Named AssetWorks resources are assigned after contract execution.

- Project assigned to an AssetWorks Project Manager – within one week after contract execution
- Installation of initiated - within one week after contract execution; earlier when possible.
- Project hand off call between AssetWorks Account Manager, PADUCAH and AssetWorks Project Manager – within two weeks of PM assignment
- Project kick off meeting scheduled between AssetWorks Project Manager, Implementation Consultant and PADUCAH - within two weeks after project hand off call.
- Initial system setup meeting between Implementation Consultant and PADUCAH - within two weeks after project kick-off meeting or at a time mutually agreed upon by both parties.
- All other project execution activities follow the system setup sessions and will provided between the project plan and the Project Implementation Guide managed by AssetWorks.

AssetWorks EAM Milestone Schedule

Professional services other than custom interfaces, enhancements and existing integrations/initiatives will be provided on a **Time & Materials** basis. Any custom interfaces, enhancements, existing integrations/initiatives and other modules as noted above will be provided on a **Fixed Fee** basis with specific milestone amounts and adheres to the milestone schedule listed below.

Milestone #	Category/ Product	Milestone Name	Milestone Amount (USD)
Milestone 1	SaaS	SaaS Environment - One Time Setup Fee	\$ 5,186.88 USD
Milestone 2	SaaS	SaaS Reporting Environment - One Time Setup Fee	\$ 2,593.44 USD
Milestone 3	Fuel	Configure One Fueling System Import	\$ 1,728.97USD



Milestone 4	Billing Module	Configuration of Billing Module in Test Environment	\$ 5,186.90 USD
Milestone 5	Billing Module	Training on Billing Module in Test Environment	\$ 5,186.90 USD
Milestone 6	Custom Interface	Approved Billing Module Output File Interface Specification	\$13,615.61 USD
Milestone 7	Custom Interface	Deliver Billing Module Output File Interface in MAXQueue Package for Download	\$13,615.62 USD
Milestone 8	Custom Interface	Approved Blanket Purchase Order Interface Specification	\$21,395.97 USD
Milestone 9	Custom Interface	Deliver Blanket Purchase Order Interface in MAXQueue Package for Download	\$21,395.97 USD

AssetWorks EAM Optional Services

Any items listed as optional in the AssetWorks Order Form and not noted in the above Statement of Work can be added upon request. A full scope, deliverables, pricing, and timeline will be appended into this SOW and presented back to the customer for review and prior to any final contract signatures.

AssetWorks EAM Standard Assumptions

The following general assumptions apply to this proposal:

General

- Professional services other than custom interfaces, enhancements and existing integrations/initiatives and other modules will be provided on a **Time & Materials** basis.
- Any custom interfaces, enhancements, existing integrations/initiatives and other modules as noted above will be provided on a **Fixed Fee** basis with specific milestone amounts and adheres to the milestone schedule listed above.
- All professional services delivered will be invoiced at the beginning of each month following their delivery.
- For all time and materials work provided in this Scope of Work as noted above, a signed change order and/or other legally approved amendment must be provided from the customer in order to proceed with the billing of additional costs not contained in this scope of work. The only exception being travel costs as that is variable and travel is provided as an estimate.
- Any onsite services provided are done so as a minimum of three (3) days onsite and require a minimum of eight (8) hours a day to be billed by an AssetWorks' resource or four (4) hours if the resource is available for an additional half day.
- This Statement of Work assumes the customer is properly licensed/subscribed for the necessary module(s) to utilize any areas which require licensing/subscription as part of the delivery of professional services and custom development services.
- Only the modules identified in the accompanying license/SaaS agreement and also specifically noted in this Statement of Work are to be implemented.
- Modules and/or product enhancement services purchased after implementation has begun will require a change order or separate statement of work for services related to installation, setup, configuration and training.
- All modules and product functionality to be delivered as part of this Statement of Work assumes out of the box usage of AssetWorks EAM. Out of the box usage assumes implementation is limited to only fields



and functionality available in AssetWorks EAM at the time of implementation and that implementation adheres to the AssetWorks EAM data type and field length for all available fields, unless noted otherwise.

- Where applicable, standard training materials will be utilized; scope does not include customized training materials.
- Travel expenses will be reimbursed as incurred. Expenses include actual costs for lodging, air and ground travel and per diem rates for meal expenses (corporate rate/government agreement).
- This Statement of Work does not include any costs associated with third party vendors or software not already provided by AssetWorks that may be needed to complete the implementation.
- AssetWorks is the author, owner, distributor and sole source provider of fleet management software, professional services and maintenance services for the AssetWorks EAM™ family of products which includes AssetWorks EAM, FASuite, CAM, FleetFocus, M5, MCMS, FuelFocus, M4 and AssetWorks EAM™. Use of the products is subject to the Software License Agreement.
- If this order is abandoned/paused by PADUCAH for any reason mid-effort, PADUCAH will be billed for all of AssetWorks time incurred at the current contracted labor rate.

Customer Resources

- All functional and operational groups who will be using and/or impacted by the new system should participate in all the sessions which will be conducted once. Repeating previously run sessions may require a change order for additional project budget.
- PADUCAH will provide the resources described in this Statement of Work to ensure a successful implementation of the products.
- PADUCAH will appoint a single point of contact for the duration of the project. This person should have project management responsibilities and decision-making authority. This person will be the focal point of contact for AssetWorks' Customer Support department.
- All key PADUCAH project team resources will be committed to the project as of the project start date.
- PADUCAH commits to training appropriate functional and technical resources as required.
- PADUCAH is responsible for all manual data entry.
- PADUCAH will have all of the necessary and appropriate personnel at all of the meetings for the purpose of defining the requirements of the system. If additional meetings are required to repeat discussions due to the unavailability of PADUCAH resources, additional cost will be invoiced.
- AssetWorks will provide onsite training to PADUCAH (as outlined above) in a classroom environment suitable for training. AssetWorks recommends class size to not exceed 10 users to ensure proper attention can be given to individual users and maintain the needed pace to ensure training sessions are completed in a timely manner consistent with the training schedule. If training is proposed as all remote, then web conferencing tools will be used in place but the customer is still encouraged to not exceed 10 users to allow for effective training.
- PADUCAH will be responsible for preparing the training facility. The training facility should include hardware comparable to that found in the actual work place. Some end-user training can take directly in the storerooms or on the shop
- All training sessions will be based on standard application training materials. PADUCAH will be responsible for customizing training materials to meet its implementation requirements.
- PADUCAH will make appropriate technical resources available to AssetWorks' consultants.
- In the event that PADUCAH schedules on-site services and due to circumstances within PADUCAH's control AssetWorks' scheduled personnel are unable to perform such services, AssetWorks will be entitled to payment for each such scheduled personnel on the basis of an 8-hour day.
- AssetWorks will need assistance from PADUCAH to coordinate training and roll-out schedules, communications with field personnel and setting up training sites.



Infrastructure

- PADUCAH will provide a project work area and infrastructure at the centralized implementation location appropriate for the size of the combined PADUCAH/AssetWorks project team. This infrastructure should include desks, chairs, telephones, and workstations with network access to printers and to the applications and implementation databases.
- AssetWorks' consulting estimates do not include installation and/or configuration of any computer hardware and peripheral equipment.
- PADUCAH will be responsible for installing and configuring computer hardware and peripheral equipment such as printers and bar code equipment (if applicable).
- PADUCAH is responsible for providing browser access to the AssetWorks EAM™ application.
- PADUCAH is responsible for providing and maintaining TCP/IP connectivity with sufficient bandwidth from all user workstations to the AssetWorks EAM™ servers.
- PADUCAH will receive all standard, out-of-the-box reports with the purchase of the reporting module; the reporting module leverages the Crystal Reports Server OEM Edition license. A non-production and production reporting environment will be available.
- PADUCAH will utilize a single production AssetWorks EAM™ database. A test database instance will also be implemented.
- The following information technology services are not included in this Statement of Work: network connections; telecommunications network(s); operating system, network and database administration; disaster recovery planning; the acquisition, installation, testing and tuning of any required hardware, operating software, peripherals and communications infrastructure.

Project Management and Risk Factors

- PADUCAH and AssetWorks will agree on scope, services, and deliverables for optional modules and services prior to the Notice to Proceed.
- PADUCAH project manager will be responsible for obtaining any required authorizations, approvals and/or signoffs by PADUCAH related to project deliverables and project progression in a timeframe in alignment with the project work plan. Delays to this process as well as any PADUCAH tasks not completed within the work plan timeframe will be subject to the Change Order Management process, delayed deadlines, and increased services fees.
- This Statement of Work does not include the expenses associated with PADUCAH or PADUCAH resources assigned to the project.
- PADUCAH remains responsible for all integration effort not described in this Statement of Work
- The project schedule is contingent upon the timely attainment of several external milestones that are outside the control of AssetWorks. Examples include but are not limited to the acquisition of the requisite software licenses and hardware and the approval of requisite capital appropriation requests as required.
- Circumstances may necessitate changes to the tasks and/or time estimates, at which time AssetWorks and PADUCAH will discuss these changes in good faith at their earliest opportunity.
- This proposed Statement of Work includes implementation support for only those optional modules, interfaces, and modifications listed in the task list. Any change to the proposed Statement of Work, particularly the implementation services, data conversion, interfaces, and application modifications, will be documented and follow the same procedures for new enhancements or change orders.
- Unless otherwise noted, all integration, enhancement and report development effort quoted in this proposed Statement of Work are an estimate based on AssetWorks' experience providing similar services for other clients based on our current understanding of the requirements. AssetWorks will develop a detailed Development Specification for all services before proceeding with any development.
- This Statement of Work includes services to determine PADUCAH's requirements and preparing the development specifications and quotes for only those development items identified in this Statement of



Work. Any requirement analysis and specification work for additional items not identified in this Statement of Work would be done on a time and materials basis.

Project Delays

- When Professional Service days are contracted, they are removed from AssetWorks' capacity and considered sold to the customer, and as a result AssetWorks makes financial plans based upon the revenues it expects to achieve from the full performance of the contract. It is impossible for AssetWorks to know in advance whether or under what circumstances it would be able to resell the service days if the customer does not use them, either as the result of delaying or canceling meetings, tasks or deliverables. In most instances, when customers do not use the contracted time, AssetWorks is unable to resell those days or services. Even when days or services may be resold, it is costly to re-market the services, and such efforts divert effort to do so. While customer days have been held out of AssetWorks' capacity planning, AssetWorks may have turned away or delayed the start of other customers in order to meet AssetWorks' commitment to the customer. For these reasons, AssetWorks and the customer agree that in the event of delay or cancellation of scheduled project tasks and meetings at the customer's request within two weeks of execution, AssetWorks shall be due compensation equal to the contracted amount to deliver the services cancelled including any travel expenses incurred in preparation for the delayed or cancelled services.

Technical Services / Interfaces

Custom Reports Standard Terms

- All custom reports require a licensed and installed Reporting Module in a non-production and production environment for reports to be run from the AssetWorks EAM web portal.
- If AssetWorks is contracted to make modifications to a customer created report and identifies areas with incorrect design and/or data, AssetWorks will notify the customer immediately. If the customer requires AssetWorks to resolve the issue, it will require a change order.
- Customer is responsible for working with AssetWorks' Professional Services to provide their business process and identify specific system data mapping/elements requirements for the purposes of developing an approved functional and technical specifications for AssetWorks' Development to proceed with building a custom report.

Product Enhancements Standard Terms

- For all product enhancements, full and final design details will be determined by AssetWorks Product Management during the internal scoping process and discussed with the customer. Exact naming conventions and fields are subject to change upon creation of the specification document and final design by AssetWorks.
- For all product enhancements, if the quoted design details are requested to change, all other noted scope and assumptions are negated and a re-quote or change order will be required.
- All enhancement services must be re-quoted and AssetWorks reserves the right to adjust the quoted delivery version and standard delivery timeline, if not signed with 30 days of delivery of the quote or earlier if noted above.

Custom Notifications Standard Terms

- The custom notifications(s) assume usage of all AssetWorks EAM settings out of the box, no additional rules outside of standard application logic are to be used such as advanced lookups or data transformations unless noted above in the scope and assumptions.



- Notification(s) is quoted for only supported versions and only for a specific version if noted above in the scope and assumptions.
- This notification(s) will be delivered in a future release if specified above or a custom package for customer's current version, as determined by AssetWorks during development phase. Notifications are quoted for only supported versions and assumed logic is quoted utilizing the latest major build release.
- All custom notification(s) require a licensed and installed MAXQueue Integration Module in a non-production and production environment.

Custom Interfaces Standard Terms

- The custom interface(s) assumes usage of all AssetWorks EAM settings out of the box, no additional rules outside of standard application logic are to be used such as advanced lookups or data transformations unless noted above in the scope and assumptions.
- Interface is quoted for supported versions and only for a specific version if noted above in the scope and assumptions.
- The interface will be delivered in a future release if specified above or a custom package for customer's current version, as determined by AssetWorks during the development phase. Interfaces are quoted for supported versions and assumed logic is quoted utilizing the latest major build release. If a version of the interface is requested to be delivered that is lower than the version noted in the approved specification, it will require a change order.
- The customer must ensure their non-production system version matches the production system version until final interface testing is complete. Otherwise, a change order may be required to ensure the interface is compatible to a prior version.
- Interface errors or rejects will be sent to the MAXQueue error handler to review/reprocess. Customer is responsible for the management of errors/rejects; standard error processing rules and logic of AssetWorks EAM will apply.
- Customer is responsible for any errors outside of AssetWorks EAM from any external system, and these will not be processed through AssetWorks EAM.
- Unless noted above in the specified interface scope and assumptions, all custom interfaces quoted only allow for all errors to be directed to a single MAXQueue error portal for review and re-processing. If as an example, multiple groups within an organization need to see separate errors based on variable criteria or by their group in different MAXQueue error portals, it would be considered a change request.
- Customer is responsible for working with AssetWorks' Professional Services to provide their business process, provide relevant files, web services schemas, coordinate FTP file transfers and identify the external system data mapping/elements requirements (i.e., web services, XML, APIs, etc.) for functional and technical specification(s) creation, development and/or quality assurance purposes.
- Customer is responsible for building the other side of the interface(s) for the external system(s) to push and pull data based on the direction specified as part of the interface; customer is also responsible for resolving any firewall issues related to accepting or sending data on their side.
- If using web services or APIs, the customer must provide a fully maintained web service and API from the external system. The interface assumes the 3rd party technology is available within the AssetWorks EAM standards to be able to access these methods and services. The customer's system must be capable of providing AssetWorks with the proper services and/or connections so that AssetWorks EAM can distinguish data updates such as "INSERT" and "UPDATE" data and send items using triggers rather than timers. AssetWorks EAM will process each change in this method specified, as it is received. AssetWorks EAM assumes no call backs from 3rd party system web services or APIs that require additional data transformations unless otherwise noted in the scope.



- If the integration is scoped to accept attachment transfers, the customer must send one file per transaction and must send them in the AssetWorks EAM supported format.
- All custom interface(s) require a licensed and installed MAXQueue Integration Module in a non-production and production environment.

Custom Deliverable(s) Standard Terms

- This quote assumes customer is properly licensed for necessary module(s) to utilize any areas which require licensing.
- All custom deliverable(s) (interfaces, reports, enhancements and/or notifications) or changes to out of the box reports and/or notifications assumes that only fields, screens and tables currently available within AssetWorks EAM are available to be sent and all fields utilized adhere to the AssetWorks EAM data type and field length of the specific field, unless noted above in the scope and assumptions of this Statement of Work.
- All technical services must be re-quoted and AssetWorks reserves the right to adjust the quoted delivery version and standard delivery timeline, if not signed with 60 days of delivery of the quote or earlier if noted above.
- Core software features are not eligible for patch back or delivery cycle outside of standard release unless an adjusted delivery cycle is expressly specified in this document. Customers must upgrade to a new major version to receive and test these features.
- Development delivery timelines will be set upon signature of the specification by the customer; these dates will be coordinated as part of the project plan once specifications are signed.
- For AssetWorks to begin development, a customer approved custom deliverable specification(s) with data mapping to the AssetWorks EAM database must be reviewed, approved, and signed by the customer; this includes any iterations after the initial approval.
- Signed functional and technical specification(s) take precedence on all design and development.
- Approval of all functional and technical specifications are required by the customer within 30 days of delivery by AssetWorks or AssetWorks reserves the right to adjust the delivery version and delivery timeline, unless otherwise noted.
- Testing is the customer's responsibility and expected to be completed within 30 days of delivery of the custom deliverable(s) by AssetWorks, unless otherwise noted. If the custom deliverable(s) is a product enhancement, the Customer will be required to complete testing in the first available version containing the product enhancement, including an early delivery release if made available.
- All services will be performed remotely using web teleconferencing, unless otherwise noted.
- Non-production and production are required to be on a generally available (GA) release and the supported version(s) per assumptions noted above for custom deliverable(s).
- Customer may be required to upgrade, if AssetWorks EAM business logic changes in future releases that impacts the dependencies for the custom deliverable(s). Upgrade services for AssetWorks EAM are not included, unless otherwise noted.
- If customer changes their database type after signing design specifications a change order will be required.
- If a customer's internal systems (i.e., ERP) require any additional analysis, configuration and/or development to support the proposed custom deliverable(s), AssetWorks assumes the customer will provide internal resources to immediately resolve any work and/or process resolution needed to support the agreed upon project timeline. If AssetWorks is required to assist, a change order will be necessary.
- Customer will make appropriate technical resources available to AssetWorks' consultants and have all of the necessary and appropriate personnel at meetings for the purpose of defining the requirements of the system and project.



- Customer will appoint a single point of contact for the duration of the project. This person should have project management responsibilities and decision-making authority. This person will be the focal point of contact for the AssetWorks' Professional Services and Customer Care team.
- AssetWorks assumes customer utilizes an internal system administrator to maintain all aspects of AssetWorks EAM configuration, user training and system administrator duties including the setup of all AssetWorks EAM data (customer responsibility) as required to support this custom deliverable(s).
- Customer will be responsible for working with the AssetWorks' Professional Services and Customer Care teams to move the custom deliverable(s) into a production environment. Sign-off is required to move the custom deliverable from test to production and a secondary sign-off is required once in production for Customer Care to support the custom deliverable. As enhancements are delivered in a general release, there is no sign-off process to put them in a production environment.
- Annual maintenance for quoted custom deliverable(s) is billed upon delivery of the item(s) as defined the scope.

Logistical and Scheduling Support

AssetWorks will need assistance from PADUCAH to coordinate training and roll-out schedules, communications with field personnel and setting up training sites.

Procedures for Handling Change Orders

If there is a change to the scope, or additional requirements to the project, these will be documented in the project change log, and the AssetWorks PM will review these potential changes with the PADUCAH PM to determine the need and priority for the change. If the change is something that will be required, then the next determination would be who will be responsible for executing the change, if the change will result in a change of scope requiring additional support or effort from AssetWorks a formal change order request will be developed and provided to PADUCAH for review and approval to be added to the scope of work. Any changes to the scope of work will be reflected in the project decision log and will result in updates to the project scope of work, schedule, and budget, including the addition of any additional milestones. Only after all parties agree on the need for the change, and the plan for integrating the change into the overall implementation project plan, would AssetWorks begin work on this change.

Confidentiality

This proposed Statement of Work (SOW) contains CONFIDENTIAL INFORMATION of AssetWorks LLC. In consideration of the receipt of this document, PADUCAH agrees to not reproduce or disclose this information except to PADUCAH employees directly involved on a "Need to Know" basis.

SOW Signature Block

CITY OF PADUCAH KY Authorized Representative:			
Signature:		Date:	



AssetWorks Authorized Representative:

Signature:

Steven Occhipinti

Date:

1/12/2024



Agenda Action Form

Paducah City Commission

Meeting Date: January 23, 2024

Short Title: Approve Tyler, Inc. contract amendment in the amount of \$2,995 to add Tyler Payments - **E. STUBER**

Category: Municipal Order

Staff Work
By: Emma
Shaw
Presentation
By: Eric Stuber

Background Information: In the spring of 2023 Tyler Technologies announced they would no longer support BridgePay as a processing gateway for credit card payments after 12/31/2024. The applications impacted are EERP (Munis), Cashiering, and EPL (EnerGov). Tyler is offering their own payment solution called Tyler Payments and it is our recommendation that we use this solution for a seamless integration with our back-office applications and online portals. We have worked with our Tyler Account Manager to obtain the best possible rates for this upcoming transition.

The service fee for credit cards will increase from 2.95% to 3.75% and the minimum will increase from \$2.00 to \$2.50 minimum. The eCheck fee will remain the same at \$1.50. With this option we will have eChecks available for both the EnerGov and Munis Portals where now it has only been available for EnerGov customers. These rates remain in compliance with Ordinance NO. 2019-11-8600 where service fees are not to exceed (4%) and an eCheck processing fee of \$1.50 to cover the City's cost of accepting such payment forms. These are service fees that the merchant collects and the City does not either set the rate nor retain any monies collected from service fees.

We did explore options with our current vendor Corebt. We had an initial call with Corebt to discuss this announcement and attended a Webinar of Corebt to discuss BridgePay Tyler integration Options. The option they could provide is a 3rd party integration of a front-end Cashiering system and online web payment that "could" be compatible with Tyler and continue to use BridgePay.

