



**CITY COMMISSION MEETING
AGENDA FOR JUNE 9, 2020
5:30 PM
VIDEO TELECONFERENCE MEETING**

Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and return to the City Clerk's Office no later than 3:30 p.m. on the day of the Commission Meeting. The Mayor will call on you to speak during the Public Comments section of the Agenda.

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
		A. Approve Minutes for May 26, 2020 Called Budget Meeting and May 26, 2020 Regular Meeting
		B. Receive & File Documents
		C. Reappointment of Justin Hancock and Debra Stone to the Paducah-McCracken County Joint Sewer Agency
		D. Personnel Actions
		E. Center Point Recovery Center - 2020 CDBG Grant Application - T WILSON
		F. 2020 US Bulletproof Vest Partnership Grant Application - B LAIRD
	II.	<u>ORDINANCE(S) - ADOPTION</u>
		A. Closure of a Portion of an Alley Between 1420 Martin Luther King Jr Drive & 1415 Harrison Street and the Dedication of a New Alley Between 1400 Martin Luther King Jr Drive & 1401 Harrison Street - R MURPHY
	III.	<u>ORDINANCE(S) - INTRODUCTION</u>

		A.	City of Paducah, Kentucky's Fiscal Year 2020-2021 Budget Adoption - J PERKINS
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	IV.	<u>COMMENTS</u>
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		A.	Comments from the City Manager
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		B.	Comments from the Board of Commissioners
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		C.	Comments from the Audience
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	V.	<u>EXECUTIVE SESSION</u>
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May 26, 2020

At a Called Meeting of the Board of Commissioners, held on Tuesday, May 26, 2020, at 4:30 p.m., Mayor Brandi Harless presided, and upon call of the roll by the City Clerk, the following answered to their names: Commissioners Abraham, Wilson and Mayor Harless (3) Commissioners McElroy and Watkins were unable to attend this meeting.

In order to keep the Commission and public safe in the midst of the COVID-19 outbreak and in accordance with Kentucky Executive Order 2020-243, all members of the Board of Commissioners participated using video teleconferencing. Further, this meeting was not open to the public. The public was invited to view the meeting on YouTube at <https://www.youtube.com/user/paducahkygov> or on the government access channel Government 11 (Comcast channel 11).

INVOCATION

Commissioner Wilson led the invocation.

PLEDGE OF ALLEGIANCE

Mayor Harless led the pledge.

BUDGET WORKSHOP

Public Information Officer Pam Spencer offered the following summary of the Budget Workshop:

Fiscal Year 2021 Budget Workshop (4:30 p.m.)

“Before their regular Commission meeting at 5:30 p.m., the Paducah Board of Commissioners held a budget workshop at 4:30 p.m. to review the Fiscal Year 2021 Budget, a balanced budget. City Manager Jim Arndt, Assistant City Manager Michelle Smolen, and Finance Director Jonathan Perkins led the discussion of the budget process, operating funds, and recommendations. Arndt said the theme of the FY21 budget is “budget in place” which refers to keeping the City’s workforce, operations, and projects intact even with an expected revenue decrease. Arndt said, “Team Paducah employed an intense budget formulation process that included participation from the City Manager’s Office, the Finance Team, the Leadership team, and the Board of Commissioners. This year was extremely collaborative, as we worked tirelessly together to meet the needs of our community, while conservatively budgeting for an uncertain FY21.

Several of highlights regarding the development of the FY21 budget are as follows:

- *Due to the effects from COVID-19 on the economy, Paducah is projecting a 10% decrease in major revenue sources which directly impacts the General Fund, the City’s main operating fund.*
- *The proposed General Fund budget is \$35,888,465 which is a \$85,000 decrease from this fiscal year’s original budget. Since the Investment Fund is funded by the payroll tax which is projected to decrease 15%, the proposed budget is \$5,113,560.*
- *To balance the budget, the following measures are proposed:*
 - *A hiring freeze and the freezing of merit increases for the fiscal year;*

May 26, 2020

- *Use approximately \$1.5 million from the unreserved General Fund cash balance in excess of the required 12% reserves;*
- *Use \$500,000 of reserves from the Debt Service Fund; and*
- *Use \$789,375 from the Radio Fund to pay the City's portion of the 911 operations.*

Even with the effects of the expected revenue decreases from COVID-19, the City has positive budgetary news to share:

- *The proposed budget contains all annual debt requirements in the amount of \$3,968,945.*
- *The annual pension contributions are remaining flat for this fiscal year with rates provided by the State.*
- *The proposed budget contains a 2.5% cost-of-living increase as contractually obligated for IAFF and FOP. This percentage will be for the non-represented employees as well. AFSCME will receive a contractually obligated 2% increase.*
- *The proposed budget includes significant funding for current capital projects and some new purchases including adding \$250,000 to start the televising and cleaning of the stormwater system and \$400,000 set aside for a project in association with FEMA for the dredging of the sediment near the Transient Boat Dock.*
- *The proposed budget includes our required 12% reserves for the General Fund.*
- *The proposed budget includes funding for the Grant-in-Aid program.*
- *The proposed budget projects no increase in property tax rates.*

Regarding the City's Strategic Plan, also known as Our Paducah, all of the projects in the proposed budget have been reviewed to insure alignment. An updated Strategic Plan document based on the January Commission retreat will be placed before the Board in July for adoption. In reviewing the current Plan, Smolen said there are 37 action items. Even with the COVID-19 situation, 31 of the items are moving forward with either little impact or minor adjustments. A few of the action items being moved to a future date (What's Important Later (WIL) category) include the development of a comprehensive bike plan, adoption of performance measures throughout the organization, installation of public art in community gateways, and the hosting of a multicultural event.

The City Team plans to review the budget numbers after six months into the FY21 budget, more than likely in February, to review the revenue projections and make any adjustments on spending. The budget ordinance for FY21 is expected to be introduced June 9 and adopted at a called meeting on Wednesday, June 24. The City's fiscal year begins July 1. The Fiscal Year 2021 Budget Book will be placed on the City of Paducah website in July. To view the current year's budget and budget information dating back to 2005, visit <http://paducahky.gov/city-budget>."

COMMENTS FROM CITY MANAGER

- The June 23 meeting will be cancelled due to Election Day. There will be a called meeting on June 24.

May 26, 2020

ADJOURN

Mayor Harless offered motion, seconded by Commissioner Wilson, to adjourn the meeting. All in favor.

Meeting ended at approximately 5:29 p.m.

ADOPTED: June 9, 2020

Brandi Harless, Mayor

ATTEST:

Lindsay Parish, City Clerk

May 26, 2020

At a Regular Meeting of the Board of Commissioners, held on Tuesday, May 26, 2020, at 5:30 p.m., Mayor Brandi Harless presided, and upon call of the roll by the City Clerk, the following answered to their names: Commissioners Abraham, Watkins, Wilson and Mayor Harless (4) Commissioner McElroy was unable to attend this meeting.

In order to keep the Commission and public safe in the midst of the COVID-19 outbreak and in accordance with Kentucky Executive Order 2020-243, all members of the Board of Commissioners participated using video teleconferencing. Further, this meeting was not open to the public. The public was invited to view the meeting on YouTube at <https://www.youtube.com/user/paducahkygov> or on the government access channel Government 11 (Comcast channel 11).

INVOCATION

Commissioner Abraham led the invocation.

PLEDGE OF ALLEGIANCE

Mayor Harless led the pledge.

CONSENT AGENDA

Mayor Harless asked if the Board wanted any items on the Consent Agenda removed for separate consideration. There were no items removed. The Mayor asked the City Clerk to read the items on the Consent Agenda.

