CITY COMMISSION MEETING
AGENDA FOR MARCH 26, 2024
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

PROCLAMATION National Child Abuse Awareness Month & Sexual Assault and Awareness Prevention Month - Lori Wells Brown, CEO, LOTUS

PRESENTATION Joint Sewer Agency Update - John Hodges

PUBLIC COMMENTS

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	**CONSENT AGENDA**	
		A.	Approve Minutes for March 12, 2024, Board of Commissioners Meeting
		B.	Receive & File Documents
		C.	Appointment of Joseph Benberry to the Paducah Area Transit System Authority Board
		D.	Appointment of Robert Bryant to the Paducah Golf Commission
		E.	Personnel Actions
		F.	Approve an Application for a 911 Services Board Grant in the Amount of $110,725 **- B.LAIRD**
		G.	Approve the Application and Accept All Awarded Funds for a Marathon Petroleum Community Investment Grant in the Amount of $5,000 **- S. KYLE**
		H.	Approve the Application for a Kentucky Pride Fund Composting Grant in the Amount of $602,071. **- C.YARBER**

		I.	Approve the Application and Acceptance of a 2024-25 Household Hazardous Waste Grant in the Amount of $44,995 - **C.YARBER**
		J.	Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and the City of Bardwell - **C.YARBER**
		K.	Approve the Application for a Crumb Rubber/Tire Derived Products Grant in the Amount of $36,000.00 **- A. CLARK**
	II.	**MUNICIPAL ORDER**	
		A.	Approval of Contract Modification #2 for Change of Scope in Construction Contract with Dredge America, Inc. for 2024 Dredging Project for ($4,238.80) - **M. TOWNSEND**
		B.	Authorize the City Manager to issue a request for proposals for Tennis Court Resurfacing - **A. CLARK**
	III.	**ORDINANCE(S) - INTRODUCTION**	
		A.	Closure of an Alley west of South 16th Street between Kentucky Avenue and Washington Street - **M. TOWNSEND**
	IV.	**COMMENTS**	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	V.	**EXECUTIVE SESSION**	

March 12, 2024

At a Regular Meeting of the Paducah Board of Commissioners held on Tuesday, March 12, 2024, at 5:00 p.m., in the Commission Chambers of City Hall located at 300 South 5th Street, Mayor George Bray presided. Upon call of the roll by the City Clerk, Lindsay Parish, the following answered to their names: Commissioners Guess, Henderson, Smith, and Mayor Bray (4). Commissioner Wilson is representing the City at an Energy Communities Alliance (ECA) meeting in Phoenix and could not attend the meeting.

INVOCATION

Commissioner Guess led the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Bray led the pledge.

NEW EMPLOYEE INTRODUCTION

Stefanie Wilcox introduced Daisha Johnson, Diversity Specialist.

PROCLAMATION

Mayor Bray presented a proclamation to Dylan Dixon with NeuroRestorative proclaiming March as Brain Injury Awareness Month. There is artwork on display in City Hall that was created by NeuroRestorative clients.

MAYOR'S REMARKS

Communications Manager Pam Spencer offered the following summary:

"Mayor George Bray stated that he had received a message from Sen. Rand Paul offering his sincere condolences to the community regarding the recent death of Paducah Convention & Visitors Bureau Executive Director Mary Hammond. Mayor Bray mentioned that several community projects are underway to honor Hammond, including the planting of dogwoods and the development of a floodwall mural."

PRESENTATION

Communications Manager Pam Spencer offered the following summary:

Fire Department Feasibility Study Presentation

"Fire Chief Steve Kyle, Eric Chambers with Brandstetter Carroll, Inc., and Michael Hogan with Emergency Services Consulting International (ESCI) provided an overview of the Paducah Fire Department Feasibility Study. In November 2022, the City authorized the study to analyze existing fire stations, study facility space needs, provide an opinion of probable costs, and analyze staffing levels and organizational processes by looking at national standards and best practices.

The Paducah Fire Department has five stations built between 1954 and 1980. Each of the stations has a need for upgrades and enhancements with an estimated cost of maintenance and upgrades at more than $3.59 million. The average renovation cost for a fire station could be up to $450 per square foot with new construction costs up to $850 per square foot.

The feasibility study also reviewed the City of Paducah's growth and response times in an effort to present a variety of fire station configurations which include adding stations, moving stations, and/or combining stations. The model shows that Fire Station 4 located at 3189 Jackson Street is in an ideal location while the model shows the other stations could be placed in different locations to improve the percentage of the city that can be reached in a four-minute response time.

The feasibility study provided several recommendations regarding Fire Department staffing. A few of the recommendations include adding a code enforcement officer and increasing operational staffing to accommodate the nearly 24,000 hours that need to be filled annually for vacations, vacancies, and other leave.

Mayor Bray thanked the team for the thorough information and that it will be useful in making future decisions."

CONSENT AGENDA

Mayor Bray asked if the Board wanted any items on the Consent Agenda removed for separate consideration.. The Mayor requested that Item I(I) be removed for separate discussion. Mayor Bray asked the City Clerk to read the items on the remaining items on the Consent Agenda

I(A)	Approve Minutes for the February 27, 2024, Board of Commissioners Meeting
I(B)	Receive and File Documents *Minute File:* 1. Petition For Allowance of Fowl – Filed by Holli Hammarquist *Deed File:* 1. Commissioner's Deed – 812 North 6th Street *Contract File:* 1. EPAD Program Financing Agreement, Notice of Assessment and approval of Notice of Assessment – Block Mining – **MO #2855** 2. Interlocal Agreement for Automatic Mutual Aid – City of Metropolis, Illinois – **MO #2861** *Financials File:* 1. Paducah Water Works – Financials ending January 31, 2024 *Bids and Proposals File:* 1. Paducah Fire Department Feasibility Study – RFQ – **MO #2675** a. PFGW b. Brandstetter Carroll* 2. Exterior Repairs – Fire Station No. 2 – **MO #2745** a. A&K Construction b. Evrard Construction* 3. Paducah Fire Station #5 – Generator – **MO #2859** a. Beltline Electric b. Jay's Electric

	c. Mott Electric*
I(C)	Appointment of Michael Cochran to the Creative & Cultural Council to replace April Cochran whose term has expired and reappointment of Ashlea McMillan to the Creative & Cultural Council. Said terms shall expire March 9, 2027.
I(D)	Reappointment of Bob Turok to the Paducah-McCracken County Industrial Development Authority. Said term shall expire March 31, 2028.
I(E)	Personnel Actions
I(F)	A MUNICIPAL ORDER AUTHORIZING A MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT WITH OMNIA PARTNERS AND AUTHORIZING THE PURCHASE OF ROLL-OUT CONTAINERS, LIDS, AND ADDITIONAL REPLACEMENT PARTS OFF OF THE OMNIA PARTNERS COOPERATIVE PURCHASING CONTRACT WITH TOTER, INC., IN AN AMOUNT NOT TO EXCEED $340,000 FOR THE PUBLIC WORKS SOLID WASTE DIVISION **(MO #2865; BK 13)**
I(G)	A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH TYLER TECHNOLOGIES IN AN AMOUNT OF $8,925 RELATED TO THE ADDITION OF OPEN FINANCE AND CAPITAL PROJECT EXPLORER, AND $22,800 RELATED TO AN INCREASE IN ANNUAL SAAS MAINTENANCE FEES **(MO #2866; BK 13)**
I(H)	A MUNICIPAL ORDER AUTHORIZING AND DIRECTING THE CITY MANAGER TO INITIATE A REQUEST FOR PROPOSALS FOR A NON-EXCLUSIVE NATURAL GAS FRANCHISE IN PADUCAH, KENTUCKY, IN ACCORDANCE WITH CHAPTER 24 “NATURAL GAS” OF THE CODE OF ORDINANCES **(MO #2867; BK 13)**
I(I)	~~A MUNICIPAL ORDER ADOPTING CONTRACT MODIFICATION NO. 2 TO THE CONSTRUCTION CONTRACT WITH EVRARD-KENTUCKY DIVISION, INC., FOR THE CONSTRUCTION AND RELOCATION OF DOG PARKS IN NOBLE PARK IN THE AMOUNT OF $103,779 AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT MODIFICATION AND ALL OTHER DOCUMENTS RELATED TO~~ SAME ***Removed for separate discussion***

Commissioner Guess offered Motion, seconded by Commissioner Henderson, that the items on the consent agenda be adopted as presented.

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, and Mayor Bray (4).