The \$2,995 fee is to increase our current SaaS maintenance fees by \$900 per year and the remaining \$2,095 is for a one-time fee for 5 credit card terminals used by Finance and Fire Prevention.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Software Maintenance
Fire Department Computer/Tech Supplies
Finance Department Computer/Tech Supplies

Account Number: 1000-05-0501-GG-00000-00000-522020
1000-18-1801-PS-00000-00000-535050
1000-02-0205-GG-00000-00000-535050

Staff Recommendation: Authorize the Mayor to approve a contract amendment to add Tyler Payments to our existing Tyler, Inc. contract.

Attachments:

1. MO contract-software-amendment-tyler 1-2024
2. Paducah KY Amend 011624 - signed (002)

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH TYLER TECHNOLOGIES IN AN AMOUNT OF \$2,995 RELATED TO AN INCREASE IN SAAS MAINTENANCE FEES AND CREDIT CARD TERMINAL FEES

WHEREAS, by Ordinance No. 2016-6-8373, the City and Tyler Technologies, Inc. executed a contract for Tyler to provide software and related products and services that will accommodate the City's data processing needs; and

WHEREAS, Ordinance No. 2018-6-8534 amended the contract to include 18 post implementation days from the initial RFP response to be shared across all six phases; and

WHEREAS, Municipal Order No. 2142 amended the contract to allow for the \$23,000 designated for conversions and forms to be used instead for 18 additional implementation days at a cost of \$22,950; and

WHEREAS, Municipal Order No. 2284 to amended the agreement with Tyler Technologies to remove certain services and to add services related to the implementation of Energov software; and

WHEREAS, Municipal Order No. 2333 amended the agreement with Tyler Technologies to convert Codes & Permitting business process consulting costs to implementation days for the Energov implementation, remove the Property Tax Enhancement for tax bill installments and converting the budget to an additional property tax form and travel expenses, and change the Statement of Work dates for property tax, payroll & HR and work orders; and

WHEREAS, Municipal Order No. 2352 amended the agreement with Tyler Technologies to allocate funds from the travel line to the custom programming related to property tax billing forms; and

WHEREAS, Municipal Order No. 2432 amended the agreement with Tyler Technologies to remove \$5,100 from the forms library, add \$2,100 for 1.5 Energov implementation days, add \$2,800 for customer contact information conversions, reallocate 2 Munis implementation days to 2 Energov implementation days, and reduce the Tyler contract amount by \$200; and

WHEREAS, Municipal Order No. 2516 amended the agreement with Tyler

Technologies to convert unused Human Resources/Payroll conversions into implementation hours for an increase to the contract in the amount of \$940; and

WHEREAS, Municipal Order No. 2815 amended the agreement to remove the Fixed Assets, Inventory, Work Orders, Fleet and Facility Management, and KY Tax Lien modules; to cap increases to annual SaaS Fees at 3% per year for the three annual renewals starting July 1, 2023; and to add resident Access Migration and Payroll with Employee Access Migration; and

WHEREAS, an amendment is now needed to change the processing gateway for Munis, Cashiering and Energov to Tyler Payments, since Tyler Technologies is no longer supporting the current processing gateway.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City Commission hereby approves an amendment to the contract with Tyler Technologies, Inc. in the amount of \$2,995 for SaaS maintenance fees and credit card terminal fees as part of the change from BridgePay to Tyler Payments as the processing gateway for credit card payments after December 31, 2024.

SECTION 2. The City Commission does hereby authorize and instruct the Mayor to execute the Amendment on behalf of the City.

SECTION 3. This expenditure shall be charged to various Software Maintenance, Fire Department, and Finance Department accounts.

SECTION 4. This Order shall be in full force and effect from and after the date of its adoption.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, January 23, 2024
Recorded by Lindsay Parish, City Clerk, January 23, 2024
\\mo\contract-software-amendment-tyler 1-2024



AMENDMENT

This amendment ("Amendment") is effective as of the date of signature of the last party to sign as indicated below ("Amendment Effective Date"), by and between Tyler Technologies, Inc. with offices at One Tyler Drive, Yarmouth, Maine 04096 ("Tyler") and the City of Paducah, Kentucky, with offices at 300 S. Fifth Street, Paducah, Kentucky 42002 ("Client").

WHEREAS, Tyler and Client are parties to an agreement dated June 15, 2016 ("Agreement"); and

WHEREAS, Tyler and Client desire to amend the terms of the Agreement as provided herein.

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and Client agree as follows:

1. The items set forth in the sales quotation attached as Exhibit 1 to this Amendment are hereby added to the Agreement as of the Amendment Effective Date. Payment of fees and costs for such items shall conform to the following terms:
 - a. Transaction Fees. Unless paid directly by an end user at the time of transaction, per transaction (call, message, etc.) fees are invoiced on a quarterly basis. Fees are indicated in the Investment Summary and may be increased by Tyler upon notice of no less than thirty (30) days.
 - b. Hardware Fees. Fees for Hardware are due on delivery of the respective Hardware.
 - c. Hardware Maintenance Fees. Year 1 hardware maintenance fees are due on delivery of the respective hardware.
2. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.
3. Except as expressly indicated in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below.

Tyler Technologies, Inc.

City of Paducah, Kentucky

By: _____

Robert Kennedy-Jensen

By: _____

Name: Robert Kennedy-Jensen

Name: _____

Title: Group General Counsel

Title: _____

Date: January 16, 2024

Date: _____





Exhibit 1

Investment Summary

The following Investment Summary details the software, products, and services to be delivered by us to you under the Agreement. This Investment Summary is effective as of the Effective Date, despite any expiration date in the Investment Summary that may have lapsed as of the Effective Date. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement. In the event of conflict between the Agreement and terms in the Comments section of this Investment Summary, the language in the Agreement will prevail.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK



Quoted By:
Quote Expiration:
Quote Name:

Jeremy Shaw
01/31/24
City of Paducah-EERP-Tyler
Payments

Sales Quotation For:

City of Paducah
PO Box 2267
Paducah KY 42002-2267

Shipping Address:

Payments

	Use Case	List Price	Service %	Min	Basis Points	Rate	Cap	POS	Online	IVR
Payments - Payer Card Cost - Service Fees										
Enterprise ERP										
Enterprise ERP Payments	Business Licenses		3.75%	\$ 2.50				X	X	
Enterprise ERP Payments	General Billing		3.75%	\$ 2.50				X	X	
Enterprise ERP Payments	Taxes		3.75%	\$ 2.50				X	X	X
Enterprise Permitting & Licensing Payments	Code Enforcement		3.75%	\$ 2.50				X	X	
Enterprise Permitting & Licensing Payments	Planning		3.75%	\$ 2.50				X	X	
Enterprise Permitting & Licensing Payments	Licenses		3.75%	\$ 2.50				X	X	
Enterprise Permitting & Licensing Payments	Permits		3.75%	\$ 2.50				X	X	

Payments - Other Fees

Enterprise ERP

Payer eCheck Cost	\$ 1.50
eCheck Rejects	\$ 5.00
Credit Card Chargebacks	\$ 15.00

Payer Card Cost

Per card transaction with Visa, MasterCard, Discover, and American Express.

Enterprise ERP Payments

IVR Cost - Additional \$0.50 per transaction on top of Card and eCheck fee.

Payer eCheck Cost

Per electronic check transaction.

eCheck Rejects

When an eCheck transaction comes back as declined (e.g. bounced check)

Credit Card Chargebacks

If a card payer disputes a transaction at the card issuing bank (e.g. stolen card)

3rd Party Hardware, Software and Services

Description	Qty	Unit Price	Unit Discount	Total Price	Unit Maint/SaaS	Unit	Total
						Maint/SaaS Discount	
Payments Lane 3000 Terminal Purchase	5	\$ 419.00	\$ 0.00	\$ 2,095.00	\$ 0.00	\$ 0.00	\$ 0.00
Payments PCI Service Fee (Per Device)	5	\$ 0.00	\$ 0.00	\$ 0.00	\$ 180.00	\$ 0.00	\$ 900.00
TOTAL				\$ 2,095.00			\$ 900.00

Summary

One Time Fees

Recurring Fees

Total Tyler License Fees	\$ 0.00	\$ 0.00
Total SaaS	\$ 0.00	\$ 0.00
Total Tyler Services	\$ 0.00	\$ 0.00
Total Third-Party Hardware, Software, Services	\$ 2,095.00	\$ 900.00
Summary Total	\$ 2,095.00	\$ 900.00
Contract Total	\$ 2,995.00	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

All Primary values quoted in US Dollars

Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
 - Implementation and other professional services fees shall be invoiced as delivered.
 - Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
 - Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion module, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion module.
 - Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately

following initiation of project planning.

- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Unless otherwise indicated on this Sales quotation, annual services will be invoiced in advance, for annual terms commencing on the date this sales quotation is signed by the Client. If listed annual service(s) is an addition to the same service presently existing under the Agreement, the first term of the added annual service will be prorated to expire coterminous with the existing annual term for the service, with renewals to occur as indicated in the Agreement.

- Expenses associated with onsite services are invoiced as incurred.

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the scope, level of engagement, and timeline as defined in the Statement of Work (SOW) for your project. The actual amount of services required may vary, based on these factors.

Tyler's pricing is based on the scope of proposed products and services contracted from Tyler. Should portions of the scope of products or services be altered by the Client, Tyler reserves the right to adjust prices for the remaining scope accordingly.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting. Installations are completed remotely but can be done onsite upon request at an additional cost.

In the event Client cancels services less than four (4) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

The Implementation Hours included in this quote assume a work split effort of 70% Client and 30% Tyler.

Implementation Hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

Fees for year one of hardware maintenance are invoiced upon delivery of the hardware, with subsequent years' fees billed annually, in advance.

Your use of Payments and any related items included on this order is subject to the terms found at: <https://www.tylertech.com/terms/payment-card-processing-agreement>. By signing this order or the agreement in which it is included, you agree you have read, understand, and agree to such terms. Please see attached Payments fee schedule.

Paducah, KY Amend 011624

Final Audit Report

2024-01-16

Created:	2024-01-16
By:	Stacey Gerard (stacey.gerard@tylertech.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMWyd_QFIq740WwCN8QZKt0BCXiC3rwGK

"Paducah, KY Amend 011624" History

-  Document created by Stacey Gerard (stacey.gerard@tylertech.com)
2024-01-16 - 3:39:46 PM GMT
-  Document emailed to Robert Kennedy-Jensen (rob.kennedy-jensen@tylertech.com) for signature
2024-01-16 - 3:40:08 PM GMT
-  Email viewed by Robert Kennedy-Jensen (rob.kennedy-jensen@tylertech.com)
2024-01-16 - 3:52:36 PM GMT
-  Document e-signed by Robert Kennedy-Jensen (rob.kennedy-jensen@tylertech.com)
Signature Date: 2024-01-16 - 3:52:43 PM GMT - Time Source: server
-  Agreement completed.
2024-01-16 - 3:52:43 PM GMT

Agenda Action Form

Paducah City Commission

Meeting Date: January 23, 2024

Short Title: Approve the Application and Acceptance of a Kentucky Highway Safety Grant in the Amount of \$41,000 - **B. LAIRD**

Category: Municipal Order

Staff Work By: Joseph
Hayes, Hope Reasons
Presentation By: Brian
Laird

Background Information: The Kentucky Transportation Cabinet's Highway Safety Program has a competitive, discretionary grant program for reimbursement of overtime work involved with traffic safety and for equipment for officers. The program covers several categories of overtime projects (impaired driving, occupant protection, police traffic services, and other traffic safety problems areas) that include DUI arrests, speeding citations, seat belt citations, and child restraint citations.

The PPD has been a successful applicant to this program for several years and is currently implementing this program from the most recent funding cycle. PPD is requesting approval to apply for \$31,000 in grant funds for overtime pay and \$10,000 for four moving radars.

No match is required for this grant.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize the application and acceptance of the Kentucky Highway Safety Grant and for the Mayor to sign all documentation related to same.

Attachments:

1. MO - app & award – FY2025 Highway Safety Grant – overtime and purchase of radar units

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF A FY2025 HIGHWAY SAFETY GRANT IN THE AMOUNT OF \$41,000 THROUGH THE KENTUCKY TRANSPORTATION CABINET FOR OVERTIME PAY FOR OFFICERS AND THE PURCHASE OF FOUR (4) MOVING RADAR UNITS, AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATED TO SAME

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah hereby authorizes the submission of an application in the amount of \$41,000 for an FY2025 Highway Safety Grant through the Kentucky Transportation Cabinet. Of the total request, \$31,000 in grant funds will be used for overtime pay for officers, and \$10,000 will be used for the purchase of four (4) moving radars. No local match is required.

SECTION 2. That the City of Paducah hereby accepts the FY2025 Highway Safety Grant in the sum awarded through the Kentucky Transportation Cabinet for payment of overtime pay for officers and the purchase of four radar units, and authorizes the Mayor to execute all documents related to same.

SECTION 3. This order will be in full force and effect from and after the date of its adoption.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, January 23, 2024

Recorded by Lindsay Parish, City Clerk, January 23, 2024

mo\grants\app & award – FY2025 Highway Safety Grant – overtime and purchase of radar units

Agenda Action Form

Paducah City Commission

Meeting Date: January 23, 2024

Short Title: Adopt the Purchase ADD Regional Multi-Jurisdictional Hazard Mitigation Plan 2023 Update - **D. JORDAN**

Category: Municipal Order

Staff Work By: Lindsay
Parish
Presentation By: Daron
Jordan

Background Information: This item adopts the 2023 Update to the Purchase Area Development District (Purchase ADD) Regional Multi-Jurisdictional Hazard Mitigation Plan. The last update was done in 2018. It is now being revised by the Purchase ADD after more than a year of research and work by the Purchase Add staff and Jackson Purchase Region Natural Hazard Mitigation Committees. It serves as the official plan for Ballard, Calloway, Carlisle, Fulton, Graves, Hickman, Marshall, and McCracken. The Plan updates hazard identification, risk assessment, and mitigation strategies. Additionally, the City of Paducah must adopt the plan in order to be considered for any BRIC (Building Resilient Infrastructure and Communities) Funds. The full plan can be found at <https://www.purchaseadd.org/local-government/hazard-mitigation/>.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. MO plan hazard mitigation 2023
2. Chapter-9-McCracken-County-2023-Update-Draft

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER ADOPTING THE PURCHASE ADD
REGIONAL MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN 2023
UPDATE FOR THE CITY OF PADUCAH, KENTUCKY

WHEREAS, the City of Paducah, Kentucky has experienced damage from severe thunderstorms (lightning, hail, wind, or tornadoes) and flooding on many occasions in the past century, resulting in property loss, loss of life, economic hardships, and threats to public health & safety and the potential for similar loss from an earthquake;

WHEREAS, the Purchase ADD Regional Multi-Jurisdictional Hazard Mitigation Plan (the Plan) has been updated and revised after more than one year of research and work by the staff of the Purchase Area Development District, the members of the Jackson Purchase Region Natural Hazard Mitigation Committees, and the representatives of the community;

WHEREAS, the Plan recommends hazard mitigation actions that will protect the people and property affected by the natural hazards that face the Purchase Area Development District; and

WHEREAS, public meetings were held as required by law.

**NOW THEREFORE BE IT ORDERED BY THE BOARD OF
COMMISSIONERS OF THE CITY OF PADUCAH, KENTUCKY:**

Section 1. The Purchase ADD Regional Multi-Jurisdictional Hazard Mitigation Plan has hereby adopted as an official plan of the Purchase counties and the jurisdictions within: Ballard, Calloway, Carlisle, Fulton, Graves, Hickman, Marshall, and McCracken.

Section 2. The respective City of Paducah, Kentucky officials identified in the strategy of the Plan are hereby directed to implement the recommended actions assigned to them. These officials will report yearly on their activities, accomplishments, and progress to the Purchase ADD Regional Multi-Jurisdictional Hazard Mitigation Committee.

Section 3. The Purchase ADD Regional Multi-Jurisdictional Hazard Mitigation Committee will provide annual progress reports on the status of implementation of the Plan to the city annually.

Section 4. This Municipal Order shall be effective from and after the date of its adoption.

Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners on January 23, 2024

Recorded by City Clerk, Lindsay Parish, on January 23, 2024

\mo\plan hazard mitigation 2023

RESOLUTION

A RESOLUTION DECLARING THE CITY OF PADUCAH, KENTUCKY A NUCLEAR READY COMMUNITY AND REAFFIRMING SUPPORT TO REINDUSTRIALIZE THE U.S. DEPARTMENT OF ENERGY SITE

WHEREAS, the Paducah Gaseous Diffusion Plant (PGDP) currently owned by the U.S. Department of Energy located in Western McCracken County was built in the early 1950's to support national security and later shifted to providing enriched uranium for commercial nuclear power.

WHEREAS, the PGDP operated until 2013 and today, DOE oversees environmental cleanup activities at the site, including environmental management, waste management, depleted uranium hexafluoride conversion, and decontamination and decommissioning.

WHEREAS, the U.S. Department of Energy site is approximately 3,660 acres of industrial land.

WHEREAS, the by-product of uranium enrichment resulted in 46,000 cylinders of depleted uranium hexafluoride, which still has some economic value that will be used to attract future economic development to the DOE site.

WHEREAS, the DOE injects over \$350 million annually into the joint County and City economies with valuable spin off to other businesses.

WHEREAS, the workers both former and current are experienced in the nuclear fuels cycle and familiar in the understanding of nuclear power.

WHEREAS, Paducah/McCracken is the home of excellent educational institutions such as University of Kentucky College of Engineering, Murray State University, and West Kentucky Community and Technical College.

WHEREAS, the Commonwealth of Kentucky recently established a nuclear working group to analyze the potential for a nuclear ecosystem in Kentucky.

WHEREAS, the working group concluded that there are no regulatory or policy barriers to develop of nuclear power in Kentucky.

WHEREAS, in 2011, the University of Kentucky conducted a study to obtain public input into the potential future uses of the DOE site.

WHEREAS, the study concluded that the public was most interested in reindustrialization of the site.

WHEREAS, the Paducah Area Community Reuse Organization in the recent past has successfully recycled metals and sold items provided by DOE generating revenue for reindustrialization of the region.

WHEREAS, the Paducah Chamber of Commerce was awarded a grant by DOE to analyze and develop a road map for future reindustrialization of the DOE site in McCracken County.

WHEREAS, the community is dedicated to reindustrialization of the site including clean energy and advanced nuclear technologies as a source for potential economic development for the future of the site.

NOW, THEREFORE, BE IT RESOLVED THAT: the Paducah City Commission, does hereby affirm its wholehearted support, endorsement, and assistance to the future reindustrialization of the DOE site and hereby establishes our community as nuclear-ready eager to welcome nuclear power development or other forms of nuclear economic development to our region.

George P. Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, January 23, 2024
Recorded by Lindsay Parish, January 23, 2024
\\resoln\\Nuclear Ready – Reindustrialize US DOE Site

Agenda Action Form

Paducah City Commission

Meeting Date: January 23, 2024

Short Title: Approve the Sports Tourism Commission Recommendation for the Paducah Sports Park - **A.**
CLARK & D. JORDAN

Category: Municipal Order

Staff Work By: Amie
Clark
Presentation By: Daron
Jordan, Amie Clark

Background Information: Approve 95% construction documents for Paducah Sports Park and authorize PFGW to advertise a Request for Bids for construction once 100% construction documents are complete.

Architect Jeff Canter with PFGW, and Chair Jim Dudley with the Sports Tourism Commission, presented 95% construction documents to the Board of Commissioners on January 9, 2024. Interlocal Cooperation Agreement 2022 - Section 1.5 - Upon the Sport Commission's approval of the proposed final plans and drawings for the Athletic Complex, the Sports Commission will present the plans and drawings along with the bid packages for the associated Construction Work and a list of approved bidders to the City and County for consideration. City and County shall have twenty (20) business days thereafter in which to either approve or disapprove the proposed construction plans. If the City or County, or both, fail to timely approve the proposed Construction plans, the parties will diligently work to make revisions to the construction plans such that they will be acceptable to all parties. If revised construction plans are not approved by all parties within 60 business days from the date on which the original plans were presented, this agreement shall be terminated unless the parties agree to an extension of the termination date.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Paducah Sports Park Project

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation:

Attachments:

1. MO Paducah Sports Park Construction Document Approval

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER APPROVING THE PROPOSED CONSTRUCTION PLANS FOR THE PADUCAH SPORTS PARK AS RECOMMENDED BY THE MCCRACKEN COUNTY SPORTS TOURISM COMMISSION AND IN ACCORDANCE WITH THE INTERLOCAL COOPERATION AGREEMENT FOR THE DEVELOPMENT AND OPERATION OF THE PADUCAH-MCCRACKEN COUNTY ATHLETIC COMPLEX

WHEREAS, on September 7, 2022, the City of Paducah (“City”), County of McCracken (“County”), and McCracken County Sports Tourism Commission (“Sports Commission”) entered into an Interlocal Cooperation Agreement for the Development and Operation of the Paducah-McCracken County Athletic Complex (“Interlocal Agreement”); and

WHEREAS, Section 1.5 of the Interlocal Agreement requires that once the Sports Commission approves the proposed final plans and drawings for the Athletic Complex (Paducah Sports Park), they must present those plans to the City and County for consideration; and

WHEREAS, on January 8th and 9th the Sports Commission presented the plans and drawings to the Fiscal Court and City Commission, respectively; and

WHEREAS, the City now wishes to approve the plans and drawings for the Paducah Sports Park in accordance with the Interlocal Agreement.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City Commission hereby approves the proposed plans and drawings for the Paducah Sports Park which were approved and presented by the Sports Commission in accordance with the Interlocal Agreement.