I(A)	Approve Minutes for the May 12, 2020 Regular Meeting of the Board of Commissioners of the City of Paducah and the May 18, 2020 and May 20, 2020 Joint Called Meeting of the Board of Commissioners of the City of Paducah and the McCracken County Fiscal Court
I(B)	Receive and File Documents: <u>Minute File:</u> 1. Notice of Cancellation of Regular Meeting of the Board of Commissioners of the City of Paducah – April 28, 2020 at 5:30 p.m. 2. Notice of Called Meeting of the Board of Commissioners of the City of Paducah – April 28, 2020 at 5:30 p.m. (virtual meeting) 3. Notice of Called Joint Meeting – Board of Commissioners of City of Paducah and McCracken County Fiscal Court – May 18, 2020 5:00 p.m. (virtual meeting) <u>Contract File:</u> 1. Purchase of Service Agreement – Jackson Purchase 2-Way Radio – Paducah 911 - \$28,080 (CM Signed) 2. Contract For Services – Kroll CyberDetect ER EndPoint Services in the amount of \$45,000 – ORD 2020-04-8635 3. Contract For Services – CBIZ Benefits & Insurance Services, Inc. – ORD 2020-0-8627

May 26, 2020

I(C)	Appointment of J. P. Kelly and Kala Shihady to the Industrial Development Authority to replace Mike Stone and Durwin Usery, respectively, whose terms have expired. These terms shall expire March 25, 2024.
I(D)	Personnel Actions
I(E)	A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ACCEPT A CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING GRANT AWARD THROUGH THE U.S. DEPARTMENT OF JUSTICE IN THE AMOUNT OF \$36,344, TO BE USED BY THE PADUCAH POLICE DEPARTMENT TO PURCHASE AN UNMANNED AERIAL SYSTEM (MO #2343, BK 11)
I(F)	A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AN FY2019 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT FUNDED THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) IN THE AMOUNT OF \$767,836.17 FOR THE HIRING OF THREE FIREFIGHTERS (MO #2344, BK 11)

Mayor Harless offered motion, seconded by Commissioner Wilson, that the consent agenda be adopted as presented.

Adopted on call of the roll, yeas, Commissioners Abraham, Watkins, Wilson and Mayor Harless. (4)

ORDINANCE(S) - EMERGENCY

APPROVING THE TERMINATION OF THE CONSTRUCTION CONTRACT ENTERED BETWEEN THE CITY OF PADUCAH AND HUFFMAN CONSTRUCTION LLC DATED MAY 3, 2018 – FLOOD PUMP STATION #2 REHABILITATION PROJECT AND DECLARING AN EMERGENCY TO EXIST

Mayor Harless offered Motion, seconded by Commissioner Wilson, that the Board of Commissioners introduce & adopt an Ordinance entitled, “AN ORDINANCE APPROVING THE TERMINATION OF THE CONSTRUCTION CONTRACT ENTERED BETWEEN THE CITY OF PADUCAH AND HUFFMAN CONSTRUCTION, LLC DATED MAY 3, 2018 REGARDING THE FLOOD PUMP STATION # 2 REHABILITATION PROJECT AND DECLARING AN EMERGENCY TO EXIST.” This ordinance is summarized as follows: The City entered into an Agreement with Huffman Construction, LLC dated May 3, 2018 relating to the Flood Pump Station # 2 Rehabilitation Project. This ordinance terminates the aforesaid Agreement due to the default and material breach of contract by Huffman Construction, LLC. The effective date of the termination shall be the date this ordinance is approved by the City Commission. Pursuant to KRS 83A.060, the City Commission suspends the requirement of a second reading of this ordinance. As grounds therefor, the City Commission does hereby declare an emergency to exist due to the need to find a replacement contractor immediately in order to complete the project within the required time frame. At present, the pump facility is at 50% of full capacity and the lead time for ordering replacement pumps is 36-40 weeks in advance. Any delay could result in the project time frame being extended by one year.

May 26, 2020

Adopted on call of the roll, yeas, Commissioners Abraham, Watkins, Wilson and Mayor Harless. (4)
(ORD 2020-05-8638; BK 36) Commissioner Watkins left the meeting following the vote.

ORDINANCE - INTRODUCTIONS

CLOSURE OF AN ALLEY BETWEEN 1420 MARTIN LUTHER KING JR. DRIVE AND 1415 HARRISON STREET AND THE DEDICATION OF A NEW ALLEY BETWEEN 1400 MARTIN LUTHER KING JR. DRIVE AND 1401 HARRISON STREET

Mayor Harless offered Motion, seconded by Commissioner Wilson, that the Board of Commissioners introduce an Ordinance entitled, "AN ORDINANCE PROVIDING FOR THE CLOSING OF A PORTION OF AN ALLEY BETWEEN 1420 MARTIN LUTHER KING JR. DRIVE & 1415 HARRISON STREET AND THE DEDICATION OF A NEW ALLEY BETWEEN 1400 MARTIN LUTHER KING JR. DRIVE & 1401 HARRISON STREET AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATING TO SAME." This ordinance is summarized as follows: The City of Paducah does hereby authorize the closure of a portion of an alley between 1420 Martin Luther King Jr. Drive and 1415 Harrison Street, and authorizes, empowers and directs the Mayor to execute a quitclaim deed from the City to the property owners in or abutting the public ways to be closed. Further, this ordinance authorizes the dedication of a new alley between 1400 Martin Luther King Jr. Drive and 1401 Harrison Street and authorizes the Mayor to execute all documents relating to same.

INTENT TO ANNEX 1815 OLIVET CHURCH ROAD, 6215 BLANDVILLE ROAD AND 5269 HINKLEVILLE ROAD

Mayor Harless offered Motion, seconded by Commissioner Wilson, that the Board of Commissioners introduce an Ordinance entitled, "AN ORDINANCE DECLARING THE CITY OF PADUCAH'S INTENT TO ANNEX CERTAIN PROPERTIES LYING ADJACENT TO THE CORPORATE LIMITS OF THE CITY OF PADUCAH, AND DEFINING ACCURATELY THE BOUNDARY OF SAID PROPERTIES TO BE INCLUDED WITHIN THE SAID CORPORATE LIMITS." This ordinance is summarized as follows: An ordinance approving the intent to annex and declaring it desirable to annex certain tracts of property contiguous to the present city limits, located at 1815 Olivet Church Road, 6215 Blandville Road and 5269 Hinkleville Road, containing 8.6 acres, more or less.

COMMENTS FROM CITY MANAGER

- The City is working toward a mid-June opening of City Hall (with restrictions) as soon as modifications are complete.
- The City is working toward resuming in-person Commission meetings in July. We are waiting for the Governor's guidelines regarding gatherings of 50 persons or less.

ADJOURN

Mayor Harless offered motion, seconded by Commissioner Wilson, to adjourn the meeting. All in favor.

May 26, 2020

Meeting ended at approximately 6:02 p.m.

ADOPTED: June 9, 2020

Brandi Harless, Mayor

ATTEST:

Lindsay Parish, City Clerk

June 9, 2020

Minute File:

1. Notice of Called Joint Meeting – Board of Commissioners of City of Paducah and McCracken County Fiscal Court – May 20, 2020 5:00 p.m. (virtual meeting)
2. Notice of Called Meeting of the Board of Commissioners of the City of Paducah – May 26, 2020 4:30 p.m. (virtual meeting)

Contract File:

1. Agreement between The City of Paducah and Jim Smith Contracting – 24th Street Bridge Rehab Project - \$249,726.50 – **ORD 2020-05-8636**
2. Contract between the City of Paducah and Systems Solutions – City Hall Security – \$38,910.23 - **MO #2305**
3. Agreement with Strand Associates for General Stormwater Assistance Services (executed by City Manager)

Financials File:

1. Paducah Water – April 2020

Bids:

1. Peck Addition – Education Park and Memorial
 - a. Youngblood Excavating
 - b. M. P. Lawson
 - c. Adams Construction

Proposals:

1. Indoor Aquatics and Recreation Facility RFPs:
 - a. Health Fitness Corporation
 - b. Risk Management Services Corporation
 - c. Sports Facilities Management LLC
 - d. Swim Club Management Group
 - e. USA Management

CITY OF PADUCAH
June 9, 2020

Upon the recommendation of the City Manager, the Board of Commissioners of the City of Paducah order that the personnel changes on the attached list be approved.

