



**CITY COMMISSION MEETING
AGENDA FOR JANUARY 26, 2021
5:30 PM
VIDEO AND/OR AUDIO TELECONFERENCE MEETING**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and return to the City Clerk's Office no later than 3:30 p.m. on the day of the Commission Meeting.
The Mayor will call on you to speak during the Public Comments section of the Agenda*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

PRESENTATION Representative Randy Bridges and Senator Danny Carroll

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>	
		A.	Approve Minutes for January 12, 2021
		B.	Receive & File Documents
		C.	Personnel Actions
		D.	Purchase of Rollout Containers, Lids and Additional Replacement Parts from Toter, Inc. - C YARBER
		E.	Approve an updated Pay and Position Schedule for fiscal year 2021 - S SUAZO
	II.	<u>BOARD APPOINTMENT(S)</u>	
		A.	Appointment of Randy DeHart, P.E., to the Commissioners of Water Works
		B.	Appointment of Mike Sims to the Paducah - McCracken County Riverport Authority Board
	III.	<u>MUNICIPAL ORDER(S)</u>	

		A.	Approve agreement with Paducah Public Schools for School Resource Officers - B LAIRD
	IV.	<u>ORDINANCE(S) - ADOPTION</u>	
		A.	Approve the Consensual Annexation of 5540 Cairo Road - J SOMMER
		B.	Permitting for Dredging Project- Contract for Professional Services with HDR Engineering, Inc. for \$266,250.00 - R MURPHY
		C.	Flap Gate Replacement Project- Contract for Professional Services with HDR Engineering, Inc. for \$79,550.00 - R MURPHY
		D.	Reimbursement Agreement with Paducah McCracken County Joint Sewer Agency for Video Pipe Inspection for the Paducah Local Flood Protection Project - R MURPHY
		E.	Closure of Two Alleys, One Extending North Off Broadway toward Jefferson Street and the Other Extending West off North Water Street toward North 2nd Street, Located at 133 Broadway and 111 North Water Street - R MURPHY
	V.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
		C.	Comments from the Audience
	VI.	<u>EXECUTIVE SESSION</u>	

January 12, 2021

At a Regular Meeting of the Paducah Board of Commissioners held on Tuesday, January 12, 2021, at 5:30 p.m., Mayor Bray presided. Upon call of the roll by the City Clerk, the following answered to their names: Commissioners Gault, Guess, Henderson, Wilson and Mayor Bray (5).

In order to keep the Commission and public safe in the midst of the COVID-19 outbreak and in accordance with Kentucky Executive Order 2020-243, all members of the Board of Commissioners participated using video teleconferencing. Further, this meeting was not open to the public. The public was invited to view the meeting on YouTube at <https://www.youtube.com/user/paducahkygov> or on the government access channel Government 11 (Comcast channel 11).

INVOCATION:

Commissioner Henderson led the invocation

PLEDGE OF ALLEGIANCE

Mayor Bray led the pledge.

CONSENT AGENDA

Mayor Bray asked if the Board wanted any items on the Consent Agenda removed for separate consideration. There were no items removed. Mayor Bray asked the City Clerk to read the items on the Consent Agenda.

I(A)	Approve Minutes for the December 15, 2020 Paducah Board of Commissioners Meeting
I(B)	Receive & File Documents: <u>Minute File:</u> 1. Notice of Called Joint Meeting between the Board of Commissioners of the City of Paducah, Kentucky, and the McCracken Fiscal Court – December 15, 2020 2. Oath of Office for Mayor George Bray 3. Oath of Office for Commissioner Carol Gault 4. Oath of Office for Commissioner David Guess 5. Oath of Office for Commissioner Raynarldo Henderson 6. Oath of Office for Commissioner Sandra Wilson <u>Contract File:</u> 1. One-Year Renewal Agreement – Compost Grinding of Tree Debris and Yard Waste – Central Paving Company – MO #2081 2. Contract between the City of Paducah and Galls, LLC for purchase of uniform and gear for Paducah Police Department MO #2403 3. Invoice for Consultant Services – KEDFA – Tax Increment Financing – Downtown Riverfront Development Project \$25,000 MO #2408 4. Interlocal Agreement for Fire and Rescue Services - Water Response MO #2412 5. Contract For Services – KOA Hills Consulting, LLC \$95,200, MO #2413

January 12, 2021

	6. Contract For Services – Retail Strategies, LLC \$40,000, MO #2414 7. Paducah-McCracken County Emergency Operations Plan – Updated July 1, 2020 – and Executive Order - MO #2415 8. Agreement between City of Paducah and Finley Fire Equipment for purchase of one (1) pumper truck in the amount of \$515,360 and Notice of Award – MO #2417 9. Commonwealth of Kentucky and the City of Paducah – Coronavirus Relief Fund For States – MO #2418 10. Contract For Services – City of Paducah – W. C. Young Community Center – signed by City Manager 11. Scope of Work & Proposed Engineering Fee – Bacon/Farmer/Workman – Design for 25th and 24th Street Projects – ORD 2020-11-8661 12. Amendment #3 to Agreement For Professional Engineering Services – between City of Paducah and HDR Engineering, Inc., - Pump Stations #3 and #9 - \$81,500 ORD 2020-11-8662 13. Tennessee RiverTowns Program State 1: Celebrate Partnership Agreement – between the Tennessee RiverLine and Paducah-McCracken County – signed by City Manager October, 2020 <u>Financials File:</u> 1. Financial Highlights – Paducah Water Works – ending October 31, 2020 <u>Bids File:</u> 1. Response to Request for Engineering Services Contract – South 25th Street Improvement Project – Bacon/Farmer/Workman 2. Request For Bid -Finley Fire Equipment – One (1) Pumper Truck
I(C)	Personnel Actions
I(D)	A MUNICIPAL ORDER ACCEPTING THE PROPOSAL OF KEMPER CPA GROUP, LLP FOR THE PREPARATION OF THE CITY’S COMPREHENSIVE ANNUAL FINANCIAL REPORTS FOR FISCAL YEARS ENDING JUNE 30, 2021, 2022, AND 2023, IN AN AMOUNT NOT TO EXCEED \$168,700 AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATING TO SAME (MO #2420; BK 11)
I(E)	A MUNICIPAL ORDER APPROVING THE EXECUTION OF A GRANT APPLICATION AND ALL DOCUMENTS NECESSARY TO OBTAIN AN AFRICAN AMERICAN CIVIL RIGHTS GRANT, THROUGH THE NATIONAL PARK SERVICE, IN AN AMOUNT NOT TO EXCEED \$50,000.00, ON BEHALF OF THE HOTEL METROPOLITAN (MO #2421; BK 11)
I(F)	A MUNICIPAL ORDER ENACTING A VOLUNTARY EXTENSION OF THE LEAVE POLICY FOR THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT TO PROVIDE ADDITIONAL LEAVE TIME AND PROTECTIONS TO ELIGIBLE EMPLOYEES OF THE CITY OF PADUCAH RELATED TO THE COVID-19 PANDEMIC THROUGH MARCH 31, 2021 (MO #2422; BK 11)

Commissioner Gault offered motion, seconded by Commissioner Guess, that the items on the consent agenda be adopted as presented.

January 12, 2021

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, Wilson and Mayor Bray (5).

BOARD APPOINTMENTS

APPOINTMENT OF COMMISSIONER DAVID GUESS AND REAPPOINTMENT OF JIMMY REX SMITH II AND HOWARD FINLEY TO THE BROOKS STADIUM COMMISSISON

Mayor Bray offered Motion, seconded by Commissioner Wilson that the Board of Commissioners approve the action of Mayor Bray in the appointment of David Guess to replace Richard Abraham, whose term has expired, to the Brooks Stadium Commission, said term shall expire December 31, 2022, and to reappoint Jimmy Rex Smith II and Howard Finley to the Brooks Stadium Commission, said terms shall expire December 5, 2024.

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, Wilson and Mayor Bray (5).

APPOINTMENT OF COMMISSIONER DAVID GUESS AND REAPPOINTMENT OF EDDIE BARKER TO THE COMMISSIONERS OF WATER WORKS

Mayor Bray offered Motion, seconded by Commissioner Wilson, that the Board of Commissioners approve the action of Mayor Bray in the appointment of David Guess to replace Gerald Watkins, whose term has expired, to the Commissioners of Water Works, said term shall expire December 31, 2022, and to reappoint Eddie Barker to the Commissioners of Water Works, said terms shall expire January 6, 2025.

Adopted on call of the roll yeas, Commissioners Gault, Henderson, Wilson and Mayor Bray (4). Commissioner Guess abstained from the vote.

REAPPOINTMENT OF COMMISSIONER SANDRA WILSON TO THE ELECTRIC PLANT BOARD

Commissioner Guess offered Motion, seconded by Commissioner Henderson, that the Board of Commissioners approve the action of Mayor Bray in the reappointment of Sandra Wilson, to the Electric Plant Board, said term shall expire December 31, 2022.

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, and Mayor Bray (4). Commissioner Wilson abstained from the vote.

APPOINTMENT OF COMMISSIONER RAYNARLDO HENDERSON TO THE MUNICIPAL HOUSING COMMISSION

Commissioner Guess offered Motion, seconded by Commissioner Gault, that the Board of Commissioners approve the action of Mayor Bray in the appointment of Raynarldo Henderson as the Mayor's designee to the Municipal Housing Commission. Said term shall expire December 31, 2022.

January 12, 2021

Adopted on call of the roll yeas, Commissioners Gault, Guess, Wilson, and Mayor Bray (4). Commissioner Henderson abstained from the vote.

APPOINTMENT OF COMMISSIONER CAROL GAULT TO THE PADUCAH-McCRACKEN COUNTY JOINT SEWER AGENCY

Commissioner Henderson offered Motion, seconded by Commissioner Wilson, that the Board of Commissioners approve the action of Mayor Bray in the appointment of Carol Gault, to the Paducah-McCracken County Joint Sewer Agency to replace Brenda McElroy, whose term has expired. Said term shall expire December 31, 2022

Adopted on call of the roll yeas, Commissioners Guess, Henderson, Wilson, and Mayor Bray (4). Commissioner Gault abstained from the vote.

APPOINTMENT OF MAYOR GEORGE GRAY TO THE PADUCAH MONUMENT COMMITTEE

Commissioner Gault offered Motion, seconded by Commissioner Guess, that the Board of Commissioners to appoint George Gray, to the Monument Board to replace Brandi Harless, whose term has expired. Said term shall expire December 31, 2024.

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, and Wilson (4). Mayor Bray abstained from the vote.

APPOINTMENT OF MELINDA WINCHESTER TO THE CODE ENFORCEMENT BOARD

Commissioner Guess offered Motion, seconded by Commissioner Gault, that the Board of Commissioners approve the action of Mayor Bray in the appointment of Melinda Winchester to the Code Enforcement Board to replace Carol Gault, who resigned. Said term shall expire August 22, 2023.

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, Wilson and Mayor Bray (5).

REAPPOINTMENT OF COMMISSIONER SANDRA WILSON TO THE PADUCAH RIVERFRONT DEVELOPMENT ADVISORY BOARD (PRDA)

Commissioner Henderson offered Motion, seconded by Commissioner Guess that the Board of Commissioners approve the action of Mayor Bray in the reappointment of Sandra Wilson to the Paducah Riverfront Development Advisory Board. Said term shall expire December 31, 2022.

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, and Mayor Bray (4). Commissioner Wilson abstained from the vote.

January 12, 2021

III. MOTIONS

APPOINTMENT OF COMMISSIONER SANDRA WILSON AS MAYOR PRO TEM

Commissioner Gault offered Motion, seconded by Commissioner Henderson, that Commissioner Sandra Wilson be nominated and elected Mayor Pro Tem of the City of Paducah to serve in this capacity until the expiration of her present term as City Commissioner.

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, and Mayor Bray (4). Commissioner Wilson abstained from the vote.

IV. MUNICIPAL ORDER

APPROVE TERMINATION OF THE AGREEMENT WITH LOSE & ASSOCIATES, INC., FOR AN INDOOR RECREATION & AQUATIC FACILITY DESIGN AND MANAGEMENT SERVICES

Commissioner Henderson offered Motion, seconded by Commissioner Gault, that the Board of Commissioners adopt a Municipal Order entitled, "A MUNICIPAL ORDER TERMINATING THE AGREEMENT WITH LOSE & ASSOCIATES, INC. FOR PROFESSIONAL DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR AN INDOOR RECREATION AND AQUATICS FACILITY."

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, Wilson and Mayor Bray (5) (MO #2423; BK 11)

ORDINANCE – EMERGENCY

ALCOHOLIC BEVERAGE LIENSE RENEWAL WAIVER

Mayor Bray offered Motion, seconded by Commissioner Henderson, the Board of Commissioners adopt an Emergency Ordinance entitled, "AN ORDINANCE AUTHORIZING THE ONE-TIME WAIVING OF LOCAL ALCOHOLIC BEVERAGE LICENSE RENEWAL FEES FOR CERTAIN ALCOHOL LICENSE TYPES FOR THE JANUARY 31, 2021, RENEWAL DEADLINE TO MITIGATE THE IMPACT OF THE COVID-19 PANDEMIC AND DECLARING AN EMERGENCY TO EXIST." This Ordinance is summarized as follows: That the annual alcoholic beverage license renewal fee set forth in Paducah Code of Ordinances Sec. 6-37 shall be waived for license renewals with a deadline of January 31, 2021, for the following license types:

- Brewer's License
- Caterer's License
- Extended Hours Supplemental License
- Microbrewery License
- NQ-1 Retail Drink License
- NQ-2 Retail Drink License
- NQ-3 Retail Drink License
- NQ-4 Retail Malt Beverage Drink License

January 12, 2021

- Qualified Historic Site License
- Quota Retail Drink License
- Special Sunday Retail Drink License
- Supplemental Bar License

All other renewal fees, except for those waived shall remain in full force and effect and be due and payable on or before the January 31, 2021, deadline. Further, this waiver does not apply to alcohol license renewals due and payable on or before August 31, 2021, or any renewal fees due and payable thereafter. Additionally, there shall be no waiver of fees for new alcoholic beverage licenses. Each business entity whose license renewal fee is waived pursuant to this Ordinance shall be required to submit to the Paducah Finance Department a copy of the business's 2022 State Alcoholic Beverage License on or before January 31, 2021, in order to receive their local Alcoholic Beverage License. Further, each business entity's business license, payroll taxes, and property taxes must be current with the Paducah Finance Department in order for the local alcohol license to be issued. Pursuant to KRS 83A.060, the City Commission suspends the requirement of a second reading of this ordinance. As grounds therefor, the City Commission does hereby declare an emergency to exist due to the need to mitigate the local economic effects of the COVID-19 pandemic and the fact that the deadline for alcohol license renewal fees is approaching.

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, Wilson and Mayor Bray (5) **(ORD 2020-12-8667; BK 36)**

ORDINANCE ADOPTION

GREENWAY TRAIL PHASE V – CHANGE ORDER #1 TO JIM SMITH CONTRACTING, LLC CONTRACT FOR \$37,585.10

Commissioner Wilson offered Motion, seconded by Commissioner Gault, that the Board of Commissioners adopt an Ordinance entitled, "AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE CHANGE ORDER NO. 1 WITH JIM SMITH CONTRACTING, LLC, TO INCREASE THE CONTRACT BY \$37,585.10 FOR THE GREENWAY TRAIL PHASE V PROJECT." This ordinance is summarized as follows: This ordinance authorizes the execution of Change Order No. 1 for an increase in the net amount of \$37,585.10 with Jim Smith Contracting, LLC, for a new total contract cost of \$516,935.60 for the Greenway Trail Phase V project."