SECTION 2. That the Sports Commission is hereby authorized to issue a request for bids for the Paducah Sports Park in accordance with the Interlocal Agreement.

SECTION 3. This Order shall be in full force and effect from and after the date of its adoption.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, January 23, 2024
Recorded by Lindsay Parish, City Clerk, January 23, 2024
\\mo\\Paducah Sports Park Construction Document Approval

Agenda Action Form Paducah City Commission

Meeting Date: January 23, 2024

Short Title: Solid Waste Fee Changes - **C. YARBER**

Category: Municipal Order

Staff Work
By: Chris
Yarber
Presentation
By: Chris
Yarber

Background Information: During the January 9, 2024 commission meeting, staff recommended rates associated with solid waste collection/operation fees. These increases are necessary due to increased operational costs as presented previously. The rate changes will be effective July 1, 2024.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve the above-mentioned fee increases effective July 1, 2024.

Attachments:

1. MO solid waste fees 1-2024
2. Rate Restructuring Fee Schedule

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER AMENDING THE SCHEDULE OF FEES AND CHARGES FOR SOLID WASTE PICK UP PURSUANT TO THE SOLID WASTE ORDINANCE, CHAPTER 94, SOLID WASTE, OF THE CODE OF ORDINANCES OF THE CITY OF PADUCAH, KENTUCKY

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The City of Paducah hereby repeals all previous schedules of fees for Solid Waste Pick Up and replaces them in their entirety as laid out in this Municipal Order and as attached hereto, pursuant to the Code of Ordinances of the City of Paducah, Kentucky, Chapter 94, Solid Waste Ordinance.

SECTION 2. The City of Paducah will use a two-year phased-in approach for fee changes for residential and commercial rollouts, dumpsters, and cardboard as shown in the attached chart. Further, beginning in year three, rates will be tied to the Consumer Price Index as reported each January by the U.S. Bureau of Labor Statistics for Garbage and Trash Collections in the United States. Any year that the Consumer Price Index decreases, the City's rates will stay the same. In any given year where the CPI is used to calculate a new rate, the new rate shall be rounded to the nearest \$0.50 for all categories. The City Commission reserves the right to forego the implementation of a CPI increase in any given year.

SECTION 3. The City of Paducah will charge certain standard fees for extra refuse rollouts, callbacks, green waste debris disposal, and compost yard product purchases. Said fees shall not be tied to the Consumer Price Index.

SECTION 4. The first-year rate change shall become effective July 1, 2024. Each subsequent year change will become effective July 1st of that year.

SECTION 5. This Order shall be in full force and effect from and after the date of its adoption.

Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, _____
Recorded by Lindsay Parish, _____
\\mo\\solid waste fees 1-2024

2 Year Phase-in with CPI Starting in 3rd Year

96 Gallon Rollout - Residential

	Year 1 (July 1, 2024)		Year 2 (July 1, 2025)		Year 3 (July 1, 2026)		Year 4 & Forward (July 1, 2027 & Each FY)		Notes:
	Current	%\$ Diff	New	Current	%\$ Diff	New	Current	Prev Rate Plus CPI	
Refuse	\$ 16.50	25%	\$ 21.00	\$ 21.00	25%	\$ 26.50	\$ 26.50	Plus CPI	Each extra refuse rollout = \$11
Recycling	\$ 3.00	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50	\$ -	\$ 26.50		Each extra recycling rollout = \$3
			\$ 22.50			\$ 26.50			

96 Gallon Rollout - Commercial

	Year 1 (July 1, 2024)		Year 2 (July 1, 2025)		Year 3 (July 1, 2026)		Year 4 & Forward (July 1, 2027 & Each FY)		Notes:
	Current	%\$ Diff	New	Current	%\$ Diff	New	Current	Prev Rate Plus CPI	
96 Gallon	\$ 29.00	25%	\$ 36.50	\$ 36.50	25%	\$ 46.00	\$ 46.00	Plus CPI	Each extra rollout = \$16.50

Residential & Commercial Dumpsters

	Year 1 (July 1, 2024)		Year 2 (July 1, 2025)		Year 3 (July 1, 2026)		Year 4 (July 1, 2027 & Each FY)		Notes:
	Current	% Diff	New	Current	%\$ Diff	New	Current	Prev Rate Plus CPI	
2CY	\$ 60.00	10%	\$ 66.00	\$ 66.00	10%	\$ 73.00	\$ 73.00	Plus CPI	Each additional dumpster collection, per week, is equal to single dumpster rate (based on CY size)
4CY	\$ 86.00	10%	\$ 95.00	\$ 95.00	10%	\$ 104.50	\$ 104.50	Plus CPI	
6 CY	\$ 106.00	10%	\$ 117.00	\$ 117.00	10%	\$ 129.00	\$ 129.00	Plus CPI	
8 CY	\$ 130.00	10%	\$ 143.00	\$ 143.00	10%	\$ 157.50	\$ 157.50	Plus CPI	

Cardboard

	Year 1 (July 1, 2024)		Year 2 (July 1, 2025)		Year 3 (July 1, 2026)		Year 4 (July 1, 2027 & Each FY)	
	Current	Diff	New	Current	%\$ Diff	New	Current	Prev Rate Plus CPI
Cardboard	\$ 75.00	\$ 25.00	\$ 100.00	\$ 100.00	0%	\$ 100.00	\$ 100.00	Plus CPI

Callbacks

Residential	\$ 25.00 (per call)
Commercial	\$ 45.00 (per call)

General Note:

In any given year where the CPI is used to calculate a new rate, the new rate shall be rounded to then nearest \$0.50 for all categories

Pursuant to Ordinance 94-31 & 94-32

Charge for residential and commercial "call-back" services. The rate for returning to a residential customer will be \$25 and \$45 for commercial establishments.

Pursuant to Ordinance 94-31

Green Waste Debris Disposal Tipping Fee at the City of Paducah's Compost Facility:

1. No Charge for City Residents. Residency determined by valid driver's license.
2. Valid Commercial lawn service organizations will be charged and shall provide a copy of a current City of Paducah occupational business license and the address where the Green Waste Debris or leaves were collected.
3. The Public Works Director or his/her designee is authorized to suspend the collection of Green Waste Debris at the Compost Facility from any group/class (ex.city resident, non-city resident, commercial entities) if it is determined that the Compost Facility is at/or near capacity.
4. The City Manager, Public Works Director, or his/her designee is authorized to temporarily suspend tipping fees for the disposal of leaves collected by valid commercial lawn service organizations working for City residents during the leaf season.
5. The Public Works Director or his/her designee is authorized to temporarily suspend tipping fees on a short-term basis as necessary in order to accumulate Green Waste Debris that is essential for the composting operation.

Green Waste Debris Disposal Tipping Fees for Non-city Residents and Commercial entities:

- | | |
|---|---------|
| • Pick-Up Truck and Small Trailer | \$ 5.00 |
| • Larger Trailer and Single Axle Dump Truck | \$10.00 |
| • Double Axle and Triple Axle Dump Truck | \$25.00 |
| • 20 cubic yards and over | \$50.00 |

Compost Purchase/Material Yard Purchase – All Customers

- | | |
|-------------------|---------|
| • Wood Chips | \$10.00 |
| • Premium Compost | \$20.00 |

Temporary Closure of the Compost Facility

The Public Works Director or his/her designee may authorize temporary closure, suspension, and/or adjust hours of operation as material production, processing, and raw materials may dictate.

2 Year Phase-in with CPI Staring in 3rd Year

96 Gallon Rollout - Residential													Notes:
	Year 1 (July 1, 2024)			Year 2 (July 1, 2025)			Year 3 (July 1, 2026)			Year 4 & Forward (July 1, 2027 & Each FY)			
	Current	%/\$ Diff	New	Current	%/\$ Diff	New	Current		New	Current		New	
Refuse	\$ 16.50		25% \$ 21.00	\$ 21.00		25% \$ 26.50	\$ 26.50	Plus CPI	TBD	Prev Rate	Plus CPI	TBD	Each extra refuse rollout = \$11
Recycling	\$ 3.00	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50	\$ -							
			\$ 22.50			\$ 26.50							Each extra recycling rollout = \$3

96 Gallon Rollout - Commercial													Notes:
96 Gallon	Year 1 (July 1, 2024)			Year 2 (July 1, 2025)			Year 3 (July 1, 2026)			Year 4 & Forward (July 1, 2027 & Each FY)			
	Current	%/\$ Diff	New	Current	%/\$ Diff	New	Current	%/\$ Diff	New	Current		New	
	\$ 29.00	25%	\$ 36.50	\$ 36.50	25%	\$ 46.00	\$ 46.00	Plus CPI	TBD	Prev Rate	Plus CPI	TBD	
													Each extra rollout = \$16.50

Residential & Commercial Dumpsters													Notes:
	Year 1 (July 1, 2024)			Year 2 (July 1, 2025)			Year 3 (July 1, 2026)			Year 4 (July 1, 2027 & Each FY)			
	Current	% Diff	New	Current	%/\$ Diff	New	Current	%/\$ Diff	New	Current		New	
2CY	\$ 60.00	10%	\$ 66.00	\$ 66.00	10%	\$ 73.00	\$ 73.00	Plus CPI	TBD	Prev Rate	Plus CPI	TBD	Each additional dumpster collection, per week, is equal to single dumpster rate (based on CY size)
4CY	\$ 86.00	10%	\$ 95.00	\$ 95.00	10%	\$ 104.50	\$ 104.50	Plus CPI	TBD	Prev Rate	Plus CPI	TBD	
6 CY	\$ 106.00	10%	\$ 117.00	\$ 117.00	10%	\$ 129.00	\$ 129.00	Plus CPI	TBD	Prev Rate	Plus CPI	TBD	
8 CY	\$ 130.00	10%	\$ 143.00	\$ 143.00	10%	\$ 157.50	\$ 157.50	Plus CPI	TBD	Prev Rate	Plus CPI	TBD	

Cardboard												
	Year 1			Year 2			Year 3			Year 4		
	(July 1, 2024)			(July 1, 2025)			(July 1, 2026)			(July 1, 2027 & Each FY)		
	Current	Diff	New	Current	%/\$ Diff	New	Current	%/\$ Diff	New	Current		New
Cardboard	\$ 75.00	\$ 25.00	\$ 100.00	\$ 100.00	0%	\$ 100.00	\$ 100.00	Plus CPI	TBD	Prev Rate	Plus CPI	TBD

Callbacks

Residential	\$ 25.00	(per call)
Commercial	\$ 45.00	(per call)

General Note:

In any given year where the CPI is used to calculate a new rate, the new rate shall be rounded to then nearest \$0.50 for all categories

Agenda Action Form

Paducah City Commission

Meeting Date: January 23, 2024

Short Title: Approve Contract Extension for Dog Park Construction project - A. CLARK

Category: Municipal Order

Staff Work
By: Amie Clark
Presentation
By: Amie Clark

Background Information: On November 28, 2023, the Board of Commissioners authorized a contractual agreement with Evrard Company Incorporated for the construction of Dog Parks to be located in Noble Park.

The Notice to proceed was issued December 7, 2023, and work began on December 15, 2023. Since that time, the crews have been unable to work several days due to weather and wet conditions at the site. Due to weather delays the contractor has requested an addition of 30 calendar days for substantial completion for a new substantial completion date of March 6, 2024.

Additionally, the contractor has been made aware of manufacturer production and delivery delays for the two shelters to be installed at the small and large dog park. Due to these delays and based on the anticipated ship date of the shelters, the contractor has requested that the installation of the two shelters be removed from consideration of liquidated damages until after the new final completion date of April 5, 2024.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Dog Park Project

Account Number: PA0132

Staff Recommendation: Approve.

Attachments:

1. MO contract modification 1 – Evrard Dog Parks
2. 2002A - Dog Park Relocation - Construction RFP Letter 01 REVISED - 20240122

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER ADOPTING CONTRACT MODIFICATION NO. 1 TO THE CONSTRUCTION CONTRACT WITH EVRARD-KENTUCKY DIVISION, INC., FOR THE CONSTRUCTION AND RELOCATION OF DOG PARKS IN NOBLE PARK TO EXTEND THE CONTRACT BY THIRTY (30) CALENDAR DAYS AND TO REMOVE THE INSTALLATION OF TWO (2) SHELTERS FROM CONSIDERATION OF LIQUIDATED DAMAGES UNTIL AFTER THE FINAL COMPLETION DATE OF APRIL 5, 2024, AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT MODIFICATION AND ALL OTHER DOCUMENTS RELATED TO SAME

WHEREAS, by Municipal Order No. 2833, the City of Paducah authorized an Agreement with Evrard-Kentucky Division, Inc., in the amount of \$612,700 for the construction of dog parks and roadway improvements in Noble Park; and

WHEREAS, the original contract duration was for 60 calendar days with substantial completion to be on February 5, 2024; and

WHEREAS, due to weather delays, the contractor has requested an extension of thirty (30) calendar days with a new substantial completion of March 6, 2024; and

WHEREAS, due to production and delivery delays for the two (2) shelters to be installed at the dog parks, the contractor has requested that the installation of the two (2) shelters be removed from consideration of liquidated damages until after the new final completion date of April 5, 2024.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The City Commission hereby approves Contract Modification No. 1 to the Agreement with Evrard-Kentucky Division, Inc., for a contract extension of thirty (30) calendar days with a new substantial completion of March 6, 2024, and final completion of April 5, 2024. Further, the modification shall remove the installation of the two (2) shelters from consideration of liquidated damages until after the new final completion date of April 5, 2024.

SECTION 2. This Order shall be in full force and effect from and after the date of its adoption.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, January 23, 2024
Recorded by Lindsay Parish, City Clerk, January 23, 2024
mo\contract modification 1 – Evrard Dog Parks

January 22, 2024

Amie Clark, CPRP, Director
Parks and Recreation, City of Paducah
1400 H.C. Mathis Drive
Paducah, Kentucky 42001



Re: Construction of Relocated Dog Parks
City of Paducah
2801 Park Avenue
Paducah, Kentucky 42001
PFGW File No. 2002A – BID PACKAGE 01

Dear Amie,

Please see attached Construction Proposals from Evrard-Kentucky Division, Inc., for the above referenced project. I have included a summary below of each RFP attached.

REQUEST FOR CONTRACT EXTENSION NO. 1:

Rationale:

The Contractor has experienced several weather-related delays since Notice to Proceed was issued on December 7, 2023. Weather Days requested by the Contractor are attached, with weather data included for days requested. Included in this request, but not formally documented at this time, is weather days since January 17, 2024, due to the snow event of January 15, 2024.

Production and delivery delays for the two shelters to be installed at the small and large dog park are also impacting the schedule. As of Tuesday, January 16, 2024, anticipated ship date for the shelters is scheduled for April 1, 2024—see attached letter from Contractor. Per this delay, it is our recommendation that the installation of two (2) shelters be removed from consideration of liquidated damages. The Contractor shall install foundation and concrete pads for both shelters prior to the proposed Substantial Completion date of March 5, 2024.

Thus, work to be excluded from liquidated damages shall include the final asphalt paving due to seasonal closure of asphalt plants, establishment of sufficient grass coverage in the small breed dog enclosure and the installation of the two (2) shelters—columns, framing and roof.

Notice to Proceed:	December 7, 2023
Original Contract Duration:	60 calendar days
Original Substantial Completion:	February 5, 2024
Extension Request No. 1	+30 calendar days
New Substantial Completion:	March 6, 2024
New Final Completion:	April 5, 2024

The total request of this proposal is an addition of 30 days to the contract duration and \$0.00 to the contract sum. Please let me know if you have any questions or need additional information.



Sincerely,
Peck Flannery Gream Warren Inc.

A handwritten signature in black ink, appearing to read 'Jeff Canter'.

Jeff Canter, NCARB, AIA
Project Architect

Attachment: Weather Day Documentation – Evard-Kentucky Division, Inc.
Request for Contract Extension No. 1 – Evard-Kentucky Division, Inc.

xc: Amie Clark, City of Paducah, Parks and Recreation Department
Kenny McDaniel, BFW Engineering & Testing
Kip Kessler, BFW Engineering & Testing
Blaine Thomspen-Beasley, Evard – Kentucky Division Inc.

Paducah Dog Park - Weather Days							
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
<u>Weather Day</u>	<u>Weather Day</u>						
24	25	26	27	28	29	30	
31							

Search Locations

Log In (/login)

Go Ad Free



Popular Cities

San Francisco, CA ▲
54 °F Partly Cloudy (/weather/us/ca/san-francisco/37.78,-122.42)

Manhattan, NY
26 °F Fair (/weather/us/ny/manhattan/40.71,-74.01)

37.08 °N, 88.74 °W

West Paducah, KY Weather History ★ 🏠

☁️ 43° BARKLEY REGIONAL AIRPORT STATION (/DASHBOARD/PWS/KKYPADUC84?CM_VEN=LOCALWX_PWSDASH) | CHANGE ✓

HISTORY (/HISTORY/DAILY/US/KY/WEST-PADUCAH/KPAH)

- TODAY (/WEATHER/US/KY/WEST-PADUCAH/KPAH)
- HOURLY (/HOURLY/US/KY/WEST-PADUCAH/KPAH)
- 10-DAY (/FORECAST/US/KY/WEST-PADUCAH/KPAH)
- CALENDAR (/CALENDAR/US/KY/WEST-PADUCAH/KPAH)
- HISTORY (/HISTORY/DAILY/US/KY/WEST-PADUCAH/KPAH)
- WUNDERMAP (/WUNDERMAP?LAT=37.083&LON=-88.744)

Daily

Weekly

Monthly

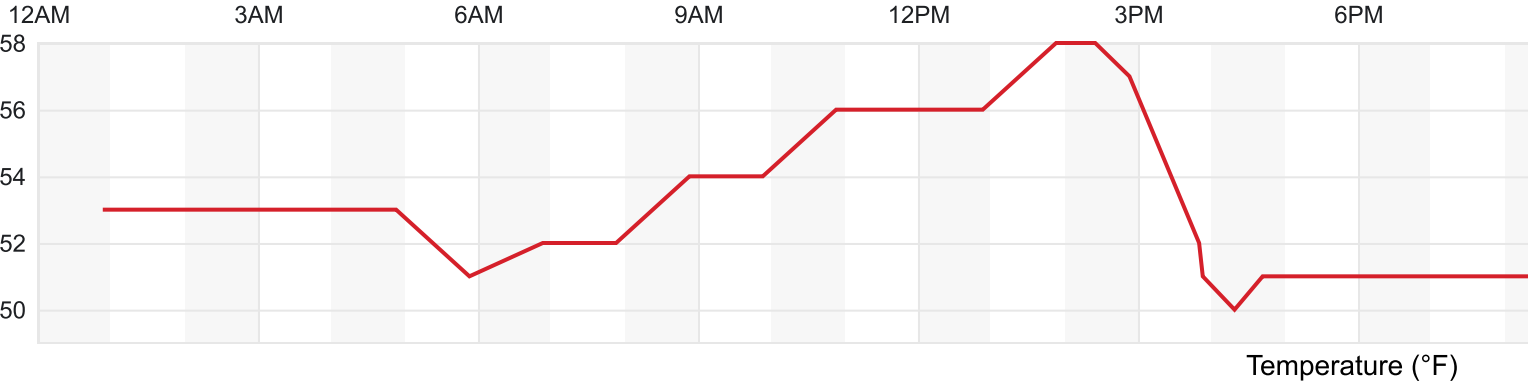
(/history/daily/US/KY/WEST-PADUCAH/KPAH/date/2023-12-16) (/history/weekly/US/KY/WEST-PADUCAH/KPAH/date/2023-12-16) (/history/monthly/US/KY/WEST-PADUCAH/KPAH/date/2023-12)