<u>MUNICIPAL ORDER</u>

APPROVE CONTRACT MODIFICATION #2 IN THE AMOUNT OF $103,779 FOR THE ROAD REMEDIATION FOR THE DOG PARK RELOCATION PROJECT

Commissioner Henderson offered Motion, seconded by Commissioner Guess, that the Board of Commissioners adopt a Municipal Order entitled, “A MUNICIPAL ORDER ADOPTING

CONTRACT MODIFICATION NO. 2 TO THE CONSTRUCTION CONTRACT WITH EVRARD-KENTUCKY DIVISION, INC., FOR THE CONSTRUCTION AND RELOCATION OF DOG PARKS IN NOBLE PARK IN THE AMOUNT OF $103,779 AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT MODIFICATION AND ALL OTHER DOCUMENTS RELATED TO SAME

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Wilson, and Mayor Bray (4). (**MO # 2868; BK 13**)

ORDINANCE ADOPTION

APPROVE AGREEMENT WITH COMPLETE DEMOLITION IN THE AMOUNT OF $221,000 FOR DEMOLITION OF 1501 BROADWAY (KATTERJOHN BUILDING) AND AUTHORIZE BUDGET AMENDMENT FOR EXPENDITURE

Commissioner Smith offered Motion, seconded by Commissioner Guess, that the Board of Commissioners adopt an Ordinance entitled, "AN ORDINANCE AUTHORIZING A CONTRACT WITH COMPLETE DEMOLITION SERVICES, LLC, IN THE AMOUNT OF $221,000 FOR THE DEMOLITION OF 1501 BROADWAY AND AMENDING ORDINANCE NO. 2023-06-8777, ENTITLED, "AN ORDINANCE ADOPTING THE CITY OF PADUCAH, KENTUCKY, ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR JULY 1, 2023, THROUGH JUNE 30, 2024, BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT." This Ordinance is summarized as follows: This action accepts the bid of Complete Demolition and authorizes the Mayor to execute an agreement in the amount of $221,000 for the demolition of 1501 Broadway. Funding for this expenditure will come from Project Account No. MR0098. In order to cover this expenditure, funding must be transferred via a budget amendment from Investment Fund Fund Balance to the Project Account. This ordinance also authorizes that budget amendment in an amount of $221,000.

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, and Mayor Bray (4). **(ORD 2024-02-8806; BK 37)**

COMMENTS

CITY MANAGER – Parks & Recreation Employee, Jared Marsden, has received an NRPA designation.

EXECUTIVE SESSION

Commissioner Guess offered motion, seconded by Commissioner Henderson, that the Board of Commissioners go into closed session for discussion of matters pertaining to the following topics:

- Future sale or acquisition of a specific parcel(s) of real estate, as permitted by KRS 61.810(1)(b)

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, and Mayor Bray (4).

RECONVENE IN OPEN SESSION

Commissioner Guess offered motion, seconded by Commissioner Henderson, that the Paducah Board of Commissioners reconvene in open session.

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, and Mayor Bray (4).

ADJOURN

Commissioner Smith offered Motion, seconded by Commissioner Guess, that the meeting be adjourned.

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Smith, and Mayor Bray (4).

TIME ADJOURNED: 6:32 p.m.

ADOPTED: March 26, 2024

____
George Bray, Mayor

ATTEST:

____
Lindsay R. Parish, City Clerk

March 26, 2024

RECEIVE AND FILE DOCUMENTS:

Minute File:

1. Certificate of Liability Insurance – Communications International Inc. – MO #2836

Contract File:

1. Memorandum of Understanding – Community Scholarship Program – MO #2797
2. Change Order #1 – Evrard – Dog Park – MO #2849
3. Notice of Assignment – PACE Agreement Block Mining, Inc. – MO #2855
4. Amendment to Tyler Technologies Contract to add Capital Project Explorer and Open Finance Modules – MO #2866
5. Demolition of 1501 Broadway (Katterjohn Building) – Complete Demolition Services – ORD 2024-03-8806

Bids and Proposals File:

Demolition of 1501 Broadway (Katterjohn Building)

1. Complete Demolition* ORD 2024-03-8806
2. Innovative Demolition
3. KT Excavating
4. Premier Demolition
5. Danny Cope Excavating
6. Dore & Associates
7. Harper Construction
8. Heflin, Inc.
9. Z&S Demolition, LLC

CITY OF PADUCAH
March 26, 2024

Upon the recommendation of the City Manager's Office, the Board of Commissioners of the City of Paducah order that the personnel changes on the attached list be approved.

D. E. [signature]

City Manager's Office Signature

3/21/2024

Date

CITY OF PADUCAH
PERSONNEL ACTIONS
March 26, 2024

NEW HIRES - FULL-TIME (F/T)

E911	POSITION	RATE	NCS/CS	FLSA	EFFECTIVE DATE
Parks, Emily	Telecommunicator	$19.10/hr	NCS	Non-Ex	March 21, 2024
FINANCE					
Bryant, Michelle	Revenue Technician I	$19.10/hr	NCS	Non-Ex	March 28, 2024
PARKS & RECREATION					
Stepter, Drake M.	Recreation Specialist	$21.39/hr	NCS	Ex	April 8, 2024

NEW HIRES - PART-TIME (P/T)

PARKS & RECREATION	POSITION	RATE	NCS/CS	FLSA	EFFECTIVE DATE
Hicks Jr., Howard W.	Park Ranger	$14.00/hr	NCS	Non-Ex	April 1, 2024
Wren, Gavin	Park Ranger	$14.00/hr	NCS	Non-Ex	April 1, 2024

PAYROLL ADJUSTMENTS/TRANSFERS/PROMOTIONS/TEMPORARY ASSIGNMENTS (FULL-TIME)

ADMINISTRATION	PREVIOUS POSITION AND BASE RATE OF PAY	CURRENT POSITION AND BASE RATE OF PAY	NCS/CS	FLSA	EFFECTIVE DATE
Reasons, Hope	Grants Administrator	Grants Administrator	NCS	Ex	January 11, 2024
	$28.26/hr	$29.11/hr			
Underwood, Beverly	Senior Administrative Assistant	Senior Administrative Assistant	NCS	Non-Ex	November 30, 2023
	$28.25/hr	$28.82/hr			
PARKS & RECREATION					
Wurth, Mary	Senior Administrative Assistant	Senior Administrative Assistant	NCS	Non-Ex	March 21, 2024
	$25.62/hr	$26.39/hr			

PAYROLL ADJUSTMENTS/TRANSFERS/PROMOTIONS/TEMPORARY ASSIGNMENTS (PART-TIME)

PARKS & RECREATION	PREVIOUS POSITION AND BASE RATE OF PAY	CURRENT POSITION AND BASE RATE OF PAY	NCS/CS	FLSA	EFFECTIVE DATE
McCabe, Ruthie	Temporary Office Assistant - Human Rights	Temporary Office Assistant - Parks	NCS	Non-Ex	March 21, 2024
	$12.00/hr	$12.00/hr			

TERMINATIONS - FULL-TIME (F/T)

PARKS & RECREATION	POSITION	REASON	EFFECTIVE DATE
Broderhausen, Jon	Laborer	Resignation	March 18, 2024

Agenda Action Form
Paducah City Commission

Meeting Date: March 26, 2024

Short Title: Approve an Application for a 911 Services Board Grant in the Amount of $110,725 **- B.LAIRD**

Category: Municipal Order

Staff Work By: Anthony Copeland, Ariana Kitty, Hope Reasons
Presentation By: Brian Laird

Background Information: The 911 Services Board Grant Program was created in 2006 to help Public Safety Answering Points (PSAP) acquire E911 equipment, and is now focused on supporting the Next Gen 911 Road Map and enhanced NG911 Mapping Guide standards. One of the basic components of the NG911 Road Map is the capture of text, photo, and video data. The Paducah Police Department is requesting $110,725 for data capture/recording hardware and software that will work in conjunction with the new radio system upgrade. There is a 10% match recommended for this grant. Matching funds of $10,725 will be budgeted in the E911 FY2025 budget.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: <u>Continuous improvement-911 radio equipment upgrade.</u>

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve the application for the 911 Services Board Grant and authorize the Mayor to sign all documentation related to same.

Attachments:
1. MO - app – 911 Services Board Grant 2024

MUNICIPAL ORDER NO. ______

A MUNICIPAL ORDER APPROVING THE EXECUTION OF A GRANT APPLICATION FOR A 911 SERVICES BOARD GRANT IN THE AMOUNT OF $110,725 TO BE USED BY THE PADUCAH POLICE DEPARTMENT FOR DATA CAPTURE/RECORDING HARDWARE AND SOFTWARE THAT WILL WORK IN CONJUNCTION WITH THE NEW RADIO SYSTEM UPGRADE

BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The City of Paducah hereby approves the execution of a grant application to obtain a grant for a 911 Services Board Grant in the amount of $110,725, to be used by the Paducah Police Department to purchase data capture/recording hardware and software that will work in conjunction with the new radio system upgrade. A 10% match is recommended for this grant. Matching funds of $10,725 will be budgeted in the E911 FY25 budget.

SECTION 2. This order shall be in full force and effect from and after the date of its adoption.