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, Wilson and Mayor Bray (5) **(ORD 2020-12-8668; BK 36)**

ORDINANCE INTRODUCTIONS

APPROVE THE CONSENSUAL ANNEXATION OF 5540 OLD CAIRO ROAD

Commissioner Wilson offered Motion, seconded by Commissioner Gault, that the Board of Commissioners introduce an ordinance entitled, "AN ORDINANCE EXTENDING THE BOUNDARY OF THE CITY OF PADUCAH, KENTUCKY, BY ANNEXING CERTAIN PROPERTY LYING ADJACENT TO THE CORPORATE LIMITS OF THE CITY OF PADUCAH, AND DEFINING ACCURATELY THE BOUNDARY OF SAID PROPERTY TO BE INCLUDED

January 12, 2021

WITHIN THE SAID CORPORATE LIMITS.” This Ordinance is summarized as follows: The City of Paducah hereby approves the final annexation of certain tracts of property contiguous to the present city limits, located at 5540 Cairo Road, containing 11.029 acres.

PERMITTING FOR DREDGING PROJECT – CONTRACT FOR PROFESSIONAL SERVICES WITH HDR ENGINEERING, INC., IN THE AMOUNT OF \$266,250

Commissioner Gault offered Motion, seconded by Commissioner Guess, that the Board of Commissioners introduce an Ordinance entitled, “AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH HDR ENGINEERING, INC. IN AN AMOUNT OF \$266,250 FOR PROFESSIONAL SERVICES FOR THE PERMITTING FOR DREDGING PROJECT.” This Ordinance is summarized as follows: This Ordinance authorizes the Mayor to execute a professional services agreement in an amount of \$266,250 with HDR Engineering, Inc. for professional services related to the permitting for dredging project. This expenditure shall be charged to Dredging Project No. DT0047.

FLAP GATE REPLACEMENT PROJECT – CONTRACT FOR PROFESSIONAL SERVICES WITH HDR ENGINEERING, INC., IN THE AMOUNT OF \$79,550

Commissioner Wilson offered Motion, seconded by Commissioner Guess that the Board of Commissioners introduce an Ordinance entitled, “AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH HDR ENGINEERING, INC. IN AN AMOUNT OF \$79,550 FOR PROFESSIONAL SERVICES FOR THE FLAP GATE REPLACEMENT PROJECT.” This Ordinance is summarized as follows: This Ordinance authorizes the Mayor to execute a professional services agreement in an amount of \$79,550 with HDR Engineering, Inc. for professional services related to the flap gate replacement project. This expenditure shall be charged to the Flap Gates Project No. FW0010

REIMBURSEMENT AGREEMENT WITH PADUCAH-McCRACKEN COUNTY JOINT SEWER AGENCY FOR VIDEO PIPE INSPECTION FOR THE PADUCAH LOCAL FLOOD PROTECTION PROJECT

Commissioner Gault offered Motion, seconded by Commissioner Henderson, that the Board of Commissioners introduce an Ordinance entitled, “AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A REIMBURSEMENT AGREEMENT WITH THE PADUCAH MCCRACKEN COUNTY JOINT SEWER AGENCY FOR REIMBURSEMENT OF COSTS ASSOCIATED WITH VIDEO PIPE INSPECTION OF ALL GRAVITY DRAINS TRAVERSING THE PADUCAH LOCAL FLOOD PROTECTION PROJECT.” This Ordinance is summarized as follows: That the City Commission does hereby authorize the Mayor to execute a Reimbursement Agreement with the Paducah McCracken County Joint Sewer Agency for reimbursement of costs associated with video pipe inspection of all gravity drains traversing the Paducah Local Flood Protection Project as required by the U.S. Army Corps of Engineers. This expenditure shall be charged to the MAP Fund – Construction materials/Storm Sewer Account No. 23002217-53920.

CLOSURE OF TWO ALLEYS, ONE EXTENDING NORTH OFF BROADWAY TOWARD JEFFERSON STREET AND THE OTHER EXTENDING WEST OFF NORTH WATER STREET TOWARD NORTH 2ND STREET, LOCATED AT 133 BROADWAY AND 111 NORTH WATER STREET

January 12, 2021

Commissioner Gault offered Motion, seconded by Commissioner Wilson, that the Board of Commissioner introduce an ordinance entitled, "AN ORDINANCE PROVIDING FOR THE CLOSING OF TWO ALLEYS, ONE EXTENDING NORTH OFF BROADWAY TOWARD JEFFERSON STREET BETWEEN NORTH WATER STREET AND NORTH 2ND STREET AND THE OTHER EXTENDING WEST OFF NORTH WATER STREET TOWARD NORTH 2ND STREET BETWEEN BROADWAY AND JEFFERSON STREET LOCATED AT 133 BROADWAY AND 111 NORTH WATER STREET, AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATING TO SAME." This ordinance is summarized as follows: The City of Paducah does hereby authorize the closing of two alleys bounded by Broadway, North Water Street, Jefferson Street & North 2nd Street located at 133 Broadway and 111 North Water Street and authorizing the Mayor to execute all documents relating to same. The City of Paducah is the only property owner in or abutting the public way, and therefor has given their written and notarized consent to the closing shall be evidenced by the adoption of this Ordinance.

CITY MANAGER COMMENTS

- Welcomed the Mayor and new Commissioner aboard.
- Mary Hammond informed him that Paducah was recognized in two travel publications; (1) *Travel & Leisure* and (2) *Departures*.

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CITY COMMISSION COMMENTS

- Commissioner Gault congratulated Commissioner Wilson on her appointment as Mayor Pro Tem. She is looking forward to serving with this Commission.
- Commissioner Henderson said he was excited for the opportunity to serve. Commended City Manager Jim Arndt and the entire staff for the smooth transition and thanked them for making it such an easy process.
- Commissioner Wilson thanked all the staff who prepared for the Swearing-In Ceremony.
- Mayor Bray expressed his appreciation to City Manager Arndt, Assistant City Manager Michelle Smolen, City Clerk Lindsay Parish, IT Director Stephen Chino and the entire staff. He is excited to work with this Commission. Made additional comments regarding COVID-19 numbers in Western Kentucky and the coming availability of the vaccine

EXECUTIVE SESSION

Commissioner Wilson offered motion, seconded by Commissioner Gault, that the Board of Commissioners go into closed session for discussion of matters pertaining to the following topics:

- Issues which might lead to the appointment, dismissal or disciplining of an employee, as permitted by KRS 61.810(1)(f)

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, Wilson and Mayor Bray
(5)

January 12, 2021

RECONVENE IN OPEN SESSION

Mayor Bray offered motion, seconded by Commissioner Wilson, that the Paducah Board of Commissioners reconvene in open session.

Adopted on call of the roll yeas, Commissioners Gault, Guess, Henderson, Wilson and Mayor Bray (5)

ADJOURN

Commissioner Wilson offered motion, seconded by Commissioner Henderson, to adjourn the meeting of the Paducah Board of Commissioners. All in favor.

Meeting ended at approximately 7:23 p.m.

ADOPTED: January 26, 2021

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

January 26, 2021

Minute File:

1. Notice of Cancellation of the Board of Commissioners Meeting scheduled for December 22, 2020
2. Notice of a Regular Meeting of the Board of Commissioners of the City of Paducah, scheduled for 5:30 p.m. on Tuesday, January 12, 2021. Meeting held virtually.

Contract File:

1. Tolling Agreement between Jim Smith Contracting, Co., JSC Terminal (d/b/a Midwest Terminal) and City of Paducah – MO #2410
2. Agreement with Paducah Convention & Visitors Bureau regarding Lou Hammond Group – **MO #2414**
3. Termination of Agreement between City of Paducah and Lose Design – **MO #2423**
4. Interlocal Cooperation Agreement between City of Paducah, County of McCracken, Paducah/McCracken County Industrial Development Authority (IDA) and Greater Paducah Economic Development Council – **ORD 2020-12-8664**

CITY OF PADUCAH
January 26, 2021

Upon the recommendation of the City Manager's Office, the Board of Commissioners of the City of Paducah order that the personnel changes on the attached list be approved.

Michelle Smolen

City Manager's Office Signature

1/21/2021

Date

**CITY OF PADUCAH
PERSONNEL ACTIONS
January 26, 2021**

PAYROLL ADJUSTMENTS/TRANSFERS/PROMOTIONS/TEMPORARY ASSIGNMENTS

<u>E-911</u>	<u>PREVIOUS POSITION AND BASE RATE OF PAY</u>	<u>CURRENT POSITION AND BASE RATE OF PAY</u>	<u>NCS/CS</u>	<u>FLSA</u>	<u>EFFECTIVE DATE</u>
Abbott, Hannah	Telecommunicator \$18.97/hr	Telecommunicator \$19.54/hr	NCS	Non-Ex	January 28, 2021
Buckingham, Rebecca	Shift Supervisor \$23.24/hr	Telecommunicator \$22.58/hr	NCS	Non-Ex	January 8, 2021
Collins, Samantha	Telecommunicator \$22.56/hr	Telecommunicator \$25.24/hr	NCS	Non-Ex	January 28, 2021
Fowler, Hillary	Telecommunicator \$18.60/hr	Telecommunicator \$19.16/hr	NCS	Non-Ex	January 28, 2021
Genis, Kim	Telecommunicator \$21.90/hr	Telecommunicator \$22.34/hr	NCS	Non-Ex	January 28, 2021
Goins, Stephanie	Interim Shift Supervisor \$22.56/hr	Interim Shift Supervisor \$24.40/hr	NCS	Non-Ex	January 28, 2021
Hood, Robyn	E-911 Communication Services Manager \$38.39/hr	E-911 Communication Services Manager \$39.54/hr	NCS	Ex	January 28, 2021
Lambert, Sarah	911 System Administrator \$24.15/hr	911 System Administrator \$24.87/hr	NCS	Ex	January 28, 2021
Martin, Tara	Telecommunicator \$20.24/hr	Telecommunicator \$20.85/hr	NCS	Non-Ex	January 28, 2021
Noland, Stacey	Telecommunicator \$21.90/hr	Telecommunicator \$22.56/hr	NCS	Non-Ex	January 28, 2021
Peery, Laura	Senior Administrative Assistant \$23.41/hr	Senior Administrative Assistant \$24.11/hr	NCS	Non-Ex	January 28, 2021
Puckett, Ashleigh	Telecommunicator \$21.90/hr	Telecommunicator \$22.34/hr	NCS	Non-Ex	January 28, 2021
Quinn, Courtney	Telecommunicator \$22.56/hr	Telecommunicator \$24.24/hr	NCS	Non-Ex	January 28, 2021
Reed, Taryn	Telecommunicator \$22.56/hr	Telecommunicator \$23.24/hr	NCS	Non-Ex	January 28, 2021
Spears, Amber	Shift Supervisor \$25.35/hr	Shift Supervisor \$26.11/hr	NCS	Non-Ex	January 28, 2021
Taylor, Serena	Telecommunicator \$21.90/hr	Interim Shift Supervisor \$23.00/hr	NCS	Non-Ex	January 14, 2021
Whitley, Allyson	Shift Supervisor \$24.90/hr	Shift Supervisor \$26.65/hr	NCS	Non-Ex	January 28, 2021

CUSTOMER EXPERIENCE

Sherwood, Alexandra C.	Customer Experience Representative \$17.87/hr	Customer Experience Representative \$18.41/hr	NCS	Non-Ex	January 28, 2021
Warmath, Christopher J.	Customer Experience Representative \$17.87/hr	Customer Experience Representative \$18.23/hr	NCS	Non-Ex	January 28, 2021

FIRE - SUPPRESSION

Holzapfel, Johnathon	Firefighter \$14.99/hr	Relief Driver \$15.81/hr	NCS	Non-Ex	January 14, 2021
Matheny, Jeremy	Firefighter \$14.99/hr	Relief Driver \$15.81/hr	NCS	Non-Ex	December 31, 2020
McKinney, Shea	Firefighter \$14.99/hr	Relief Driver \$15.81/hr	NCS	Non-Ex	December 31, 2020
Rathman, Ronnie	Battalion Chief \$38.55/hr	Battalion Chief \$39.71/hr	NCS	Ex	January 14, 2021

PARKS & RECREATION

Wilson, Lessa	Senior Administrative Assistance \$21.91/hr	Senior Administrative Assistance \$22.57/hr	NCS	Non-Ex	January 14, 2021
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POLICE

Antonites, Nathan	Captain \$36.61/hr	Captain \$37.71/hr	NCS	Ex	January 28, 2021
Baxter, Christopher	Captain	Captain	NCS	Ex	January 28, 2021

**CITY OF PADUCAH
PERSONNEL ACTIONS
January 26, 2021**

	\$37.72/hr	\$38.85/hr			
Copeland, Anthony J.	Assistant Chief	Assistant Chief	NCS	Ex	January 28, 2021
	\$40.94/hr	\$42.58/hr			
Crowell, Justin	Assistant Chief	Assistant Chief	NCS	Ex	January 28, 2021
	\$40.94/hr	\$42.58/hr			
Barkley, Meridith	Evidence Technician	Evidence Technician	NCS	Non-Ex	January 28, 2021
	\$16.29/hr	\$16.62/hr			
Farrell, Mary	Records Clerk	Records Clerk	NCS	Non-Ex	January 28, 2021
	\$16.04/hr	\$16.52/hr			
Fooshee, Amanda	Senior Evidence Technician	Senior Evidence Technician	NCS	Non-Ex	January 28, 2021
	\$18.08/hr	\$18.44/hr			
Hayes, Joseph A.	Captain	Captain	NCS	Ex	January 28, 2021
	\$37.70/hr	\$38.83/hr			
Miller, Sabrina	Records Clerk	Records Clerk	NCS	Non-Ex	January 28, 2021
	\$16.04/hr	\$16.36/hr			
Miller, Vicki L.	Records Clerk	Records Clerk	NCS	Non-Ex	January 28, 2021
	\$18.83/hr	\$19.40/hr			
Newberry, Robin L.	Senior Administrative Assistant	Senior Administrative Assistant	NCS	Non-Ex	January 28, 2021
	\$26.10/hr	\$26.88/hr			
Newlon, Kimberly G.	Senior Records Clerk	Senior Records Clerk	NCS	Non-Ex	January 28, 2021
	\$19.09/hr	\$19.66/hr			
Smith, Matthew L.	Captain	Captain	NCS	Ex	January 28, 2021
	\$37.70/hr	\$38.83/hr			
Travis, Amy P.	Records Manager	Records Manager	NCS	Ex	January 28, 2021
	\$21.18/hr	\$21.60/hr			
Turner, Troy	Captain	Captain	NCS	Ex	January 28, 2021
	\$36.81/hr	\$37.91/hr			

TERMINATIONS - FULL-TIME (F/T)

<u>PARKS & RECREATION</u>	<u>POSITION</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
Byas, Jaylon	Laborer - Parks Maintenance	Resignation	January 3, 2021
Newberry, Peyton	Laborer - Parks Maintenance	Resignation	January 23, 2021
Styers, James B.	Laborer - Parks Maintenance	Resignation	January 3, 2021
<u>PLANNING</u>			
Tracy, Tammera	Director of Planning	Resignation	January 19, 2021
<u>PUBLIC WORKS</u>			
Vickery, William	ROW- Streets	Resignation	January 27, 2021

Agenda Action Form

Paducah City Commission

Meeting Date: January 26, 2021

Short Title: Purchase of Rollout Containers, Lids and Additional Replacement Parts from Toter, Inc. - **C YARBER**

Category: Municipal Order

Staff Work By: Latrisha Pryor

Presentation By: Chris Yarber

Background Information: Equipment available under National Intergovernmental Purchasing Alliance (IPA) Contract Number 171717, therefore, competitive bidding is not required. Thus requesting authorization be given to allow purchases not to exceed \$75,000.00 for roll-out containers, lids, and additional replacement parts from Toter, Inc. throughout the fiscal year 2021 for the Solid Waste Division.