Michelle Smolen

City Manager's Office

6/4/2020

Date

CITY OF PADUCAH
PERSONNEL ACTIONS
June 9, 2020

PAYROLL ADJUSTMENTS/TRANSFERS/PROMOTIONS/TEMPORARY ASSIGNMENTS

	<u>PREVIOUS POSITION AND BASE RATE OF PAY</u>	<u>CURRENT POSITION AND BASE RATE OF PAY</u>	<u>NCS/CS</u>	<u>FLSA</u>	<u>EFFECTIVE DATE</u>
<u>FINANCE</u>					
Gray, Kristi	Accountant \$25.00/hr	Accountant \$25.63/hr	NCS	Ex	June 4, 2020

TERMINATIONS - FULL-TIME (F/T)

	<u>POSITION</u>	<u>REASON</u>	<u>NCS/CS</u>	<u>FLSA</u>	<u>EFFECTIVE DATE</u>
<u>PUBLIC WORKS</u>					
Irick, Matthew	Compost Equipment Operator	Resignation	NCS	Non-EX	June 12, 2020

Agenda Action Form

Paducah City Commission

Meeting Date: June 9, 2020

Short Title: Center Point Recovery Center - 2020 CDBG Grant Application - **T WILSON**

Category: Municipal Order

Staff Work By: Ty Wilson

Presentation By: Ty Wilson

Background Information: The Department for Local Government (DLG) is set to receive funding for the 2020 Funding Cycle from the U.S. Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program. Funds are designated for various program areas including Community Projects, Community Emergency Relief Fund, Economic Development, Housing and Public Facilities.

The CDBG program provides assistance to communities for use in revitalizing neighborhoods, expanding affordable housing and economic opportunities, providing infrastructure and/or improving community facilities and services. With the participation of their citizens, communities can devote these funds to a wide range of activities that best serve their own particular development priorities. All project activities must meet at least one of three national objectives:

- benefit to low and moderate income persons;
- prevention or elimination of slums or blight; and,
- meeting particularly urgent community development needs.

On behalf of Four Rivers Behavioral Health, the City proposes the submittal of a CDBG application for the Center Point Recovery Center for personnel expenses. The application will be in the amount of \$200,000 through the Public Services program. These funds will be matched by the Four Rivers Behavioral Health with other federal and state funds. Local matching funds will not be required from the City of Paducah. A fee of \$2,500 will be paid to the city for maintaining and providing administration of the funding.

Does this Agenda Action Item align with a Strategic Plan Action Step? No

If yes, please list the Action Step Item Codes(s):

Funds Available: Account Name:
 Account Number:

Staff Recommendation: Authorize and direct the Mayor to execute all required grant application documents.

Attachments:

1. Municipal Order

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER AUTHORIZING AN APPLICATION FOR A 2020
COMMUNITY DEVELOPMENT BLOCK GRANT IN THE AMOUNT OF \$200,000
THROUGH THE DEPARTMENT FOR LOCAL GOVERNMENT FOR THE FOUR RIVERS
RECOVERY CENTER FOR PERSONNEL EXPENSES

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The Mayor is hereby authorized to execute an application and all documents relating to same, requesting a Community Development Block Grant through the Department for Local Development in the amount of \$200,000 on behalf of Four Rivers Behavioral Health for the Four Rivers Recovery Center for personnel expenses. Funds will be matched by Four Rivers Behavioral Health. An administration fee of \$2,500 will be paid to the City of Paducah for maintaining and monitoring this funding.

SECTION 2. This order shall be in full force and effect from and after the date of its adoption.

Brandi Harless, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners June 9, 2020

Recorded by Lindsay Parish, City Clerk, June 9, 2020

\\mo\grants\cdbg-four rivers recovery center project 2020

6-2020

Agenda Action Form

Paducah City Commission

Meeting Date: June 9, 2020

Short Title: 2020 US Bulletproof Vest Partnership Grant Application - **B LAIRD**

Category: Municipal Order

Staff Work By: Robin Newberry, Ty Wilson

Presentation By: Brian Laird

Background Information: The U.S. Department of Justice (DOJ) Bulletproof Vest Partnership (BVP) Grant Program, an online application, provides a maximum 50-percent reimbursement for the purchase of body armor for police. The City received \$6,330 in 2018 and \$4,367.71 in 2019.

The national Institute of Justice, the research, development and evaluation agency of the United States Department of Justice, sets the only nationally accepted standards for body armor worn by law enforcement officers. NIJ recognizes an industry standard of a five-year life span on body armor. The Department of Justice BVP also recognizes five-year life span on body armor. In light of these industry standards and endorsements by the preeminent law enforcement agencies, the Paducah Police Department follows a five-year replacement plan on body armor worn by law enforcement officers.

The Police Department is requesting 17 body armor vests for officers from the BVP program for a total cost of \$11,013.79. The Police Department is basing the cost of each vest on the state contract price of \$647.87 each. This grant requires a 50-percent match; therefore, the Police Department will request \$5,506.90 from the BVP program and provide \$5,506.90 from FY21 operating funds. This application was submitted prior to the deadline of June 8th, 2020.

Does this Agenda Action Item align with a Strategic Plan Action Step? No

If yes, please list the Action Step Item Codes(s):

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize the Mayor to execute all required grant application documents.

Attachments:

1. Municipal Order - app - police-bulletproof vest 2020

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER AUTHORIZING THE CITY OF PADUCAH
PLANNING DEPARTMENT TO APPLY FOR A 2020 U.S. BULLETPROOF VEST
PARTNERSHIP GRANT IN AN AMOUNT OF \$5,506.90 THROUGH THE U.S.
DEPARTMENT OF JUSTICE FOR USE BY THE POLICE DEPARTMENT

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the Paducah Police Department is hereby authorized to apply
for a 2020 U.S. Bulletproof Vest Partnership Grant through the U.S. Department of Justice in the
amount of \$5,506.90 to be used to purchase SWAT body armor vests for the Police Department.
The City will provide a cash match of \$5,506.90 from the Police Department's FY20 operating
funds.

SECTION 2. This order shall be in full force and effect from and after the date of
its adoption.

Brandi Harless, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, June 9, 2020
Recorded by Lindsay Parish, City Clerk, June 9, 2020
\\mo\grants\app - police-bulletproof vest 2020

Agenda Action Form

Paducah City Commission

Meeting Date: June 9, 2020

Short Title: Closure of a Portion of an Alley Between 1420 Martin Luther King Jr Drive & 1415 Harrison Street and the Dedication of a New Alley Between 1400 Martin Luther King Jr Drive & 1401 Harrison Street - **R MURPHY**

Category: Ordinance

Staff Work By: Tammara Tracy, Josh Sommer, Melanie Townsend
Presentation By: Rick Murphy

Background Information: The Midtown Alliance of Neighbors has been working toward achieving Community Housing Development Organizations (CHDO) status with the Kentucky Housing Corp (KHC) by demonstrating that as a nonprofit, community-based service organization they have significant capacity to develop affordable housing for the community it serves. One of the last steps is to complete a new construction project.

To facilitate this new construction project, an 8-lot subdivision has been prepared for the property located at 1400 Martin Luther King Jr Dr and 501 North 14th Street for the construction of new homes. Three homes are scheduled for construction in 2020.

On April 28, 2020, the Paducah Board of Commissioners passed Municipal Order 2338 authorizing the transfer of real property located at 1400 Martin Luther King Jr Dr and 501 North 14th Street to Midtown Alliance of Neighbors for the construction of single-family homes.

A plat of the new subdivision, Remington Subdivision, was prepared by Dummer Surveying & Engineering Services, Inc. and submitted. As part of the subdivision process, the closure of a portion of an alley and the dedication of a new public alley was necessary.

On May 4, 2020, the Paducah Planning Commission passed a resolution proposing the closing of a portion of an alley between 1420 Martin Luther King Jr Dr and 1415 Harrison Street and the dedication of a new alley between 1400 Martin Luther King Jr Dr and 1401 Harrison Street. As indicated on the Remington Subdivision plat, the City will quitclaim a strip of land identified as Lot 11A to the adjacent property owner, Frederick E Jones, consisting of 2,193 sq ft. The City will quitclaim a strip of land identified as Lot 10A to the adjacent property owner, Andrew Suggs, consisting of 1,554 sq. ft.

Does this Agenda Action Item align with a Strategic Plan Action Step? Yes

If yes, please list the Action Step Item Codes(s): N-2: Encourage, incentivize and/or support more housing options throughout the City.

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize the closing of a portion of an alley between 1420 Martin Luther King Jr Dr and 1415 Harrison Street and authorizing the dedication of a public alley between 1400 Martin Luther King Jr & 1401 Harrison Street and authorizing the Mayor to execute the plat and all associated documents.