____
George Bray, Mayor

ATTEST:

____
Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, March 26, 2024
Recorded by Lindsay Parish, City Clerk, March 26, 2024
\mo\grants\app – 911 Services Board Grant 2024

Agenda Action Form
Paducah City Commission

Meeting Date: March 26, 2024

Short Title: Approve the Application and Accept All Awarded Funds for a Marathon Petroleum Community Investment Grant in the Amount of $5,000 **- S. KYLE**

Category: Municipal Order

Staff Work By: Nathan Torian
Presentation By: Steve Kyle

Background Information: Marathon Oil's social investment strategy aims to improve the quality of life in the communities where they live and work by building healthier, safer, stronger and more resilient communities. Their partnerships focus on public health, safety, education and the environment, and are tailored to the unique needs of each community. The Paducah Fire Department is requesting funding to purchase water removal equipment, ice suits, and other vital water rescue gear. This equipment will be used with the Fire Boat that was awarded with the FEMA Port Security Grant. No matching funds are required for this grant.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve the application for the Marathon Petroleum Community Investment Grant, accept all funds awarded, and authorize the Mayor to sign all documents related to same.

Attachments:
1. MO - App and Accept – Marathon Petroleum Community Investment Grant - Fire Dept. 2024

MUNICIPAL ORDER NO. ______

A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE A GRANT APPLICATION AND ALL DOCUMENTS NECESSARY FOR A FIRST RESPONDERS GRANT THROUGH THE MARATHON PETROLEUM FOUNDATION IN THE AMOUNT OF $5,000, TO BE USED BY THE PADUCAH FIRE DEPARTMENT FOR THE PURCHASE OF WATER REMOVAL EQUIPMENT, ICE SUITS AND OTHER VITAL WATER RESCUE GEAR AND AUTHORIZING THE ACCEPTANCE OF ALL GRANT FUNDS AWARDED

NOW, THEREFORE, BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The Mayor is hereby authorized to execute a grant application and all documents necessary for a Grant through the Marathon Petroleum Foundation in the amount of $5,000, for the purchase of water removal equipment, ice suits and other vital water rescue gear for the Paducah Fire Department. No local cash match or in-kind contributions are required.

SECTION 2. The City of Paducah hereby accepts all awarded funds and authorizes and directs the Mayor to execute the grant agreement and all other documents necessary to accept the grant funds.

SECTION 3. This order shall be in full force and effect from and after the date of its adoption.

____
George Bray, Mayor

ATTEST:

____
Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, March 26, 2024
Recorded by Lindsay Parish, City Clerk, March 26, 2024
\mo\grants\ App and Accept – Marathon Petroleum Community Investment Grant - Fire Dept. 2024

Agenda Action Form
Paducah City Commission

Meeting Date: March 26, 2024

Short Title: Approve the Application for a Kentucky Pride Fund Composting Grant in the Amount of $602,071. **- C.YARBER**

Category: Municipal Order

Staff Work By: Chris Yarber, Jim Scutt, Hope Reasons
Presentation By: Chris Yarber

Background Information: Administered by the Department for Environmental Protection, Division of Waste Management, the purpose of this grant is to assist eligible applicants in their efforts to achieve a successful program to divert materials from being landfilled and direct them to composting, reuse or other recycling options. The Recycling and Household Hazardous Waste Grants Program was established in 2006 by Senate Bill 50, effective July 12, 2006, and incorporated as part of the Kentucky Pride Fund.

The Public Works Department is requesting $602,071 for a horizontal grinder and radial stacker for the City's Composting Facility. This grant requires a 25% match of $200,690 for a total project cost of $802,761.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Building & Improvements

Account Number: 50002211 542050

Staff Recommendation: Approve the application for the Kentucky Pride Fund Composting Grant Application and authorize the Mayor to sign all documentation related to same.

Attachments:
1. MO - KY Pride Composting Grant - 2024

MUNICIPAL ORDER NO. _______

A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE A KENTUCKY PRIDE FUND COMPOSTING GRANT APPLICATION IN THE AMOUNT OF $602,071 AND ALL DOCUMENTS NECESSARY THROUGH THE DEPARTMENT FOR ENVIRONMENTAL PROTECTION, DIVISION OF WASTE MANAGEMENT FOR FUNDING TO PURCHASE A HORIZONTAL GRINDER FOR THE CITY'S COMPOSTING FACILITY

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The Mayor is hereby authorized to execute an application for a Kentucky Pride Fund Composting Grant through the Department For Environmental Protection, Kentucky Division of Waste Management in an amount of $602,071, to purchase a horizontal grinder and radial stacker for the City's Composting Facility.

SECTION 2. The total cost of this project is $802,761, and a 25% match is required in the amount of $200,690, which will be paid from Building & Improvements Account Number 5000 2222 542050

SECTION 3. This order shall be in full force and effect from and after the date of its adoption.

____
George Bray, Mayor

ATTEST:

____
Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, March 12, 2024
Recorded by Lindsay Parish, City Clerk, March 12, 2024
\mo\grants\KY Pride Composting Grant - 2024

Agenda Action Form
Paducah City Commission

Meeting Date: March 26, 2024

Short Title: Approve the Application and Acceptance of a 2024-25 Household Hazardous Waste Grant in the Amount of $44,995 - **C.YARBER**

Category: Municipal Order

Staff Work By: Chris Yarber, Latrisha Pryor, Pam Spencer, Hope Reasons
Presentation By: Chris Yarber

Background Information: The Kentucky Division of Waste Management, through the Household Hazardous Waste Award Program, funds cities across the commonwealth for annual clean-up days. This grant award program provides a partial reimbursement for the expenses incurred by the city for the disposal of hazardous waste and advertising/education of Spring Clean-up Day. For nearly 30 years, this project has been a collaborative effort between the McCracken County Fiscal Court and the City of Paducah. The Public Works Department desires to submit an application for the 2024-25 Kentucky Division of Waste Management Household Hazardous Waste Award Program. This grant requires a 25% cash or in-kind match. The City will act as the Lead Agency/Fiscal Agent and seeks an award of $44,995, which will be combined with the required local cash match of $14,998 for a project totaling $59,993. Local cash match will be divided equally between the city and the county. This Municipal Order will also approve the required Interlocal Agreement with McCracken County Fiscal Court for this grant. As in previous years, the City's share of the local cash match will be paid through 50002209 – 520040.

Does this Agenda Action Item align with a Commission Priority? Yes
If yes, please list the Commission Priority: Quality of Life

Communications Plan:

Funds Available: Account Name:

Account Number: 50002209 – 520040

Staff Recommendation: Approve the application and acceptance of the Household Hazardous Waste Grant and authorize the Mayor to sign all documentation related to same.

Attachments:
1. MO - App & accept Household Hazardous Waste 2024-2025

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER AUTHORIZING AN APPLICATION FOR AND ACCEPTANCE OF A 2024-2025 KENTUCKY HOUSEHOLD HAZARDOUS WASTE GRANT THROUGH THE KENTUCKY DIVISION OF WASTE MANAGEMENT IN AN AMOUNT OF $44,995, TO ASSIST IN FUNDING THE CITY/COUNTY ANNUAL SPRING CLEAN-UP DAY, AND AUTHORIZING THE MAYOR TO EXECUTE ALL GRANT DOCUMENTS AND AN INTERLOCAL AGREEMENT WITH McCRACKEN COUNTY FOR SAID GRANT

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The City of Paducah hereby authorizes the submission of a joint application with the McCracken County Fiscal Court for a Kentucky Household Hazardous Waste Grant through the Kentucky Division of Waste Management in the amount of $44,995 to assist in funding the City/County Annual Spring Clean-up Day.

SECTION 2. That the City of Paducah hereby accepts the 2024-2025 Kentucky Household Hazardous Waste Grant through the Kentucky Division of Waste Management in the amount of $44,995, to assist in funding the City/County Annual Spring Clean-up Day.

SECTION 3. The City of Paducah and the McCracken County Fiscal Court hereby agree that the City shall act as the lead government agency in meeting all grant requirements, including the local cash match of $14,998, which will be divided equally between the City and the McCracken County Fiscal Court. The Mayor is hereby authorized to enter into an Interlocal Agreement with McCracken County for match funding and administration of said grant.

SECTION 4. The City's match of $7,499 will be funded through the Public Works account number 5000 2209 520040. Funding for the local cash match will be subject to approval of appropriation in the Public Works FY2025 budget.

SECTION 5. That the Mayor is hereby authorized to execute the Grant Agreement, Interlocal Agreement and all related documents with the Kentucky Division of Waste Management.

SECTION 6. This order shall be in full force and effect from and after the date of its adoption.

____

George Bray, Mayor

ATTEST:

____

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, March 26, 2024
Recorded by Lindsay Parish, City Clerk, March 26, 2024
MO\grants\App & accept Household Hazardous Waste 2024-2025

Agenda Action Form
Paducah City Commission

Meeting Date: March 26, 2024

Short Title: Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and the City of Bardwell - **C.YARBER**

Category: Municipal Order

Staff Work By: JIm Scutt, Debbie Collins
Presentation By: Chris Yarber

Background Information: This action approves a Fleet Maintenance Service agreement for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for the City of Bardwell.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve a Municipal Order for the Fleet Maintenance Service Agreement for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for the City of Bardwell.