Does this Agenda Action Item align with a Strategic Plan Action Step? No

If yes, please list the Action Step Item Codes(s):

Funds Available: Account Name: Solid Waste Fund - Equipment Other

Account Number: 50002209-542190

Staff Recommendation: That the City of Paducah hereby authorizes the Finance Director to make payment to Toter, Inc., for the purchase of roll-out containers, lids, and replacement parts for the 2020-2021 fiscal year, in an amount not to exceed \$75,000.00 and authorizes the Mayor to execute all documents related to same. These containers and accessories will be used by customers within the City limits of Paducah served by the Solid Waste Division, Public Works Department. This purchase is made in compliance with the National Intergovernmental Purchasing Alliance (IPA) Contract Number 171717.

Attachments:

1. MEMO RE PROCUREMENT OF ROLL OUT CONTAINERS (00213889x9D931)
2. MO - refuse-rollout containers 2021



Paducah Bank Building, Suite 301
555 Jefferson Street
P.O. Box 969
Paducah, Kentucky 42002-0969
TELEPHONE: (270) 450-8253
FACSIMILE: (270) 450-8259

MEMORANDUM

TO: Chris Yarber, City of Paducah

FROM: Lisa Emmons, Holly Homra

DATE: August 30, 2018

RE: Procurement of Roll-Outs for Solid Waste

You have inquired about whether the City of Paducah may purchase roll-out trash receptacles from the National Intergovernmental Purchasing Alliance without placing this contract out for bids. After researching this issue, we have determined that the City may do so.

The National Intergovernmental Purchasing Alliance (National IPA) is a cooperative purchasing organization that works with governmental entities to competitively bid and award contracts for the purchase of services and supplies. Contracts are bid in accordance with state procurement requirements so that they can be used by many types of governmental entities, including states, counties, cities, special agencies, and educational institutions. To do this, National IPA partners with “lead agencies” which prepare a Request for Proposals (RFP) for specific services or supplies. Vendors then competitively bid on these RFPs, and a contract is awarded to the best bidder. Once a contract is awarded, all participating governmental agencies can deal directly with the successful vendor, using the National IPA contract.

The Kentucky Model Procurement Code allows cooperative purchasing of this nature. Pursuant to the Code, a public purchasing unit (here, the City of Paducah) may participate in a cooperative purchasing agreement with another public purchasing unit or foreign purchasing activity (here, the National Intergovernmental Purchasing Alliance) for the acquisition of any supplies or services. See, KRS 45A.300. By opting into the National IPA, the City has entered into a cooperative purchasing agreement and can use this agreement to purchase the above-mentioned roll-out receptacles and any other products offered through National IPA without having to use its own time and resources to put these contracts out for bids.

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER AUTHORIZING THE PURCHASE OF ROLL-OUT CONTAINERS, LIDS AND ADDITIONAL REPLACEMENT PARTS FROM TOTER, INC., IN AN AMOUNT NOT TO EXCEED \$75,000 FOR THE PUBLIC WORKS SOLID WASTE DIVISION

WHEREAS, the Public Works Solid Waste Division is in need of new roll-out solid waste containers for distribution to the citizens of Paducah as required for solid waste pick-up; and

WHEREAS, this equipment is available under National Intergovernmental Purchasing Alliance (IPA) Contract Number 171717, and, therefore, competitive bidding is not required; and

WHEREAS, in order to allow the purchase for additional roll-outs, lids and replacement parts as necessary throughout the fiscal year, the Solid Waste Division is requesting that authorization be given to allow purchases in an amount not to exceed \$75,000.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah hereby authorizes the Finance Director to make payment to Toter, Inc., for the purchase of roll-out refuse containers, lids and replacement parts for the 2020-2021 fiscal year, in an amount not to exceed the City's budgeted amount of \$75,000 and authorizes the Mayor to execute all documents related to same. These containers and accessories will be used by customers within the City limits of Paducah served by the Solid Waste Division, Public Works Department. This purchase is made in compliance with the National Intergovernmental Purchasing Alliance (IPA) Contract Number 171717.

SECTION 2. This expenditure shall be charged to the Solid Waste Fund – Equipment Other, Account 50002209-542190.

SECTION 3. This order shall be in full force and effect from and after the date of its adoption.

Mayor George Bray

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, January 26, 2021
Recorded by Lindsay Parish, City Clerk, January 26, 2021
\\mo\refuse-rollout containers 2021

Agenda Action Form

Paducah City Commission

Meeting Date: January 26, 2021

Short Title: Approve an updated Pay and Position Schedule for fiscal year 2021 - **S SUAZO**

Category: Municipal Order

Staff Work By: Stefanie Suazo

Presentation By: Stefanie Suazo

Background Information: The Position and Pay Schedule adjust changes to staff compensation based on new and previously approved merit increases. It also authorizes a new Network Administrator position to the Information Technology Department. This schedule will assist Finance for fiscal year 2022 budgeting.

Does this Agenda Action Item align with a Strategic Plan Action Step? No

If yes, please list the Action Step Item Codes(s): Implement Measures to Recruit & Retain Quality City Employees.

Funds Available: Account Name:
Account Number:

Staff Recommendation: Adopt the proposed Position & Pay Schedule and adjustments.

Attachments:

1. MO Position and Pay Schedule FY2020-2021 1-26-21
2. Copy of Position and Pay Schedule -January 26 2021

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER AMENDING THE FY2020-2021 POSITION AND
PAY SCHEDULE FOR THE FULL-TIME EMPLOYEES OF THE CITY OF PADUCAH,
KENTUCKY

WHEREAS, the City Commission adopted Municipal Order No. 2350 on June 24, 2020, approving the FY2020-2021 Position and Pay Schedule; and

WHEREAS, the City Commission adopted Municipal Order No. 2385 to make certain adjustments to pay and positions based on the results of the Classification and Compensation Study; and

WHEREAS, the City Commission now wishes to amend the FY2020-2021 Position and Pay Schedule to make certain necessary changes to staff compensation based on new and previously approved merit increases and also to authorize a new Network Administrator position for the Information Technology Department; and

WHEREAS, in order to implement the changes, it is necessary to amend the FY2020-2021 Position and Pay Schedule.

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah hereby amends the FY2020-2021 Position and Pay Schedule for the employees of the City of Paducah as attached hereto and made part hereof (Exhibit A).

SECTION 2. This Order will be in full force and effect from and after the date of its adoption.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, January 26, 2021
Recorded by Lindsay Parish, City Clerk, January 26, 2021
mo/Position and Pay Schedule FY2020-2021 1-26-21

Section A.					PREV.			
ADMINISTRATION					FY 21			
POSITIONS	AUTHORIZED POSITIONS				HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	HOURS WORK	PAY GRADE
	BUDGET TOTAL	FILLED NON-CS	RCSS/CS	VACANT	RATE	RATE		
City Manager	1	1			74.92	72.74	40	E 18
Assistant City Manager	1	1			48.78	47.36	40	E 17
Assistant to the City Manager							40	E
Grants Administrator	1	1			21.76	21.33	40	E 10
Business Systems Analyst	1	1			30.29	29.41	40	E 11
Senior Administrative Assistant	1	1			20.07	19.68	40	NE 9
Communications Manager	1	1			37.53	36.44	40	E 13
Total Budgeted/Filled for Department	6	6	0	0				

Note: Moved Grants Administrator position from Finance to Administration

Section B.					PREV			
CITY CLERK / CUSTOMER EXPERIENCE DEPARTMENT					FY 21			
POSITIONS	AUTHORIZED POSITIONS				HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	HOURS WORK	PAY GRADE
	BUDGET TOTAL	FILLED NON-CS	RCSS/CS	VACANT	RATE	RATE		
City Clerk / Customer Experience Director	1	1			39.59	38.07	40	E 15
Assistant City Clerk	1	1			24.14	23.44	40	NE 10
Customer Experience Representatives	3	1			19.93	19.93	40	NE 7
		1			18.41	17.87	40	NE 7
		1			18.23	17.87	40	NE 7
Total Budgeted/Filled for Department	5	5	0	0				

Section C.					PREV			
FINANCE DEPARTMENT					FY 21			
POSITIONS	AUTHORIZED POSITIONS				HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	HOURS WORK	PAY GRADE
	BUDGET TOTAL	FILLED NON-CS	RCSS/CS	VACANT	RATE	RATE		
Administration								
Director of Finance	1	1			70.67	68.61	40	E 17
Senior Administrative Assistant	1			1*			40	NE 9
Accounting/Payroll								
Controller	1	1			45.24	43.92	40	E 15
Senior Accountant	1	1			27.80	26.99	40	E 12
Accountant	2	1			21.53	21.32	40	E 10
		1			21.50	20.98	40	E 10
Revenue								
Revenue Manager	1	1			37.99	36.88	40	E 14
Account Clerk							40	NE
							40	NE
Revenue Tech.	3	1			17.84	17.32	40	NE 8
		1			17.84	17.32		NE 8
		1			17.06	17.06	40	NE 8
Revenue Auditor	1	1			24.60	23.88	40	E 11
Total Budgeted/Filled for Department	11	10	0	0				

Note: The Revenue Tech III was removed and a Revenue Tech added.

* Position Frozen 2020

Note: RCSS - Individuals Retain Civil Service Status

Section D.					PREV			
INFORMATION TECHNOLOGY					FY 20			
POSITIONS	AUTHORIZED POSITIONS				HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	HOURS WORK	PAY GRADE
	BUDGET TOTAL	FILLED NON-CS	RCSS/CS	VACANT	RATE	RATE		
Director Information Technology	1	1			44.42	41.42	40	E 15
Network Administrator	2	1		1	36.63	36.63	40	E 11
Help Desk Technician	1	1			22.35	22.35	40	NE 8
IT Specialist I							40	NE
GIS Specialist	1	1			30.10	30.10	40	E 11
GIS/Manager							40	E
Total Budgeted/Filled for Department	5	4	0	1				

Section E.					PREV			
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PLANNING DEPARTMENT	AUTHORIZED POSITIONS				FY 21	FY 21	HOURS	EXEMPT	PAY	
	BUDGET	FILLED	VACANT	HOURLY	HOURLY					
				WAGE	WAGE					
POSITIONS	TOTAL	NON-CS	RCSS/CS	ADJ.	ADJ.	RATE	RATE	WORK	NONEXEMPT	GRADE
Director of Planning	1	4		1		44.42	43.55	40	E	16
Principal Planner	1	1				34.40	34.40	40	E	12
Senior Administrative Assistant	1	1				23.81	23.81	40	NE	9
Business Development Specialist	1	1				25.26	25.26	40	E	10
Administrative Assistant								40	NE	7
Senior Planner	2	1		1*		26.50	26.50	40	E	11
Planner	1	1				19.03	21.32	40	E	10
Housing Coordinator	1	4		1		28.47	28.47	40	E	N
Total Budgeted/Filled for Department	7	4	0	2						

* Positen Frozen 2020

Section F.						PREV			
POLICE DEPARTMENT		AUTHORIZED POSITIONS			FY 21	FY 21			
POSITIONS	BUDGET	FILLED	VACANT	HOURLY	HOURLY	HOURS	EXEMPT	PAY	
				WAGE	WAGE				
	TOTAL	NON-CS	RCSS/CS	ADJ.	ADJ.	WORK	ON-EXEMP	GRADE	
				RATE	RATE				
Police Chief	1	1		<u>53.55</u>	51.99	40	E	17	
Police Assistant Chief	2	2		<u>42.58</u>	40.94	40	E	15	
Captains	6					40	E	14	
		2		<u>38.86</u>	37.70				
		1		<u>38.86</u>	37.72				
		1		<u>37.92</u>	36.81				
		1		<u>37.71</u>	36.61				
Sergeants	9					40	NE		
5 years				29.65	29.65				
10 years		5		31.13	31.13				
15 years		2		32.69	32.69				
20 years				34.32	34.32				
25+ years				36.04	36.04				
Police Officer	60					40	NE		
Police Officer - Recruit		8		23.55	23.55				
1 year		3		23.55	23.55				
3 years		14		24.78	24.78				
5 years		7		26.02	26.02				
10 years		11		27.32	27.32				
15 years		8		28.69	28.69				
20 years		7		30.13	30.13				
25 years				31.63	31.63				
Senior Administrative Assistant	1	1		<u>26.89</u>	26.10	40	NE	9	
Administrative Assistant						40	NE	7	
Crime Analyst						40	E	10	
Crime Analyst II	1					40	E	11	
Records Division Manager	1	1		<u>21.61</u>	21.18	40	E	9	
Senior Records Clerk	1	1		<u>19.67</u>	19.09	40	NE	8	
Records Clerk	3	1		<u>19.40</u>	18.83	40	NE	7	
		1		<u>16.53</u>	16.04				
		1		<u>16.36</u>	16.04				
Senior Evidence Technician	1	1		<u>18.45</u>	18.08	40	NE	8	
Evidence Technician	1	1		<u>16.62</u>	16.29	40	NE	7	
Total Budgeted/Filled for Department		87	80	0	6				

* Position Frozen 2020

POLICE DEPARTMENT CON'T	AUTHORIZED POSITIONS				FY 20	PREV FY 21			
	BUDGET	FILLED		VACANT	HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	HOURS	EXEMPT	PAY
		TOTAL	NON-CS						
POSITIONS			RCSS/CS		RATE	RATE	WORK	ON-EXEMP	GRADE
911 Communications Services									
911 Communications Services Manager	1	1			39.54	38.39	40	E	13
Assistant 911 Communications Services	1			1			40	E	
Terminal Agency Coordinator	1	1			24.61	24.61	36/48	NE	
911 System Administrator	1	1			24.87	24.15	40	E	10
Shift Supervirsor	4	1		1	25.65	25.90	36/48	NE	10
		1			26.11	25.35	36/48	NE	10

		1	24.74	24.95	36/48	NE	10
		4	23.69	23.68	36/48	NE	10
Telecommunicator	14	1*			36/48	NE	8
		2	16.79	16.79	36/48	NE	8
		1	19.16	18.60	36/48	NE	8
		1	19.54	18.97	36/48	NE	8
		1	19.07	19.07	36/48	NE	8
		3	20.65	20.65	36/48	NE	8
		1	23.00	21.90	36/48	NE	8
		1	22.56	21.90	36/48	NE	8
		2	22.34	21.90	36/48	NE	8
		1	22.14	22.14	36/48	NE	8
		3	23.24	22.56	36/48	NE	8
		4	23.59	23.59	36/48	NE	8
Senior Administrative Assistant	1	1	24.11	23.41	40	NE	9
E911 Data Entry Clerk					40	NE	

* Position Frozen 2020

* \$1.00 per hr. shift differential when they work the evening and graveyard shift.