Attachments:

1. PC Resolution_Remington Sub alley
2. Remington Subdivision Plat
3. Ordinance

A RESOLUTION CONSTITUTING THE FINAL REPORT OF THE PADUCAH PLANNING COMMISSION ON THE PROPOSED CLOSING OF A PORTION OF AN ALLEY BETWEEN 1420 MARTIN LUTHER KING JR. DRIVE & 1415 HARRISON STREET AND THE DEDICATION OF A NEW ALLEY BETWEEN 1400 MARTIN LUTHER KING JR. DRIVE & 1401 HARRISON STREET.

WHEREAS, a public hearing was previously held on April 20, 2020 by the Paducah Planning Commission after advertisement pursuant to law, and

WHEREAS, this Commission has duly considered said proposal and has heard and considered the objections and suggestions of all interested parties who appeared at said hearing, and

WHEREAS, the Petitioner wishes to establish a new subdivision, known as Remington Subdivision, and

WHEREAS, this Commission adopted a proposal to close a portion of an alley between 1420 Martin Luther King Jr. Drive & 1415 Harrison Street and the dedication of a new alley between 1400 Martin Luther King Jr. Drive & 1401 Harrison Street at the regularly scheduled meeting on May 4, 2020.

NOW THEREFORE, BE IT RESOLVED BY THE PADUCAH PLANNING COMMISSION:

SECTION 1. That this Commission recommend to the Mayor and Board of Commissioners of the City of Paducah to close a portion of an alley between 1420 Martin Luther King Jr. Drive & 1415 Harrison Street and the dedication of a new alley between 1400 Martin Luther King Jr. Drive & 1401 Harrison Street as follows:

**LEGAL DESCRIPTION
ALLEY CLOSURE**

A certain Alley Right of Way containing 819 Square Feet as surveyed by Ricky A. Tosh, PLS 2900 of the firm of Dummer Surveying & Engineering Services, Inc. of Paducah, Kentucky on March 30, 2020, located between Martin Luther King Jr. Drive and Harrison Street and between North 14th Street and Harahan Street in Block "E" of Harahan Subdivision recorded in Plat Section "A", Page 94 in the City of Paducah, McCracken County, Kentucky and being more particularly described as follows:

Bearings described herein are based on Grid North from GPS static observation made on January 9, 2020. The horizontal control is based Kentucky State Plane Coordinates System South Zone (NAD 83) (2011) (NAVD 88) (GEOID 18).

All rebars and caps (found or set) are 1/2" diameter by 18" long rebar with a plastic cap stamped "R. TOSH KYPLS 2900".

Commencing at a rebar and cap (set) in the south right of way of Martin Luther King Jr. Drive, 33.00 feet south of the street centerline, said centerline point be located 239.00 feet west of the centerline intersection of Martin Luther King Jr. Drive and North 14th Street, thence from the commencing point South 25 Degrees 39 Minutes 21 Seconds East for a distance of 164.03 feet with the east line of a 13.60 foot wide alley to a rebar and cap (set) at the Point of Beginning and the northwest corner of the herein described alley right of way:

Thence North 65 Degrees 01 Minutes 58 Seconds East for a distance of 52.59 feet with the south line of the Fredrick Jones property described in Deed Book 1243, Page 613 and a common line to the City of Paducah property described in Deed Book 1231, Page 5 to a rebar and cap (found);

Thence South 24 Degrees 58 Minutes 02 Seconds East for a distance of 15.60 feet with another common line to the City of Paducah property to a rebar and cap (set);

Thence South 65 Degrees 01 Minutes 58 Seconds West for a distance of 52.40 feet with the north line of the Andrew Suggs property described in Deed Book 1121, Page 682 to a rebar and cap (set);

RECEIVED

MAY 06 2020

ENGINEERING
DEPARTMENT

TP
9:45a

LEGAL DESCRIPTION
23 foot Alley Dedication

A certain tract of land containing 7,910 Square Feet as surveyed by Ricky A. Tosh, PLS 2900 of the firm of Dummer Surveying & Engineering Services, Inc. of Paducah, Kentucky on March 30, 2020, fronting on Martin Luther King Jr. Drive and Harrison Street and between North 14th Street and Harahan Street in Block "E" of Harahan Subdivision recorded in Plat Section "A", Page 94 in the City of Paducah, McCracken County, Kentucky and being more particularly described as follows:

Bearings described herein are based on Grid North from GPS static observation made on January 9, 2020. The horizontal control is based Kentucky State Plane Coordinates System South Zone (NAD 83) (2011) (NAVD 88) (GEOID 18).

All rebars and caps (set) are 1/2" diameter by 18" long rebar with a plastic cap stamped "R. TOSH KYPLS 2900".

Beginning at a Mag Nail and washer stamped "PLS 2900" (set) 33.00 feet south of the centerline of Martin Luther King Jr. Drive, said centerline point being located 151.54 feet west of the centerline intersection of Martin Luther King Jr. Drive and North 14th Street;

Thence from the point of beginning South 24 Degrees 59 Minutes 10 Seconds East for a distance of 343.93 feet severing the lands of the City of Paducah property described in Deed Book 1231, Page 5 to a rebar and cap (set) 33.00 feet north of the centerline of Harrison Street, said centerline point being located 151.57 feet west of the centerline intersection of Harrison Street and North 14th Street;

Thence South 65 Degrees 08 Minutes 03 Seconds West for a distance of 23.00 feet along the north right of way of Harrison Street to a rebar and cap (set);

Thence North 24 Degrees 59 Minutes 10 Seconds West for a distance of 343.85 feet severing the lands of the City of Paducah property described in Deed Book 1231, Page 5 to a rebar and cap (set) in the south right of way of Martin Luther King Jr. Drive;

Thence North 64 Degrees 56 Minutes 01 Seconds East for a distance of 23.00 feet along the south right of way of Martin Luther King Jr. Drive to the point of beginning and being a part of the property described in Deed Book 1231, Page 5.

Together with and subject to covenants, easements, right of ways and restrictions of record and in existence.

SECTION 2. That this Resolution shall be treated as, and is, the final report of the Paducah Planning Commission respecting the matters appearing herein.

SECTION 3. That if any section, paragraph or provision of this Resolution shall be found to be inoperative, ineffective or invalid for any cause, the deficiency or invalidity of such section, paragraph or provision shall not affect any other section, paragraph or provision hereof, it being the purpose and intent of this Resolution to make each and every section, paragraph and provision hereof separable from all other sections, paragraphs and provisions.

SECTION 4. Any agreements between the parties that are affected by the closure or dedication of this Right-of-Way shall be forwarded to the City Commission with this Resolution.


Cathy Crecelius, Chairwoman

Adopted by the Paducah Planning Commission on May 4, 2020

RECEIVED

MAY 06 2020

ENGINEERING
DEPARTMENT

TP
AUSA

CERTIFICATE OF OWNERSHIP AND DEDICATION:
I (WE), DO HEREBY CERTIFY THAT I (AM (WE ARE)) THE OWNERS OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I (WE) HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE WILL AND CONSENT, ESTABLISH THE MINIMUM BUILDING RESTRICTION LINES, AND DEDICATE ALL STREETS, ALLEYS, WALKS, PUBLIC UTILITY EASEMENTS, PARKS AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED.

OWNER _____ DATE _____ OWNER _____ DATE _____
OWNER _____ DATE _____ OWNER _____ DATE _____

**CERTIFICATION OF ACKNOWLEDGMENT
STATE OF KENTUCKY, COUNTY OF McCRACKEN:**

I, _____, A NOTARY PUBLIC IN THE STATE & COUNTY AFORESAID DO, HEREBY CERTIFY THAT THE FOREGOING PLAT OF SURVEY WAS THIS DAY PRESENTED TO ME BY _____, KNOWN TO ME, TOGETHER WITH THE CERTIFICATE OF OWNERSHIP AND DEDICATION SHOWN HEREON, WHICH WAS, EXECUTED IN MY PRESENCE AND ACKNOWLEDGED TO BE THEIR FREE ACT AND DEED.

WITNESS MY HAND AND SEAL THIS _____ DAY OF _____, 20____.
MY COMMISSION EXPIRES ON THE _____ DAY OF _____, 20____.