Attachments:
1. MO - agree-fleet maintenance services – City of Bardwell
2. City of Bardwell Fleet Agreement
3. Service Agreement labor rates

MUNICIPAL ORDER NO. ________

A MUNICIPAL ORDER APPROVING A FLEET MAINTENANCE, MOTORIZED EQUIPMENT AND EMERGENCY APPARATUS SERVICE AGREEMENT WITH THE CITY OF BARDWELL, TO PROVIDE FLEET MAINTENANCE SERVICES AT HOURLY RATES AND AUTHORIZING THE EXECUTION OF ALL DOCUMENTS RELATED TO SAME

WHEREAS, the City of Paducah wishes to enter into a Fleet Maintenance Service Agreement with City of Bardwell for the City of Paducah Fleet Department to provide fleet services at hourly rates.

NOW, THEREFORE, BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the Board of Commissioners hereby authorizes the Mayor to execute the City of Paducah Fleet Maintenance, Motorized Equipment and Emergency Apparatus Service Agreement (hereinafter the "Agreement") with the City of Bardwell in substantially the form attached hereto and made part hereof (Exhibit A).

SECTION 2. That the hourly labor rates are as follows:

Shop Hourly Labor Rate

Heavy Truck	$95 per hour
Heavy Equipment	$95 per hour
Passenger Vehicle	$95 per hour
Light Truck	$95 per hour
Small Engine	$75 per hour

SECTION 3. That the initial term of the Agreement shall be for a period of one (1) year. Such term shall automatically renew at the end of the Initial Term unless either party terminates the Agreement upon sixty days written notice in accordance with Paragraph 7 of the Agreement. In addition, the City of Paducah may terminate the Agreement with cause upon a thirty-day written notice for non-payment of fees.

SECTION 4. This Order shall be in full force and effect from and after the date of its adoption.

____

George Bray, Mayor

ATTEST:

____
Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, March 26, 2024
Recorded by Lindsay Parish, City Clerk, March 26, 2024
mo/agree-fleet maintenance services – City of Bardwell

EXHIBIT A

CITY OF PADUCAH FLEET MAINTENANCE, MOTORIZED EQUIPMENT, AND EMERGENCY APPARATUS SERVICE AGREEMENT

This Fleet Maintenance, Motorized Equipment and Emergency Apparatus Service Agreement (hereinafter "Agreement") is made and entered into by and between the **City of Paducah, Kentucky,** a municipal corporation, (hereinafter "Paducah") and City of Bardwell (hereinafter "Customer").

1. **SERVICES.** Paducah agrees to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the Fee Schedule attached hereto. The Fee Schedule will be updated on January 1st of each applicable year.

2. **HOURS OF OPERATION.** Normal operations are Monday through Friday from 6:30 a.m. until 3:00 p.m., with the exception of holidays. Repairs made outside regular operating hours will be performed at one and one half times the regular hourly fee.

3. **WARRANTY OF WORKMANSHIP.** Paducah will warrant its workmanship on repairs for a period of 30 days following completion of work.

4. **TOWING.** Customer will be responsible for towing any vehicles to the Department.

5. **WORK AUTHORIZATION.** Paducah is authorized to perform work on any equipment in which the fee is less than $1,000. Any service or repair exceeding $1,000 shall require prior written authorization from Customer's authorized representative.

6. **TERM.** This Agreement shall become effective on the date signed and be in effect for one year. Thereafter, the Agreement shall automatically renew unless terminated as specified in Paragraph 7.

7. **TERMINATION**. Either Party shall have the right to terminate this Agreement without cause upon sixty (60) days' written notice to the other Party. Paducah may terminate this Agreement with cause upon thirty (30) days' written notice for non-payment of fees.

8. **PAYMENT.** Paducah shall send monthly invoices to Customer with a due date of thirty (30) days. After sixty (60) days of non-payment, this Agreement shall be subject to Termination for Cause.

9. **AUTHORIZED REPRESENTATIVE**. Customer's authorized representative is Philip King and David Hutchison.

10. **INSURANCE.** Customer shall maintain general and auto liability insurance with a single combined liability limit of not less than $1,000,000 for claims arising out of and in connection with the provision of service by Paducah under this Agreement. Customer hereby waives any claim against Paducah for any physical damage to its vehicle(s) while in Paducah's custody and control.

11. **INDEMNIFICATION.** Customer shall indemnify, hold harmless, and defend Paducah from and against any and all claims resulting or arising from Paducah's performance, or failure to perform, under this Agreement.

CITY OF PADUCAH	CUSTOMER
BY: ___________________________	BY: ______________________________
Title: Mayor	Title: Mayor
Date:___________________________	Date: ____________________________

CITY OF PADUCAH FLEET MAINTENANCE, MOTORIZED EQUIPMENT, AND EMERGENCY APPARATUS SERVICE AGREEMENT

This Fleet Maintenance, Motorized Equipment and Emergency Apparatus Service Agreement (hereinafter "Agreement") is made and entered into by and between the **City of Paducah, Kentucky,** a municipal corporation, (hereinafter "Paducah") and City of Bardwell (hereinafter "Customer").

1. **SERVICES.** Paducah agrees to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the Fee Schedule attached hereto. The Fee Schedule will be updated on January 1st of each applicable year.

2. **HOURS OF OPERATION.** Normal operations are Monday through Friday from 6:30 a.m. until 3:00 p.m., with the exception of holidays. Repairs made outside regular operating hours will be performed at one and one half times the regular hourly fee.

3. **WARRANTY OF WORKMANSHIP.** Paducah will warrant its workmanship on repairs for a period of 30 days following completion of work.

4. **TOWING.** Customer will be responsible for towing any vehicles to the Department.

5. **WORK AUTHORIZATION.** Paducah is authorized to perform work on any equipment in which the fee is less than $1,000. Any service or repair exceeding $1,000 shall require prior written authorization from Customer's authorized representative.

6. **TERM.** This Agreement shall become effective on the date signed and be in effect for one year. Thereafter, the Agreement shall automatically renew unless terminated as specified in Paragraph 7.

7. **TERMINATION.** Either Party shall have the right to terminate this Agreement without cause upon sixty (60) days' written notice to the other Party. Paducah may terminate this Agreement with cause upon thirty (30) days' written notice for non-payment of fees.

8. **PAYMENT.** Paducah shall send monthly invoices to Customer with a due date of thirty (30) days. After sixty (60) days of non-payment, this Agreement shall be subject to Termination for Cause.

9. **AUTHORIZED REPRESENTATIVE.** Customer's authorized representative is Philip King.
David Hutchison

10. **INSURANCE.** Customer shall maintain general and auto liability insurance with a single combined liability limit of not less than $1,000,000 for claims arising out of and in connection with the provision of service by Paducah under this Agreement. Customer hereby waives any claim against Paducah for any physical damage to its vehicle(s) while in Paducah's custody and control.

11. **INDEMNIFICATION.** Customer shall indemnify, hold harmless, and defend Paducah from and against any and all claims resulting or arising from Paducah's performance, or failure to perform, under this Agreement.

CITY OF PADUCAH – FLEET MAINTENANCE, MOTORIZED EQUIPMENT, AND EMERGENCY APPARATUS SERVICE AGREEMENT

CITY OF PADUCAH	**CUSTOMER**
By: ____________________	By: Philip A. King
Title: Mayor	Title: Mayor
Date: ____________________	Date: 03/18/2024

246362

Shop Hourly Labor Rate Sheet

Heavy Truck -------------------------------------- $95.00 per hour

Heavy Equipment ------------------------------- $95.00 per hour

Passenger Vehicle ------------------------------- $95.00 per hour

Light Truck -- $95.00 per hour

Small Engine ------------------------------------- $75.00 per hour

Agenda Action Form
Paducah City Commission

Meeting Date: March 26, 2024

Short Title: Approve the Application for a Crumb Rubber/Tire Derived Products Grant in the Amount of $36,000.00 **- A. CLARK**

Category: Municipal Order

Staff Work By: Amie Clark, Hope Reasons
Presentation By: Amie Clark

Background Information: Administered by the Energy and Environment Cabinet, the purpose of the Crumb Rubber/Tire Derived Products Grant is to provide financial assistance to projects that further the purposes of the Kentucky Waste Tire Program by developing beneficial end-use markets for waste tires generated in Kentucky. The Cabinet is accepting grant proposals for projects that promote the use of recycled Kentucky waste tires in the form of crumb rubber or other tire-derived products that meet the criteria of the grant program.

The Parks and Recreation Department is requesting funding for poured-in-place rubber ground surfacing for the outdoor fitness course at the Pat and Jim Brockenborough Rotary Health Park. The new surfacing will provide a safer and more accessible area for individuals utilizing the course. The total cost of the project is $51,250.00. The Parks and Recreation Department is requesting $36,000.00 in state funding for materials and freight. The grant requires a 25% match.

Matching funds will be allocated in FY25.