Note: Police Department Secretary/Public Information Officer is provided two hours minimum call-out pay.

**Note: Police Department adjustments will be made in accordance to Union Contract once the Captain's promotional process is completed.

**911

*Note: 36/48 refers to the 12 hour schedule that has people working an alternating three and four 12-hour shifts per week, or 2184 hours per year

New system administrator position added and data entry clerk moved into position.

Add Pays: 1) 1 TAC \$1/hr 2)1 Radio Administrator \$1/hr 3) 2 CTO's \$0.50/hr

Total Budgeted/Filled for Department	23	20	0	2
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Section G.					PREV			
FIRE DEPARTMENT				AUTHORIZED POSITIONS	FY 21	FY 21		
					HOURLY	HOURLY		
					WAGE	WAGE		
					ADJ.	ADJ.	HOURS	EXEMPT
POSITIONS				BUDGET	FILLED	VACANT	WORK	PAY
				TOTAL	NON-CS	RCSS/CS		GRADE
Administrative Division								
Fire Chief				1	1		40	E 17
Deputy Fire Chief - Fire Prevention				1	1		40	E 15
Deputy Fire Chief - Operations				1	1		40	E 15
Office Manager							40	NE
Training Division								
Battalion Chief/ Training Officer				1	1		40	E 13
Fire Prevention Division								
Battalion Chief/ Fire Marshal								E
Deputy Fire Marshal				2	1	1		NE 12
Senior Administrative Assistant				1	1			NE 9
Code Enforcement Officer				3	1	1*	40	NE 8
					1			
Permit Technician				1	1		40	NE 7
Permit Specialist							40	NE
Chief Building Inspector				1	1		40	NE 12
Deputy Building Inspector				1	1		40	NE 10
Chief Electrical Inspector				1	1		40	NE 11
Deputy Electrical Inspector				1	1		40	NE 10
Suppression Division								
Fire Assistant Chief				3	1		40	E 14
					2			
Captains				15				NE
<10 years								
10 years								
15 years					8			
20 years					3			
25 years								
Lieutenants				15		1		NE
<10 years					2			
10 years					6			
15 years					1			
20 years					2			
25 years								

Firefighter	29		<u>2**</u>			NE	—E
Firefighter (Appointee)		0		13.56	13.56		
6 months		<u>1</u>		14.63	14.63		
1 year		<u>12</u>		14.99	14.99		
3 years		2		15.37	15.37		
5 years				15.75	15.75		
10 years				16.15	16.15		
15 years				16.55	16.55		
Firefighter (Relief Driver)						NE	—F
COLA + \$0.39 + \$0.10							
2 years		<u>5</u>		15.81	15.81		
3 years		<u>6</u>		16.20	16.20		
5 years		<u>6</u>		16.61	16.61		
10 years		<u>1</u>		17.04	17.04		
15 years				17.45	17.45		

Total Budgeted/Filled for Department	77	72	0	5
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* Position Frozen 2020

** Position Frozen 2009

Note: Executive Assistant I moved to Prevention from Administration

Note: Firefighter Relief Driver is not a new position. \$0.10 is factored in the pay rate

Note: A person may hold the position of Code Enforcement Officer I for a period not to exceed one year without becoming a certified Property Maintenance Inspector.

Note: To be considered for the position of Code Enforcement Officer II must obtain Property Maintenance Inspector I, Level I Building Inspector and successful review. becoming certified.

Note: A person may hold the position of Deputy Electrical Inspector Level I for a period not to exceed one year without becoming certified.

Note: Building Inspector levels are equivalent to steps. These levels are dictated by state certification, and successful performance review.

Note: Deputy Fire Marshal to have State certification within one year.

Note: To be considered for Deputy Fire Marshal II must obtain NFPA Fire Inspector I, and II, and successful review.

Note: To be considered for Deputy Fire Marshal III must obtain NFPA Fire protection plan review and successful performance review.

Note: As Inspection's Civil Service positions are eliminated through attrition they will be filled as Non-Civil Service positions.

Note: RCSS - Individuals Retain Civil Service Status

Section H.	AUTHORIZED POSITIONS				PREV				
					FY 21	FY 21			
					HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	HOURS WORK	EXEMPT NONEXEMPT	PAY GRADE
ENGINEERING POSITIONS	BUDGET TOTAL	FILLED NON-CS	RCSS/CS	VACANT	RATE	RATE			
City Engineer	1	1			<u>66.15</u>	64.22	40	E	17
Assistant City Engineer	1			1*			40	E	14
Engineer Project Manager	1	1			<u>31.42</u>	30.50	40	E	13
Engineering Technician	1	1			<u>24.76</u>	24.27	40	E	11
Engineering Tech III	1	1			<u>36.43</u>	35.72	40	E	13
Senior Administrative Assistant	1	1			<u>21.35</u>	20.73	40	NE	9
Floodwall Division									
EPW Floodwall Superintendent	1	1			<u>32.42</u>	31.78	40	E	13
Floodwall Operator	4						40	NE	
80%					16.43	16.43		NE	
85%					17.45	17.45		NE	
90%					18.48	18.48		NE	
95%					19.51	19.51		NE	
100%		2	2		20.53	20.53		NE	
Total Budgeted/Filled for Department	11	8	2	1					

* Position Frozen 2020

Note: positions are eliminated through attrition they will be filled as a Non-Civil Service positions.

Note: RCSS - Individuals Retain Civil Service Status

Note: As the Floodwall Operators' CS positions are eliminated through attrition they will be filled as Non-Civil Service positions.

Section I.	AUTHORIZED POSITIONS				PREV				
					FY 21	FY 21			
					HOURLY WAGE ADJ.	HOURLY WAGE ADJ.	HOURS WORK	EXEMPT NONEXEMPT	PAY GRADE
PUBLIC WORKS DEPT. POSITIONS	BUDGET TOTAL	FILLED NON-CS	RCSS/CS	VACANT	RATE	RATE			
Public Works Director	1	1			<u>48.94</u>	47.51	40	E	16
Assistant Public Works Director	1			1*	0.00	0.00	40	E	14
Administrative Assistant	1	1			17.68	17.68	40	NE	7
Street Division									
Street Superintendent	1	<u>1</u>		1	<u>30.00</u>	0.00	40	E	13
Street Supervisor	2	<u>2</u>	<u>1</u>	<u>1</u>	<u>24.27</u>	24.27	40	E	11
Landscape Supervisor	1	1			29.13	29.13	40	E	11
Equipment Operator	3							NE	

CITY OF PADUCAH			FY 2021 POSITION AND PAY SCHEDULE				January 26, 2021	
80%				16.29	16.29			
85%				17.31	17.31			
90%				18.32	18.32			
95%				19.34	19.34			
100%		3		20.36	20.36			
Concrete Finisher	2		1				NE	
80%				16.29	16.29			
85%				17.31	17.31			
90%				18.32	18.32			
95%				19.34	19.34			
100%		1		20.36	20.36			
Right-Of-Way Maintenance Person	13		3*				NE	
80%		1		15.39	15.39			
85%				16.35	16.35			
90%		1		17.31	17.31			
95%				18.28	18.28			
100%		8		19.24	19.24			
Laborer	2						NE	
80%				14.33	14.33			
85%				15.22	15.22			
90%				16.12	16.12			
95%				17.02	17.02			
100%		2		17.91	17.91			
Maintenance Division								
Fleet / Maintenance Superintendent	1	1		38.36	38.36	40	E	13
Maintenance Supervisor	1	1		26.60	26.60		E	11
Laborer	4		1				NE	
80%				14.33	14.33			
85%				15.22	15.22			
90%				16.12	16.12			
95%				17.02	17.02			
100%		1	2	17.91	17.91			
Traffic Technician	1						NE	
80%				16.42	16.42			
85%				17.44	17.44			
90%				18.47	18.47			
95%				19.50	19.50			
100%		1		20.52	20.52			
Master Electrician	1		1	0.00	0.00		NE	10
Maintenance Technician	5		2*				NE	
80%				16.42	16.42			
85%				17.44	17.44			
90%		1		18.47	18.47			
95%				19.50	19.50			
100%		1	2	20.52	20.52			
Fleet Maintenance Division								
Fleet Supervisor	1	1		25.43	25.43	40.00	E	11
Senior Administrative Assistant	1	1		<u>19.37</u>	18.45	40	NE	7
Fleet Mechanic I							NE	8
Fleet Mechanic II	4		4				NE	9
		<u>1</u>		<u>20.00</u>	0.00			
		1		22.14	22.14			
		1		23.55	23.55			
		1		23.59	23.59			
Solid Waste Division								
Solid Waste Supervisor	2	1		25.82	25.82	40	E	11
		1		25.05	25.05			
Compost Operations Supervisor	1	1		23.93	23.93	40	E	10
Administrative Assistant	1	1		17.68	17.68	40	NE	7
Laborer	3						NE	
80%				14.33	14.33			
85%				15.22	15.22			
90%				16.12	16.12			
95%				17.02	17.02			
100%		1	1	17.91	17.91			
Truck Driver	15		4				NE	
80%				15.55	15.55			
85%				16.37	16.37			
90%				17.23	17.23			
95%				18.14	18.14			

100%		<u>14</u>	1	19.09	19.09						
Right-Of-Way Maintenance Person	0					NE					
80%				15.39	15.39						
85%				16.35	16.35						
90%				17.31	17.31						
95%				18.28	18.28						
100%				19.24	19.24						
Compost Equipment Operator	2		4			NE					
80%				16.65	16.65						
85%				17.70	17.70						
90%				18.74	18.74						
95%		<u>1</u>		19.78	19.78						
100%		<u>1</u>		20.82	20.82						
<table><tr><td>Total Budgeted/Filled for Department</td><td>70</td><td>53</td><td>6</td><td>11</td></tr></table>							Total Budgeted/Filled for Department	70	53	6	11
Total Budgeted/Filled for Department	70	53	6	11							

* Position Frozen 2020

Note: positions are eliminated through attrition they will be filled as a Non-Civil Service positions.

Note: RCSS - Individuals Retain Civil Service Status

Note: As the Floodwall Operators' CS positions are eliminated through attrition they will be filled as Non-Civil Service positions.

Note: AFSCME employees in the classificaton above shall be eligible to receive "Shift Differential" of \$0.35/Hr.

Note: AFSCME employees in the above classification shall be eligible to receive \$0.50/Hr as a "Work Leader".

Section J.

PREV

PARKS & RECREATION DEPARTMENT		AUTHORIZED POSITIONS				FY 21	FY 21	HOURS	EXEMPT	PAY
						HOURLY WAGE ADJ.	HOURLY WAGE ADJ.			
POSITION	BUDGET TOTAL	FILLED NON-CS	RCSS/CS	VACANT	RATE	RATE	WORK	ON-EXEMP	GRADE	
Director of Parks & Recreation	1	1			43.03	55.04	40	E	16	
Assistant Director of Parks & Recreation	1	4		1*	35.88	35.88	40	E	14	
Parks & Recreation Superintendent	1	1			30.00	30.00	40	E	13	
Cemetery Sexton	1	1			20.00	20.00	40	E	9	
Special Events Superintendent	1	1			31.49	30.72	40	E	12	
Recreation Specialist	3	1			17.92	17.57	40	E	8	
		2			17.84	17.84				
Senior Administrative Assistant	2	1			22.56	21.91		NE	9	
		1			19.96	19.96				
Administrative Assistant	1	1			16.16	15.69		NE	7	
Maintenance Division										
Supervisor	2	2			23.64	23.06		E	10	
Laborer	40	11		3				NE		
80%					14.33	14.33				
85%		1			15.22	15.22				
90%		4			16.12	16.12				
95%		1			17.02	17.02				
100%		5	2		17.91	17.91				
Maintenance Technician	1			1*						
80%					16.42	16.42				
85%					17.44	17.44				
90%					18.47	18.47				
95%					19.50	19.50				
100%					20.52	20.52				
Right-Of-Way Maintenance Person	2	1						NE		
80%					15.39	15.39				
85%					16.35	16.35				
90%					17.31	17.31				
95%					18.28	18.28				
100%		4	1		19.24	19.24				
Total Budgeted/Filled for Department		26	18	3	4					

* Position Frozen 2020

Maintenenace Superintendent moved to Public works, and then Parks & Rec. Super created and Rec. Specialist promoted.

Note: As positions are eliminated through attrition they will be filled as Non-Civil Service positions.

Note: RCSS - Individuals Retain Civil Service Status

Note: AFSCME employees in the classificaton above shall be eligible to receive "Shift Differential" of \$0.35/Hr.

Note: AFSCME employees in the above classification shall be eligible to receive \$0.50/Hr as a "Work Leader".

Section K.

PREV

HUMAN RESOURCES & RISK	AUTHORIZED POSITIONS			FY 21	FY 21
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POSITIONS	BUDGET TOTAL	FILLED		VACANT	HOURLY WAGE	HOURLY WAGE	HOURS WORK	EXEMPT ON-EXEMP	PAY GRADE
		NON-CS	RCSS/CS		ADJ. RATE	ADJ. RATE			
Director of Human Resources	1	1			<u>45.00</u>	43.75	40	E	15
Risk Manager	1			1*			40	E	13
H R Generalist	2	1			<u>21.12</u>	20.71	40	E	9
		1			<u>20.68</u>	20.08			
Total Budgeted/Filled for Department	4	3	0	0					

* Position Frozen 2020

Section A.								
ADMINISTRATION		AUTHORIZED POSITIONS			FY 19/20			
POSITIONS	BUDGET TOTAL	FILLED		VACANT	HOURLY WAGE ADJ.	HOURS WORK	EXEMPT ON-EXEMP	PAY GRADE
		NON-CS	RCSS/CS		RATE			
City Manager	1	1			70.97	40	E	AA
Assistant City Manager	1	1			43.49			Z
Assistant to the City Manager						40	E	P
Grants Administrator	1	1			20.30	40	E	L
Business Systems Analyst	1	1			28.69	40	E	P
Administrative Assistant III	1	1			18.34	40	NE	D
Public Information Officer	1	1			31.90	40	E	P
Total Budgeted/Filled for Department	6	6	0	0				

Note: Moved Grants Administrator position from Finance to Administration

Section B.								
CITY CLERK / CUSTOMER EXPERIENCE DEPARTMENT		AUTHORIZED POSITIONS			FY 19/20			
POSITIONS	BUDGET TOTAL	FILLED		VACANT	HOURLY WAGE ADJ.	HOURS WORK	EXEMPT ON-EXEMP	PAY GRADE
		NON-CS	RCSS/CS		RATE			
City Clerk / Customer Experience Director	1	1			36.06	40	E	U
Executive Assistant II / Assistant City Clerk	1	1			22.42	40	NE	I
Customer Experience Representatives	3	1			19.23	40	NE	E
		1			19.06	40	NE	E
		1			17.37	40	NE	E
Total Budgeted/Filled for Department	5	5	0	0				

Section C.								
FINANCE DEPARTMENT		AUTHORIZED POSITIONS			FY 19/20			
POSITIONS	BUDGET TOTAL	FILLED NON-CS	RCSS/CS	VACANT	HOURLY WAGE ADJ.	HOURS WORK	EXEMPT ON-EXEMP	PAY GRADE
					RATE			
Administration								
Director of Finance	1	1			66.94	40	E	Z
Executive Assistant I	1	1			18.34	40	NE	F
Accounting/Payroll								
Controller	1	1			41.94	40	E	T
Accounts Payable Clerk								C
Accountant	3	1			25.00	40	E	J
		1			20.20	40	E	J
		1			18.93	40	E	J
Revenue								
Revenue Manager	1	1			35.10	40	E	S
Account Clerk						40	NE	B
						40	NE	B
Revenue Tech.	3	1			15.68	40	NE	C
		2			15.00	40	NE	C
Revenue Auditor	1	1			21.64	40	E	J
Total Budgeted/Filled for Department		11	11	0				

Note: The Revenue Tech III was removed and a Revenue Tech added.