NOTARY PUBLIC

**CERTIFICATION OF ACKNOWLEDGMENT
STATE OF KENTUCKY, COUNTY OF McCRACKEN:**

I, _____, A NOTARY PUBLIC IN THE STATE & COUNTY AFORESAID DO, HEREBY CERTIFY THAT THE FOREGOING PLAT OF SURVEY WAS THIS DAY PRESENTED TO ME BY _____, KNOWN TO ME, TOGETHER WITH THE CERTIFICATE OF OWNERSHIP AND DEDICATION SHOWN HEREON, WHICH WAS, EXECUTED IN MY PRESENCE AND ACKNOWLEDGED TO BE THEIR FREE ACT AND DEED.

WITNESS MY HAND AND SEAL THIS _____ DAY OF _____, 20____.
MY COMMISSION EXPIRES ON THE _____ DAY OF _____, 20____.

NOTARY PUBLIC

**CERTIFICATION OF ACKNOWLEDGMENT
STATE OF KENTUCKY, COUNTY OF McCRACKEN:**

I, _____, A NOTARY PUBLIC IN THE STATE & COUNTY AFORESAID DO, HEREBY CERTIFY THAT THE FOREGOING PLAT OF SURVEY WAS THIS DAY PRESENTED TO ME BY _____, KNOWN TO ME, TOGETHER WITH THE CERTIFICATE OF OWNERSHIP AND DEDICATION SHOWN HEREON, WHICH WAS, EXECUTED IN MY PRESENCE AND ACKNOWLEDGED TO BE THEIR FREE ACT AND DEED.

WITNESS MY HAND AND SEAL THIS _____ DAY OF _____, 20____.
MY COMMISSION EXPIRES ON THE _____ DAY OF _____, 20____.

NOTARY PUBLIC

CERTIFICATE OF APPROVAL:

UNDER THE AUTHORITY PROVIDED BY CHAPTER 100, KENTUCKY REVISED STATUTES, ADOPTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PADUCAH, THIS PLAT HAS BEEN GIVEN APPROVAL AND ACCEPTED AS FOLLOWS:

APPROVED BY PADUCAH, PLANNING AND ZONING COMMISSION MEETING HELD ON THE _____ DAY OF _____, 20____.

CHAIRMAN OF THE PLANNING AND ZONING COMMISSION

MAYOR'S CERTIFICATE OF CITY APPROVAL:

I HEREBY CERTIFY THAT THE PROPOSED DEDICATION OF THE RIGHT-OF-WAYS AND PUBLIC UTILITY EASEMENTS AS SHOWN HEREON HAS BEEN FOUND TO BE BENEFICIAL TO THE PUBLIC INTEREST AND IS SUITABLE FOR IMMEDIATE OR FUTURE ACCEPTANCE BY THE CITY OF PADUCAH, KENTUCKY.

BY ORDINANCE No. _____ AT MEETING DATE _____

DATE _____

MAYOR, CITY OF PADUCAH

CERTIFICATE OF ACCURACY:

I DO HEREBY CERTIFY TO CITY OF PADUCAH THAT THE SURVEY SHOWN AND DESCRIBED HEREON WAS PERFORMED UNDER MY SUPERVISION BY THE METHOD OF RANDOM TRAVERSE WITH SIDE SHOTS. THE UNADJUSTED PRECISION OF RATIO OF THE TRAVERSE WAS 1: 217.742. THE BEARINGS AND DISTANCES SHOWN HEREON HAVE BEEN ADJUSTED. THIS SURVEY IS AN URBAN CLASS SURVEY AND MEETS THE ACCURACY, PRECISION AND SPECIFICATIONS OF THIS CLASS PER THE STANDARDS OF PRACTICE FOR PROFESSIONAL LAND SURVEYORS IN KENTUCKY (201 KAR 18.150). THIS SURVEY MEETS THE REQUIREMENTS OF THE CITY OF PADUCAH PLANNING AND ZONING COMMISSION, AND ALL MONUMENTS HAVE BEEN FOUND OR SET AS SHOWN HEREON.

RICKY A. TOSH _____ PLS No. 2900 _____ DATE _____

THE PROPERTY IS SUBJECT TO ALL RIGHT-OF-WAYS, EASEMENTS, COVENANTS, AND RESTRICTION OF RECORD AND IN EXISTENCE.

THIS DRAWING IS NOT VALID UNLESS ORIGINAL SIGNATURE AND SEAL ARE ATTACHED. ANY REPRODUCTION OR VARIANCE TO THIS SURVEY BY ELECTRONIC OR ANY OTHER MEANS ARE NOT TO BE CONSIDERED ISSUED BY THE LICENSED LAND SURVEYOR.

CERTIFICATE OF RECORDING:

"STATE OF KENTUCKY, COUNTY OF McCRACKEN"

I, JULIE GRIGGS, CLERK FOR THE COUNTY AND STATE AFORESAID DO HEREBY CERTIFY THAT THIS PLAT WAS THIS DAY LOADED IN MY OFFICE FOR RECORD AND THAT I HAVE RECORDED SAME WITH THIS AND THE FOREGOING CERTIFICATE OF MY OFFICE.

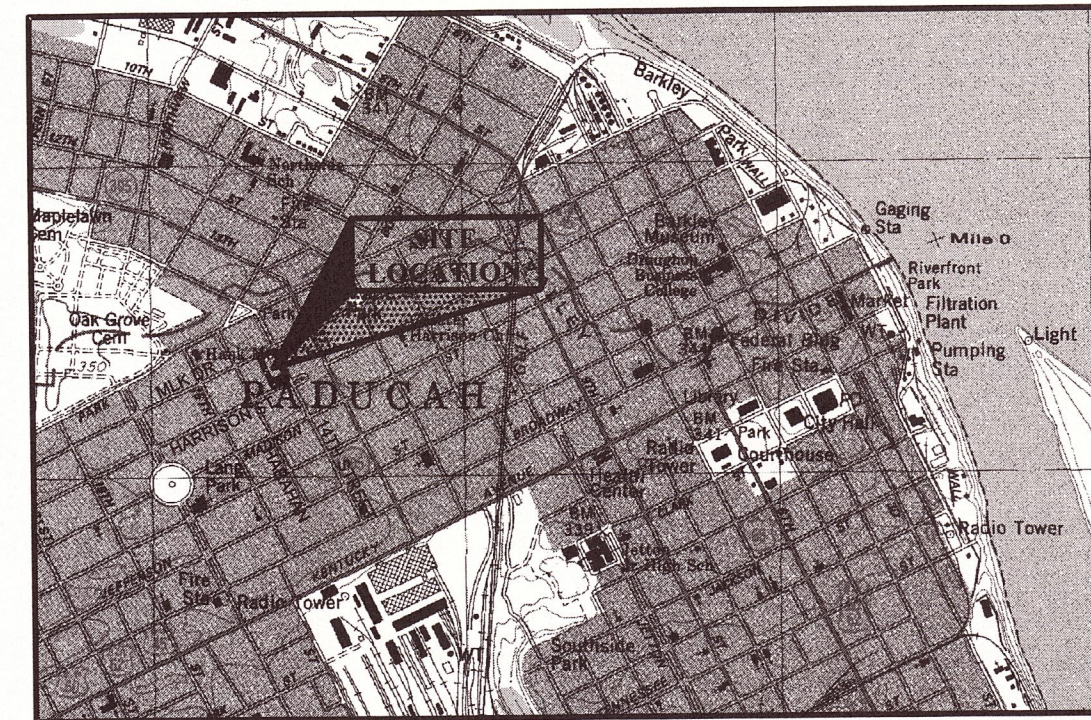
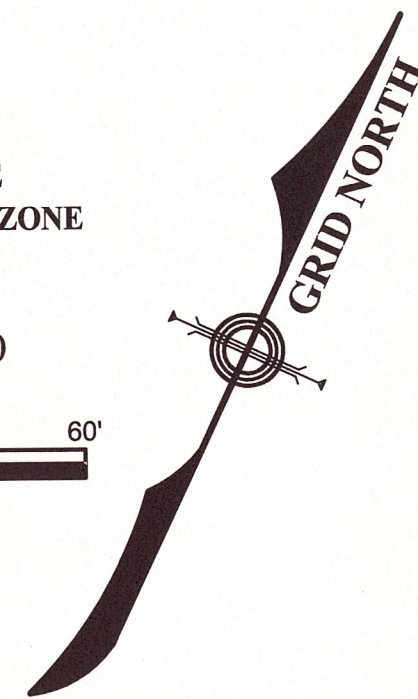
GIVEN UNDER MY HAND AND SEAL THIS THE _____ DAY OF _____, 20____.
_____ BY _____, D.C.