Does this Agenda Action Item align with a Commission Priority? Yes
If yes, please list the Commission Priority: Facility Improvements

Communications Plan:

Funds Available: Account Name: Operations

Account Number: 1000-24-2402-5233050

Staff Recommendation: Approve

Attachments:
1. MO app - parks– Crumb Rubber Grant 2024

MUNICIPAL ORDER NO. _________

MUNICIPAL ORDER AUTHORIZING THE APPLICATION FOR A CRUMB RUBBER/TIRE-DERIVED PRODUCTS GRANT THROUGH THE ENERGY AND ENVIRONMENT CABINET IN THE AMOUNT OF $36,000 FOR A POURED-IN-PLACE RUBBER SURFACING FOR THE FITNESS AREA OF THE PAT AND JIM BROCKENBOROUGH ROTARY HEALTH PARK AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATED TO SAME

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The Mayor is hereby authorized to execute all documents necessary to apply for a Crumb Rubber/Tire Derived Products Grant in the amount of $36,000 from the Energy and Environment Cabinet for a poured-in-place rubber surfacing for the fitness area of the Pat and Jim Brockenborough Rotary Health Park.

SECTION 2. The total cost of the project is $51,250. The Parks and Recreation Department is requesting $36,000 in grant funding. The Parks Department be providing more than the required 25% match, since installation, site prep, and advertising are not grant eligible expenses. The total cost to the City will be $15,250, which will be allocated in the FY25 budget.

SECTION 3. This order shall be in full force and effect from and after the date of its adoption.

____
George Bray, Mayor

ATTEST:

____
Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, March 26, 2024
Recorded by Lindsay Parish, City Clerk, March 26, 2024
\mo\grants\app - parks– Crumb Rubber Grant 2024

Agenda Action Form
Paducah City Commission

Meeting Date: March 26, 2024

Short Title: Approval of Contract Modification #2 for Change of Scope in Construction Contract with Dredge America, Inc. for 2024 Dredging Project for ($4,238.80) - **M. TOWNSEND**

Category: Ordinance

Staff Work By: Melanie Townsend
Presentation By: Melanie Townsend

Background Information: **Summary:** Approve Contract Modification #2 for a decrease in scope in the 2024 Construction Contract with Dredge America, Inc. due to a difference in the amount of material dredged for a change of ($4,238.80).

Background: On April 24, 2020, the President signed a major disaster declaration, FEMA-4540-DR-KY, for the 2020 Flooding and severe weather events from February 2, 2020, through February 29, 2020. As a result, the City of Paducah applied for and received Disaster Relief Funding to remove sediment built up along the Riverfront at the Transient Dock. FEMA Public Assistance funds are funded at 90% Federal Share, 4.2% State Share, and 5.8% City Share.

On October 25, 2022, the Board of Commissioners approved Municipal Order 2668 for a Three-Year Construction Contract with Dredge America, Inc. for approximately 60,000 cubic yards of hydraulic dredging per year. The 2023 Dredging Project was estimated at $995,000.00. As a result, the City has obtained the necessary permits to dredge up to 60,000 cubic yards of sediment per year using deep water disposal. During the 2023 contract, a bathymetric survey measured the sedimentation dredged at 59,817.4 cubic yards for a total contract amount of $993,353.00.

On January 11, 2024, the Engineering Department released a Notice to Proceed to Dredge America, Inc. for the 2024 Dredging Project as awarded in the Construction Contract awarded under Municipal Order 2668. The 2024 Dredging Project was estimated at $1,044,750.00 for 60,000 cubic yards of sediment. During the contract, a bathymetric survey measured the sedimentation dredged at 59,551.45 cubic yards for a total contract amount of $1,040,511.20.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority: Commission Priorities List

Communications Plan:

Funds Available: Account Name: Dredging

Account Number: DT0047

Staff Recommendation: Authorize the Mayor to sign Contract Modification #2 to the construction contract with Dredge America, Inc for the decrease in the scope of the 2024 Dredging Project for $4,238.80 for a total contract amount of $1,040,511.20.

Attachments:

1. MO change order 2 - Dredge America Contract
2. Change Order #1 Yardage Reduction 05MAR2024
3. Final Dredge Report Quantity 1Mar24

MUNICIPAL ORDER NO. _______

A MUNICIPAL ORDER ADOPTING CONTRACT MODIFICATION NO. 2 TO THE CONSTRUCTION CONTRACT WITH DREDGE AMERICA, INC. FOR A DECREASE IN SCOPE AND A PRICE REDUCTION IN THE AMOUNT OF $4,238.80, AND AUTHORIZING THE MAYOR TO EXECUTE THE CHANGE ORDER

WHEREAS, by Municipal Order No. 2668, the City of Paducah authorized a Construction Contract with Dredge America, Inc., in the amount of $995,000 for approximately 60,000 cubic yards of hydraulic dredging; and

WHEREAS, by Municipal Order No. 2720, the City of Paducah approved Change Order No. 1 to the Construction Contract with Dredge America, Inc., for a change of ($1,647), and authorizes the Mayor to execute Change Order No. 1 on behalf of the City; and

WHEREA, the 2024 Dredging Project was estimated at $1,044,750.00 for 60,000 cubic yards of sediment; and

WHEREAS, during the contract, a bathymetric survey measured the sedimentation dredged at 59,551.45 cubic yards, resulting in a decrease of $4,238.80 for a total contract amount of $1,040,511.20; and

WHEREAS, the City of Paducah wishes to approve Contract Modification #2 for a decrease in scope in the 2024 Construction Contract with Dredge America, Inc., due to a difference in the amount of material dredged for a change of ($4,238.80).

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The City Commission hereby approves Contract Modification No. 2 to the Construction Contract with Dredge America, Inc., for a total price decrease in the amount of $4,238.80, and authorizes the Mayor to execute Contract Modification No. 2 on behalf of the City.

SECTION 2. The adoption of Contract Modification No. 2 decreases the Contract Amount by a total of $4,238.80, henceforth reducing the total agreement to an amount of $1,040,511.20.

SECTION 3. This Order shall be in full force and effect from and after the date of its adoption.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, March 26, 2024
Recorded by Lindsay Parish, City Clerk, March 26, 2024
mo\change order 2 - Dredge America Contract

CITY OF PADUCAH
ENGINEERING DEPARTMENT
CHANGE ORDER

CHANGE ORDER NO:	~~1~~ 2
DATE:	March 05,2024
NAME OF PROJECT:	Paducah Riverfront Transient Boat Dock Dredging Project
OWNER:	City of Paducah, Kentucky
VENDOR:	Dredge America

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS:

ADDITIONS	$
DEDUCTIONS	$ (4,238.80)

CONTRACT PRICE DUE TO THIS CHANGE ORDER WILL BE INCREASED BY:	$ (4,238.80)
ORIGINAL CONTRACT PRICE:	$1,044,750.00
CURRENT CONTRACT PRICE ADJUSTED BY PREVIOUS CHANGE ORDERS:	$1,044,750.00
NEW CONTRACT PRICE INCLUDING THIS CHANGE ORDER WILL BE:	$1,040,511.20
THE CONTRACT TIME WILL BE INCREASED BY:	0 Days

APPROVALS REQUIRED:

Dredge America	3/5/2024
VENDOR	DATE
Marine Solutions	3/5/2024
ENGINEER	DATE
MAYOR:	DATE

Cut/Fill Report

Generated:	2024-03-01 13:36:07
By user:	KLautner
Drawing:	V:\Projects\2024\05-24-002 - City of Paducah - Dredging Inspection\3-Record Information\Pre Dredge Final Files\Pre Dredge Final Files\V:\Projects\2024\05-24-002 - City of Paducah - Dredging Inspection\3-Record Information\Pre Dredge Final Files\Pre Dredge Final Files\Contour_Pre_Dredge_Surface_MSI.dwg

Volume Summary

Name	**Type**	**Cut Factor**	**Fill Factor**	**2d Area** (Sq. Ft.)	**Cut** (Cu. Yd.)	**Fill** (Cu. Yd.)	**Net** (Cu. Yd.)
Volume Comparison	full	1.000	1.000	352036.45	59551.45	1312.07	58239.38<Cut>

Totals

	2d Area (Sq. Ft.)	**Cut** (Cu. Yd.)	**Fill** (Cu. Yd.)	**Net** (Cu. Yd.)
Total	352036.45	59551.45	1312.07	58239.38<Cut>

* Value adjusted by cut or fill factor other than 1.0

Agenda Action Form
Paducah City Commission

Meeting Date: March 26, 2024

Short Title: Authorize the City Manager to issue a request for proposals for Tennis Court Resurfacing - **A. CLARK**

Category: Municipal Order

Staff Work
By: Amie Clark
Presentation
By: Amie Clark

Background Information: Court resurfacing project at the Noble Park Tennis Courts. Courts were reconstructed in 2018. Resurfacing projects are typically completed every 5-10 years depending on use. This project will provide a new acrylic playing surface for 2 Jr courts and 5 full size tennis courts.

Project will be funded out of FY25 Project Account.