Note: RCSS - Individuals Retain Civil Service Status

Section D.								
INFORMATION TECHNOLOGY		AUTHORIZED POSITIONS			FY 19/20			
POSITIONS	BUDGET TOTAL	FILLED		VACANT	HOURLY WAGE ADJ.	HOURS WORK	EXEMPT ON-EXEMP	PAY GRADE
		NON-CS	RCSS/CS		RATE			
Director Information Technology	1	1			40.41	40	E	U
Network Administrator	1	1			35.74	40	E	P
Help Desk Technician	1	1			21.80	40	NE	H
IT Specialist I						40	NE	J
GIS Specialist	1	1			29.37	40	E	P
GIS/Manager						40	E	P
Total Budgeted/Filled for Department	4	4	0	0				

Section E.								
PLANNING DEPARTMENT		AUTHORIZED POSITIONS			FY 19/20			

POSITIONS	BUDGET		FILLED		VACANT	HOURLY WAGE ADJ.	HOURS WORK	EXEMPT NONEXEMPT	PAY GRADE
	TOTAL	NON-CS	RCSS/CS			RATE			
Director of Planning	1	1				42.49	40	E	V
Principal Planner	1	1				33.56	40	E	P
Executive Assistant I	1	1				23.23	40	NE	F
Business Development Specialist	1	1				<u>24.04</u>	40	E	M
Admin Asst II							40	NE	C
Senior Planner	1				1		40	E	M
Associate Planner	1	1				25.85	40	E	L
Neighborhood Planner	1	1				<u>18.12</u>	40	E	H
Housing Coordinator	1	1				<u>27.78</u>	40	E	N
Total Budgeted/Filled for Department									

Section F.

POLICE DEPARTMENT		AUTHORIZED POSITIONS			FY 19/20				
POSITIONS	BUDGET		FILLED		VACANT	HOURLY WAGE ADJ.	HOURS WORK	EXEMPT ON-EXEMPT	PAY GRADE
	TOTAL	NON-CS	RCSS/CS			RATE			
Police Chief	1	1				<u>46.35</u>	40	E	Z
Police Assistant Chief	2						40	E	S
Step 1						<u>34.51</u>			
Step 2			<u>1</u>			<u>38.78</u>			
Step 3			<u>1</u>			<u>38.88</u>			
Step 4						<u>43.10</u>			
Captains	6				<u>2</u>		40	E	Q
<5 years						32.08			
5 years						32.25			
9 years						32.39			
12 years			2			34.17			
15 years			2			33.67			
19 years						33.82			
22 years									
25 years									
Sergeants	9						40	NE	P
5 years						27.01			
6 years						27.12			
7 years						27.24			
8 years			1			27.34			
9 years			1			27.45			
10 years			3			27.56			
11 years			1			27.66			
12 years						27.76			
13 years			1			27.87			
14 years			1			27.97			
15 years			<u>1</u>			28.09			
16 years						28.21			
17 years						28.31			
18 years						28.40			
19 years						28.51			
20 years						28.62			
21 years						28.73			
22 years						28.86			
23 years						28.96			
24 years						29.07			
25 years						29.16			
Police Officer	60				1		40	NE	J
Police Officer - Recruit			10			<u>21.79</u>			
1 year			7			<u>22.98</u>			
2 years			5			<u>23.09</u>			
3 years			3			<u>24.18</u>			
4 years			3			<u>24.25</u>			
5 years			8			<u>25.03</u>			
6 years			4			<u>25.09</u>			
7 years			1			<u>25.14</u>			
8 years			3			<u>25.44</u>			
9 years						<u>25.56</u>			
10 years						<u>25.66</u>			
11 years			3			<u>25.79</u>			
12 years			3			<u>25.89</u>			
13 years			1			<u>26.01</u>			

14 years	1			<u>26.11</u>			
15 years	2			<u>26.22</u>			
16 years	3			<u>26.34</u>			
17 years	1			<u>26.45</u>			
18 years	3			<u>26.56</u>			
19 years				<u>26.67</u>			
20 years				<u>26.79</u>			
21 years				<u>26.88</u>			
22 years				<u>27.01</u>			
23 years				<u>27.11</u>			
24 years				<u>27.23</u>			
25 years				<u>27.34</u>			
Executive Assistant II	1	1		<u>24.96</u>	40	NE	I
Administrative Assistant III					40	NE	D
Administrative Assistant II					40	NE	C
Crime Analyst					40	E	K
Crime Analyst II	1		1		40	E	P
Records Division Manager	1	1		20.25	40	E	K
Records Clerk III	1	<u>1</u>		<u>17.43</u>	40	NE	D
Records Clerk II	1	1		<u>16.50</u>	40	NE	E
Records Clerk I	2	2		<u>15.27</u>	40	NE	C
Evidence Technician II	1	1		<u>16.78</u>	40	NE	F
Evidence Technician I	1	1		<u>15.42</u>	40	NE	C
Total Budgeted/Filled for Department				88	86	0	5

911 Communications Services

911 Communications Services Manager	1	1		35.89	40	E	T
Assistant 911 Communications Services	1		1		40	E	L
Terminal Agency Coordinator	1	1		23.37	36/48	NE	F
911 System Administrator	1	1		23.56	40	E	K
Shift Supervirsor	4	1		23.75	36/48	NE	H
		1		24.37			
		2		25.60			
Telecommunicator	14	1		13.98	36/48	NE	F
				14.49	36/48	NE	F
		2		16.71	36/48	NE	F
		2		18.15	36/48	NE	F
		1		18.65	36/48	NE	F
		1		19.75	36/48	NE	F
		5		21.37	36/48	NE	F
		1		22.37	36/48	NE	F
Adminstrative Assistant III	1	1		<u>18.24</u>	40	NE	C
E911 Data Entry Clerk	0	0	<u>1</u>		40	NE	C

* \$1.00 per hr. shift differential when they work the evening and graveyard shift.

Note: Police Department Secretary/Public Information Officer is provided two hours minimum call-out pay.

**Note: Police Department adjustments will be made in accordance to Union Contract once the Captain's promotional process is completed.

**911

*Note: 36/48 referes to the 12 hour schedule that has people working an alternating three and four 12-hour shifts per week, or 2184 hours per year

New system administrator position added and data entry clerk moved into position.

Add Pays: 1) 1 TAC \$1/hr 2)1 Radio Administrator \$1/hr 3) 2 CTO's \$0.50/hr

Total Budgeted/Filled for Department	23	21	0	2
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Section G.

FIRE DEPARTMENT		AUTHORIZED POSITIONS			FY 19/20		
					HOURLY		
					WAGE		
					ADJ.		
		BUDGET	FILLED	VACANT		HOURS	PAY
POSITIONS	TOTAL	NON-CS	RCSS/CS		RATE	WORK	IONEXEMP
Administrative Division							
Fire Chief	1	1			<u>54.58</u>	40	E X
Deputy Fire Chief - Fire Prevention	1	1			<u>40.41</u>	40	T
Deputy Fire Chief - Operations	1	1			<u>38.76</u>	40	E T
Office Manager						40	NE I
Training Division							
Battalion Chief/ Training Officer	1	1			<u>31.93</u>		E N
Fire Prevention Division							
Battalion Chief/ Fire Marshal							E N
Fire Marshal							E N
Deputy Fire Marshal III	1	1			<u>22.70</u>		NE M
Deputy Fire Marshal II							NE L
Deputy Fire Marshal I	1			<u>1</u>	<u>18.93</u>		NE J

Executive Assistant I	1	1	21.79		NE	F
Code Enforcement Supervisor						L
Code Enforcement Officer II					NE	J
Code Enforcement Officer I	3	2	<u>22.05</u>	40	NE	G
		1	<u>20.52</u>			
Code Enforcement Assistant				40	NE	C
Permit Technician	1	1	<u>17.72</u>	40	NE	E
Permit Specialist				40	NE	C
				40	NE	F
Chief Building Inspector	1		<u>32.03</u>			N
Deputy Building Inspectors:						
Level I	1	1	24.66	40	NE	J
Level II				40	NE	L
Level III+Plans Review				40	NE	M
Chief Electrical Inspector	1	1	<u>30.58</u>	40	NE	M
Deputy Electrical Inspectors:						
Inspector Level I				40	NE	J
Inspector II+Plans Review	1	1	25.40	40	NE	L
Suppression Division						
Fire Assistant Chief	3			40	E	P
Step 1			<u>21.82</u>			
Step 2			<u>22.59</u>			
Step 3			<u>23.38</u>			
Step 4		2	<u>24.20</u>			
Step 5		<u>1</u>	<u>25.05</u>			
Step 6			<u>25.93</u>			
Step 7			<u>26.83</u>			
Step 8			<u>27.78</u>			
Step 9		1	<u>28.75</u>			
Captains	15				NE	I
<10 years		<u>2</u>	<u>18.81</u>			
10 years		<u>3</u>	<u>18.93</u>			
15 years		2	<u>19.03</u>			
20 years		<u>4</u>	<u>19.22</u>			
Lieutenants	15				NE	H
<10 years		<u>7</u>	17.19			
10 years		<u>2</u>	17.40			
15 years		<u>1</u>	17.52			
20 years		<u>3</u>	17.69			
Firefighter	27				NE	E
Firefighter (Appointee)		<u>7</u>	13.23			
Firefighter (On Floor)		6	13.23			
6 months			14.27			
1 year		3	14.58			
2 years			14.77			
3 years		4	14.97			
5 years			15.27			
10 years			15.39			
15 years			15.49			
Firefighter (Relief Driver)					NE	F
COLA + \$0.39 + \$0.10						
2 years			15.42			
3 years			<u>15.63</u>			
4 years		3	<u>15.68</u>			
5 years		4	<u>15.91</u>			
10 years			<u>16.03</u>			
15 years		5	<u>16.14</u>			

Total Budgeted/Filled for Department	75	73	1	1
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Executive Assistant I moved to Prevention from Administration

Note: Firefighter Relief Driver is not a new position. \$0.10 is factored in the pay rate

Note: A person may hold the position of Code Enforcement Officer I for a period not to exceed one year without becoming a certified Property Maintenance Inspector.

Note: To be considered for the position of Code Enforcement Officer II must obtain Property Maintenance Inspector I, Level I Building Inspector and successful review.
years without becoming certified.

year without
becoming certified.

Note: Building Inspector levels are equivalent to steps. These levels are dictated by state certification, and successful performance review.

Note: Deputy Fire Marshal to have State certification within one year.

Note: To be considered for Deputy Fire Marshal II must obtain NFPA Fire Inspector I, and II, and successful review.

Note: To be considered for Deputy Fire Marshal III must obtain NFPA Fire protection plan review and successful performance review.

Note: As Inspection's Civil Service positions are eliminated through attrition they will be filled as Non-Civil Service positions.

Note: RCSS - Individuals Retain Civil Service Status

Section H.		AUTHORIZED POSITIONS			FY 19/20			
					HOURLY WAGE ADJ.	HOURS	EXEMPT	PAY
ENGINEERING	BUDGET	FILLED	VACANT					
POSITIONS	TOTAL	NON-CS	RCSS/CS		RATE	WORK	NONEXEMPT	GRADE
<u>City Engineer</u>	1	1			59.92	40	E	Z
Assistant City Engineer	1		1			40	E	T
Storm Water & Drainage Engineer					37.61	40	E	R
Engineer Project Manager	1	1			25.99	40	E	L
Engineering Assistant III						40	E	M
Engineering Assistant II								L
Engineering Technician	1	1			22.73	40	E	J
Engineering Tech III	1	1			34.85	40	E	N
Executive Assistant II	1	1			18.89	40	NE	F
Floodwall Division								
EPW Floodwall Superintendent	1	1			30.10	40	E	N
Floodwall Operator	4					40	NE	F
80%					15.82			
85%					16.81			
90%					17.80			
95%					18.79			
100%		1	3		19.78			
Total Budgeted/Filled for Department		11	7	3	1			

Note: positions are eliminated through attrition they will be filled as a Non-Civil Service positions.

Note: RCSS - Individuals Retain Civil Service Status

Note: As the Floodwall Operators' CS positions are eliminated through attrition they will be filled as Non-Civil Service positions.

Section I.		AUTHORIZED POSITIONS			FY 19/20			
					HOURLY WAGE ADJ.	HOURS	EXEMPT	PAY
PUBLIC WORKS DEPT.	BUDGET	FILLED	VACANT					
POSITIONS	TOTAL	NON-CS	RCSS/CS		RATE	WORK	NONEXEMPT	GRADE
Public Works Director	1	1			46.35	40	E	Z
Assistant Public Works Director	1		1		37.39	40	E	T
Administrative Assistant III	1	1			16.65	40	NE	D
Street Division								
Street Superintendent	1	1			34.17	40	E	N
Street Supervisor	3	2			22.89	40	E	L
		1			34.09	40	E	N
						40	E	L
Equipment Operator	3						NE	E
80%					15.70			
85%					16.68			
90%					17.66			
95%					18.64			
100%		3			19.62			
Concrete Finisher	2						NE	E
80%					15.70			
85%					16.68			
90%					17.65			
95%					18.64			
100%		2			19.62			
Right-Of-Way Maintenance Person	13		2				NE	C
80%					14.83			
85%					15.76			
90%					16.69			
95%		6			17.61			
100%		5			18.54			
Laborer	2						NE	C
80%		2			14.05			
85%					14.93			
90%					15.80			
95%					16.69			
100%					17.56			
Maintenance Division								
Fleet / Maintenance Superint	1	1			36.69	40	E	O
Maintenance Supervisor	1	1			23.94		E	L
Laborer	4		1				NE	C
80%					13.81			
85%					14.67			
90%					15.53			

95%				16.40			
100%		2	2	17.26			
Traffic Technician	1					NE	E
80%				15.82			
85%				16.80			
90%				17.79			
95%				18.78			
100%			1	19.77			
Journeyman Electrician	0			21.17		NE	I
Master Electrician	1		1			NE	L
Maintenance Technician	5					NE	E
80%				15.82			
85%				16.80			
90%		1		17.79			
95%				18.78			
100%		1	2	19.77			
Fleet Maintenance Division							
Fleet Supervisor	1	1		23.52		E	L
Administrative Assistant III	1	1		17.64	40	NE	D
Fleet Mechanic I						NE	G
Fleet Mechanic II	4					NE	I
		1		20.10			
		1		21.18			
		1		22.53			
		1		22.56			
Solid Waste Division							
Solid Waste Supervisor	2	1		23.53		E	L
		1		23.03			
Compost Operations Supervi	1	1		22.89		E	L
Administrative Assistant III	1	1		18.19	40	NE	D
Laborer	3					NE	C
80%				13.81			
85%				14.67			
90%				15.53			
95%				16.40			
100%		2	1	17.26			
Truck Driver	13					NE	C
80%		2		14.72			
85%				15.64			
90%				16.56			
95%				17.48			
100%		10	1	18.40			
Right-Of-Way Maintenance Person	2		1			NE	C
80%				14.83			
85%				15.76			
90%				16.69			
95%				17.61			
100%		1		18.54			
Compost Equipment Operator	2					NE	F
80%				16.05			
85%				17.05			
90%				18.06			
95%				19.06			
100%		2		20.06			

Total Budgeted/Filled for Department	70	57	7	6
Note: positions are eliminated through attrition they will be filled as a Non-Civil Service positions.				
Note: RCSS - Individuals Retain Civil Service Status				
Note: As the Floodwall Operators' CS positions are eliminated through attrition they will be filled as Non-Civil Service positions.				
Note: AFSCME employees in the classificaton above shall be eligible to receive "Shift Differential" of \$0.35/Hr.				
Note: AFSCME employees in the above classification shall be eligible to receive \$0.50/Hr as a "Work Leader".				
Section J.				