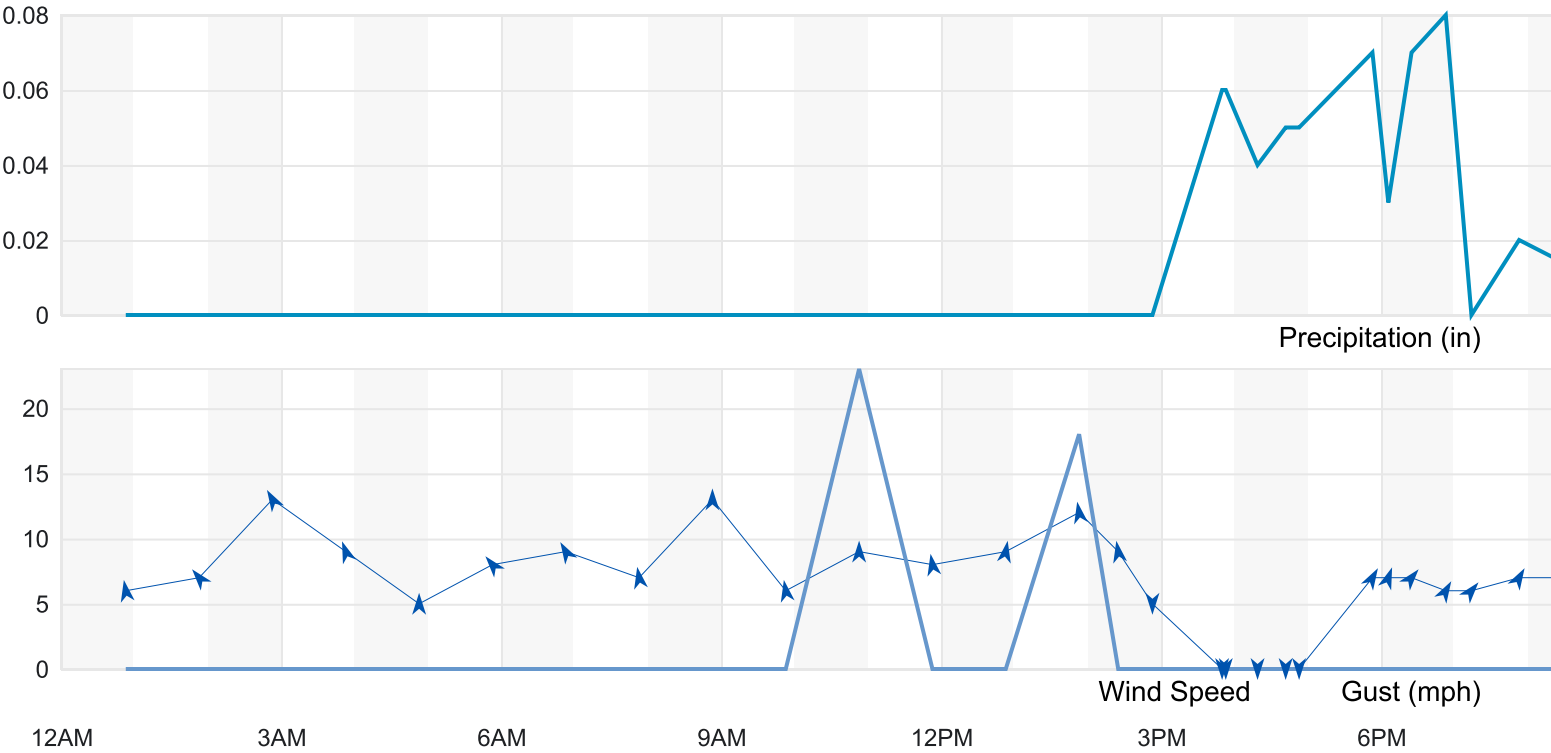
December

16

2023

View





Summary

Temperature (°F)	Actual	Historic Avg.	Record	▲
High Temp	58	48	70	
Low Temp	49	30.6	-4	
Day Average Temp	52.17	39.3	-	
Precipitation (in)	Actual	Historic Avg.	Record	▲
Precipitation (past 24 hours from 06:53:00)	0.00	5.60	-	
Dew Point (°F)	Actual	Historic Avg.	Record	▲
Dew Point	41.39	-	-	
High	49	-	-	
Low	27	-	-	
Average	41.39	-	-	
Wind (mph)	Actual	Historic Avg.	Record	▲
Max Wind Speed	13	-	-	
Visibility	10	-	-	

Temperature (°F)	Actual	Historic Avg.	Record	▲
Sea Level Pressure (in)	Actual	Historic Avg.	Record	▲
Sea Level Pressure	29.78	-	-	
Astronomy	Day Length	Rise	Set	▲
Actual Time	9h 37m	7:03 AM	4:40 PM	
Civil Twilight		6:34 AM	5:09 PM	
Nautical Twilight		6:01 AM	5:42 PM	
Astronomical Twilight		5:29 AM	6:13 PM	
Moon: waxing crescent		10:34 AM	8:46 PM	

Daily Observations

Time	Temperature	Dew Point	Humidity	Wind	Wind Speed	Wind Gust	Pressure	Prec
12:53 AM	53 °F	27 °F	37 %	S	6 mph	0 mph	29.78 in	0.0 ir
1:53 AM	53 °F	28 °F	38 %	SE	7 mph	0 mph	29.77 in	0.0 ir
2:53 AM	53 °F	27 °F	37 %	SSE	13 mph	0 mph	29.74 in	0.0 ir
3:53 AM	53 °F	29 °F	40 %	SSE	9 mph	0 mph	29.73 in	0.0 ir
4:53 AM	53 °F	29 °F	40 %	S	5 mph	0 mph	29.74 in	0.0 ir
5:53 AM	51 °F	31 °F	46 %	SE	8 mph	0 mph	29.73 in	0.0 ir
6:53 AM	52 °F	30 °F	43 %	SSE	9 mph	0 mph	29.73 in	0.0 ir
7:53 AM	52 °F	31 °F	45 %	S	7 mph	0 mph	29.72 in	0.0 ir
8:53 AM	54 °F	32 °F	43 %	S	13 mph	0 mph	29.71 in	0.0 ir
9:53 AM	54 °F	33 °F	45 %	S	6 mph	0 mph	29.71 in	0.0 ir
10:53 AM	56 °F	35 °F	45 %	S	9 mph	23 mph	29.68 in	0.0 ir
11:53 AM	56 °F	37 °F	49 %	S	8 mph	0 mph	29.63 in	0.0 ir
12:53 PM	56 °F	39 °F	53 %	S	9 mph	0 mph	29.59 in	0.0 ir
1:53 PM	58 °F	42 °F	56 %	S	12 mph	18 mph	29.56 in	0.0 ir
2:25 PM	58 °F	43 °F	58 %	S	9 mph	0 mph	29.55 in	0.0 ir
2:53 PM	57 °F	43 °F	59 %	VAR	5 mph	0 mph	29.56 in	0.0 ir
3:50 PM	52 °F	46 °F	82 %	CALM	0 mph	0 mph	29.56 in	0.1 ir

Time	Temperature	Dew Point	Humidity	Wind	Wind Speed	Wind Gust	Pressure	Prec
3:53 PM	51 °F	48 °F	89 %	CALM	0 mph	0 mph	29.56 in	0.1 ir
4:19 PM	50 °F	48 °F	93 %	CALM	0 mph	0 mph	29.56 in	0.0 ir
4:42 PM	51 °F	47 °F	86 %	CALM	0 mph	0 mph	29.56 in	0.1 ir
4:53 PM	51 °F	48 °F	89 %	CALM	0 mph	0 mph	29.56 in	0.1 ir
5:53 PM	51 °F	48 °F	89 %	SSW	7 mph	0 mph	29.56 in	0.1 ir
6:06 PM	51 °F	49 °F	92 %	SSW	7 mph	0 mph	29.56 in	0.0 ir
6:25 PM	51 °F	49 °F	92 %	SW	7 mph	0 mph	29.56 in	0.1 ir
6:53 PM	51 °F	49 °F	92 %	SSW	6 mph	0 mph	29.56 in	0.1 ir
7:14 PM	51 °F	49 °F	92 %	SW	6 mph	0 mph	29.56 in	0.0 ir
7:53 PM	51 °F	49 °F	92 %	SSW	7 mph	0 mph	29.55 in	0.0 ir
8:53 PM	51 °F	49 °F	92 %	SSW	7 mph	0 mph	29.53 in	0.0 ir
9:44 PM	50 °F	49 °F	96 %	SW	5 mph	0 mph	29.53 in	0.0 ir
9:51 PM	50 °F	48 °F	94 %	SW	7 mph	0 mph	29.53 in	0.0 ir
9:53 PM	50 °F	49 °F	96 %	WSW	6 mph	0 mph	29.53 in	0.0 ir
10:18 PM	50 °F	48 °F	93 %	W	5 mph	0 mph	29.53 in	0.0 ir
10:53 PM	50 °F	47 °F	89 %	WSW	5 mph	0 mph	29.53 in	0.0 ir
11:38 PM	49 °F	46 °F	90 %	WNW	9 mph	0 mph	29.54 in	0.0 ir
11:45 PM	49 °F	44 °F	83 %	WNW	8 mph	0 mph	29.54 in	0.0 ir
11:53 PM	49 °F	44 °F	83 %	WNW	8 mph	0 mph	29.54 in	0.0 ir

[weatherchannel-wunderground&utm_medium=referral&utm_content=thumbnails-b:History Thumbnails:\)](#)
[weatherchannel-wunderground&utm_medium=referral&utm_content=thumbnails-b:History Thumbnails:\)](#)
You May Like

(https://)

CFOs, Improve and Simplify your Business Processes

Oracle NetSuite

Download guide

(https://) (https://www.google.com/url?ct=abg&q=https://www.google.com/adsense/support/bin/request.py%3Fcontact%3Dabg_afc%26url%3Dhttps://www.wunderground.com/history/daily/us/ky/paducah/KPAH/date/2023-12-16%26gl%3DUS%26hl%3Den%26client%3Dca-pub-7398773146227056%26ai%3DCnuw2sluFZbnpB57t48APqMq8-AWTr_TJdOzyjIHrEdyJureqOBABIKHHp0lgyabciPyj5BOgAevvs6loyAEGqAMBqgSSAk_QWHy5C79X2OnJDGWEfoPSjOFH37chDOmFMzk0QRxIY6Jpkb16K4CpoPCncvf-vwtRObv2HLz23r4OfU_DWHjPqXfrMp9XZ9gv2OIF8JVfhuH3kaWLlsg9pfhGNOqBgf4K4vPWkl1arwzIDQ_DC8lbI4VleoBqk5-yCHLCy8F05ULAX_V3URH61sKu3NBUT7WzFH4jST5pyZJGclrDmwOcNeMw-r_TOpDQeUF3S79bTOqULopXs5klbHacsZyxUZLABNTg__WIBOAEA4gF3Z-bqEKQBgGgBjeAB-unhIIIDqAfZtrECqAeOzhuoB5PYG6gH7paxAqgH_p6xAqgH1ckbqAemvhuoB_PRG6gHltgbqAeqm7ECqAeDrbECqAf_nrECqAffn7EC2AcB0ggfCIBhEAEYX)(https://bombas.com/collections/womens-slippers)

These May Be the Coziest Slippers In Existence
Bombas

(https://bombas.com/collections/womens-slippers)

Paducah Dog Park - Weather Days							
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							
		<u>Weather Day</u>	<u>Weather Day</u>	<u>Weather Day</u>	<u>Weather Days</u>	<u>Weather Day</u>	

★ Popular Cities

San Francisco, CA ▲
50 °F Mostly Cloudy (/weather/us/ca/san-francisco/37.78,-122.42)

Manhattan, NY
31 °F Sunny (/weather/us/ny/manhattan/40.7)

37.08 °N, 88.74 °W

West Paducah, KY Weather History ★ 🏠

☁️ 35° BARKLEY REGIONAL AIRPORT STATION (/DASHBOARD/PWS/KKYPADUC84?CM_VEN=LOCALWX_PWSDASH) | CHANGE ✓

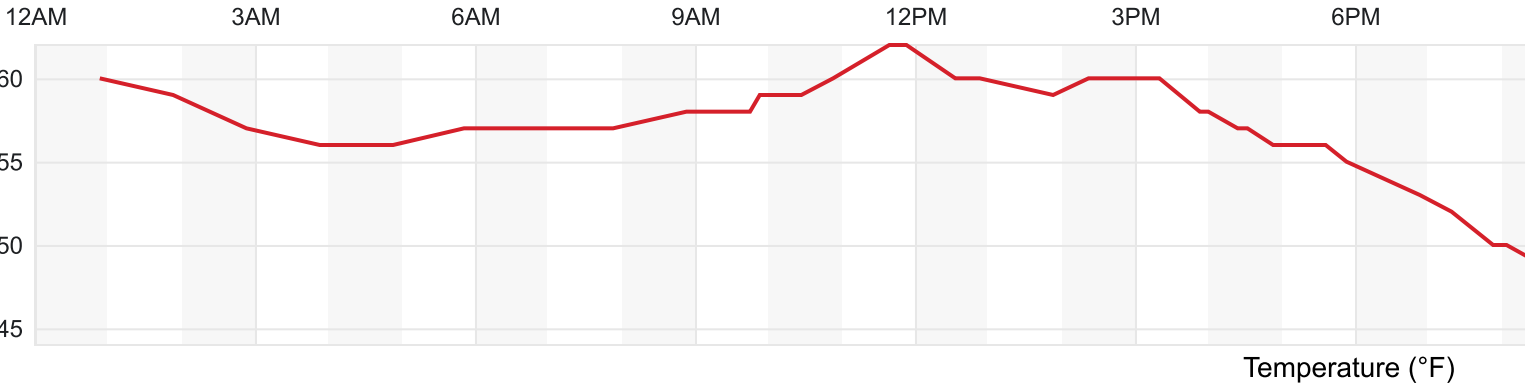
HISTORY (/HISTORY/DAILY/US/KY/WEST-PADUCAH/KPAH)

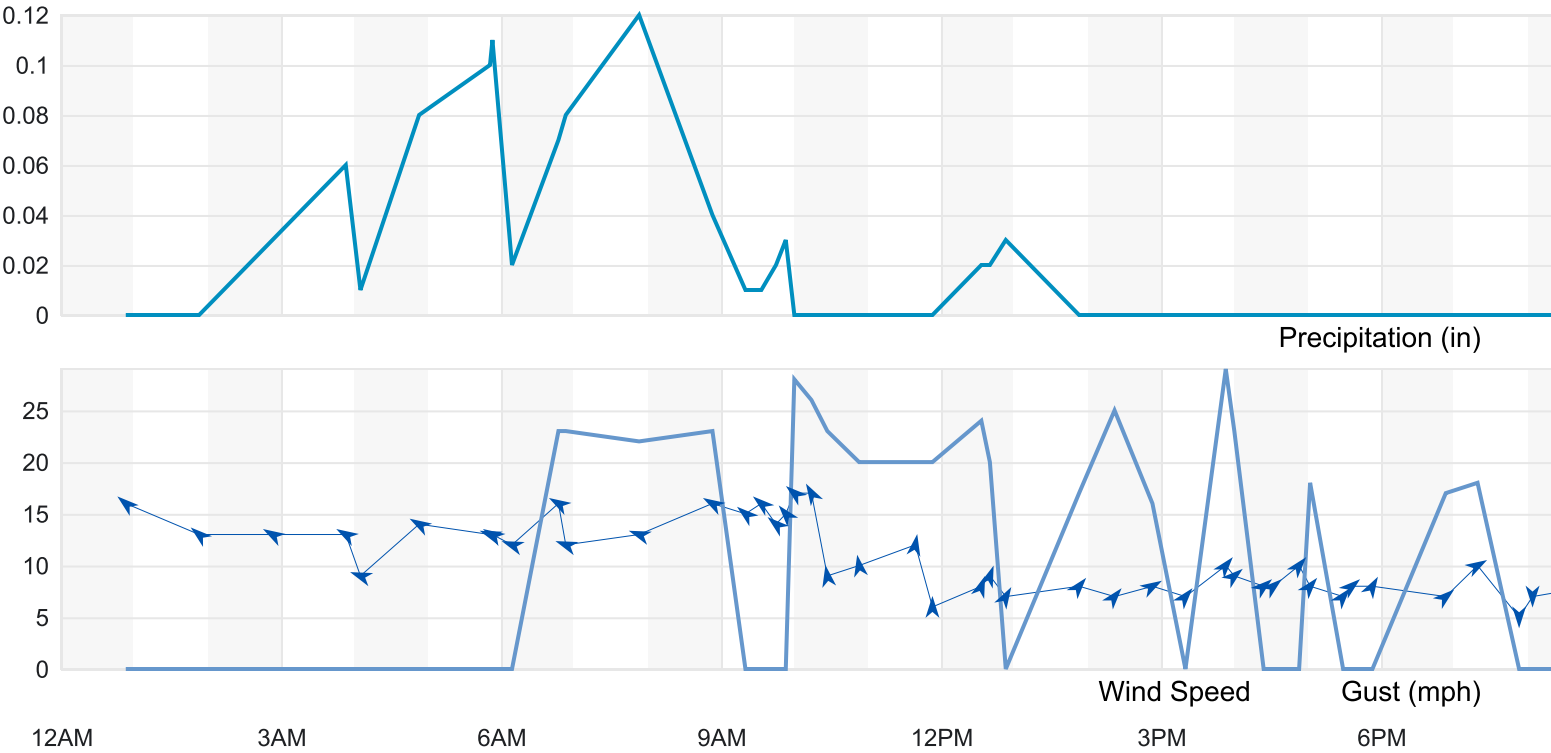
- TODAY (/WEATHER/US/KY/PADUCAH/KPAH)
- HOURLY (/HOURLY/US/KY/PADUCAH/KPAH)
- 10-DAY (/FORECAST/US/KY/PADUCAH/KPAH)
- CALENDAR (/CALENDAR/US/KY/WEST-PADUCAH/KPAH)
- HISTORY (/HISTORY/DAILY/US/KY/WEST-PADUCAH/KPAH)
- WUNDERMAP (/WUNDERMAP?LAT=37.083&LON=-88.744)

DailyWeeklyMonthly

(/history/daily/US/KY/paducah/KPAH/date/2023-12-25) (/history/daily/US/KY/paducah/KPAH/date/2023-12-25) (/history/daily/US/KY/paducah/KPAH/date/2023-12-25)

December252023View





Summary

Temperature (°F)	Actual	Historic Avg.	Record	▲
High Temp	62	46.1	73	
Low Temp	44	29.3	-8	
Day Average Temp	56.12	37.7	-	
Precipitation (in)	Actual	Historic Avg.	Record	▲
Precipitation (past 24 hours from 11:53:00)	0.28	5.70	-	
Dew Point (°F)	Actual	Historic Avg.	Record	▲
Dew Point	52.08	-	-	
High	58	-	-	
Low	38	-	-	
Average	52.08	-	-	
Wind (mph)	Actual	Historic Avg.	Record	▲
Max Wind Speed	17	-	-	
Visibility	10	-	-	

Temperature (°F)	Actual	Historic Avg.	Record	▲
Sea Level Pressure (in)	Actual	Historic Avg.	Record	▲
Sea Level Pressure	29.54	-	-	
Astronomy	Day Length	Rise	Set	▲
Actual Time	9h 36m	7:07 AM	4:44 PM	
Civil Twilight		6:38 AM	5:13 PM	
Nautical Twilight		6:06 AM	5:46 PM	
Astronomical Twilight		5:34 AM	6:17 PM	
Moon: waxing gibbous		3:24 PM	6:02 AM	

Daily Observations

Time	Temperature	Dew Point	Humidity	Wind	Wind Speed	Wind Gust	Pressure	Prec
12:53 AM	60 °F	47 °F	62 %	SE	16 mph	0 mph	29.46 in	0.0 ir
1:53 AM	59 °F	51 °F	75 %	SE	13 mph	0 mph	29.45 in	0.0 ir
2:53 AM	57 °F	52 °F	83 %	ESE	13 mph	0 mph	29.42 in	0.0 ir
3:53 AM	56 °F	53 °F	90 %	ESE	13 mph	0 mph	29.40 in	0.1 ir
4:05 AM	56 °F	53 °F	90 %	ESE	9 mph	0 mph	29.39 in	0.0 ir
4:53 AM	56 °F	54 °F	93 %	ESE	14 mph	0 mph	29.38 in	0.1 ir
5:51 AM	57 °F	54 °F	88 %	ESE	13 mph	0 mph	29.36 in	0.1 ir
5:53 AM	57 °F	54 °F	89 %	ESE	13 mph	0 mph	29.36 in	0.1 ir
6:09 AM	57 °F	55 °F	93 %	ESE	12 mph	0 mph	29.36 in	0.0 ir
6:47 AM	57 °F	55 °F	94 %	ESE	16 mph	23 mph	29.34 in	0.1 ir
6:53 AM	57 °F	55 °F	93 %	ESE	12 mph	23 mph	29.34 in	0.1 ir
7:53 AM	57 °F	55 °F	93 %	ESE	13 mph	22 mph	29.32 in	0.1 ir
8:53 AM	58 °F	55 °F	90 %	ESE	16 mph	23 mph	29.31 in	0.0 ir
9:20 AM	58 °F	56 °F	93 %	SE	15 mph	0 mph	29.31 in	0.0 ir
9:33 AM	58 °F	56 °F	93 %	SE	16 mph	0 mph	29.31 in	0.0 ir
9:45 AM	58 °F	56 °F	93 %	SE	14 mph	0 mph	29.31 in	0.0 ir
9:53 AM	59 °F	56 °F	90 %	SE	15 mph	0 mph	29.31 in	0.0 ir