Does this Agenda Action Item align with a Commission Priority? Yes
If yes, please list the Commission Priority: Facility Improvements

Communications Plan:

Funds Available: Account Name: Sports Court

Account Number: PA0131

Staff Recommendation: Approve

Attachments:
1. MO - Noble Park tennis court resurfacing 2024

MUNICIPAL ORDER NO. ______

A MUNICIPAL ORDER AUTHORIZING AND DIRECTING THE CITY MANAGER TO INITIATE A REQUEST FOR PROPOSALS FOR TENNIS COURT RESURFACING

WHEREAS, the tennis courts in Noble Park were renovated in 2018-2019, with parking renovations in 2020; and

WHEREAS, the City is now ready to issue a Request for Proposals for the resurfacing of two junior courts and five full-size tennis courts.

NOW, THEREFORE, BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City Manager is hereby authorized and directed to develop, advertise and initiate a Request for Proposals for the purpose of soliciting a contractor to provide a new acrylic playing surface for two junior courts and five full-size tennis courts in Noble Park.

SECTION 2. This Order will be in full force and effect from and after the date of its adoption.

____
George Bray, Mayor

ATTEST:

____
Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, March 26, 2024
Recorded by Lindsay Parish, City Clerk, March 26, 2024
MO\RFP – Noble Park tennis court resurfacing 2024

Agenda Action Form
Paducah City Commission

Meeting Date: March 26, 2024

Short Title: Closure of an Alley west of South 16th Street between Kentucky Avenue and Washington Street - **M. TOWNSEND**

Category: Ordinance

Staff Work By: Josh Sommer, Melanie Townsend
Presentation By: Melanie Townsend

Background Information: Background Information: The following adjacent property owner has submitted an executed application requesting the closure of 2,105 square feet of a 13.25’ alley west of South 16th Street between Kentucky Avenue and Washington Street

- David Troutman

On March 4, 2024, the Paducah Planning Commission held a public hearing and positively recommended these closures to the City Commission. All of the utility companies have agreed to this closure.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: To adopt an ordinance authorizing the closing of a of 2,105 square feet of a 13.25’ alley west of South 16th Street between Kentucky Avenue and Washington Street, and authorizing the Mayor to execute the closure plat and all necessary documents to complete the transfer of property to the adjacent property owner.

Attachments:
1. ORD - alley – West of South 16th Street between Kentucky Avenue and Washington Street
2. Alley Closure_16th_btw Washington-Kentucky_Appl
3. 23101 Paducah McCracken Co Senior Center - proposed alley closure
4. Alley Closure_16th_btw Washington-Kentucky_PC Res

ORDINANCE NO. 2024-____-__________

AN ORDINANCE PROVIDING FOR THE CLOSURE OF 2,105 SQUARE FEET OF A 13.25 FOOT ALLEY WEST OF SOUTH 16TH STREET BETWEEN KENTUCKY AVENUE AND WASHINGTON STREET, AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATING TO SAME

BE IT ORDAINED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah does hereby authorize the closing of 2,105 square feet of a 13.25' alley west of South 16th Street between Kentucky Avenue and Washington Street as follows:

13.25' ALLEY CLOSURE - LEGAL DESCRIPTION

A certain tract of land as surveyed by Kyrun Jett Wood, P.L.S.#3445 and being generally located on the west side of South 16th Street and south of Kentucky Avenue, in Paducah, McCracken County, Kentucky, more particularly described as follows:

Beginning at a mag nail with shiner stamped "BFW KJW #3445" (found), being 30.0 ft. west from the centerline of South 16th Street and 33 ft. south of the centerline of Kentucky Avenue, said point also being the northeast corner of the Paducah McCracken County Senior Citizens, Inc. property (recorded in Deed Book 1481, Page 775);

Thence along the west right-of-way of South 16th Street, S24º59'49"E a distance of 173.25 ft. to a mag nail with shiner stamped "BFW KJW #3445" (found), said point being in the north line of a 13.25' wide alley, said point also being the TRUE POINT OF BEGINNING;

Thence continuing along the above said right-of-way and with a new property line, S24º59'49"E a distance of 13.25 ft. to a mag nail with shiner stamped "BFW KJW #3445" (found), said point being the southeast corner of said 13.25' wide alley;

Thence along the south right-of-way of the 13.25' wide alley, S64º59'41"W a distance of 158.86 ft. to a point, said point being the southwest corner of said 13.25' wide alley, said point also being in the east property line of the JAR Investments, LLC property (recorded in Deed Book 1454, Page 385);

Thence along the east property line of the above said JAR Investments, LLC property, N24º59'49"W a distance of 13.25 ft. to a point, said point being the northwest corner of said 13.25' wide alley;

Thence along the north right-of-way of the 13.25' wide alley, N64º59'41"E a distance of 158.86 ft. to the TRUE POINT OF BEGINNING

The above described Tract contains 2,105 square feet (0.048 acres).

SECTION 2. In support of its decision to close the aforesaid public way, the Board of Commissioners hereby makes the following findings of fact:

a. On the 4th day of March, 2024, the Paducah Planning Commission of the City of Paducah adopted a resolution recommending to the Mayor and Board of Commissioners of the City of Paducah closure of the aforesaid public way.

b. David Troutman is the only property owner in or abutting the public way; and therefore, has given his written and notarized consent to the closing as is evidenced by the Public Right-of-Way Closure Application attached hereto and made part hereof (Exhibit A).

SECTION 3. All requirements of KRS 82.405(1) and (2) having been met, the Board of Commissioners of the City of Paducah hereby concludes that the aforesaid public way, as described above, should be closed in accordance with the provisions of KRS 82.405.

SECTION 4. The Mayor is hereby authorized, empowered, and directed to execute a quitclaim deed from the City of Paducah to David Troutman, the property owner in or abutting the public way to be closed to acquire title to that portion of the public way contiguous to the property now owned by said property owner up to center line of the said public way. Provided, however, that the City shall reserve such easements upon the above described real property as it deems necessary. Said deed shall provide the reservation by the City of Paducah any easements affecting the herein described real property as described in Section 1 above. Further, the Mayor is hereby authorized, empowered, and directed to execute all documents related to the street closing as authorized in Section 1 above.

SECTION 5. This ordinance shall be read on two separate days and will become effective upon summary publication pursuant to KRS Chapter 424.

____
George Bray, Mayor

ATTEST:

____
Lindsay Parish, City Clerk

Introduced by the Board of Commissioners, March 26, 2024
Adopted by the Board of Commissioners, ____________________, 2024
Recorded by Lindsay Parish, City Clerk, ________________, 2024
Published by The Paducah Sun, __________________, 2024
\ord\eng\st close\alley – West of South 16th Street between Kentucky Avenue and Washington Street

CERTIFICATION

I, Lindsay Parish, hereby certify that I am the duly qualified and acting Clerk of the City of Paducah, Kentucky, and that the foregoing is a full, true and correct copy of Ordinance No. 2024-____-_____ adopted by the Board of Commissioners of the City of Paducah at a meeting held on _______________, 2024.

____
City Clerk

Exhibit A

City of Paducah, Kentucky
Public Right-of-Way Closure Application

CITY OF PADUCAH, KENTUCKY
PUBLIC RIGHT-OF-WAY CLOSURE APPLICATION

Date: 2-6-2024

Application is hereby made to the Mayor and Board of Commissioners for the closing of:

Public Right-of-Way: 13.25' public alley (west of South 16th Street)

Included herewith is a filing fee of Five Hundred Dollars ($500) together with twenty (20) copies of a Plat showing the Public Right-of-Way to be closed. This Application indicating consent of the Public Right-of-Way closure, has been signed and notarized by all real property owners whose land adjoins the portion of Public Right-of-Way proposed to be closed. If the application is not signed by all adjoining real property owners, the "Public Right-of-Way Closure Guarantee" must be attached.

Respectfully submitted by all adjoining property owners:

Signature of Property Owner

DAVID TROUTMAN
Property Owner's Name Printed

1400 H.C. MATHIS DR
Address PADUCAH, KY 42001

STATE OF KENTUCKY)
COUNTY OF McCRACKEN)

The foregoing instrument was sworn to and acknowledged before me this 6th day of February, 2024, by Sarah M. Peeler.

My Commission expires 09/18/2024.

Sarah M. Peeler
Notary Public, State at Large

SEAL

Sarah M. Peeler, Notary Public
State At Large, Kentucky
My Commission Expires: 09/18/2024
Notary ID: KYNP15339

Signature of Property Owner

Property Owner's Name Printed

Address

STATE OF KENTUCKY)
COUNTY OF McCRACKEN)

The foregoing instrument was sworn to and acknowledged before me this _____ day of __________________, 20___, by ____.

My Commission expires ____________________.