RECORDED IN PLAT SECTION _____, PAGE _____.

FINAL PLAT OF REMINGTON SUBDIVISION

KENTUCKY STATE PLANE
COORDINATE SYSTEM-SOUTH ZONE
(NAD83) (2011)
(NAVD 88) (GEOID 18)
(SURVEY UNITS-U.S. FEET)

30' 0' 30' 60'
GRAPHIC SCALE



VICINITY MAP
SCALE: 1" = 2,000'

LEGEND

- EXISTING 1/2"Ø x 18" LONG REBAR WITH PLASTIC CAP STAMPED "R.TOSH KYPLS 2900" (FOUND) (UNLESS NOTED OTHERWISE)
- 1/2"Ø x 18" LONG REBAR WITH PLASTIC CAP STAMPED "R.TOSH KYPLS 2900" (SET) (UNLESS NOTED OTHERWISE)
- 1-1/2" LONG MAG NAIL WITH METAL WASHER STAMPED "PLS 2900" (SET)
- STREET ADDRESS
- PROPERTY LINE
- ROAD CENTERLINE
- ADJOINING PROPERTY LINE
- EASEMENT AS NOTED
- LOT LINE ABOLISHED BY THIS PLAT
- ALLEY CLOSURE

FLOOD INFORMATION:

THE PROPERTY SHOWN HEREON IS LOCATED IN ZONE "X" AS SHOWN ON THE FEMA FLOOD INSURANCE RATE MAP No. 21145C0153F, DATED NOVEMBER 2, 2011.

ZONE "X"= AREAS OF 0.2% ANNUAL CHANCE FLOOD; AREAS OF 1% ANNUAL CHANCE FLOOD WITH AVERAGE DEPTHS OF LESS THAN 1 FOOT OF WITH DRAINAGE AREAS OF LESS THAN 1 SQUARE MILE; AND AREAS PROTECTED BY LEVEES FROM 1% ANNUAL CHANCE FLOOD.

TITLE OPINION:

THIS SURVEY WAS MADE WITHOUT THE BENEFIT OF A TITLE OPINION. A DILIGENT EFFORT WAS MADE AT THE TIME OF THIS SURVEY TO OBTAIN AND SHOW RIGHT-OF-WAYS, EASEMENTS, COVENANTS, AND RESTRICTIONS PERTAINING TO THIS PROPERTY. HOWEVER THIS SURVEY IS SUBJECT TO THE FINDINGS THAT WOULD BE REVEALED IN AN ACCURATE TITLE OPINION.

STREET RIGHT OF WAYS:

THE STREET RIGHT OF WAYS SHOWN HEREON WERE OBTAINED FROM THE CITY ENGINEER'S PLAT BOOK AND THE SUBDIVISION PLAT RECORDED IN PLAT SECTION "A", PAGE 94.

INTENT:

THE INTENT OF THIS PLAT OF SUBDIVISION IS TO ABOLISH LOT LINES AS SHOWN; CLOSE A 15.80' ALLEY RIGHT OF WAY; DEDICATE A 23' WIDE ALLEY RIGHT-OF-WAY AND ESTABLISH LOTS 1 THROUGH 8, CONSOLIDATED LOT 10 AND CONSOLIDATED LOT 11.

BOUNDARY SURVEY:

THIS PLAT OF SURVEY REPRESENTS A BOUNDARY SURVEY AND COMPLIES WITH 201 KAR 18.150.

CLIENT:

CITY OF PADUCAH, KY
PLANNING DEPT.
PADUCAH, KY 42002-2287

OWNERS:

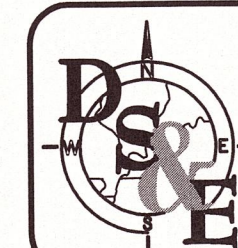
ANDREW SUGGS
1415 HARRISON ST
PADUCAH, KY 42001
DEED BOOK 1231, PAGE 5

FREDRICK JONES
1205 TENNESSEE ST
PADUCAH, KY 42003
DEED BOOK 1243, PG. 613

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REV. No.	DATE	TYPE	BY	APPROVED/DATE
DRAWN BY	T. MEADOWS	FIELD SURVEY	1/9/20	
DATE	3/18/20	DATE	3/30/20	
REVIEWED BY	R. TOSH	FIELD BOOK No.	194, PAGE 1	COORD FILE : 2019178
DATE	4/29/20			
APPROVED BY		REF. JOB No.	2012112	SCREEN FILE : 2019178 Final Plat
DATE				



DUMMER SURVEYING & ENGINEERING SERVICES, INC.
434 South 6th Street
Paducah, Kentucky 42003
KY. 270-444-0220
IL. 618-524-4209
FAX 270-444-9493
www.dsande.com

FINAL PLAT OF

REMINGTON SUBDIVISION

WEST SIDE OF NORTH 14th STREET, SOUTH OF MARTIN LUTHER KING JR. DRIVE
PADUCAH, McCRACKEN COUNTY, KY

SHEET No.

1

DS&E JOB No:

2019178

ENGINEER'S SEAL

SURVEYOR'S SEAL

ORDINANCE NO. 2020-_____-_____

AN ORDINANCE PROVIDING FOR THE CLOSING OF A PORTION OF AN ALLEY BETWEEN 1420 MARTIN LUTHER KING JR. DRIVE & 1415 HARRISON STREET AND THE DEDICATION OF A NEW ALLEY BETWEEN 1400 MARTIN LUTHER KING JR. DRIVE & 1401 HARRISON STREET AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATING TO SAME

BE IT ORDAINED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah does hereby authorize the closing of a portion of an alley between 1420 Martin Luther King Jr. Drive & 1415 Harrison Street and the dedication of a new alley between 1400 Martin Luther King Jr. Drive & 1401 Harrison Street as follows:

**LEGAL DESCRIPTION
ALLEY CLOSURE**

A certain Alley Right of Way containing 819 Square Feet as surveyed by Ricky A. Tosh, PLS 2900 of the firm of Dummer Surveying & Engineering Services, Inc. of Paducah, Kentucky on March 30, 2020, located between Martin Luther King Jr. Drive and Harrison Street and between North 14th Street and Harahan Street in Block "E" of Harahan Subdivision recorded in Plat Section "A", Page 94 in the City of Paducah, McCracken County, Kentucky and being more particularly described as follows:

Bearings described herein are based on Grid North from GPS static observation made on January 9, 2020. The horizontal control is based Kentucky State Plane Coordinates System South Zone (NAD 83) (2011) (NAVD 88) (GEOID 18).

All rebars and caps (found or set) are 1/2" diameter by 18" long rebar with a plastic cap stamped "R. TOSH KYPLS 2900" .

Commencing at a rebar and cap (set) in the south right of way of Martin Luther King Jr. Drive, 33.00 feet south of the street centerline, said centerline point be located 239.00 feet west of the centerline intersection of Martin Luther King Jr. Drive and North 14th Street, thence from the commencing point South 25 Degrees 39 Minutes 21 Seconds East for a distance of 164.03 feet with the east line of a 13.60 foot wide alley to a rebar and cap (set) at the Point of Beginning and the northwest corner of the herein described alley right of way:

Thence North 65 Degrees 01 Minutes 58 Seconds East for a distance of 52.59 feet with the south line of the Fredrick Jones property described in Deed Book 1243, Page 613 and a common line to the City of Paducah property described in Deed Book 1231, Page 5 to a rebar and cap (found);

Thence South 24 Degrees 58 Minutes 02 Seconds East for a distance of 15.60 feet with another common line to the City of Paducah property to a rebar and cap (set);

Thence South 65 Degrees 01 Minutes 58 Seconds West for a distance of 52.40 feet with the north line of the Andrew Suggs property described in Deed Book 1121, Page 682 to a rebar and cap (set);

Thence North 25 Degrees 39 Minutes 21 Seconds West for a distance of 15.60 feet with the east line of a 13.60 foot wide alley to the True Point of Beginning.