Time	Temperature	Dew Point	Humidity	Wind	Wind Speed	Wind Gust	Pressure	Prec
10:00 AM	59 °F	56 °F	90 %	SE	17 mph	28 mph	29.31 in	0.0 ir
10:14 AM	59 °F	57 °F	93 %	SSE	17 mph	26 mph	29.31 in	0.0 ir
10:27 AM	59 °F	57 °F	93 %	S	9 mph	23 mph	29.31 in	0.0 ir
10:53 AM	60 °F	58 °F	93 %	S	10 mph	20 mph	29.31 in	0.0 ir
11:39 AM	62 °F	57 °F	84 %	S	12 mph	20 mph	29.29 in	0.0 ir
11:53 AM	62 °F	58 °F	86 %	S	6 mph	20 mph	29.29 in	0.0 ir
12:33 PM	60 °F	57 °F	90 %	SSW	8 mph	24 mph	29.29 in	0.0 ir
12:40 PM	60 °F	57 °F	90 %	SSW	9 mph	20 mph	29.29 in	0.0 ir
12:53 PM	60 °F	57 °F	90 %	SSW	7 mph	0 mph	29.29 in	0.0 ir
1:53 PM	59 °F	56 °F	90 %	SW	8 mph	17 mph	29.31 in	0.0 ir
2:22 PM	60 °F	55 °F	83 %	SW	7 mph	25 mph	29.32 in	0.0 ir
2:53 PM	60 °F	54 °F	80 %	WSW	8 mph	16 mph	29.34 in	0.0 ir
3:20 PM	60 °F	53 °F	78 %	SW	7 mph	0 mph	29.35 in	0.0 ir
3:53 PM	58 °F	52 °F	81 %	SW	10 mph	29 mph	29.37 in	0.0 ir
4:00 PM	58 °F	52 °F	81 %	SW	9 mph	23 mph	29.37 in	0.0 ir
4:24 PM	57 °F	52 °F	83 %	SW	8 mph	0 mph	29.38 in	0.0 ir
4:32 PM	57 °F	52 °F	83 %	SW	8 mph	0 mph	29.38 in	0.0 ir
4:53 PM	56 °F	52 °F	87 %	SW	10 mph	0 mph	29.40 in	0.0 ir
5:02 PM	56 °F	52 °F	87 %	SW	8 mph	18 mph	29.40 in	0.0 ir
5:29 PM	56 °F	51 °F	84 %	SW	7 mph	0 mph	29.42 in	0.0 ir
5:36 PM	56 °F	51 °F	84 %	SW	8 mph	0 mph	29.42 in	0.0 ir
5:53 PM	55 °F	50 °F	83 %	SSW	8 mph	0 mph	29.43 in	0.0 ir
6:53 PM	53 °F	48 °F	83 %	SW	7 mph	17 mph	29.45 in	0.0 ir
7:19 PM	52 °F	48 °F	86 %	WSW	10 mph	18 mph	29.47 in	0.0 ir
7:53 PM	50 °F	47 °F	89 %	VAR	5 mph	0 mph	29.48 in	0.0 ir
8:04 PM	50 °F	47 °F	89 %	VAR	7 mph	0 mph	29.48 in	0.0 ir
8:53 PM	48 °F	43 °F	83 %	WSW	8 mph	0 mph	29.50 in	0.0 ir
9:04 PM	48 °F	43 °F	83 %	WSW	9 mph	0 mph	29.50 in	0.0 ir
9:50 PM	46 °F	43 °F	87 %	WSW	5 mph	0 mph	29.53 in	0.0 ir
9:53 PM	47 °F	42 °F	83 %	VAR	6 mph	0 mph	29.53 in	0.0 ir
10:53 PM	46 °F	40 °F	79 %	WSW	10 mph	20 mph	29.53 in	0.0 ir
11:53 PM	44 °F	38 °F	70 %	WSW	8 mph	0 mph	29.54 in	0.0 ir

Search Locations

Log In (/login)

Go Ad Free



Popular Cities

San Francisco, CA ▲
50 °F Mostly Cloudy (/weather/us/ca/san-francisco/37.78,-122.42)

Manhattan, NY
31 °F Sunny (/weather/us/ny/manhattan/40.7)

37.08 °N, 88.74 °W

West Paducah, KY Weather History ★ 🏠

☁️ 35° BARKLEY REGIONAL AIRPORT STATION (/DASHBOARD/PWS/KKYPADUC84?CM_VEN=LOCALWX_PWSDASH) | CHANGE ✓

HISTORY (/HISTORY/DAILY/US/KY/WEST-PADUCAH/KPAH)

- TODAY (/WEATHER/US/KY/WEST-PADUCAH/KPAH)
- HOURLY (/HOURLY/US/KY/WEST-PADUCAH/KPAH)
- 10-DAY (/FORECAST/US/KY/WEST-PADUCAH/KPAH)
- CALENDAR (/CALENDAR/US/KY/WEST-PADUCAH/KPAH)
- HISTORY (/HISTORY/DAILY/US/KY/WEST-PADUCAH/KPAH)
- WUNDERMAP (/WUNDERMAP?LAT=37.083&LON=-88.744)

Daily

Weekly

Monthly

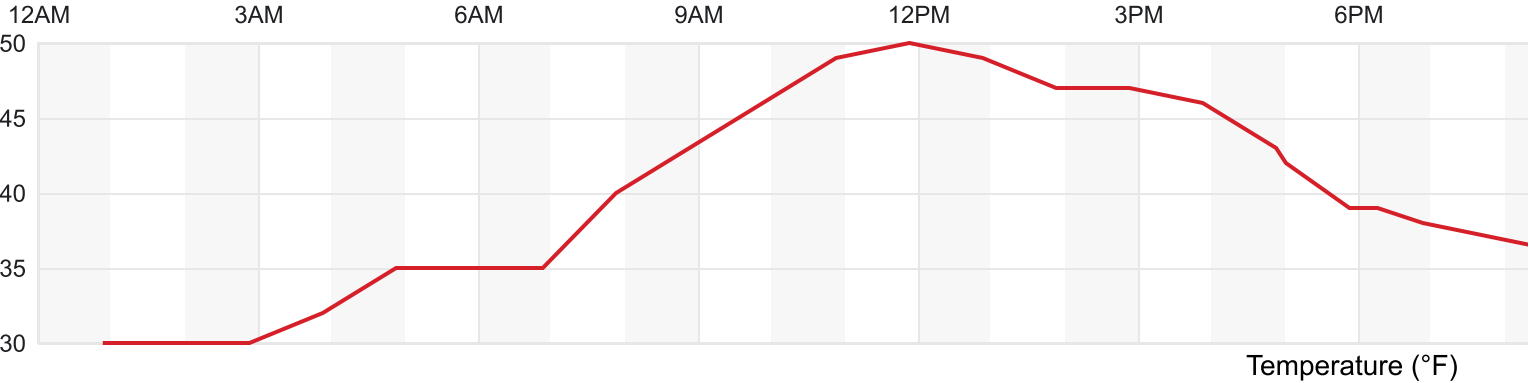
(/history/daily/US/KY/WEST-PADUCAH/KPAH/date/2023-12-27) (/history/weekly/US/KY/WEST-PADUCAH/KPAH/date/2023-12-27) (/history/monthly/US/KY/WEST-PADUCAH/KPAH/date/2023-12)

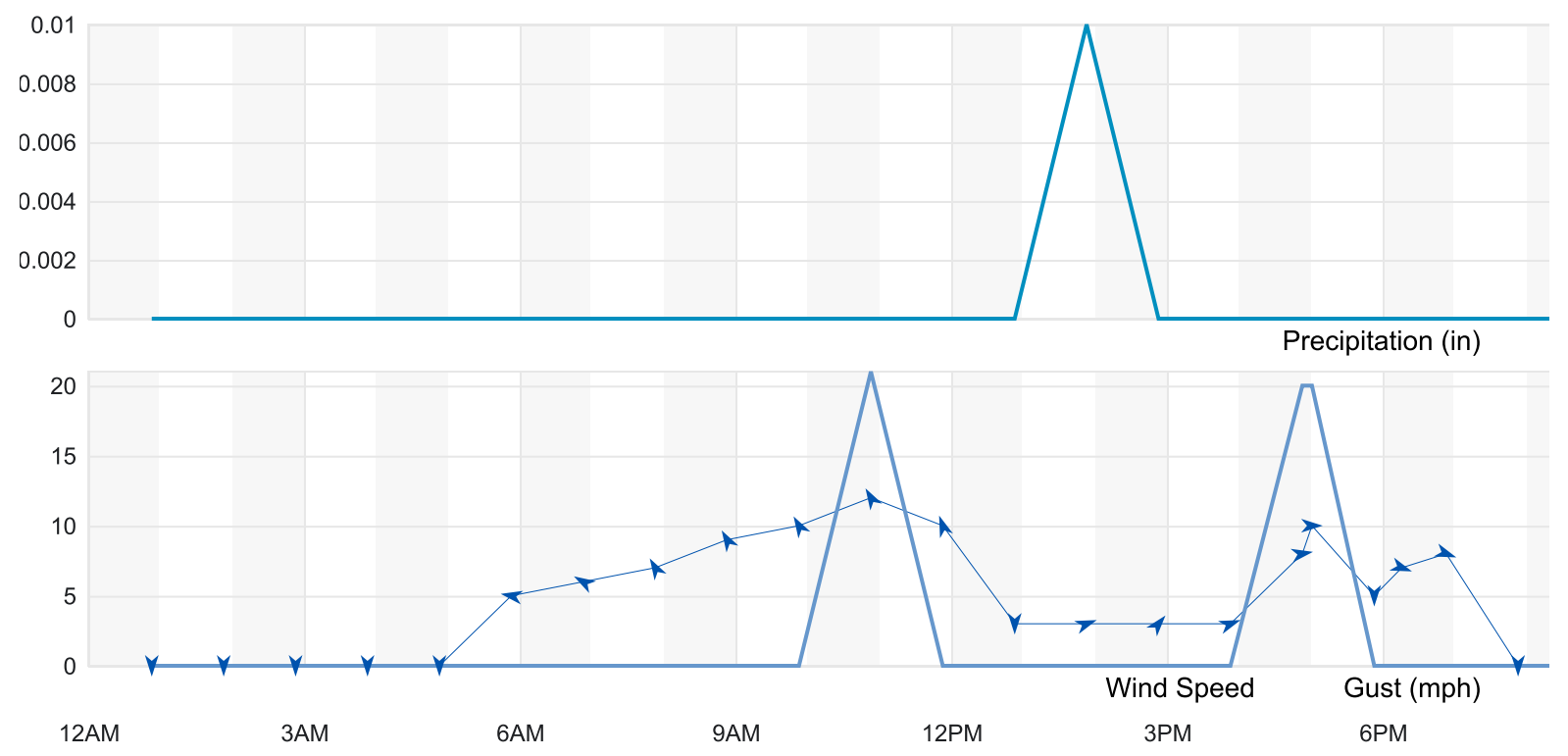
December

27

2023

View





Summary

Temperature (°F)	Actual	Historic Avg.	Record	▲
High Temp	50	45.8	76	
Low Temp	30	29	10	
Day Average Temp	39.27	37.4	-	
Precipitation (in)	Actual	Historic Avg.	Record	▲
Precipitation (past 24 hours from 06:53:00)	0.00	5.70	-	
Dew Point (°F)	Actual	Historic Avg.	Record	▲
Dew Point	32.35	-	-	
High	39	-	-	
Low	26	-	-	
Average	32.35	-	-	
Wind (mph)	Actual	Historic Avg.	Record	▲
Max Wind Speed	12	-	-	
Visibility	10	-	-	

Temperature (°F)	Actual	Historic Avg.	Record	▲
Sea Level Pressure (in)	Actual	Historic Avg.	Record	▲
Sea Level Pressure	29.54	-	-	
Astronomy	Day Length	Rise	Set	▲
Actual Time	9h 37m	7:08 AM	4:45 PM	
Civil Twilight		6:39 AM	5:14 PM	
Nautical Twilight		6:06 AM	5:47 PM	
Astronomical Twilight		5:35 AM	6:19 PM	
Moon: waning gibbous		5:16 PM	7:59 AM	

Daily Observations

Time	Temperature	Dew Point	Humidity	Wind	Wind Speed	Wind Gust	Pressure	Prec
12:53 AM	30 °F	27 °F	88 %	CALM	0 mph	0 mph	29.54 in	0.0 ir
1:53 AM	30 °F	26 °F	85 %	CALM	0 mph	0 mph	29.54 in	0.0 ir
2:53 AM	30 °F	27 °F	88 %	CALM	0 mph	0 mph	29.53 in	0.0 ir
3:53 AM	32 °F	29 °F	88 %	CALM	0 mph	0 mph	29.51 in	0.0 ir
4:53 AM	35 °F	29 °F	78 %	CALM	0 mph	0 mph	29.50 in	0.0 ir
5:53 AM	35 °F	29 °F	78 %	E	5 mph	0 mph	29.49 in	0.0 ir
6:53 AM	35 °F	30 °F	82 %	ESE	6 mph	0 mph	29.48 in	0.0 ir
7:53 AM	40 °F	32 °F	73 %	SSE	7 mph	0 mph	29.47 in	0.0 ir
8:53 AM	43 °F	32 °F	65 %	SSE	9 mph	0 mph	29.46 in	0.0 ir
9:53 AM	46 °F	34 °F	63 %	SSE	10 mph	0 mph	29.45 in	0.0 ir
10:53 AM	49 °F	33 °F	54 %	SSE	12 mph	21 mph	29.42 in	0.0 ir
11:53 AM	50 °F	33 °F	52 %	SSE	10 mph	0 mph	29.39 in	0.0 ir
12:53 PM	49 °F	35 °F	59 %	VAR	3 mph	0 mph	29.37 in	0.0 ir
1:53 PM	47 °F	39 °F	74 %	WSW	3 mph	0 mph	29.36 in	0.0 ir
2:53 PM	47 °F	38 °F	71 %	SW	3 mph	0 mph	29.37 in	0.0 ir
3:53 PM	46 °F	38 °F	73 %	WSW	3 mph	0 mph	29.38 in	0.0 ir
4:53 PM	43 °F	37 °F	80 %	W	8 mph	20 mph	29.41 in	0.0 ir

Time	Temperature	Dew Point	Humidity	Wind	Wind Speed	Wind Gust	Pressure	Prec
5:01 PM	42 °F	37 °F	82 %	W	10 mph	20 mph	29.42 in	0.0 ir
5:53 PM	39 °F	34 °F	82 %	VAR	5 mph	0 mph	29.45 in	0.0 ir
6:16 PM	39 °F	33 °F	79 %	WNW	7 mph	0 mph	29.45 in	0.0 ir
6:53 PM	38 °F	32 °F	79 %	WNW	8 mph	0 mph	29.46 in	0.0 ir
7:53 PM	37 °F	32 °F	82 %	CALM	0 mph	0 mph	29.46 in	0.0 ir
8:53 PM	36 °F	31 °F	82 %	CALM	0 mph	0 mph	29.47 in	0.0 ir
9:53 PM	33 °F	30 °F	89 %	CALM	0 mph	0 mph	29.47 in	0.0 ir
10:53 PM	34 °F	32 °F	92 %	CALM	0 mph	0 mph	29.47 in	0.0 ir
11:53 PM	36 °F	32 °F	86 %	VAR	5 mph	0 mph	29.45 in	0.0 ir

weatherchannel-wunderground&utm_medium=referral&utm_content=thumbnails-b:History Thumbnails:)
weatherchannel-wunderground&utm_medium=referral&utm_content=thumbnails-b:History Thumbnails:)
You May Like

(https://cos-rd.com/18/12909)

Amazon Hates When You Do This, But They Can't Stop You (It's Genius)

Coupon Code Finder

(https://cos-rd.com/18/12909)

(https://rpptrk.com/ef7d9c00-76b3-436a-b9b7-4c0563336d0e)

Big Change Leaves Kentucky Drivers Furious

Otto Quotes

Click Here

(https://rpptrk.com/ef7d9c00-76b3-436a-b9b7-4c0563336d0e)

(https://tracking.truthfinder.com/)

Locate Almost Anyone By Entering Their Name (This Is Addicting!)

TruthFinder

Search Now

(https://tracking.truthfinder.com/)

(https://deebcards-themier.com/d08e2734-3634-4b0f-a216-6e8f1245b310)

This Game look so real that it's worth playing just to see it!

Game of Thrones

Play Now

(https://deebcards-themier.com/d08e2734-3634-4b0f-a216-6e8f1245b310)

(https://trk.healthy-tracker.com/5bb67103-7b74-44f4-882f-0135e26bc4dd)

Cardiologists: Heavy? Do This Before Bed

Healthy Guru

Learn More

(https://trk.healthy-tracker.com/5bb67103-7b74-44f4-882f-0135e26bc4dd)

(https://www.fisherinvestments.com/en-us/campaigns/dgri/lc)

How Long Does \$1 Million Last After 60?

Fisher Investments

Learn More

Search Locations

Log In (/login)

Go Ad Free



Popular Cities

San Francisco, CA ▲
50 °F Mostly Cloudy (/weather/us/ca/san-francisco/37.78,-122.42)

Manhattan, NY
31 °F Sunny (/weather/us/ny/manhattan/40.7)

37.08 °N, 88.74 °W

West Paducah, KY Weather History ★ 🏠

☁️ 35° BARKLEY REGIONAL AIRPORT STATION (/DASHBOARD/PWS/KKYPADUC84?CM_VEN=LOCALWX_PWSDASH) | CHANGE ✓

HISTORY (/HISTORY/DAILY/US/KY/WEST-PADUCAH/KPAH)

- TODAY (/WEATHER/US/KY/WEST-PADUCAH/KPAH)
- HOURLY (/HOURLY/US/KY/WEST-PADUCAH/KPAH)
- 10-DAY (/FORECAST/US/KY/WEST-PADUCAH/KPAH)
- CALENDAR (/CALENDAR/US/KY/WEST-PADUCAH/KPAH)
- HISTORY (/HISTORY/DAILY/US/KY/WEST-PADUCAH/KPAH)
- WUNDERMAP (/WUNDERMAP?LAT=37.083&LON=-88.744)

Daily

Weekly

Monthly

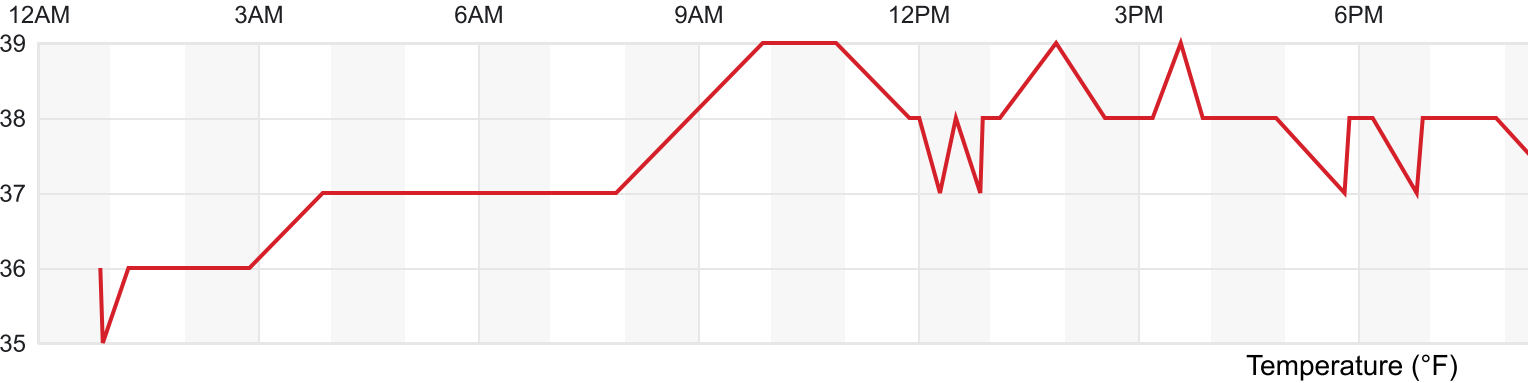
(/history/daily/US/KY/WEST-PADUCAH/KPAH/date/2023-12-29) (/history/weekly/US/KY/WEST-PADUCAH/KPAH/date/2023-12-29) (/history/monthly/US/KY/WEST-PADUCAH/KPAH/date/2023-12)