Notary Public, State at Large

SEAL

PROPERTY NOTES:

CLIENT:
PECK FLANNERY CREAM WARREN INC.
101 SOUTH FOURTH STREET
P.O. BOX 510
PADUCAH, KENTUCKY 42002-0510

OWNERS:
MATTHEW SCOTT MITCHELL
P.O. BOX 100
MELBER, KENTUCKY 42069

SOURCE OF TITLE:
DEED BOOK 1202, PAGE 533

PLAT REFERENCES:
NONE

AREA SUMMARY:

TOTAL AREA:
SEE TRACT AREA TABLE

INTENT:

THE INTENT OF THIS PLAT IS TO RETRACE THE BOUNDARY AND PROVIDE TOPOGRAPHIC INFORMATION FOR THE PROPERTY AS SHOWN HEREON.

FLOOD ZONE INFORMATION:

THIS PROPERTY IS LOCATED IN FLOOD ZONE X, "AREA WITH REDUCED FLOOD RISK DUE TO LEVEE", AS SHOWN ON THE NATIONAL FLOOD INSURANCE RATE MAP, COMMUNITY PANEL NO. 21145C0153F, EFFECTIVE NOVEMBER 2, 2011.

BENCHMARK INFORMATION:

NOTE: ELEVATIONS ARE BASED FROM U.S.G.S. DATUM (NAVD 88)

BM ARROWHEAD ON ADV HYDRANT
ELEVATION = 339.31

CONTROL POINT COORDINATES:

△CP-1
NORTHING: 3565006.7112
EASTING: 4085613.0466

△CP-2
NORTHING: 3564654.0355
EASTING: 4085773.4356

△CP-3
NORTHING: 3564593.3093
EASTING: 4085540.4146

△CP-4
NORTHING: 3564921.0544
EASTING: 4085411.2655

ZONING INFORMATION:

THE PROPERTY SHOWN HEREON IS CURRENTLY ZONED "B-3"
ZONE "B-3" = GENERAL BUSINESS ZONE.

MINIMUM YARD REQUIREMENTS:
1. FRONT YARD: NONE
2. SIDE YARD: NONE
3. REAR YARD: NONE

MINIMUM AREA REQUIREMENTS:
1. MINIMUM LOT AREA: NONE
2. MINIMUM LOT WIDTH: NONE

MAXIMUM BUILDING HEIGHT:
NONE

MAXIMUM LOT COVERAGE:
NONE

TRACT AREA SUMMARY:

TRACT 1
0.632 ACRES (27,522 SQUARE FEET)

TRACT 2
0.169 ACRES (7,360 SQUARE FEET)

TRACT 3
0.143 ACRES (6,240 SQUARE FEET)

TRACT 4
0.121 ACRES (5,280 SQUARE FEET)

TRACT 5
0.143 ACRES (6,240 SQUARE FEET)

SURVEYOR'S CERTIFICATE:

I DO HEREBY CERTIFY THAT THIS REPRESENTS A BOUNDARY AND TOPOGRAPHIC SURVEY AND COMPLIES WITH 201 KAR 18:150. AND THAT THE BOUNDARY INFORMATION SHOWN HEREON WAS PERFORMED UNDER MY DIRECT SUPERVISION BY USING REAL TIME KINEMATIC "RTK" GPS (TRIMBLE R12/R8 GPS UNIT & TRIMBLE S5 ROBOTIC TOTAL STATION). BEARINGS AND DISTANCES SHOWN HEREON ARE COMPUTED USING GROUND COORDINATES. THE ACCURACY AND PRECISION OF SAID SURVEY MEETS OR EXCEEDS SPECIFICATIONS OF AN "URBAN" SURVEY.
DATE OF SURVEY: FEBRUARY 24, 2023

STATE OF KENTUCKY
K. JETT WOOD
3445
LICENSED
PROFESSIONAL
LAND SURVEYOR

K. Jett Wood PLS #3445 Nov. 13, 2023
K. JETT WOOD, P.L.S. #3445

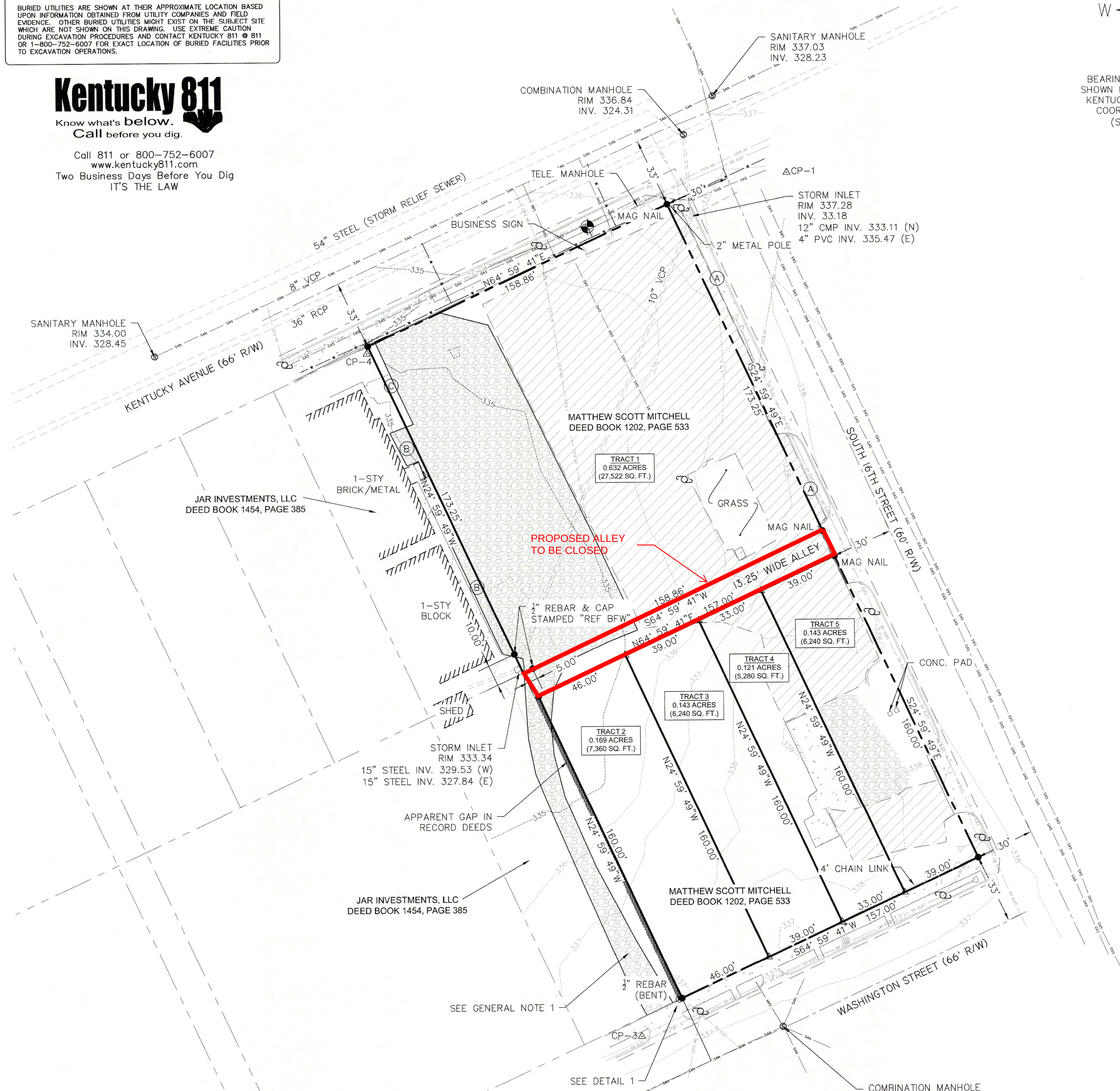
THIS PROPERTY IS SUBJECT TO ALL PREVIOUSLY CONVEYED RIGHT-OF-WAYS AND EASEMENTS. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE OPINION.

BURIED UTILITIES NOTE

BURIED UTILITIES ARE SHOWN AT THEIR APPROXIMATE LOCATION BASED UPON INFORMATION OBTAINED FROM UTILITY COMPANIES AND FIELD EVIDENCE. OTHER BURIED UTILITIES MIGHT EXIST ON THE SUBJECT SITE WHICH ARE NOT SHOWN ON THIS DRAWING. USE EXTREME CAUTION DURING EXCAVATION PROCEDURES AND CONTACT KENTUCKY 811 @ 811 OR 1-800-752-6007 FOR EXACT LOCATION OF BURIED FACILITIES PRIOR TO EXCAVATION OPERATIONS.