Together with and subject to covenants, easements, right of ways and restrictions of record and in existence.

LEGAL DESCRIPTION
23 foot Alley Dedication

A certain tract of land containing 7,910 Square Feet as surveyed by Ricky A. Tosh, PLS 2900 of the firm of Dummer Surveying & Engineering Services, Inc. of Paducah, Kentucky on March 30, 2020, fronting on Martin Luther King Jr. Drive and Harrison Street and between North 14th Street and Harahan Street in Block "E" of Harahan Subdivision recorded in Plat Section "A", Page 94 in the City of Paducah, McCracken County, Kentucky and being more particularly described as follows:

Bearings described herein are based on Grid North from GPS static observation made on January 9, 2020. The horizontal control is based Kentucky State Plane Coordinates System South Zone (NAD 83) (2011) (NAVD 88) (GEOID 18).

All rebars and caps (set) are 1/2" diameter by 18" long rebar with a plastic cap stamped "R. TOSH KYPLS 2900".

Beginning at a Mag Nail and washer stamped "PLS 2900" (set) 33.00 feet south of the centerline of Martin Luther King Jr. Drive, said centerline point being located 151.54 feet west of the centerline intersection of Martin Luther King Jr. Drive and North 14th Street;

Thence from the point of beginning South 24 Degrees 59 Minutes 10 Seconds East for a distance of 343.93 feet severing the lands of the City of Paducah property described in Deed Book 1231, Page 5 to a rebar and cap (set) 33.00 feet north of the centerline of Harrison Street, said centerline point being located 151.57 feet west of the centerline intersection of Harrison Street and North 14th Street;

Thence South 65 Degrees 08 Minutes 03 Seconds West for a distance of 23.00 feet along the north right of way of Harrison Street to a rebar and cap (set);

Thence North 24 Degrees 59 Minutes 10 Seconds West for a distance of 343.85 feet severing the lands of the City of Paducah property described in Deed Book 1231, Page 5 to a rebar and cap (set) in the south right of way of Martin Luther King Jr. Drive;

Thence North 64 Degrees 56 Minutes 01 Seconds East for a distance of 23.00 feet along the south right of way of Martin Luther King Jr. Drive to the point of beginning and being a part of the property described in Deed Book 1231, Page 5.

Together with and subject to covenants, easements, right of ways and restrictions of record and in existence.

SECTION 2. In support of its decision to close the aforesaid public way, the Board of Commissioners hereby makes the following findings of fact:

a. Frederick E Jones and Andrew Suggs own the properties abutting the public way which the Board of Commissioners has authorized to be closed as is evidenced by the consent for street and/or alley closing which is attached hereto and made part hereof (Exhibit A).

b. On the 4th day of May, 2020, the Paducah Planning Commission of the City of Paducah adopted a resolution recommending to the Mayor and Board of Commissioners of the City of Paducah closure of and new dedication of the aforesaid public ways.

c. Written notice of the proposed closing and new dedication was given to all property owners in or abutting the public way or the portion thereof being closed as is evidenced by the consent for street and/or alley closing which is attached hereto and made a part hereof.

d. All property owners in or abutting the public way or the portion thereof being closed have given their written notarized consent to the closing as is evidenced by the application for street and/or alley closing which is attached hereto and made a part hereof.

SECTION 3. All requirements of KRS 82.405(1) and (2) having been met, the Board of Commissioners of the City of Paducah hereby concludes that the aforesaid public way, as described above, should be closed in accordance with the provisions of KRS 82.405.

SECTION 4. The Mayor is hereby authorized, empowered, and directed to execute a quitclaim deed from the City of Paducah to each of the property owners in or abutting the public way to be closed with each to acquire title to that portion of the public way contiguous to the property now owned by said property owners up to center line of the said public way. Provided, however, that the City shall reserve such easements upon the above described real property as it deems necessary. Said deed shall provide the reservation by the City of Paducah any easements affecting the herein described real property as described in Section 1 above.

SECTION 5. This ordinance shall be read on two separate days and will become effective upon summary publication pursuant to KRS Chapter 424.

Brandi Harless, Mayor

ATTEST:

Lindsay Parish, City Clerk

Introduced by the Board of Commissioners, May 26, 2020

Adopted by the Board of Commissioners, _____

Recorded by Lindsay Parish, City Clerk, _____

Published by The Paducah Sun, _____

ord\eng\st close\alley close and dedication – MLK Dr. & Harrison St.

CERTIFICATION

I, Lindsay Parish, hereby certify that I am the duly qualified and acting Clerk of the City of Paducah, Kentucky, and that the foregoing is a full, true and correct copy of Ordinance No. 2020-_____ adopted by the Board of Commissioners of the City of Paducah at a meeting held on _____.

City Clerk

Exhibit A

City of Paducah, Kentucky
Public Right-of-Way Closure Consent

Agenda Action Form

Paducah City Commission

Meeting Date: June 9, 2020

Short Title: City of Paducah, Kentucky's Fiscal Year 2020-2021 Budget Adoption - **J PERKINS**

Category: Ordinance

Staff Work By: James Arndt, Audra Herndon, Jonathan Perkins, Corie Cole, Kamra Dunn

Presentation By: Jonathan Perkins, James Arndt

Background Information: The FY2021 budget ordinance adopts the plan for revenues and expenditures for the City of Paducah, Kentucky for the fiscal year ending June 30, 2021.

The proposed Fiscal Year 2021 budget....

- 1) Is based on the theme "Budget in Place";
- 2) Includes a 10% decrease assumption in major revenues sources due to the COVID-19 Medical Recession;
- 3) Includes all annual debt service payment obligations;
- 4) Includes a 2.5% wage adjustment as contractually obligated for IAFF and FOP, a 2.5% increase for non-represented employees, and, a 2% increase as contractually obligated for AFSCME;
- 5) Allows for the minimum 12% General Fund reserve requirement;
- 6) Includes funds for the newly created 'Grant in Aid' program;
- 7) Utilizes 'unreserved cash balances' from the General (\$1.5 million), Radio (\$789,375) and Debt Service Funds (\$500,000); and,
- 8) Includes 6-month 'look back' for revenue assumptions.

Does this Agenda Action Item align with a Strategic Plan Action Step? No

If yes, please list the Action Step Item Codes(s):

Funds Available: Account Name:
Account Number:

Staff Recommendation: Adopt the FY2021 Budget Ordinance

Attachments:

1. FY2021 - Budget Ordinance
2. FY2021 - Publication
3. FY2021 - Summary by Type

ORDINANCE NO. 2020-06-

AN ORDINANCE ADOPTING THE CITY OF PADUCAH, KENTUCKY, ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR JULY 1, 2020, THROUGH JUNE 30, 2021, BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT.

WHEREAS, an Annual Operating Budget proposal has been prepared and delivered to the Board of Commissioners of the City of Paducah, KY; and,

WHEREAS, the Board of Commissioners has reviewed and discussed the proposed Annual Operating Budget and desires to adopt it for Fiscal Year 2021.

NOW, THEREFORE, BE IT ORDAINED by the City of Paducah, Kentucky as follows:

Section 1. The Annual Operating Budget for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021, including all sources of estimated revenues and appropriations for all City funds as set forth in Exhibit Number 1 attached hereto is hereby adopted.

Section 2. The balance of all capital construction, renovation, improvement projects, and grants currently approved and/or nearing completion are hereby approved for re-appropriation and carry over for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021.

Section 3. The City does hereby adopt the following financial management policies:

A. The General Fund's minimum undesignated cash balance shall be 12% of the General Fund's budgeted appropriations. The Investment Fund's minimum undesignated cash balance shall be 12% of the Investment Fund's budgeted appropriations. The Solid Waste Fund's minimum unreserved cash balance shall be 12% of the Solid Waste's budgeted operating expenses. The Debt Service Fund's minimum cash balance shall be not less than \$400,000.

B. The City Manager or designee is authorized to transfer appropriated amounts between funds, departmental budget line items, projects, between divisions of departments, and between departments as shown in Exhibit Number 1.

C. Appropriations designated as Commission contingency shall be obligated upon approval by the City Commission by municipal order.