PARKS & RECREATION DEPARTMENT		AUTHORIZED POSITIONS		FY 19/20	HOURS	EXEMPT	PAY
				HOURLY WAGE ADJ.	WORK	ON-EXEMP	GRADE
POSITION	BUDGET TOTAL	FILLED NON-CS	VACANT RCSS/CS	RATE			
Director of Parks & Recreation	1	1		53.70	40	E	V
Assistant Director of Parks & Recreation	1	1		35.00	40	E	T
Parks & Recreation Superintendent	1	1		25.50	40	E	N

Cemetery Sexton	1	1	21.84	E	E	F
Special Events Superintendent	1	1	29.10	E	E	N
Recreation Specialist	3	1	16.98	40	E	E
		1	14.60	40	E	E
		1	14.00	40.00	E	E
Executive Assistant I	1	1	21.38		NE	F
Administrative Assistant III	1	1	18.70		NE	D
Administrative Assistant II	1	1	15.31		NE	C
Maintenance Division						
Supervisor	2	2	23.02		E	L
						L
Laborer	10				NE	C
80%			14.05			
85%		1	14.93			
90%		1	15.80			
95%		1	16.69			
100%		5	17.56	2		
Maintenance Technician	1		1			
80%			16.10			
85%			17.09			
90%			18.10			
95%			19.11			
100%			20.12			
Right-Of-Way Maintenance Person	2				NE	C
80%			14.83			
85%			15.76			
90%			16.69			
95%			17.61			
100%		1	18.54	1		

Total Budgeted/Filled for Department	26	22	3	1
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Maintenenace Superintendent moved to Public works, and then Parks & Rec. Super created and Rec. Specialist promoted.

Note: As positions are eliminated through attrition they will be filled as Non-Civil Service positions.

Note: RCSS - Individuals Retain Civil Service Status

Note: AFSCME employees in the classificaton above shall be eligible to receive "Shift Differential" of \$0.35/Hr.

Note: AFSCME employees in the above classification shall be eligible to receive \$0.50/Hr as a "Work Leader".

Section K.							
HUMAN RESOURCES	AUTHORIZED POSITIONS			FY 19/20			
				HOURLY WAGE ADJ.			
POSITIONS	BUDGET TOTAL	FILLED NON-CS	/ACAN1 RCSS/CS	RATE	HOURS WORK	EXEMPT ON-EXEMP	PAY GRADE
Director of Human Resources	1	1		41.52	40	E	V
Risk Manager	1		1		40	E	O
H R Generalist	2	1		18.86	40	E	G
		1		18.29			
Total Budgeted/Filled for Department							
	4	3	0	1			

Agenda Action Form

Paducah City Commission

Meeting Date: January 26, 2021

Short Title: Approve agreement with Paducah Public Schools for School Resource Officers - **B LAIRD**

Category: Municipal Order

Staff Work By: Brian Laird, Anthony Copeland, Ty Wilson

Presentation By: Brian Laird

Background Information: In March 2020, the City of Paducah applied for a grant through the Office of Community Oriented Policing Services (COPS). The purpose of the grant was to fund the hiring of three (3) police officers that will serve as School Resource Officers in partnership with the Paducah Independent School District. The City of Paducah received approval of a grant award in an amount up to \$375,000 and formally approved acceptance of the grant on July 28, 2020.

The COPS grant requires a Memorandum of Understanding (MOU) to be executed between the City of Paducah and Paducah Independent School District. The purpose of the MOU is to clearly define roles and responsibilities, along with the purpose of the program. Additionally, the MOU outlines the financial obligations of Paducah Independent School District.

On January 11, 2021, the Board of Education for the Paducah Independent School District approved the Memorandum of Understanding.

Does this Agenda Action Item align with a Strategic Plan Action Step? No

If yes, please list the Action Step Item Codes(s):

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize and direct the Mayor to execute the agreement.

Attachments:

1. sro paducah agreement
2. Municipal Order - MOU-Paducah Independent School District – Resource Officers 2021

**City of Paducah and Paducah Public Schools
School Resource Officer Agreement
School Year 2021 – 2024**

THIS AGREEMENT made and entered into this 12th day of January, 2021, by and between the City of Paducah and the Paducah Public School System for four (4) years commencing August 1, 2021 and expiring August 1 2025. It is expressly agreed and understood that the Paducah Public School System and the City of Paducah shall not be bound hereby beyond the foregoing four (4) year term but may continue the services as set forth herein, at which time a new Agreement will be negotiated.

WITNESSETH:

WHEREAS as part of HB330 and as particularly codified in KRS 158.441, the 1998 General Assembly authorized the provisions for School Resource Officer (hereinafter “SRO”) services by means of a contract to be entered into by a local school district through its Board and a law enforcement agency;

WHEREAS, the Paducah Public School System and the City of Paducah desire to set forth in this School Resource Officer Agreement (hereinafter “SRO Agreement”) the specific terms and conditions of the services to be provided by said SRO and School System;

WHEREAS, the City of Paducah has been awarded \$375,000 from the Department of Justice, Community Oriented Policing Services (COPS) Hiring Program (CHP) (award number 2020UMWX0363) and the funds from that award will be used to assist in the funding of this Agreement;

WHEREAS, the use of the CHP funds are authorized by CHP because Paducah Public School System is located within the jurisdiction of the City of Paducah.

I. Purpose

The purpose of this Agreement is to engage in a partnership between the Paducah Police Department and the Paducah Public School System for the establishment of a School Resource Officer Program (hereinafter

**City of Paducah and Paducah Public Schools
School Resource Officer Agreement
School Year 2021 – 2024**

“SRO Program”). The establishment of the SRO Program will be executed in conjunction with the U.S. Department of Justice, Community Oriented Policing Services (hereinafter “COPS”) School Resource Officer COPS Hiring Program (hereinafter “CHP”). The Paducah Police Department, contingent on the availability of and hiring of qualified officers to fulfill the role of SRO, will endeavor to provide three (3) certified police officers for the duration of this Agreement.

The purpose of establishing this SRO Program will be to provide the youth of the community with a safe learning environment which is free of distractions created by the fear of violence. In doing this, each SRO will assist in meeting the needs of students to help create a promising future while building stronger relationships between the youth of the community and the law enforcement officers tasked with their protection.

II. Roles and Responsibilities of the Paducah Police Department

The Paducah Police Department SRO team will be tasked with the following duties:

The Paducah Police Department will:

- Employing certified police officers, including, without limitation, (1) the payment of all salary, wages, and benefits; (2) maintenance of workers’ compensation, unemployment and other insurances; and (3) making all necessary tax withholdings.
- Provide a safe and secure learning environment for students and teachers.
- Coordinate with other community resources such as non-profits that provide services to youth in need, the Cabinet for Health and Family Services, the Department of Juvenile Justice, Child Protective Services, Paducah Schools Student Resource Office, and other partners who may assist in the development of the youth of our community.
- Provide safety training and education for both students and school faculty.

**City of Paducah and Paducah Public Schools
School Resource Officer Agreement
School Year 2021 – 2024**

- Promote positive relationships between the Paducah Police Department, youth, their parents and faculty.
- Ensure the SRO is a positive role model who upholds both the values of the Paducah Police Department and complies with the policies and procedures of the Paducah Public School System.
- Ensure the SRO assists with security at special events, sporting events and other after-school programs as designated by the school administration and a designee of the Chief of Police.
- Provide criminal reporting and investigate services as outlined by Kentucky Revised Statutes, Paducah Police Department Policies and Procedures and Paducah Public School System Policies and Procedures.
- Maintain detailed records and reports of weekly activities for both the school and police department chain of command.
- Assist with school security measures and security assessments.
- Assist with the implementation of the maintenance of youth programs such as, Handle With Care as outlined in the School Safety & Resiliency Act, Family Accountability, Intervention and Response Team (FAIR Team), D.A.R.E. and the Summer Lunch Program.
- Take appropriate law-enforcement action when necessary while weighing the protection and safety of students.
- Assist with victim advocacy of at-risk students.
- Assist with the administration of KRS 156.095, KRS 158.1559, KRS 158.4412, 158.162, KRS 620.030 and the directives outlined therein.
- Take an active role in Positive Behavior Interventions and Supports (PBIS) within the school.
- Ensure that only under exigent circumstances or through direct supervisor approval shall the SRO leave the campus during school hours.

**City of Paducah and Paducah Public Schools
School Resource Officer Agreement
School Year 2021 – 2024**

In fulfilling these duties, the Paducah Public School System understands that the SRO(s) will not act as a school disciplinarian, as disciplining students is the responsibility of the school. Acts of truancy and violations of the school's standards of conduct will be enforced by school faculty.

III. Roles and Responsibilities of the Paducah Public School System

The Paducah Public School System will:

- Provide SRO(s) with a secure location for the storing of files, documents and personal belongings.
- Provide a private location for the SRO(s) to speak with possible victims, at-risk youth, and youth who are suspected to be involved in criminal activity.
- Provide usual and customary office supplies the SRO(s) may require.
- Provide each SRO with a Paducah Public School System Policy and Procedure Manual.

IV. Authority

All SRO(s) will be certified police officers as specified within KRS 15.380 to KRS 14.404. The Paducah Police Department recognizes and respects the authority of the principal, and his or her designee, to be the primary leader and manager of each school campus. The SRO, however, has the authority and responsibility to ensure proper decisions are made in reference to crimes, crime scenes, and any incidents that pose a serious threat to public safety.

During any law enforcement-related event on a school campus, the SRO will consult the principal or designee in the law enforcement decisions being made to resolve the incident when feasible. During any law enforcement related event, it may become necessary for the SRO to temporarily take charge of the incident and/or school campus to protect the integrity of the investigation and/or crime scene and ensure the safety of the students and staff, until properly relieved.

**City of Paducah and Paducah Public Schools
School Resource Officer Agreement
School Year 2021 – 2024**

V. Chain of Command

SRO(s) assigned to the Paducah Public School System shall follow the regular chain of command structure as established by the Paducah Police Department Policies and Procedures and as designated by the Chief of Police. Each SRO will be assigned to a designated school(s) and shall report to said school during regular session. The SRO(s) will meet and communicate with school faculty on a daily basis to address any needs or issues which may arise.

VI. Training and Probationary Period

SRO(s) will complete a National Association of School Resource Officers (NASRO) 40-hour basic training course within nine months of the CIIP award date of _____, 2021 or six months from the SRO hire date, whichever comes first. SRO(s) will also undergo a 12-month probationary period of monthly evaluations. The monthly evaluations will be conducted by the direct supervisor of each SRO(s) with input from school faculty. Once the 12-month probationary period is complete the SRO(s) will be placed on a quarterly evaluation cycle to be completed by their direct supervisor with input from school faculty.

VII. Selection of SRO(s)

SRO(s) shall be vetted in the same manner and by the same governing policies and procedures as all Paducah Police Department Officers. The Paducah Public School System shall be allowed to participate in the interviewing and selection of vetted and qualified applicants. The Paducah Public School System may request replacement or removal of an SRO for violations of the system's policies and procedures and the Paducah Police Department will comply with all such reasonable requests.

VIII. Cost Reimbursement

**City of Paducah and Paducah Public Schools
School Resource Officer Agreement
School Year 2021 – 2024**

The parties acknowledge and agree that the Paducah Public School System is responsible for and will reimburse the City of Paducah General Government for the cost and expenses as follows:

The COPS CHP grant, which has been granted and by which this Agreement the City of Paducah shall administer, will fund up to 75% or \$375,000, whichever is less, of the costs associated with the salary and fringe benefits of three (3) certified Paducah Police Officers for a period of four years. The rate of local responsibility and yearly reimbursement by the Paducah Public School System shall be set (in percentages) at:

- Year 1 30% estimated at \$119,446.43¹
- Year 2 32% estimated at \$127,409.53
- Year 3 38% estimated at \$151,298.82
- Year 4 50% estimated at \$159,595.82

The City of Paducah will invoice the Paducah Public School System on a quarterly basis. During the 4th quarter billing cycle, the City of Paducah Finance department shall reconcile any payroll related changes to salary and fringe benefits. Examples of this include, but are not limited to, changes in Federal, State or Local payroll law and/or the Kentucky Retirement System.

In the event that an SRO position cannot be filled, the Paducah Public School System will not be liable for reimbursement of the vacant position(s).

IX. Equipment and Uniform

The Paducah Police Department will be responsible for all costs related to the training, uniforms, and equipment for each SRO. This may include, but not be limited to, a Paducah Police Department vehicle,

¹ The parties hereby agree and understand that the four dollar figures contained herein are mere estimates and the actual dollar figures may be more or less than the estimates.

**City of Paducah and Paducah Public Schools
School Resource Officer Agreement
School Year 2021 – 2024**

uniforms as designated by Paducah Police Department Policy and Bargaining Unit contract, and duty equipment.

X. No Discrimination and/or Civil Rights Violations

The Parties will endeavor to ensure that their employees and/or agents do not violate any discrimination and/or civil rights laws, specifically including, but not limited to: Section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); Section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); Section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102); Section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); Section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); Section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and Section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)).

XI. No Exclusion or Disqualification, Fraud, Bribery or Gratuity

The Paducah Public School System hereby acknowledges and verifies that it is not excluded or disqualified from participation in federal assistance programs and agrees to comply with subpart C of the OMB guidance in 2 C.F.R. Part 180 (Government-wide Debarment and Suspension) and subpart C of 2 C.F.R. Part 2867 (DOJ-specific requirements). The Paducah Public School System also agrees that if it becomes aware of any federal violations involving fraud, bribery, or gratuity that may affect the awarded federal funds, it will immediately contact the Chief of Police of the Paducah Police Department so that a report may be made to the Department of Justice.

XII. Entire Agreement

**City of Paducah and Paducah Public Schools
School Resource Officer Agreement
School Year 2021 – 2024**

The Parties Acknowledge that this is the entire agreement between them but further understand that this Agreement may be subject to modifications and revisions in an ongoing joint effort to keep same compliant with State and Federal laws and regulations.

Entered into this the 12th day of January, 2021.

Paducah Public Schools

City of Paducah

BY: Don D. ZISSTEN

BY: _____

MUNICIPAL ORDER NO. _____

A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF PADUCAH AND THE PADUCAH INDEPENDENT SCHOOL DISTRICT, TO ESTABLISH A PARTNERSHIP TO ALLOW THREE (3) PADUCAH POLICE OFFICERS TO SERVE AS SCHOOL RESOURCE OFFICERS.