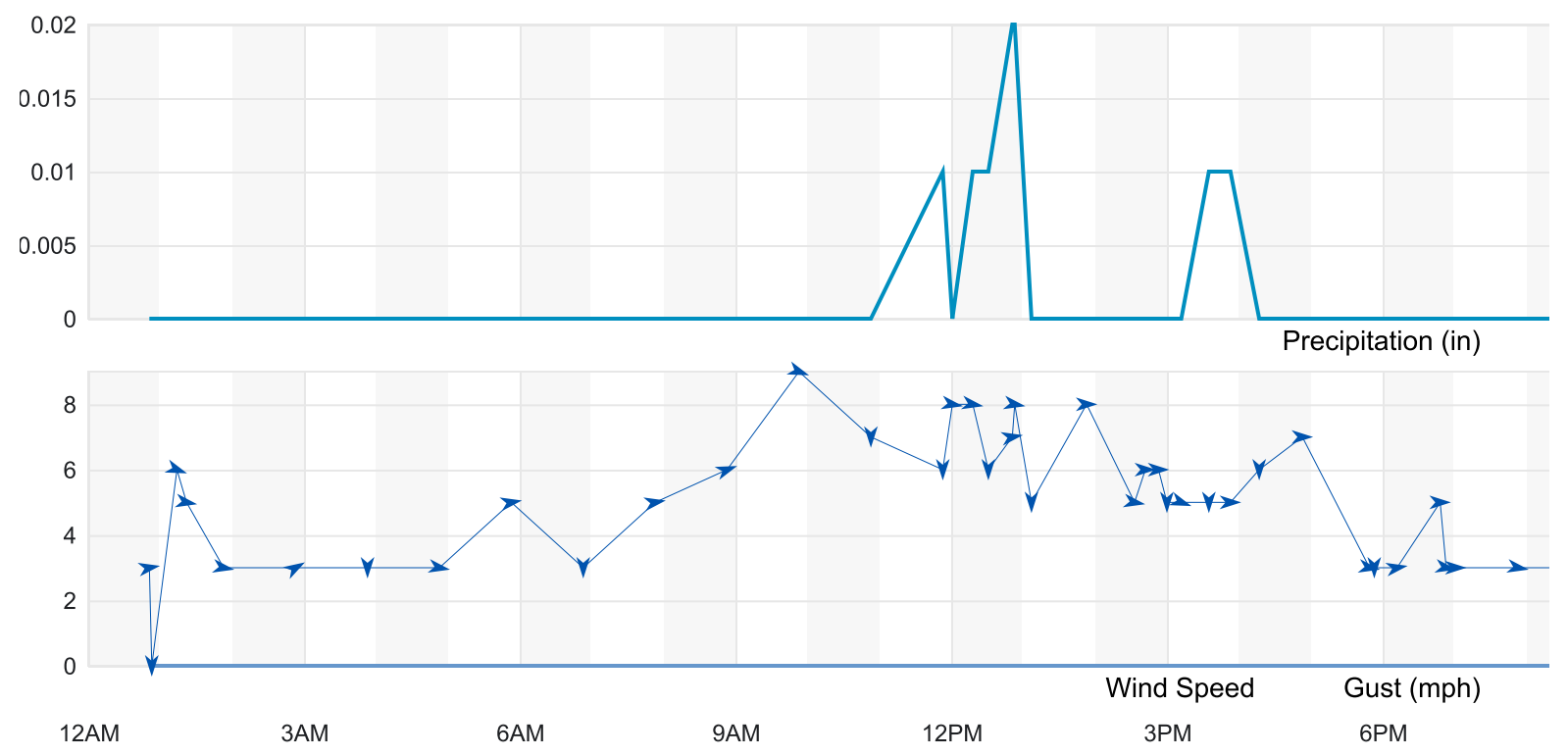
December

29

2023

View





Summary

Temperature (°F)	Actual	Historic Avg.	Record	▲
High Temp	39	45.5	71	
Low Temp	35	28.8	3	
Day Average Temp	37.77	37.1	-	
Precipitation (in)	Actual	Historic Avg.	Record	▲
Precipitation (past 24 hours from 06:51:00)	0.00	5.70	-	
Dew Point (°F)	Actual	Historic Avg.	Record	▲
Dew Point	33.54	-	-	
High	36	-	-	
Low	29	-	-	
Average	33.54	-	-	
Wind (mph)	Actual	Historic Avg.	Record	▲
Max Wind Speed	9	-	-	
Visibility	10	-	-	

Temperature (°F)	Actual	Historic Avg.	Record	▲
Sea Level Pressure (in)	Actual	Historic Avg.	Record	▲
Sea Level Pressure	29.57	-	-	
Astronomy	Day Length	Rise	Set	▲
Actual Time	9h 38m	7:09 AM	4:47 PM	
Civil Twilight		6:39 AM	5:16 PM	
Nautical Twilight		6:07 AM	5:48 PM	
Astronomical Twilight		5:35 AM	6:20 PM	
Moon: waning gibbous		7:20 PM	9:24 AM	

Daily Observations

Time	Temperature	Dew Point	Humidity	Wind	Wind Speed	Wind Gust	Pressure	Prec
12:51 AM	36 °F	30 °F	81 %	W	3 mph	0 mph	29.44 in	0.0 ir
12:53 AM	35 °F	31 °F	85 %	CALM	0 mph	0 mph	29.44 in	0.0 ir
1:14 AM	36 °F	31 °F	82 %	WNW	6 mph	0 mph	29.44 in	0.0 ir
1:22 AM	36 °F	30 °F	79 %	W	5 mph	0 mph	29.44 in	0.0 ir
1:53 AM	36 °F	30 °F	79 %	W	3 mph	0 mph	29.44 in	0.0 ir
2:53 AM	36 °F	31 °F	82 %	WSW	3 mph	0 mph	29.43 in	0.0 ir
3:53 AM	37 °F	30 °F	76 %	VAR	3 mph	0 mph	29.43 in	0.0 ir
4:53 AM	37 °F	29 °F	73 %	W	3 mph	0 mph	29.43 in	0.0 ir
5:53 AM	37 °F	30 °F	76 %	W	5 mph	0 mph	29.44 in	0.0 ir
6:53 AM	37 °F	30 °F	76 %	VAR	3 mph	0 mph	29.45 in	0.0 ir
7:53 AM	37 °F	31 °F	79 %	W	5 mph	0 mph	29.45 in	0.0 ir
8:53 AM	38 °F	31 °F	76 %	WSW	6 mph	0 mph	29.46 in	0.0 ir
9:53 AM	39 °F	31 °F	73 %	WNW	9 mph	0 mph	29.48 in	0.0 ir
10:53 AM	39 °F	32 °F	76 %	VAR	7 mph	0 mph	29.48 in	0.0 ir
11:53 AM	38 °F	34 °F	86 %	VAR	6 mph	0 mph	29.47 in	0.0 ir
12:01 PM	38 °F	34 °F	86 %	W	8 mph	0 mph	29.47 in	0.0 ir
12:18 PM	37 °F	34 °F	89 %	W	8 mph	0 mph	29.47 in	0.0 ir

Time	Temperature	Dew Point	Humidity	Wind	Wind Speed	Wind Gust	Pressure	Prec
12:31 PM	38 °F	35 °F	89 %	VAR	6 mph	0 mph	29.46 in	0.0 ir
12:51 PM	37 °F	34 °F	87 %	W	7 mph	0 mph	29.46 in	0.0 ir
12:53 PM	38 °F	34 °F	86 %	W	8 mph	0 mph	29.46 in	0.0 ir
1:07 PM	38 °F	34 °F	86 %	VAR	5 mph	0 mph	29.45 in	0.0 ir
1:53 PM	39 °F	35 °F	86 %	W	8 mph	0 mph	29.45 in	0.0 ir
2:33 PM	38 °F	34 °F	86 %	W	5 mph	0 mph	29.46 in	0.0 ir
2:42 PM	38 °F	35 °F	89 %	W	6 mph	0 mph	29.47 in	0.0 ir
2:53 PM	38 °F	35 °F	89 %	W	6 mph	0 mph	29.47 in	0.0 ir
3:00 PM	38 °F	35 °F	89 %	VAR	5 mph	0 mph	29.47 in	0.0 ir
3:12 PM	38 °F	35 °F	89 %	WNW	5 mph	0 mph	29.47 in	0.0 ir
3:35 PM	39 °F	35 °F	86 %	VAR	5 mph	0 mph	29.48 in	0.0 ir
3:53 PM	38 °F	35 °F	89 %	W	5 mph	0 mph	29.49 in	0.0 ir
4:17 PM	38 °F	35 °F	89 %	VAR	6 mph	0 mph	29.49 in	0.0 ir
4:53 PM	38 °F	35 °F	89 %	W	7 mph	0 mph	29.50 in	0.0 ir
5:49 PM	37 °F	36 °F	93 %	W	3 mph	0 mph	29.53 in	0.0 ir
5:53 PM	38 °F	35 °F	89 %	VAR	3 mph	0 mph	29.53 in	0.0 ir
6:12 PM	38 °F	36 °F	93 %	W	3 mph	0 mph	29.53 in	0.0 ir
6:48 PM	37 °F	36 °F	93 %	W	5 mph	0 mph	29.54 in	0.0 ir
6:53 PM	38 °F	35 °F	89 %	W	3 mph	0 mph	29.54 in	0.0 ir
7:01 PM	38 °F	36 °F	93 %	W	3 mph	0 mph	29.54 in	0.0 ir
7:53 PM	38 °F	35 °F	89 %	W	3 mph	0 mph	29.55 in	0.0 ir
8:49 PM	37 °F	36 °F	93 %	VAR	3 mph	0 mph	29.54 in	0.0 ir
8:53 PM	38 °F	35 °F	89 %	W	3 mph	0 mph	29.55 in	0.0 ir
9:21 PM	39 °F	35 °F	86 %	WNW	6 mph	0 mph	29.56 in	0.0 ir
9:37 PM	39 °F	35 °F	86 %	WNW	5 mph	0 mph	29.56 in	0.0 ir
9:53 PM	39 °F	35 °F	86 %	VAR	5 mph	0 mph	29.56 in	0.0 ir
10:53 PM	39 °F	34 °F	82 %	W	5 mph	0 mph	29.56 in	0.0 ir
11:00 PM	39 °F	34 °F	82 %	W	3 mph	0 mph	29.56 in	0.0 ir
11:18 PM	39 °F	34 °F	82 %	VAR	6 mph	0 mph	29.57 in	0.0 ir
11:37 PM	39 °F	34 °F	82 %	W	6 mph	0 mph	29.57 in	0.0 ir
11:53 PM	39 °F	34 °F	82 %	WNW	6 mph	0 mph	29.57 in	0.0 ir

ASSIGNMENTS

WEEK VIEW

Select Month:

January

Enter Year:

2024

Paducah Dog Park - Weather Days



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2 <u>Weather Day</u>	3 <u>Weather Day</u>	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Search Locations

Log In (/login)

Go Ad Free



Popular Cities

San Francisco, CA [\(/weather/us/ca/san-francisco/37.78,-122.42\)](/weather/us/ca/san-francisco/37.78,-122.42)
50 °F Mostly Cloudy

Manhattan, NY [\(/weather/us/ny/manhattan/40.71,-74.01\)](/weather/us/ny/manhattan/40.71,-74.01)
31 °F Sunny

37.08 °N, 88.74 °W

West Paducah, KY Weather History

35° **BARKLEY REGIONAL AIRPORT STATION** [\(/DASHBOARD/PWS/KKYPADUC84?CM_VEN=LOCALWX_PWSDASH\)](/DASHBOARD/PWS/KKYPADUC84?CM_VEN=LOCALWX_PWSDASH) | [CHANGE](#)

[HISTORY \(/HISTORY/DAILY/US/KY/WEST-PADUCAH/KPAH\)](/HISTORY/DAILY/US/KY/WEST-PADUCAH/KPAH)

- [TODAY \(/WEATHER/US/KY/WEST-PADUCAH/KPAH\)](/WEATHER/US/KY/WEST-PADUCAH/KPAH)
- [HOURLY \(/HOURLY/US/KY/WEST-PADUCAH/KPAH\)](/HOURLY/US/KY/WEST-PADUCAH/KPAH)
- [10-DAY \(/FORECAST/US/KY/WEST-PADUCAH/KPAH\)](/FORECAST/US/KY/WEST-PADUCAH/KPAH)
- [CALENDAR \(/CALENDAR/US/KY/WEST-PADUCAH/KPAH\)](/CALENDAR/US/KY/WEST-PADUCAH/KPAH)
- [HISTORY \(/HISTORY/DAILY/US/KY/WEST-PADUCAH/KPAH\)](/HISTORY/DAILY/US/KY/WEST-PADUCAH/KPAH)
- [WUNDERMAP \(/WUNDERMAP?LAT=37.083&LON=-88.744\)](/WUNDERMAP?LAT=37.083&LON=-88.744)

Daily

Weekly

Monthly

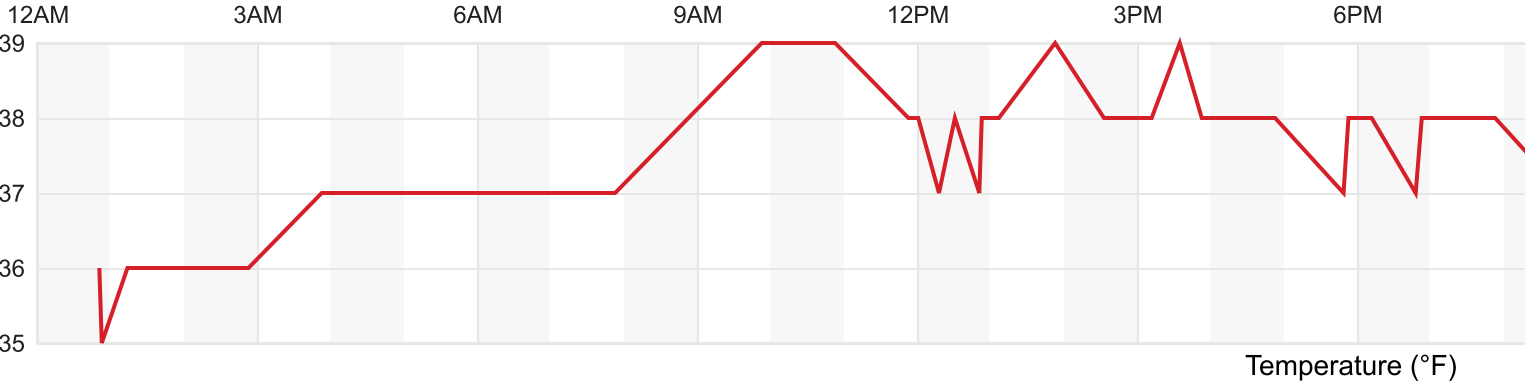
[\(/history/daily/us/ky/west-paducah/KPAH/date/2023-12-29\)](/history/daily/us/ky/west-paducah/KPAH/date/2023-12-29) | [\(/history/weekly/us/ky/west-paducah/KPAH/date/2023-12-29\)](/history/weekly/us/ky/west-paducah/KPAH/date/2023-12-29) | [\(/history/monthly/us/ky/west-paducah/KPAH/date/2023-12\)](/history/monthly/us/ky/west-paducah/KPAH/date/2023-12)

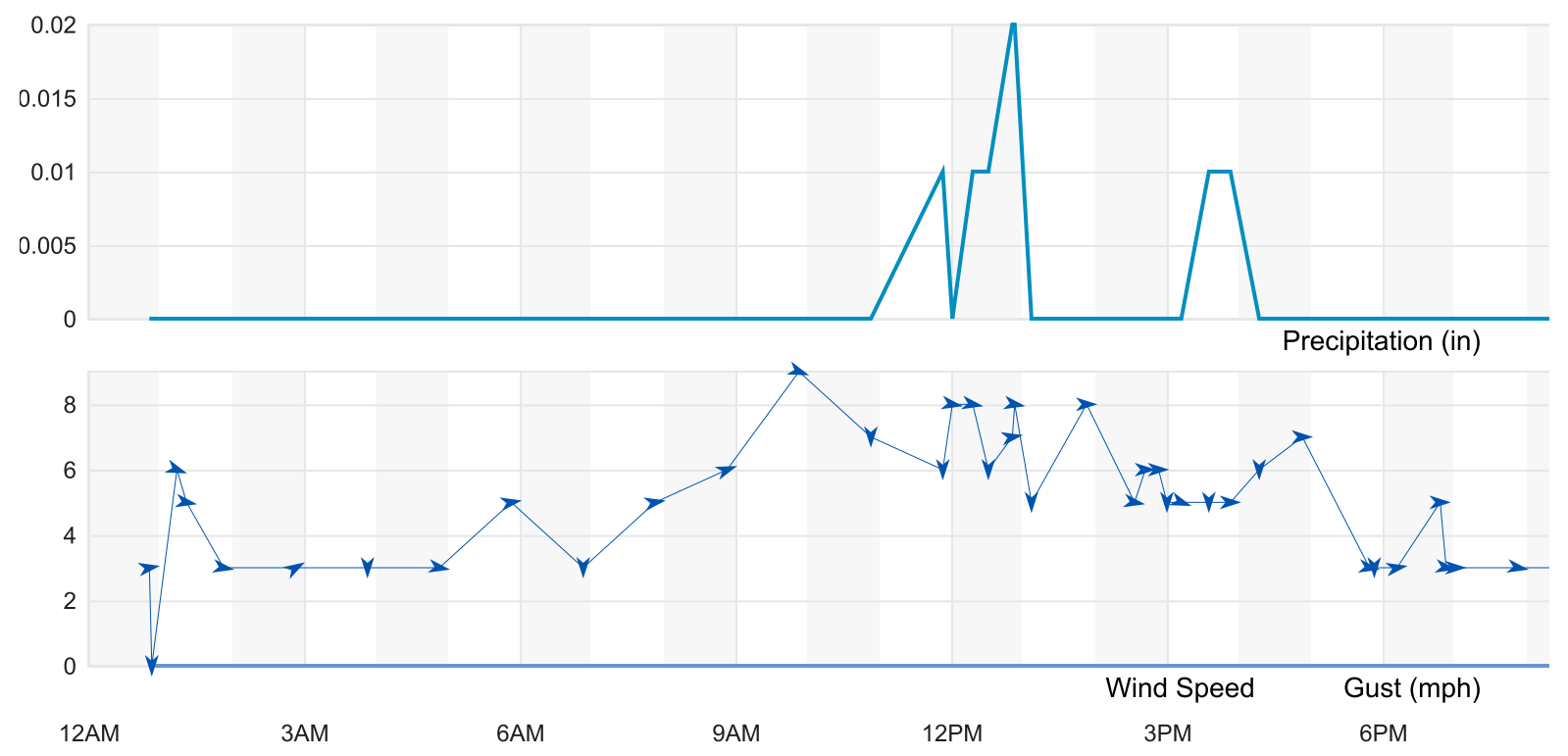
December

29

2023

View





Summary

Temperature (°F)	Actual	Historic Avg.	Record	▲
High Temp	39	45.5	71	
Low Temp	35	28.8	3	
Day Average Temp	37.77	37.1	-	
Precipitation (in)	Actual	Historic Avg.	Record	▲
Precipitation (past 24 hours from 06:51:00)	0.00	5.70	-	
Dew Point (°F)	Actual	Historic Avg.	Record	▲
Dew Point	33.54	-	-	
High	36	-	-	
Low	29	-	-	
Average	33.54	-	-	
Wind (mph)	Actual	Historic Avg.	Record	▲
Max Wind Speed	9	-	-	
Visibility	10	-	-	

Temperature (°F)	Actual	Historic Avg.	Record	▲
Sea Level Pressure (in)	Actual	Historic Avg.	Record	▲
Sea Level Pressure	29.57	-	-	
Astronomy	Day Length	Rise	Set	▲
Actual Time	9h 38m	7:09 AM	4:47 PM	
Civil Twilight		6:39 AM	5:16 PM	
Nautical Twilight		6:07 AM	5:48 PM	
Astronomical Twilight		5:35 AM	6:20 PM	
Moon: waning gibbous		7:20 PM	9:24 AM	

Daily Observations

Time	Temperature	Dew Point	Humidity	Wind	Wind Speed	Wind Gust	Pressure	Prec
12:51 AM	36 °F	30 °F	81 %	W	3 mph	0 mph	29.44 in	0.0 ir
12:53 AM	35 °F	31 °F	85 %	CALM	0 mph	0 mph	29.44 in	0.0 ir
1:14 AM	36 °F	31 °F	82 %	WNW	6 mph	0 mph	29.44 in	0.0 ir
1:22 AM	36 °F	30 °F	79 %	W	5 mph	0 mph	29.44 in	0.0 ir
1:53 AM	36 °F	30 °F	79 %	W	3 mph	0 mph	29.44 in	0.0 ir
2:53 AM	36 °F	31 °F	82 %	WSW	3 mph	0 mph	29.43 in	0.0 ir
3:53 AM	37 °F	30 °F	76 %	VAR	3 mph	0 mph	29.43 in	0.0 ir
4:53 AM	37 °F	29 °F	73 %	W	3 mph	0 mph	29.43 in	0.0 ir
5:53 AM	37 °F	30 °F	76 %	W	5 mph	0 mph	29.44 in	0.0 ir
6:53 AM	37 °F	30 °F	76 %	VAR	3 mph	0 mph	29.45 in	0.0 ir
7:53 AM	37 °F	31 °F	79 %	W	5 mph	0 mph	29.45 in	0.0 ir
8:53 AM	38 °F	31 °F	76 %	WSW	6 mph	0 mph	29.46 in	0.0 ir
9:53 AM	39 °F	31 °F	73 %	WNW	9 mph	0 mph	29.48 in	0.0 ir
10:53 AM	39 °F	32 °F	76 %	VAR	7 mph	0 mph	29.48 in	0.0 ir
11:53 AM	38 °F	34 °F	86 %	VAR	6 mph	0 mph	29.47 in	0.0 ir
12:01 PM	38 °F	34 °F	86 %	W	8 mph	0 mph	29.47 in	0.0 ir
12:18 PM	37 °F	34 °F	89 %	W	8 mph	0 mph	29.47 in	0.0 ir