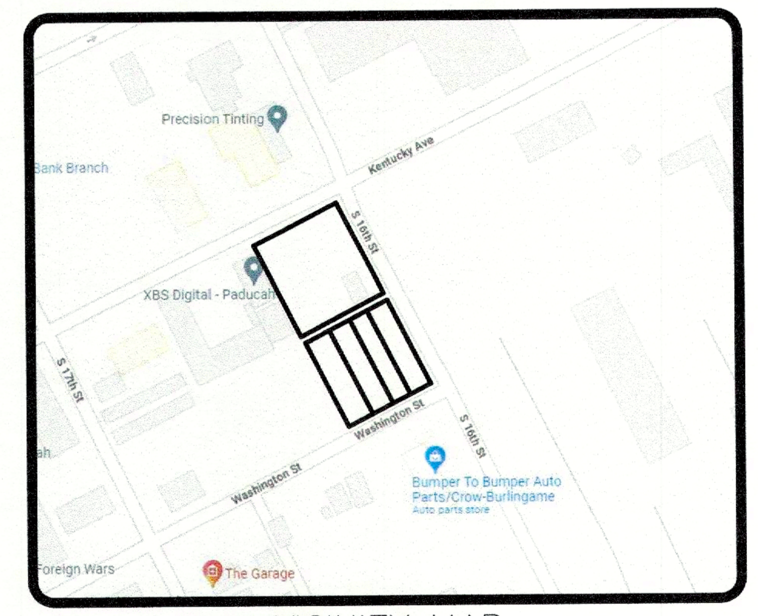
Kentucky 811
Know what's below.
Call before you dig.

Call 811 or 800-752-6007
www.kentucky811.com
Two Business Days Before You Dig
IT'S THE LAW



N
W E
S

BEARINGS/COORDINATES SHOWN HEREON BASED ON KENTUCKY STATE PLANE COORDINATE SYSTEM (SINGLE ZONE)



VICINITY MAP

GENERAL NOTES:

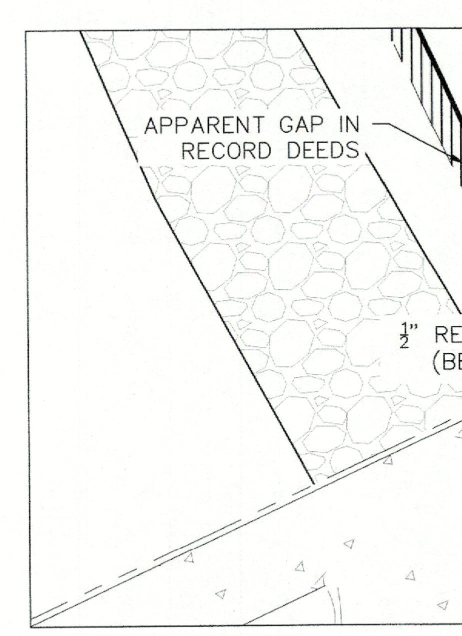
1. THE EXISTING GRAVEL ACCESS IS BEING OR HAS BEEN USED FOR INGRESS AND EGRESS OVER TIME. IT IS UNDETERMINED WHO IS USING THIS ACCESS.
2. BOUNDARY LINES SHOWN HEREON ARE BASED FROM CITY MONUMENTS AND DEED DISTANCES.

STATEMENT OF ENCROACHMENTS:

Ⓐ ASPHALT PARKING ENCROACHES ONTO CITY RIGHT-OF-WAY.
Ⓑ GRAVEL SURFACE ENCROACHES ONTO ADJACENT PROPERTY.
Ⓒ ASPHALT SURFACE ENCROACHES ONTO SUBJECT PROPERTY.

LEGEND

- PROPERTY LINE
- RIGHT-OF-WAY
- ADJOINING PROPERTY LINE
- BUILDING
- CURB AND GUTTER
- EDGE OF GRAVEL
- EDGE OF PAVEMENT
- ROADWAY CENTERLINE
- FENCE
- UNDERGROUND COMMUNICATIONS
- OVERHEAD ELECTRIC
- GAS LINE
- SANITARY SEWER
- STORM SEWER
- WATER LINE
- MAJOR CONTOUR
- MINOR CONTOUR
- EXISTING ASPHALT PAVEMENT
- EXISTING BUILDING
- EXISTING CONCRETE PAVEMENT
- EXISTING GRAVEL SURFACE
- 1/2" DIAMETER x 18" LONG REBAR & CAP STAMPED "BFW KJW #3445" (SET), UNLESS OTHERWISE NOTED
- BOUNDARY LINE ANGLE POINT
- BOUNDARY MARKER AS NOTED
- SIGN
- CLEAN OUT
- SANITARY SEWER MANHOLE
- TELEPHONE PEDESTAL
- GAS METER
- GAS VALVE
- GUY WIRE
- UTILITY POLE
- LIGHT POLE
- FIRE HYDRANT
- WATER METER
- WATER VALVE



DETAIL 1

GRAPHIC SCALE
30 0 15 30 60 120
(IN FEET)
1 INCH = 30 FT

PROJECT NO. 23101	DATE: 2/20/2023	
DRAWN BY: KNM	CHECKED BY: KJW	
REV. DESCRIPTION	BY	DATE
1 REV. STORM & SAN. SEWER	KNM	11/13/23

BFW
BACON | FARMER | WORKMAN
ENGINEERING & TESTING, INC.
500 SOUTH 17th STREET PADUCAH, KY 42003 PHONE - 270.443.1995
403 N. COURT STREET MARION, IL 62959 PHONE - 618.997.9190
1215 DIUGUID DRIVE MURRAY, KY 42071 PHONE - 270.753.7307
966 DOUBLE BRIDGE RD. LEWISBURG, TN 37091 PHONE - 931.359.4882
907 ARROW RD., SUITE 2 CHAMPAIGN, IL 61821 PHONE - 217.530.4283
www.bfwengineers.com

BOUNDARY AND TOPOGRAPHIC SURVEY

PADUCAH/McCRACKEN COUNTY SENIOR CENTER
1600 KENTUCKY AVENUE
PADUCAH, KENTUCKY 42003

FOR PECK FLANNERY GREAM WARREN INC.

SHEET
SV1.0

A RESOLUTION CONSTITUTING THE FINAL REPORT OF THE PADUCAH PLANNING COMMISSION ON THE PROPOSED CLOSING OF 2,105 SQUARE FEET OF A 13.25' ALLEY OFF SOUTH 16TH STREET BETWEEN KENTUCKY AVENUE AND WASHINGTON STREET.

WHEREAS, a public hearing was held on March 4, 2024 by the Paducah Planning Commission after advertisement pursuant to law, and

WHEREAS, this Commission has duly considered said proposal and has heard and considered the objections and suggestions of all interested parties who appeared at said hearing, and

WHEREAS, this Commission adopted a proposal to vacate and close 2,105 square feet of a 13.25' alley off South 16th Street between Kentucky Avenue and Washington Street.

NOW THEREFORE, BE IT RESOLVED BY THE PADUCAH PLANNING COMMISSION:

SECTION 1. That this Commission recommend to the Mayor and the Board of Commissioners of the City of Paducah to close said Right-of-Way as follows:

13.25' ALLEY CLOSURE - LEGAL DESCRIPTION

A certain tract of land as surveyed by Kyrun Jett Wood, P.L.S.#3445 and being generally located on the west side of South 16th Street and south of Kentucky Avenue, in Paducah, McCracken County, Kentucky, more particularly described as follows:

Beginning at a mag nail with shiner stamped "BFW KJW #3445" (found), being 30.0 ft. west from the centerline of South 16th Street and 33 ft. south of the centerline of Kentucky Avenue, said point also being the northeast corner of the Paducah McCracken County Senior Citizens, Inc. property (recorded in Deed Book 1481, Page 775);

Thence along the west right-of-way of South 16th Street, S24°59'49"E a distance of 173.25 ft. to a mag nail with shiner stamped "BFW KJW #3445" (found), said point being in the north line of a 13.25' wide alley, said point also being the TRUE POINT OF BEGINNING;

Thence continuing along the above said right-of-way and with a new property line, S24°59'49"E a distance of 13.25 ft. to a mag nail with shiner stamped "BFW KJW #3445" (found), said point being the southeast corner of said 13.25' wide alley;

Thence along the south right-of-way of the 13.25' wide alley, S64°59'41"W a distance of 158.86 ft. to a point, said point being the southwest corner of said 13.25' wide alley, said point also being in the east property line of the JAR Investments, LLC property (recorded in Deed Book 1454, Page 385);

Thence along the east property line of the above said JAR Investments, LLC property, N24°59'49"W a distance of 13.25 ft. to a point, said point being the northwest corner of said 13.25' wide alley;

Thence along the north right-of-way of the 13.25' wide alley, N64°59'41"E a distance of 158.86 ft. to the TRUE POINT OF BEGINNING.

The above described Tract contains 2,105 square feet (0.048 acres).

SECTION 2. That this Resolution shall be treated as, and is, the final report of the Paducah Planning Commission respecting the matters appearing herein.

SECTION 3. That if any section, paragraph or provision of this Resolution shall be found to be inoperative, ineffective or invalid for any cause, the deficiency or invalidity of such section, paragraph or provision shall not affect any other section, paragraph or provision hereof, it being the purpose and intent of this Resolution to make each and every section, paragraph and provision hereof separable from all other sections, paragraphs and provisions.

SECTION 4. Any agreements between the parties that are affected by the closure of these Right-of-Ways shall be forwarded to the Board of Commissioners with this Resolution.

Bob Wade

Bob Wade, Chairman

Adopted by the Paducah Planning Commission on March 4, 2024