WHEREAS, in March 2020, the City of Paducah applied for a grant through the Office of Community Oriented Policing Services (COPS). The purpose of the grant was to fund the hiring of three (3) police officers that will serve as School Resource Officers in partnership with the Paducah Independent School District, and

WHEREAS, the City of Paducah received approval of a grant award in an amount up to \$375,000 and formally approved acceptance of the grant by adopting Municipal Order 2369 on August 11, 2020; and

WHEREAS, the City of Paducah now wishes to enter into a Memorandum of Understanding with the Paducah Independent School District to clearly define roles and responsibilities, along with the purpose of the program, and the financial obligations of Paducah Independent School District.

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY

SECTION 1. That the City of Paducah hereby authorizes the Mayor to execute a Memorandum of Understanding, in substantially the form attached hereto and made part hereof (Exhibit A), between the City of Paducah and the Paducah Independent School District to establish a partnership to allow three (3) Paducah police officers to serve as school resource officers, and to clearly define roles and responsibilities, along with the purpose of the program. Additionally, the MOU will outline the financial obligations of Paducah Independent School District

SECTION 2. This Order shall be in full force and effect from and after the date of its adoption.

Mayor George Bray

ATTEST:

Lindsay Parish, City Clerk

Adopted by the Board of Commissioners, January 26, 2021

Recorded by Lindsay Parish, City Clerk, January 26, 2021

\\mo\MOU-Paducah Independent School District – Resource Officers 2021

Exhibit A
Memorandum of Understanding

THIS AGREEMENT made and entered into this _____ day of _____, 2021, by and between the City of Paducah and the Paducah Public School System for four (4) years commencing August ____, 2021 and expiring August ____ 2025. It is expressly agreed and understood that the Paducah Public School System and the City of Paducah shall not be bound hereby beyond the foregoing four (4) year term but may continue the services as set forth herein, at which time a new Agreement will be negotiated.

WITNESSETH:

WHEREAS as part of HB330 and as particularly codified in KRS 158.441, the 1998 General Assembly authorized the provisions for School Resource Officer (hereinafter “SRO”) services by means of a contract to be entered into by a local school district through its Board and a law enforcement agency;

WHEREAS, the Paducah Public School System and the City of Paducah desire to set forth in this School Resource Officer Agreement (hereinafter “SRO Agreement”) the specific terms and conditions of the services to be provided by said SRO and School System;

WHEREAS, the City of Paducah has been awarded \$375,000 from the Department of Justice, Community Oriented Policing Services (COPS) Hiring Program (CHP) (award number 2020UMWX0363) and the funds from that award will be used to assist in the funding of this Agreement;

WHEREAS, the use of the CHP funds are authorized by CHP because Paducah Public School System is located within the jurisdiction of the City of Paducah.

I. Purpose

The purpose of this Agreement is to engage in a partnership between the Paducah Police Department and the Paducah Public School System for the establishment of a School Resource Officer Program (hereinafter “SRO Program”). The establishment of the SRO Program will be executed in conjunction with the U.S. Department of Justice, Community Oriented Policing Services (hereinafter “COPS”) School Resource Officer COPS Hiring Program (hereinafter “CHP”). The Paducah Police Department, contingent on the availability of and hiring of qualified officers to fulfill the role of SRO, will endeavor to provide three (3) certified police officers for the duration of this Agreement.

The purpose of establishing this SRO Program will be to provide the youth of the community with a safe learning environment which is free of distractions created by the fear of violence. In doing this, each SRO will assist in meeting the needs of students to help create a promising future while building stronger relationships between the youth of the community and the law enforcement officers tasked with their protection.

II. Roles and Responsibilities of the Paducah Police Department

The Paducah Police Department SRO team will be tasked with the following duties:

The Paducah Police Department will:

- Employing certified police officers, including, without limitation, (1) the payment of all salary, wages, and benefits; (2) maintenance of workers’ compensation, unemployment and other insurances; and (3) making all necessary tax withholdings.
- Provide a safe and secure learning environment for students and teachers.
- Coordinate with other community resources such as non-profits that provide services to youth in need, the Cabinet for Health and Family Services, the Department of Juvenile Justice, Child Protective Services, Paducah Schools Student Resource Office, and other partners who may assist in the development of the youth of our community.
- Provide safety training and education for both students and school faculty.

- Promote positive relationships between the Paducah Police Department, youth, their parents and faculty.
- Ensure the SRO is a positive role model who upholds both the values of the Paducah Police Department and complies with the policies and procedures of the Paducah Public School System.
- Ensure the SRO assists with security at special events, sporting events and other after-school programs as designated by the school administration and a designee of the Chief of Police.
- Provide criminal reporting and investigate services as outlined by Kentucky Revised Statutes, Paducah Police Department Policies and Procedures and Paducah Public School System Policies and Procedures.
- Maintain detailed records and reports of weekly activities for both the school and police department chain of command.
- Assist with school security measures and security assessments.
- Assist with the implementation of the maintenance of youth programs such as, Handle With Care as outlined in the School Safety & Resiliency Act, Family Accountability, Intervention and Response Team (FAIR Team), D.A.R.E. and the Summer Lunch Program.
- Take appropriate law-enforcement action when necessary while weighing the protection and safety of students.
- Assist with victim advocacy of at-risk students.
- Assist with the administration of KRS 156.095, KRS 158.1559, KRS 158.4412, 158.162, KRS 620.030 and the directives outlined therein.
- Take an active role in Positive Behavior Interventions and Supports (PBIS) within the school.
- Ensure that only under exigent circumstances or through direct supervisor approval shall the SRO leave the campus during school hours.

In fulfilling these duties, the Paducah Public School System understands that the SRO(s) will not act as a school disciplinarian, as disciplining students is the responsibility of the school. Acts of truancy and violations of the school's standards of conduct will be enforced by school faculty.

III. Roles and Responsibilities of the Paducah Public School System

The Paducah Public School System will:

- Provide SRO(s) with a secure location for the storing of files, documents and personal belongings.
- Provide a private location for the SRO(s) to speak with possible victims, at-risk youth, and youth who are suspected to be involved in criminal activity.
- Provide usual and customary office supplies the SRO(s) may require.
- Provide each SRO with a Paducah Public School System Policy and Procedure Manual.
-

IV. Authority

All SRO(s) will be certified police officers as specified within KRS 15.380 to KRS 14.404. The Paducah Police Department recognizes and respects the authority of the principal, and his or her designee, to be the primary leader and manager of each school campus. The SRO, however, has the authority and responsibility to ensure proper decisions are made in reference to crimes, crime scenes, and any incidents that pose a serious threat to public safety.

During any law enforcement-related event on a school campus, the SRO will consult the principal or designee in the law enforcement decisions being made to resolve the incident when feasible. During any law enforcement related event, it may become necessary for the SRO to temporarily take charge of the incident and/or school campus to protect the integrity of the investigation and/or crime scene and ensure the safety of the students and staff, until properly relieved.

V. Chain of Command

SRO(s) assigned to the Paducah Public School System shall follow the regular chain of command structure as established by the Paducah Police Department Policies

and Procedures and as designated by the Chief of Police. Each SRO will be assigned to a designated school(s) and shall report to said school during regular session. The SRO(s) will meet and communicate with school faculty on a daily basis to address any needs or issues which may arise.

VI. Training and Probationary Period

SRO(s) will complete a National Association of School Resource Officers (NASRO) 40-hour basic training course within nine months of the CHP award date of _____, 2021 or six months from the SRO hire date, whichever comes first. SRO(s) will also undergo a 12-month probationary period of monthly evaluations. The monthly evaluations will be conducted by the direct supervisor of each SRO(s) with input from school faculty. Once the 12-month probationary period is complete the SRO(s) will be placed on a quarterly evaluation cycle to be completed by their direct supervisor with input from school faculty.

VII. Selection of SRO(s)

SRO(s) shall be vetted in the same manner and by the same governing policies and procedures as all Paducah Police Department Officers. The Paducah Public School System shall be allowed to participate in the interviewing and selection of vetted and qualified applicants. The Paducah Public School System may request replacement or removal of an SRO for violations of the system's policies and procedures and the Paducah Police Department will comply with all such reasonable requests.

VIII. Cost Reimbursement

The parties acknowledge and agree that the Paducah Public School System is responsible for and will reimburse the City of Paducah General Government for the cost and expenses as follows:

The COPS CHP grant, which has been granted and by which this Agreement the City of Paducah shall administer, will fund up to 75% or \$375,000, whichever is less, of the costs associated with the salary and fringe benefits of three (3) certified Paducah Police Officers for a period of four years. The rate of local responsibility and yearly reimbursement by the Paducah Public School System shall be set (in percentages) at:

- Year 1 30% estimated at \$119,446.43¹
- Year 2 32% estimated at \$127,409.53
- Year 3 38% estimated at \$151,298.82
- Year 4 50% estimated at \$159,595.82

The City of Paducah will invoice the Paducah Public School System on a quarterly basis. During the 4th quarter billing cycle, the City of Paducah Finance department shall reconcile any payroll related changes to salary and fringe benefits. Examples of this include, but are not limited to, changes in Federal, State or Local payroll law and/or the Kentucky Retirement System.

In the event that an SRO position cannot be filled, the Paducah Public School System will not be liable for reimbursement of the vacant position(s).

IX. Equipment and Uniform

The Paducah Police Department will be responsible for all costs related to the training, uniforms, and equipment for each SRO. This may include, but not be limited to, a Paducah Police Department vehicle, uniforms as designated by Paducah Police Department Policy and Bargaining Unit contract, and duty equipment.

X. No Discrimination and/or Civil Rights Violations

The Parties will endeavor to ensure that their employees and/or agents do not violate any discrimination and/or civil rights laws, specifically including, but not limited to: Section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); Section 901 of the Education Amendments

¹ The parties hereby agree and understand that the four dollar figures contained herein are mere estimates and the actual dollar figures may be more or less than the estimates.

of 1972 (20 U.S.C. § 1681); Section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102); Section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); Section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); Section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and Section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)).

XI. No Exclusion or Disqualification, Fraud, Bribery or Gratuity

The Paducah Public School System hereby acknowledges and verifies that it is not excluded or disqualified from participation in federal assistance programs and agrees to comply with subpart C of the OMB guidance in 2 C.F.R. Part 180 (Government-wide Debarment and Suspension) and subpart C of 2 C.F.R. Part 2867 (DOJ-specific requirements). The Paducah Public School System also agrees that if it becomes aware of any federal violations involving fraud, bribery, or gratuity that may affect the awarded federal funds, it will immediately contact the Chief of Police of the Paducah Police Department so that a report may be made to the Department of Justice.

XII. Entire Agreement

The Parties Acknowledge that this is the entire agreement between them but further understand that this Agreement may be subject to modifications and revisions in an ongoing joint effort to keep same compliant with State and Federal laws and regulations.

Entered into this the _____ day of _____, _____.

Paducah Public Schools	City of Paducah
BY: _____	BY: _____

Agenda Action Form

Paducah City Commission

Meeting Date: January 26, 2021

Short Title: Approve the Consensual Annexation of 5540 Cairo Road - **J SOMMER**

Category: Ordinance

Staff Work By: Josh Sommer

Presentation By: Tammara Tracy

Background Information: The Petitioner, Chemstation, is requesting annexation into the City of Paducah via letter dated November 13, 2020. The area proposed for annexation is 11.029 acres near Exit 3. Case #ANX2020-134.

The Petitioner wishes to relocate their industrial cleaning business to the rear portion of the site to provide support services to existing businesses, including some in Commerce Park. One of the owner/operators of the business also plans on residing in the single-family residence located on the front portion of the site.

Does this Agenda Action Item align with a Strategic Plan Action Step? No

If yes, please list the Action Step Item Codes(s):

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval of the annexation

Attachments:

1. ORD - Annex 5440 Cairo Road
2. Base Map ANX2020-134 5540 Cairo Rd
3. Signed Request to Annex
4. Plat of Annexation 12-23-20 5540 Cairo Rd

ORDINANCE NO. 2021-_____-_____

AN ORDINANCE EXTENDING THE BOUNDARY OF THE CITY OF PADUCAH, KENTUCKY, BY ANNEXING CERTAIN PROPERTY LYING ADJACENT TO THE CORPORATE LIMITS OF THE CITY OF PADUCAH, AND DEFINING ACCURATELY THE BOUNDARY OF SAID PROPERTY TO BE INCLUDED WITHIN THE SAID CORPORATE LIMITS

WHEREAS, the property, approximately 11.029 acres of land located at 5540 Cairo Road, is contiguous to the City of Paducah and particularly and accurately set out in the legal description below; and

WHEREAS, said property is urban in character and will be developed and expanded upon by the business which has requested the annexation; and

WHEREAS, the owner, Chemstation, has requested such annexation in writing to the Board of Commissioners; and

WHEREAS, said tracts of land are not within the boundary of another incorporated city.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The City of Paducah, Kentucky, annexes into the corporate limits and makes a part of the City of Paducah, Kentucky, said real property being more particularly and accurately described as follows:

LEGAL DESCRIPTION OF ANNEXATION

Lying on the Southerly side of Cairo Road (Kentucky Highway 305) and being the Heartland Janitorial Supplies LLC property recorded in Deed Book 1417, page 666 and part of the former Paducah & Illinois Railroad (now Paducah & Louisville Railway) property, McCracken County Court Clerk's office, McCracken County, Kentucky and more particularly bounded and described as follows to wit:

Beginning at an existing ½" rebar with Illegible cap in the South right-of-way line of Cairo Road at the Northeasterly corner of the Brad and Jack Buchanan property per Deed Book 1279, page 335, said point being S 7°52'45" E 30.00 feet from a point in the centerline of said Cairo Road that is 663.07 feet as measured Eastwardly along said centerline from its intersection with the center of a 7 foot by 3 foot concrete box culvert crossing under said Cairo Road at Highway Station 76+ 29.7 feet that is approximately 823.5 feet as measured Eastwardly along said centerline from its intersection with the centerline of Shaffer Road; THENCE FROM SAID POINT OF BEGINNING N 82°07'15" E with the South right-of-way line of said Cairo Road 283.33 feet to a ½" rebar with cap 3732 set at PC Station 85+76.1 and the beginning of a curve to the left having a radius of 2,894.79 feet; thence Northeastwardly with said curve to the left in said South right-of-way line of Cairo Road (a chord being N 80°14' 58" E 154.83 feet) a distance of 154.84 feet to an existing ½" rebar with cap 1955 at the Northwesterly corner of the AAA Stow A Way LLC property per Deed Book 1349, page 234 and Lot 1 per Plat Section "H", page 203, said point also being in the existing city limits line to the City of Paducah; thence S 22°39' 53" W with the Westerly line of said AAA Stow A

Way LLC property per Deed Book 1349, page 234 and Lot 1 per Plat Section "H", page 203 and also said existing city limits to the City of Paducah and passing an existing 1" iron pipe at 1,180.81 feet for a total distance of 1,383.71 feet to a point in the Southerly right-of-way line to the former Paducah & Illinois Railroad (now Paducah & Louisville Railway) as previously established per "Waiver of Subdivision at the Industrial Park West" recorded in Plat Section "L", page 1308; thence N 72°37'17" W with the Southerly right-of-way line of said former Paducah & Illinois Railroad (now Paducah & Louisville Railway) and Tracts C and F per Plat Section "L", page 1308 and also the existing city limits line to the City of Paducah 374.26 feet to a point at its intersection with the Easterly line projected Southwestwardly of aforesaid Brad and Jack Buchanan property per Deed Book 1279, page 335; thence N 22°33'59" E with the Easterly line projected Southwestwardly and the Easterly line of said Brad and Jack Buchanan property per Deed Book 1279, page 335 and passing an existing ½" rebar with cap 1955 at 202.27 feet for a total distance of 1,191.21 feet to the Point of Beginning and containing 11.029 acres as shown on "Annexation Plat for Chemstation" prepared by Siteworx Survey & Design LLC dated December 23, 2020.