D. Funds appropriated as Administrative contingency shall be obligated at the discretion of the City Manager, however, the Board of Commissioners shall be notified five calendar days prior to obligation of the proposed expenditure. If any individual member of the Board of Commissioners requests Commission review of a proposed expenditure, the City Manager shall bring expenditure before the Commission for approval by municipal order, or not proceed.

E. City Manager shall assure that recurring revenues and resources are greater than or equal to recurring expenditures. The City Manager or his designee shall be authorized to increase appropriations in an amount not to exceed any unanticipated increases in revenue or resources.

F. The City Manager has the authority to enact a budget allocation program or to transfer funds to or from any departmental line item appropriation. Department Directors shall be responsible for keeping all appropriated accounts within their respective department positive.

G. As vehicles are acquired, the City will fully fund the Fleet Lease Trust Fund in order to replace rolling stock owned by the Fleet Lease Trust Fund as it achieves obsolescence. The Fleet Lease Trust Fund shall be funded with monthly lease charges assigned to rolling stock as determined by the Finance Director or his designee. All rolling stock is owned by the City's Fleet Lease Trust Fund, and leased to respective departments for use.

H. The City will maintain a self insurance fund called Health Insurance Trust Fund through the use of user fees as set by administrative policy.

I. The City will continue to maintain the Appointive Employees Pension Fund (AEPF) in a fully funded status through sound financial management and/or annual General Fund transfers as designated in the budget document. The AEPF may be combined with the PFPF should it be determined, by the Finance Director, that such a combination is administratively more effective and/or financially prudent.

J. In fiscal year 2006, the City issued a General Obligation Bond (GOB) for the Police and Firefighters' Pension Fund (PFPF) bringing the fund up to an actuarially sound basis; however, the multi-year recession starting in fiscal year 2009 reduced the fund's corpus leaving a new unfunded liability. Funding is provided in the General Fund of this ordinance to further address the PFPF unfunded liability.

K. The City will provide to all eligible employees up to a \$727 per month credit (for the months of July - December 2020) to be applied to the Comprehensive Health Insurance Benefit Plan (Cafeteria Plan) as directed by the employee. In January 2021, this monthly credit may be adjusted by the Board of Commissioners as recommended by the City Manager or his designee.

L. The City will maintain a special fund called Investment Fund, and is considered an extension of the General Fund. The Investment Fund is funded with a 1/2 cent portion of the City's occupational license fee (employee payroll withholding tax). This fund is dedicated to the following expenditures: economic development, neighborhood re-development, infrastructure capital investment, property tax relief, and pension obligations.

M. The Oak Grove Cemetery (PF0048) project will be funded in the following manner: 20% of all cemetery lot sales, and 5% of all cemetery crypt sales will be credited to the project. Proceeds are to be used solely for the general care, maintenance, and embellishments of the cemetery.

Section 4. The provisions of this Ordinance are hereby declared to be severable, and if any section, phrase or provision shall for any reason be declared invalid, such declaration of invalidity shall not affect the validity of the remainder of this Ordinance.

Section 5. All prior Municipal Orders or Ordinances or parts of any Municipal Order or Ordinance in conflict herewith are hereby repealed.

Section 6. This ordinance shall be read on two separate days and will become effective upon publication in full pursuant to KRS Chapter 424.

Mayor

ATTEST:

Lindsay Parish, City Clerk

Introduced by the Board of Commissioners, June 9, 2020
Adopted by the Board of Commissioners, June 24, 2020
Recorded by Lindsay Parish, City Clerk, July ____, 2020
Published by The Paducah Sun,
ORD\FINANCE\Budget FY2021

<u>FUNDS</u>	<u>APPROPRIATIONS</u>
GENERAL	\$ 35,888,465
MAP	1,471,000
INVESTMENT	5,113,560
CDBG	200,000
E911	2,205,665
COURT AWARDS	70,750
DEBT	4,470,945
CIP	21,073,075
BOND FUND	19,756,000
SOLID WASTE	5,928,250
SECTION 8	93,825
TRANSIENT BOAT DOCK	105,605
CIVIC CENTER	85,600
RENTAL	132,210
RADIO DEPR	888,485
FLEET MAINTENANCE	594,225
FLEET LEASE TRUST	1,999,000
INSURANCE	1,437,405
HEALTH INSURANCE	3,729,000
AEPF	13,625
PFPF	1,011,350
OTHER TRUSTS	<u>69,300</u>
	<u>\$ 106,337,340</u>

City of Paducah
Annual Operating Budget for All Funds and Categories of Government
Estimated Appropriations & Expenditures
FY2021 (July 1, 2020 to June 30, 2021)
Exhibit No. 1

	General Fund	Special Revenues	Capital Projects	Debt Service	Enterprise Funds	Internal Service	Trust Funds	Total
Sources:								
Fines	\$ 73,500	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,500
Grants	843,000	860,290	-	51,275	149,545	-	-	1,904,110
Interest Income	157,000	121,700	-	13,000	20,000	45,000	120,000	476,700
Bond Proceeds	-	0	-	-	-	-	-	0
Charges for Service	721,525	35,000	-	-	4,629,520	5,468,405	0	10,854,450
Other Fees	54,500	-	-	-	0	-	1,000	55,500
Occupational License	23,043,000	4,800,000	-	686,715	-	-	-	28,529,715
Permits & Fees	523,000	-	-	-	3,000	-	-	526,000
Property Rent	428,000	270,862	-	289,000	32,500	985,000	-	2,005,362
Property Taxes	7,292,000	-	-	-	-	-	-	7,292,000
Recreation Fees	117,000	-	-	-	-	-	-	117,000
Sales	23,300	-	-	-	40,000	25,000	362,000	450,300
Other Taxes	-	1,200,000	-	-	-	-	-	1,200,000
Total	\$ 33,275,825	\$ 7,317,852	\$ -	\$ 1,039,990	\$ 4,874,565	\$ 6,523,405	\$ 483,000	\$ 53,514,637
Fund Transfers In	\$ 1,042,755	\$ 1,389,375	\$ 21,073,075	\$ 2,943,945	\$ 111,055	\$ 260,225	\$ 356,625	\$ 27,177,055
Total Sources	\$ 34,318,580	\$ 8,707,227	\$ 21,073,075	\$ 3,983,935	\$ 4,985,620	\$ 6,783,630	\$ 839,625	\$ 80,691,692
Expenditures:								
Administration	\$ 1,979,910	\$ -	\$ 19,975,000	\$ -	\$ -	\$ -	\$ -	\$ 21,954,910
Finance	1,140,305	244,565	-	3,970,945	-	3,436,405	69,300	8,861,520
Information Technology	705,020	-	-	-	-	-	-	705,020
Customer Experience	429,745	-	-	-	-	-	-	429,745
Planning	618,350	200,000	90,000	-	93,825	-	-	1,002,175
Police	10,801,375	70,750	-	-	-	-	-	10,872,125
Fire	9,313,245	-	50,000	-	-	-	-	9,363,245
Public Works	4,247,210	1,471,000	188,075	-	-	594,225	-	6,500,510
Parks	3,296,955	-	-	-	191,205	-	-	3,488,160
Cable Authority	88,570	-	-	-	-	-	-	88,570
Human Rights	17,025	-	-	-	-	-	-	17,025
Engineering	1,458,290	-	770,000	-	-	-	-	2,228,290
Human Resources	356,360	-	-	-	-	3,664,000	-	4,020,360
Investment Fund	-	989,250	-	-	-	-	-	989,250
E911	-	2,059,870	-	-	-	-	-	2,059,870
Solid Waste	-	-	-	-	5,554,535	-	-	5,554,535
Pensions	-	-	-	-	-	-	1,024,975	1,024,975
Fund Transfers Out	1,436,105	24,802,235	-	500,000	373,715	65,000	-	27,177,055
Total Expenditures	\$ 35,888,465	\$ 29,837,670	\$ 21,073,075	\$ 4,470,945	\$ 6,213,280	\$ 7,759,630	\$ 1,094,275	\$ 106,337,340
Reserves Utilized	\$ (1,569,885)	\$ (21,130,443)	\$ -	\$ (487,010)	\$ (1,227,660)	\$ (976,000)	\$ (254,650)	\$ (25,645,648)