Time	Temperature	Dew Point	Humidity	Wind	Wind Speed	Wind Gust	Pressure	Prec
12:31 PM	38 °F	35 °F	89 %	VAR	6 mph	0 mph	29.46 in	0.0 ir
12:51 PM	37 °F	34 °F	87 %	W	7 mph	0 mph	29.46 in	0.0 ir
12:53 PM	38 °F	34 °F	86 %	W	8 mph	0 mph	29.46 in	0.0 ir
1:07 PM	38 °F	34 °F	86 %	VAR	5 mph	0 mph	29.45 in	0.0 ir
1:53 PM	39 °F	35 °F	86 %	W	8 mph	0 mph	29.45 in	0.0 ir
2:33 PM	38 °F	34 °F	86 %	W	5 mph	0 mph	29.46 in	0.0 ir
2:42 PM	38 °F	35 °F	89 %	W	6 mph	0 mph	29.47 in	0.0 ir
2:53 PM	38 °F	35 °F	89 %	W	6 mph	0 mph	29.47 in	0.0 ir
3:00 PM	38 °F	35 °F	89 %	VAR	5 mph	0 mph	29.47 in	0.0 ir
3:12 PM	38 °F	35 °F	89 %	WNW	5 mph	0 mph	29.47 in	0.0 ir
3:35 PM	39 °F	35 °F	86 %	VAR	5 mph	0 mph	29.48 in	0.0 ir
3:53 PM	38 °F	35 °F	89 %	W	5 mph	0 mph	29.49 in	0.0 ir
4:17 PM	38 °F	35 °F	89 %	VAR	6 mph	0 mph	29.49 in	0.0 ir
4:53 PM	38 °F	35 °F	89 %	W	7 mph	0 mph	29.50 in	0.0 ir
5:49 PM	37 °F	36 °F	93 %	W	3 mph	0 mph	29.53 in	0.0 ir
5:53 PM	38 °F	35 °F	89 %	VAR	3 mph	0 mph	29.53 in	0.0 ir
6:12 PM	38 °F	36 °F	93 %	W	3 mph	0 mph	29.53 in	0.0 ir
6:48 PM	37 °F	36 °F	93 %	W	5 mph	0 mph	29.54 in	0.0 ir
6:53 PM	38 °F	35 °F	89 %	W	3 mph	0 mph	29.54 in	0.0 ir
7:01 PM	38 °F	36 °F	93 %	W	3 mph	0 mph	29.54 in	0.0 ir
7:53 PM	38 °F	35 °F	89 %	W	3 mph	0 mph	29.55 in	0.0 ir
8:49 PM	37 °F	36 °F	93 %	VAR	3 mph	0 mph	29.54 in	0.0 ir
8:53 PM	38 °F	35 °F	89 %	W	3 mph	0 mph	29.55 in	0.0 ir
9:21 PM	39 °F	35 °F	86 %	WNW	6 mph	0 mph	29.56 in	0.0 ir
9:37 PM	39 °F	35 °F	86 %	WNW	5 mph	0 mph	29.56 in	0.0 ir
9:53 PM	39 °F	35 °F	86 %	VAR	5 mph	0 mph	29.56 in	0.0 ir
10:53 PM	39 °F	34 °F	82 %	W	5 mph	0 mph	29.56 in	0.0 ir
11:00 PM	39 °F	34 °F	82 %	W	3 mph	0 mph	29.56 in	0.0 ir
11:18 PM	39 °F	34 °F	82 %	VAR	6 mph	0 mph	29.57 in	0.0 ir
11:37 PM	39 °F	34 °F	82 %	W	6 mph	0 mph	29.57 in	0.0 ir
11:53 PM	39 °F	34 °F	82 %	WNW	6 mph	0 mph	29.57 in	0.0 ir

Paducah Dog Park - Weather Days							
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				

★ Popular Cities

San Francisco, CA
53 °F Mostly Cloudy (/weather/us/ca/san-francisco/37.78,-122.42)

Manhattan, NY ▲
19 °F Sunny (/weather/us/ny/manhattan/40.71,-74.01)

37.08 °N, 88.74 °W

West Paducah, KY Weather History ★ 🏠

☀️ 10° BARKLEY REGIONAL AIRPORT STATION (/DASHBOARD/PWS/KKYPADUC84?CM_VEN=LOCALWX_PWSDASH) | CHANGE ✓

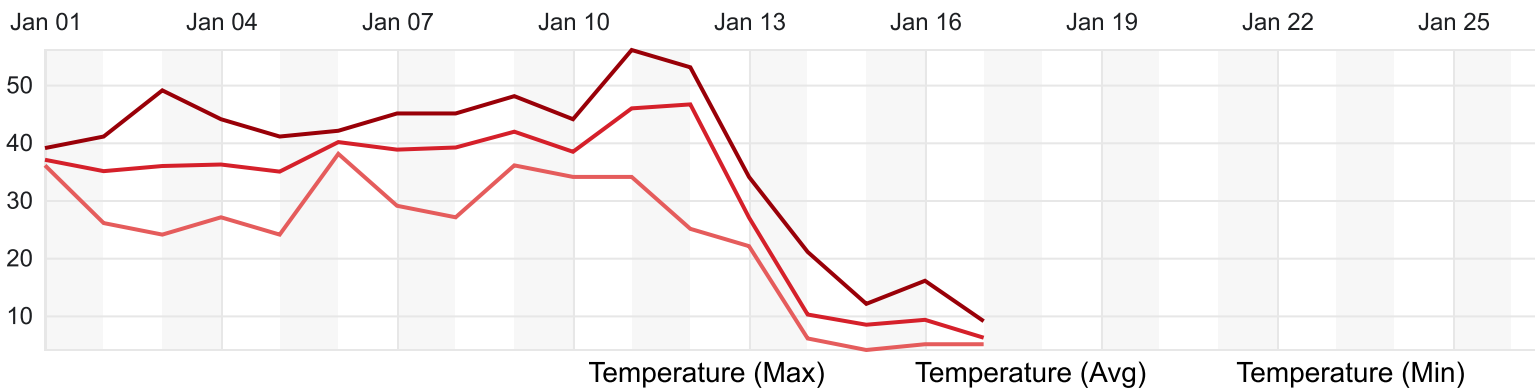
HISTORY (/HISTORY/DAILY/US/KY/WEST-PADUCAH/KPAH)

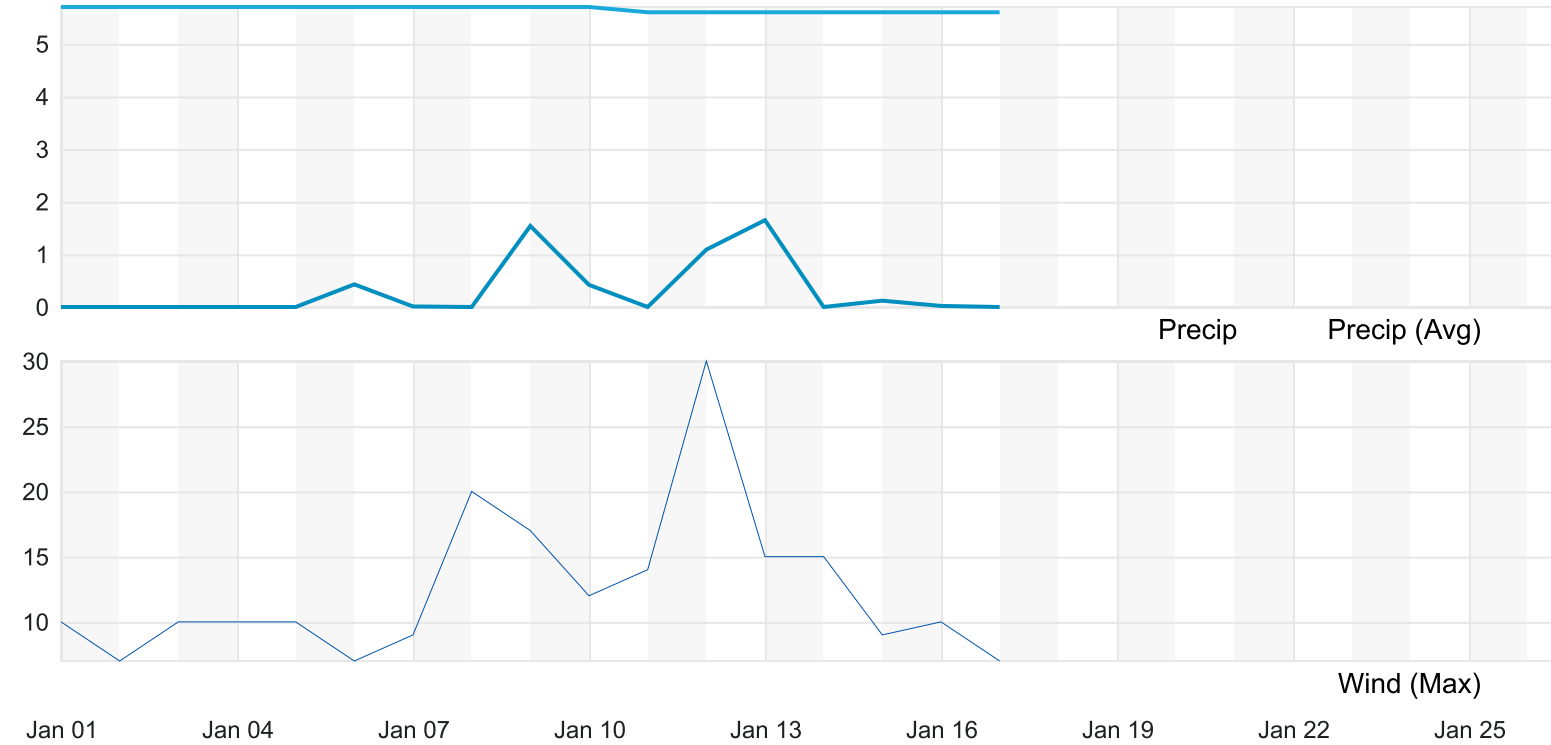
- TODAY (/WEATHER/US/KY/WEST-PADUCAH/KPAH)
- HOURLY (/HOURLY/US/KY/WEST-PADUCAH/KPAH)
- 10-DAY (/FORECAST/US/KY/WEST-PADUCAH/KPAH)
- CALENDAR (/CALENDAR/US/KY/WEST-PADUCAH/KPAH)
- HISTORY (/HISTORY/DAILY/US/KY/WEST-PADUCAH/KPAH)
- WUNDERMAP (/WUNDERMAP?LAT=37.083&LON=-88.744)

DailyWeeklyMonthly

(/history/daily/us/ky/west-paducah/KPAH/date/2024-01-17)
(/history/weekly/us/ky/west-paducah/KPAH/date/2024-01-17)
(/history/monthly/us/ky/west-paducah/KPAH/date/2024-01-17)

January2024View





Summary

Temperature (°F)	Max	Average	Min	▲	
Max Temperature	56	37.59	9		
Avg Temperature	46.57	31.19	6.13		
Min Temperature	38	23.65	4		
Dew Point (°F)	Max	Average	Min	▲	
Dew Point	49	22.98	-5		
Precipitation (in)	Max	Average	Min	Sum	▲
Precipitation	1.65	0.31	0.00	5.28	
Snowdepth	0.00	0.00	0.00	0.00	
Wind (mph)	Max	Average	Min	▲	
Wind	30	6.16	0		
Gust Wind	44	3.85	0		
Sea Level Pressure (in)	Max	Average	Min	▲	
Sea Level Pressure	29.94	29.58	28.75		

Daily Observations

Time	Temperature (°F)			Dew Point (°F)			Humidity (%)			Wind Speed (mph)			Pressure	
Jan	Max	Avg	Min	Max	Avg	Min	Max	Avg	Min	Max	Avg	Min	Max	Av
1	39	37.0	36	28	26.1	25	73	64.9	60	10	5.5	0	29.9	29
2	41	35.0	26	27	25.7	23	89	69.7	57	7	1.6	0	29.9	29
3	49	35.9	24	34	28.5	21	91	75.6	54	10	4.0	0	29.8	29
4	44	36.1	27	27	24.9	22	85	65.1	45	10	5.3	0	29.9	29
5	41	34.9	24	36	27.4	21	88	74.9	60	10	4.0	0	29.8	29
6	42	40.0	38	39	37.6	36	97	91.3	85	7	3.8	0	29.4	29
7	45	38.7	29	35	32.0	26	92	77.6	55	9	5.0	0	29.8	29
8	45	39.1	27	41	33.2	25	96	80.4	58	20	10.2	0	29.8	29
9	48	41.8	36	45	38.2	27	96	87.3	67	17	9.4	0	29.2	28
10	44	38.4	34	30	28.0	27	76	66.7	53	12	7.2	3	29.4	29
11	56	45.9	34	42	30.8	27	79	57.1	36	14	7.6	0	29.5	29
12	53	46.6	25	49	42.6	13	97	86.5	60	30	9.5	0	29.3	29
13	34	27.0	22	23	16.8	10	72	65.7	56	15	8.3	3	29.7	29
14	21	10.2	6	10	1.1	-5	80	68.0	45	15	6.9	0	29.9	29
15	12	8.4	4	2	-0.8	-4	76	66.5	59	9	6.7	3	29.9	29
16	16	9.2	5	1	-0.4	-2	78	65.6	49	10	6.3	3	29.9	29
17	9	6.1	5	1	-1.0	-2	76	72.4	69	7	3.4	0	29.8	29

weatherchannel-wunderground&utm_medium=referral&utm_content=thumbnails-b:History Thumbnails:)
weatherchannel-wunderground&utm_medium=referral&utm_content=thumbnails-b:History Thumbnails:)
You May Like

(https://cos-rd.com/18/12457)
Amazon Hates When You Do This, But They Can't Stop You (It's Genius)
Online Shopping Tools



Jan 16th, 2024

Jeff Canter
PFGW Architects
101 South 4th Street
Paducah, KY 42001

RE: Paducah Dog Park CO 1 Time Extension Request

Dear Jeff,

Evrard Kentucky Div, Inc would like to formally request Change Order 1 for \$0.00 but a time extension on the contract. Due to the current amount of Weather Days (20) that we have, with that number going to continue to rise due to Mother Nature. The second reason being the Spec'd out approved supplier for the Canopy Structures has gave us a ship date of 4/1/24. With that new estimated ship date, we anticipate a week for shipping then 6-8 weather pending days to install. We would like the new substantial date of the project be 4/30/24. We will continue to do our best to speed the timeline up by any means we can but these are things that are out of our control as agreed upon by all parties at the latest meeting on 1/16/24.

Total Amount of Proposal \$0.00

Please contact us with any questions you may have. Thank You!

Respectfully,

Blaine Thompson
Head Project Manager/Lead Estimator
Evrard Company, Inc.
Evrard – Kentucky Div, Inc.

Agenda Action Form

Paducah City Commission

Meeting Date: January 23, 2024

Short Title: Acceptance of Woodland Property on Pines, LLC Subdivision - **M. TOWNSEND**

Category: Ordinance

Staff Work By: Melanie
Townsend, Josh Sommer
Presentation By: Melanie
Townsend

Background Information: The final plat of subdivision, the subdivision roadway plans, and the stormwater management plan submitted for the Woodland Property on Pines, LLC Subdivision have been reviewed and approved, as noted by a letter dated August 1, 2023, by the Engineering Department. The aforementioned letter was mailed to the engineer of record and owner on August 1, 2023. On September 7, 2023, the Paducah Planning Commission adopted a Resolution approving the final plat of the Woodland Property on Pines, LLC Subdivision. The City Engineer required \$350,000 to be submitted as surety for completing the public improvements. On December 29, 2023, Woodland Property on Pines, LLC, provided an Irrevocable Letter of Credit #402 issued by FNB Bank, Inc. for \$350,000 for completion of the subdivision public improvements pursuant to City of Paducah Ordinances.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: To adopt an Ordinance authorizing the Mayor to execute the Final Plat of Subdivision for the Woodland Property on Pines, LLC Subdivision, to accept the Irrevocable Letter of Credit as surety for completion of the public improvements for \$350,000 and to accept the dedication of the public right of way and easements as shown on said Final Plat

Attachments:

1. ORD subd- Woodland Property on Pines, LLC, 3315 Pines Road
2. Woodland Properties on Pine_Planning Resolution_9.7.23
3. Final Subdivision Plat
4. Woodland Properties_LOC_350000_12.29.23
5. Subdivision Plans Review Letter - Woodland Properties on Pines

ORDINANCE NO. 2024-_____

AN ORDINANCE APPROVING THE FINAL REPORT OF THE PADUCAH PLANNING COMMISSION ON THE PROPOSED FINAL SUBDIVISION FOR PROPERTY LOCATED AT 3315 PINES ROAD; AUTHORIZING THE MAYOR TO EXECUTE THE FINAL PLAT OF SUBDIVISION FOR THE WOODLAND PROPERTY ON PINES, LLC, ACCEPTING THE IRREVOCABLE LETTER OF CREDIT IN AN AMOUNT OF \$350,000 AS SURETY FOR COMPLETION OF THE PUBLIC IMPROVEMENTS, ACCEPTING THE DEDICATION OF THE PUBLIC RIGHT OF WAY AND EASEMENTS AS SHOWN ON SAID FINAL PLAT, AND AUTHORIZING THE MAYOR TO SUBSCRIBE A CERTIFICATE OF APPROVAL ON THE PLAT

WHEREAS, the Paducah Planning Commission held a public hearing on March 6, 2023, and adopted a preliminary subdivision plan for property located at 3315 Pines Road; and

WHEREAS, by Resolution dated September 7, 2023, the Paducah Planning Commission recommends to the Board of Commissioners the adoption of an Ordinance approving the revised final plat of subdivision of property of Woodland Property on Pines, LLC, Subdivision; and

WHEREAS, the City Engineer has received and approved an Irrevocable Letter of Credit in the amount of Three Hundred Fifty (\$350,000) Thousand Dollars, for surety as to the completion of public improvements, in accordance with the proposed subdivision plan and the City's specifications.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That a resolution adopted by the Paducah Planning Commission on September 7, 2023, entitled, "A RESOLUTION CONSTITUTING THE FINAL REPORT OF THE PADUCAH PLANNING COMMISSION ON THE PROPOSED FINAL SUBDIVISION FOR PROPERTY LOCATED AT 3315 PINES ROAD", be approved as the final report of said Commission respecting the matters set forth therein.

SECTION 2. That the subdivision of said property shall be, and it is hereby, approved as shown on the plat referred to in said subdivision, which plat is entitled, "Final

Subdivision Plat Woodland Property on Pines, LLC, 3315 Pines Road, Paducah, McCracken Co., KY”, and said property is hereby declared to be subdivided as shown on said plat.

SECTION 3. That the City hereby accepts Irrevocable Letter of Credit No. 402 in the amount of \$350,000 for surety of the completion of the street, curbs, gutters, stormwater management and right-of-way in the development that meets the minimum standards required by the City of Paducah Engineering Department pursuant to the City of Paducah Code of Ordinances.

SECTION 4. That the dedication of the public right-of-way and public utility easements shown on said plat shall be, and they are hereby, accepted and shall be maintained by the City of Paducah, but such acceptance shall not constitute an undertaking on the part of this Board or the City of Paducah, Kentucky, for the construction or improvements of said right-of-way. The Mayor is hereby authorized to subscribe a certificate of approval on the plat.

SECTION 5. That if any section, paragraph or provision of this ordinance shall be found to be inoperative, ineffective or invalid for any cause, the deficiency or invalidity of such section, paragraph or provision hereof, it being the purpose and intent of this ordinance to make each and every section, paragraph or provision hereof, it being the purpose and intent of this ordinance to make each and every section, paragraph and provision hereof separable from all other sections, paragraphs and provisions.

SECTION 6. This ordinance shall have two separate readings and will become effective upon summary publication pursuant to KRS Chapter 424.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Introduced by the Board of Commissioners, January 9, 2024

Adopted by the Board of Commissioners, _____

Recorded by Lindsay Parish, City Clerk, _____

Published by *The Paducah Sun*, _____

\\ord\plan\subd- Woodland Property on Pines, LLC, 3315 Pines Road

A RESOLUTION CONSTITUTING THE FINAL REPORT OF THE PADUCAH PLANNING COMMISSION ON THE PROPOSED FINAL SUBDIVISION OF PROPERTY LOCATED AT 3315 PINES ROAD.

WHEREAS, a public hearing was held on the preliminary plat on March 6, 2023 by the Paducah Planning Commission after advertisement pursuant to law, and

WHEREAS, this Commission has duly considered said proposal and has heard and considered the objections and suggestions of all interested parties who appeared at said hearing, and

WHEREAS, a final plat of said subdivision has been submitted to the Paducah Planning Commission.

NOW THEREFORE, BE IT RESOLVED BY THE PADUCAH PLANNING COMMISSION:

SECTION 1. That this Commission approves said final plat and the subdivision reflected thereon.

SECTION 2. That this Resolution shall be treated as, and is, the final report of the Paducah Planning Commission respecting the matters appearing herein.

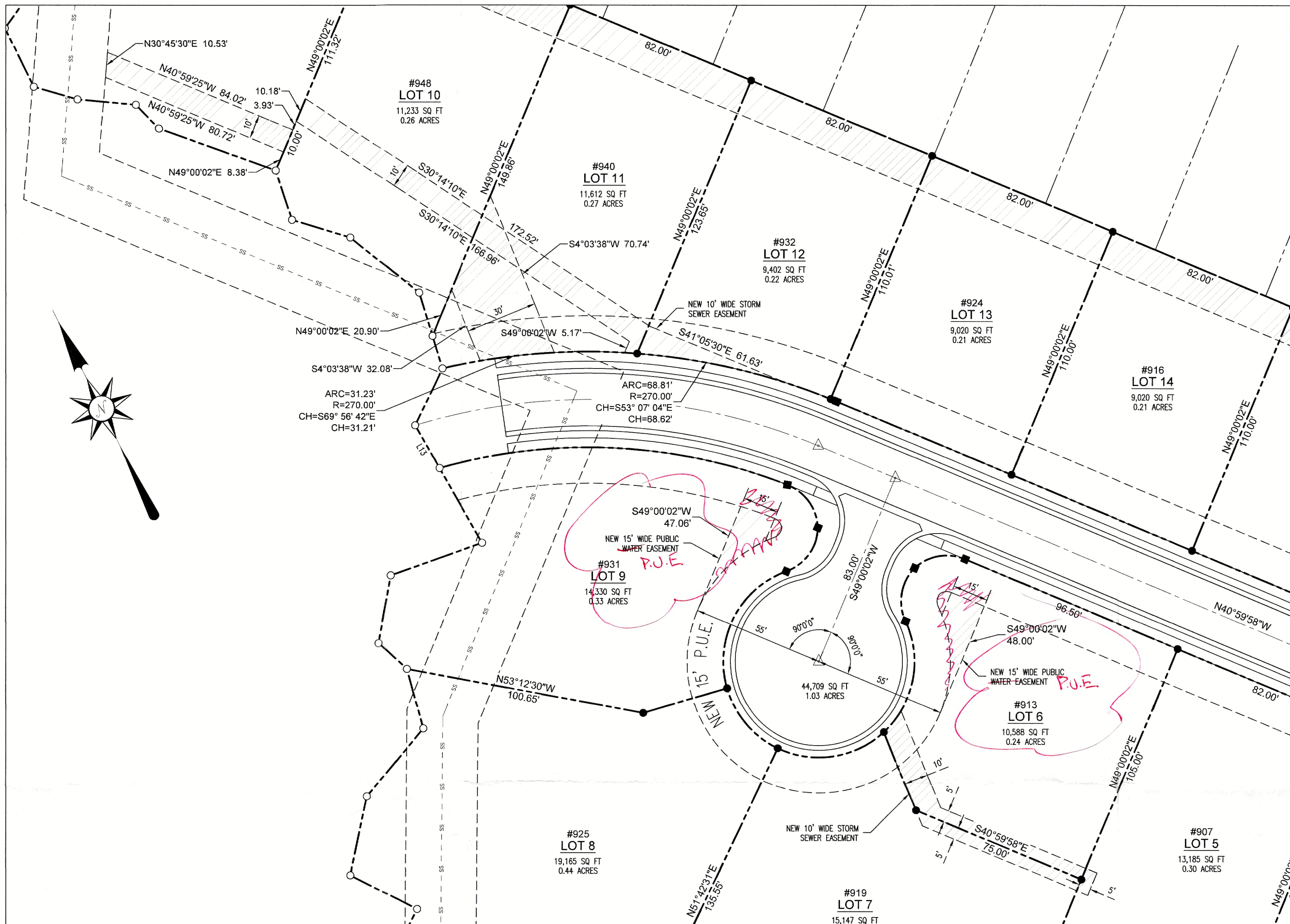
SECTION 3. A fence shall be constructed along the property lines of all properties adjoining River Oaks Subdivision.

SECTION 4. That if any section, paragraph or provision of this Resolution shall be found to be inoperative, ineffective or invalid for any cause, the deficiency or invalidity of such section, paragraph or provision shall not affect any other section, paragraph or provision hereof, it being the purpose and intent of this Resolution to make each and every section, paragraph and provision hereof separable from all other sections, paragraphs and provisions.

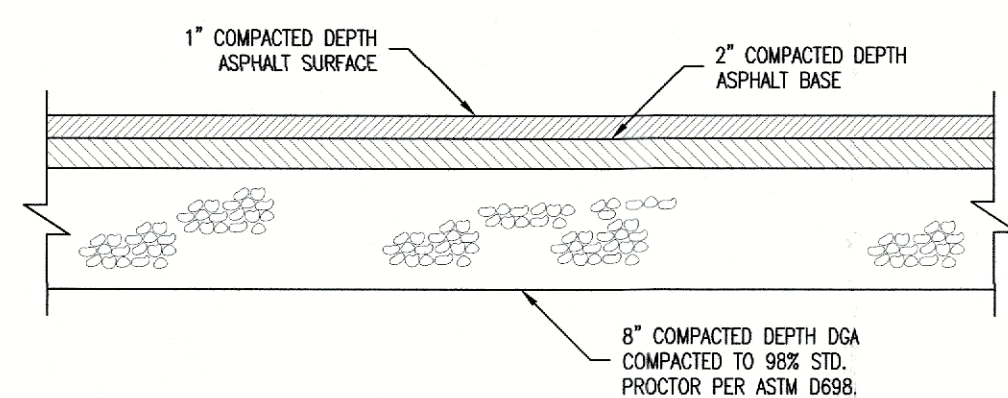


David Morrison, Vice-Chairman

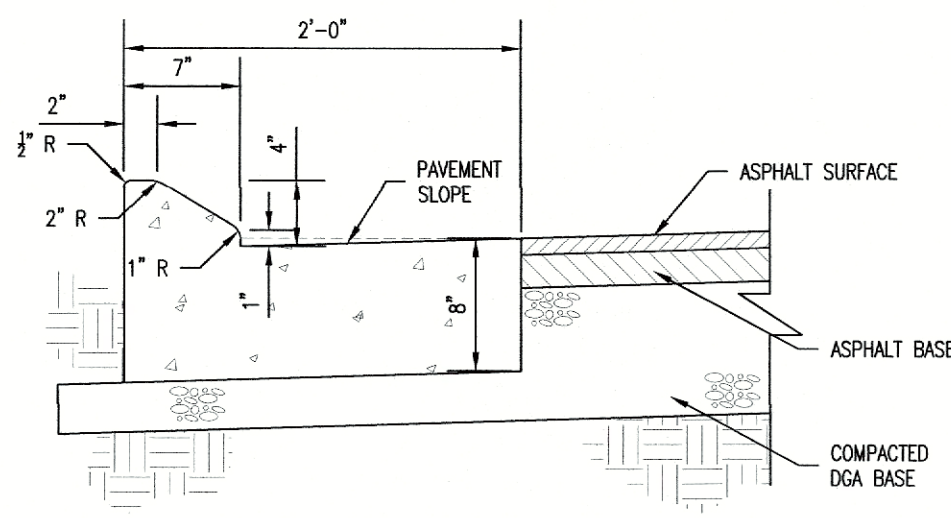
Adopted by the Paducah Planning Commission on September 7, 2023



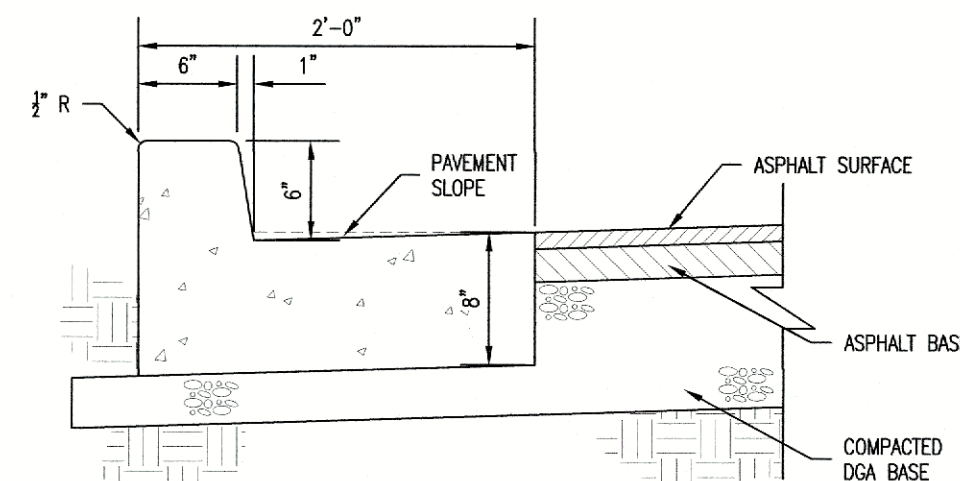
EASEMENT DETAIL
SCALE 1" = 20'



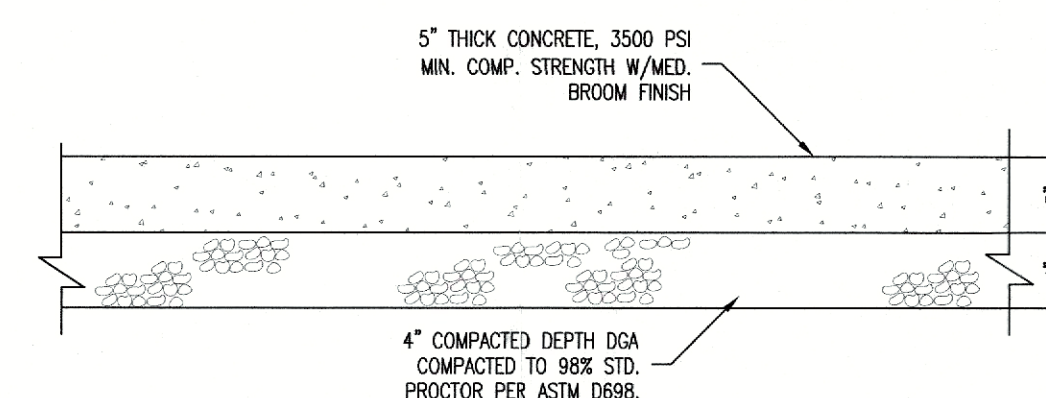
STANDARD ASPHALT PAVEMENT
SCALE: N.T.S.



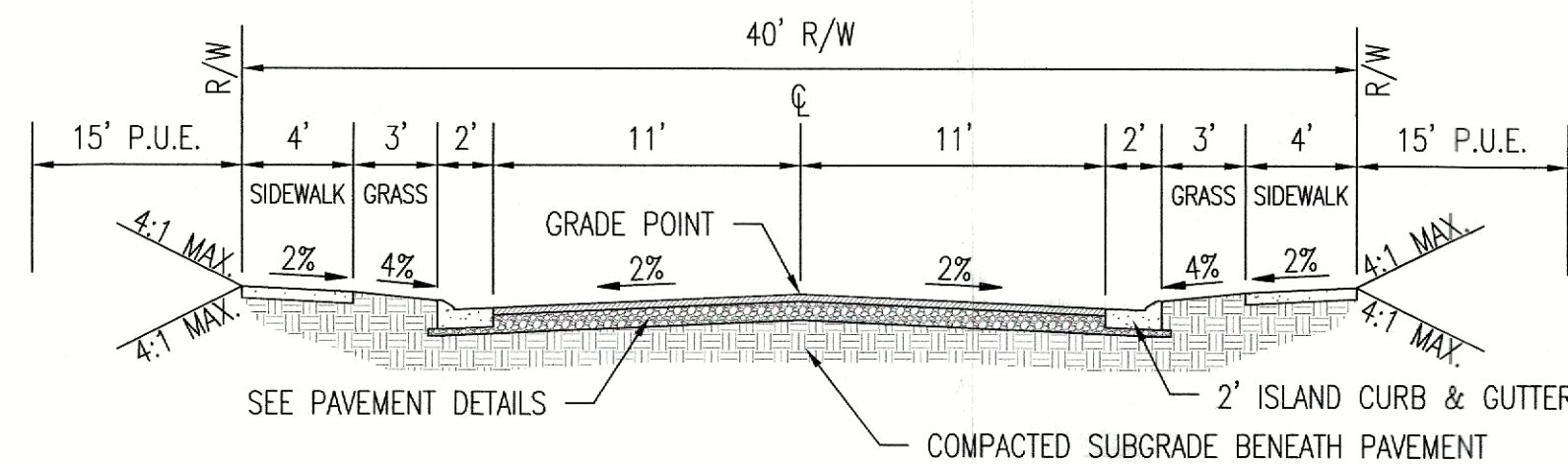
ISLAND CURB & GUTTER
SCALE: N.T.S.



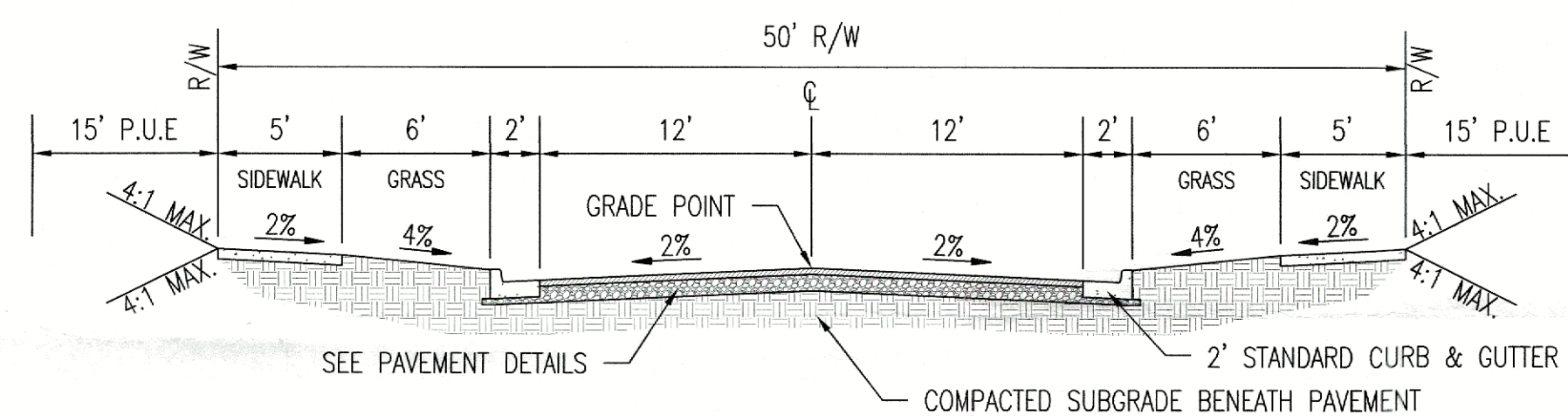
STANDARD CURB & GUTTER
SCALE: N.T.S.



FLUSH CONCRETE SIDEWALK
SCALE: N.T.S.



VIOLET COURT
TYPICAL 40' R.O.W. STREET SECTION
NOT TO SCALE



RUCKER AVENUE
TYPICAL 50' R.O.W. STREET SECTION
NOT TO SCALE

PLANNING AND ZONING
CERTIFICATE OF APPROVAL

UNDER AUTHORITY PROVIDED BY CHAPTER 100, KENTUCKY REVISED STATUTES AND ORDINANCES ADOPTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PADUCAH, KY, THIS PLAT HAS BEEN GIVEN APPROVAL AND ACCEPTED AS FOLLOWS:
APPROVED BY THE PADUCAH PLANNING COMMISSION AT A MEETING HELD _____

CHAIRMAN

CERTIFICATE OF RECORDING
STATE OF KENTUCKY, COUNTY OF McCRACKEN

I, _____, CLERK FOR THE COUNTY AND STATE AFORESAID DO HEREBY CERTIFY THAT THIS PLAT WAS THIS DAY LODGED IN MY OFFICE FOR RECORD AND THAT I HAVE RECORDED SAME WITH THIS AND THE FOREGOING CERTIFICATES IN MY OFFICE.

GIVEN UNDER MY SEAL THIS _____ DAY OF _____ 20____
BY _____, D.C., CLERK
AND RECORDED IN PLAT SECTION _____, PAGE _____.

McCracken COUNTY COURT CLERK

DEPUTY COURT CLERK

CERTIFICATE OF OWNERSHIP

"I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE REAL PROPERTY OWNER(S) SHOWN AND DESCRIBED HEREON AND FREELY GIVE MY (OUR) CONSENT TO SUBDIVIDE THE PROPERTY AND TO DEDICATE ALL EASEMENTS AS SHOWN AND DESCRIBED HEREON"

WOODLAND PROPERTIES ON PINES, LLC - SIGNATURE

DATE

PRINT NAME

TITLE

CERTIFICATE OF ACKNOWLEDGMENT

STATE OF _____
COUNTY OF _____

A NOTARY PUBLIC IN AND FOR THE STATE AND COUNTY AFORESAID, DO HEREBY CERTIFY THAT THIS PLAT AND THE FOREGOING PLAT OF SURVEY WAS THIS DAY PRESENTED TO ME BY _____ KNOWN TO ME, TOGETHER WITH THE CERTIFICATE OF OWNERSHIP AND DEDICATION SHOWN HEREON, WHICH WAS, EXECUTED IN MY PRESENCE AND ACKNOWLEDGED TO BE THEIR FREE ACT AND DEED.

WITNESS MY HAND AND SEAL THIS _____ DAY OF _____, 2018.

NOTARY PUBLIC SIGNATURE:

MY COMMISSION EXPIRES ON THE _____ DAY OF _____, 2018.

RECEIVED
JUN 30 2023
ENGINEERING
DEPARTMENT

FINAL SUBDIVISION PLAT
ROADWAY CROSS-SECTIONS
WOODLAND PROPERTIES ON PINES, LLC (SECTION 1)
PINES ROAD & ROELL CIRCLE (PRIVATE)
PADUCAH, KENTUCKY

PROJECT NO.: 22047
DATE: JUNE 6, 2023
DRAWN BY: MM
CHECKED BY: SOC
REV. DESCRIPTION

SHEET
2
OF 2

siteWORX
SURVEY & DESIGN, LLC
124 South 31st Street - Paducah, KY 42001 - Ph: (270) 443-5491
www.sitewordesign.com



Irrevocable Letter of Credit No. 402

December 29, 2023

City of Paducah, Engineering Department
City Hall, 2nd floor
300 South 5th St
P.O. Box 2267
Paducah, KY 42002

RE: Woodland Properties On Pines, LLC
4379 County Rd 1024
Cunningham, KY 42035

At the request of Woodland Properties On Pines, LLC, we hereby issue our Letter of Credit in your favor for a sum or sums not exceeding a total of Three Hundred and Fifty Thousand Dollars and No Cents (\$350,000.00).

You need not notify us nor furnish us any documentation other than the sight draft. Partial drawings are permitted.

All drafts under this credit must be marked: DRAWN UNDER FNB BANK, INC. OF MAYFIELD, KENTUCKY, LETTER OF CREDIT NO. 402.

Except as otherwise expressly stated herein, this credit is subject to the Uniform Customs and Practice for Commercial Documentary Credits (2007 revision) International Chamber of Commerce Brochure No. 600.

We hereby agree with the drawers, endorsers, and bona fide holders that all drafts drawn under and in compliance with the terms of the credit will be duly honored as specified to the drawee (if negotiated or presented on or before December 29, 2024).

Sincerely,

A handwritten signature in black ink, appearing to read "Larry D. Smith".

ACCEPTED BY:

FOR: Woodland Properties On Pines, LLC

A handwritten signature in black ink, appearing to read "Arthur Stephen Barnett".



A handwritten signature in black ink, appearing to read "Danny Barnett".

Start something today



Rick Murphy, P.E.
City Engineer

CITY OF PADUCAH
300 South 5th Street
P. O. Box 2267
Paducah, KY 42002-2267
www.paducahky.gov

Phone: (270) 444-8511

August 1, 2023

Jason Goins, P.E.
Siteworx Survey & Design, LLC
124 South 31st Street
Paducah, Kentucky 42001

RE: Woodland Properties on Pines, LLC

Dear Jason,

The subdivision plans, stormwater conveyance plan, and stormwater management plan submitted for the above referenced subdivision have been reviewed and are approved as noted. Prior to the submittal for acceptance by the City of Paducah Board of Commissioners, the following conditions must be satisfied:

- All revisions noted on the subdivision plans shall be corrected on the construction plans provided to contractors prior to the initiation of any construction activities.
- A corrected version of the Final Plat shall be submitted to the Engineering Department.
- If no further revisions are required, three (3) originals of the Final Plat with all signatures, absent the Mayor's signature, shall be submitted to the Engineering Department for approval by the City of Paducah Board of Commissioners.
- An acceptable form of security shall be provided in the amount \$350,000.00 in accordance with Sec. 102-40 of the Code of Ordinances.

We look forward to receiving these documents in order that your client may move forward with their new development.

As the professional engineer of record representing your client, please be reminded of your responsibilities outlined in Chapter 102 of the Code of Ordinances regarding the proper completion of this development.

Woodland Properties on Pines, LLC
August 1, 2023
Page 2 of 2

If you have any questions, please call.

Sincerely,

A handwritten signature in black ink, appearing to read 'Greg Guebert', with a stylized, cursive script.

Greg Guebert, P.E.
Assistant City Engineer

cc: Melanie Burnett
 Rick Murphy, P.E. – City Engineer
 Nic Hutchison – Planning Director