SECTION 2. The City of Paducah hereby declares it desirable to annex the property described in Section 1 above.

SECTION 3. If any section or portion of this ordinance is for any reason held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, that section or portion shall be deemed severable and shall not affect the validity of the remaining sections of the ordinance.

SECTION 4. This ordinance shall be read on two separate days and will become effective upon summary publication pursuant to KRS Chapter 424.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Introduced by the Board of Commissioners, January 12, 2021

Adopted by the Board of Commissioners, _____

Recorded by Paducah City Clerk, _____

Published by The Paducah Sun, _____

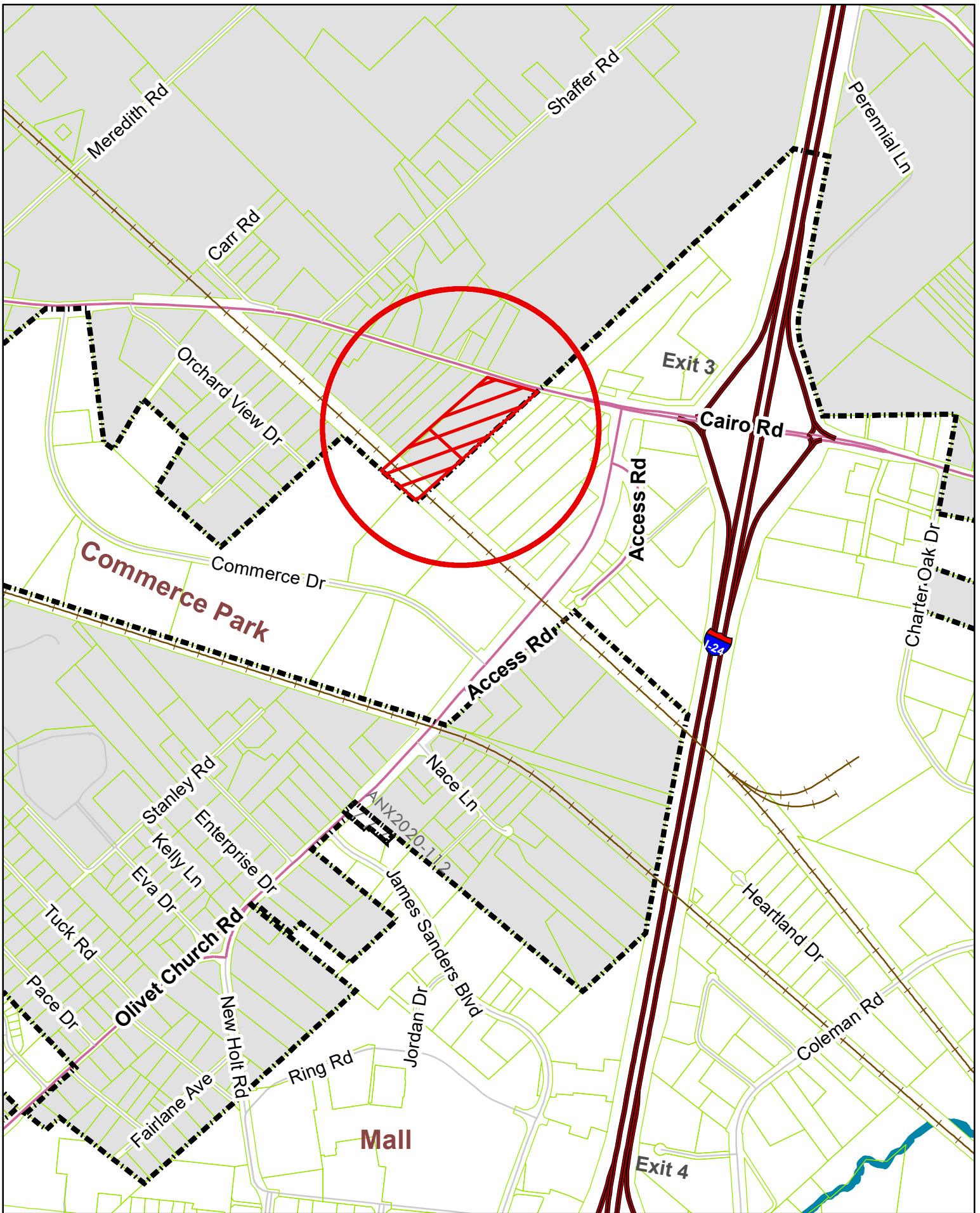
ORD\Plan\Annex – 5440 Cairo Road

CERTIFICATION

I, Lindsay Parish, hereby certify that I am the duly qualified and acting Clerk of the City of Paducah, Kentucky and that the foregoing is a full, true and correct copy of Ordinance _____ adopted by the Board of Commissioners of the City of Paducah at a meeting held on _____.

WITNESS, my hand and seal of the City of Paducah, this _____ day of _____, 20__.

Lindsay Parish, City Clerk



Annexation Proposal ANX2020-134
5540 Cairo Rd

1,100 550 0 1,100 Feet



November 13, 2020

Mr. Josh Sommer
City of Paducah
Department of Planning
P. O. Box 2267
300 South 5th Street
Paducah, KY 42001-2267

**RE: *Request to Annex*
 5540 Old Cairo Road
 *Paducah, KY***

Dear Josh:

On behalf of the property owner, Chemstation, we are requesting the property located at 5540 Old Cairo Road to be annexed into the City of Paducah, and the zoning classification changed to M-1 & R-4, respectively. Enclosed you will find ten copies of the Plat of Annexation along with a legal description of the property to be annexed. The total size of the property to be annexed is 10.99 acres.

Should you have any questions regarding these findings, or if you require any additional information, please feel free to contact me at (270) 366-1012.

Sincerely,
Siteworx Survey & Design, LLC

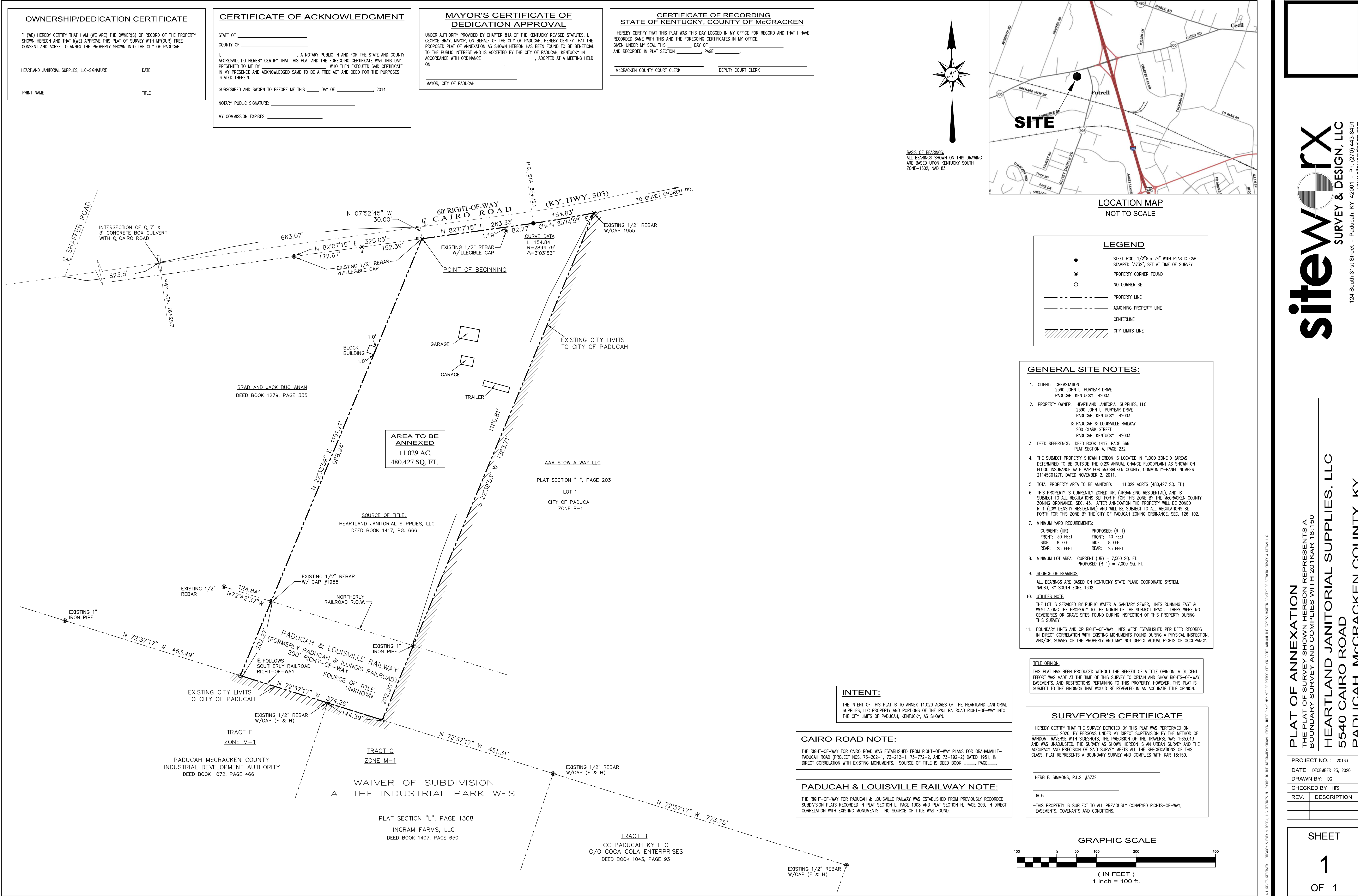


Jason L. Goins, P. E.
Principal

Chemstation



Tim Swinford
Owner



ALL RIGHTS RESERVED - SURVEYOR GUARANTEES THE ACCURACY OF THE INFORMATION SHOWN HEREON. THESE PLANS MAY NOT BE REPRODUCED OR COPIED WITHOUT THE EXPRESS WRITTEN CONSENT OF SITEWORX SURVEY & DESIGN, LLC.

PLAT OF ANNEXATION
THE PLAT OF SURVEY SHOWN HEREON REPRESENTS A
BOUNDARY SURVEY AND COMPLIES WITH 201KAR 18:150

HEARTLAND JANITORIAL SUPPLIES, LLC
5540 CAIRO ROAD
PADUCAH, McCRACKEN COUNTY, KY

PROJECT NO.: 20163
DATE: DECEMBER 23, 2020
DRAWN BY: DG
CHECKED BY: HFS
REV. DESCRIPTION

SHEET
1
OF 1

siteworx
SURVEY & DESIGN, LLC

124 South 31st Street - Paducah, KY 42001 - Ph: (270) 443-8491
www.siteworxdesign.com

Agenda Action Form

Paducah City Commission

Meeting Date: January 26, 2021

Short Title: Permitting for Dredging Project- Contract for Professional Services with HDR Engineering, Inc. for \$266,250.00 - **R MURPHY**

Category: Ordinance

Staff Work By: Melanie Townsend

Presentation By: Rick Murphy

Background Information: On Sunday, October 11, 2020, the Engineering Department published in the Paducah Sun a Request for Qualifications for professional services related to the Permitting for Dredging Project. Proposals were due on October 29, 2020. The Engineering Department received two (2) Statements of Qualifications (SOQ) from HDR Engineering, Inc. and Synterra Corporation. The review committee consisted of Rick Murphy, Melanie Townsend, Pam Spencer, Ty Wilson, and Alexandra Sherwood. Each review team member reviewed the SOQs with HDR Engineering, Inc. having the highest cumulative score.

On November 6, 2020 the Engineering Department notified both firms of the review committee's decision. At that time, a proposal of cost was requested from HDR Engineering, Inc. After careful review and negotiation with HDR Engineering Inc., a contract is submitted for \$266,250.00 for permitting services through submission of permits to US Army Corps of Engineers and KY Division of Water.

The Permitting for Dredging Project is funded through Federal Emergency Management Agency Public Assistance funds for 87% of the project cost.

Does this Agenda Action Item align with a Strategic Plan Action Step? No

If yes, please list the Action Step Item Codes(s):

Funds Available: Account Name: Dredging

Account Number: DT0047

Staff Recommendation: Authorize the Mayor to execute the contract with HDR Engineering, Inc. in the amount of \$266,250.00 for professional services for the Permitting for Dredging Project.

Attachments:

1. ORD – HDR Permitting for Dredging Project 2021
2. _Proposal_ City of Paducah_2021 Jan_

ORDINANCE NO. 2021-_____ - _____

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH HDR ENGINEERING, INC. IN AN AMOUNT OF \$266,250 FOR PROFESSIONAL SERVICES FOR THE PERMITTING FOR DREDGING PROJECT

WHEREAS, on Sunday, October 11, 2020, the Engineering Department published in the Paducah Sun a Request for Qualifications for professional services related to the Permitting for Dredging Project. Proposals were due on October 29, 2020; and

WHEREAS the Engineering Department received two (2) Statements of Qualifications (SOQ) from HDR Engineering, Inc. and Synterra Corporation; and

WHEREAS, after careful review and negotiation the review committee selected HDR Engineering, Inc., and a contract was submitted for \$266,250.00 for permitting services through submission of permits to US Army Corps of Engineers and KY Division of Water; and

WHEREAS, the Permitting for Dredging Project is funded through Federal Emergency Management Agency Public Assistance funds for 87% of the project cost; and

WHEREAS, a written determination has been made by the City Manager that this constitutes a professional services purchase and will be a noncompetitive negotiation purchase, pursuant to KRS 45A.380(3).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The City Commission does hereby accept the proposal of HDR Engineering, Inc., to provide professional services for the Permitting for Dredging Project in an amount of \$266,250.

SECTION 2. The City Commission does hereby authorize and instruct the Mayor to execute the Professional Services Agreement with HDR Engineering, Inc. on behalf of the City of Paducah.

SECTION 3. This expenditure shall be charged to the Dredging Project No. DT0047.

SECTION 4. This ordinance shall be read on two separate days and will become effective upon summary publication pursuant to KRS Chapter 424.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Introduced by the Board of Commissioners, January 12, 2021

Adopted by the Board of Commissioners, _____

Recorded by Lindsay Parish, City Clerk, _____



January 6, 2021

Mr. Rick Murphy, PE
City of Paducah Engineer
300 South 5th Street
P.O. Box 2267
Paducah, Kentucky 42002-2267

Via Email: rmurphy@paducahky.gov

Subject: City of Paducah Riverfront – Transient Dock Project Proposal for Environmental Permitting

Dear Mr. Murphy:

HDR is pleased to present this proposal to the City of Paducah (City) for Environmental Permitting Services for Maintenance Dredging and Disposal Activities associated with the Paducah Riverfront Development – Transient Dock located along the Ohio River in McCracken County, Kentucky. This submittal includes HDR's understanding of the project, proposed scope of services, and estimated budget and schedule.

PROJECT UNDERSTANDING

On October 31, 2012 the Louisville District of the United States Army Corps of Engineers (USACE), under Department of the Army (DA) Permit # LRL-2008-1267-A, authorized the construction of a land mass extending out into the water from the left (south) bank of the Ohio River near Paducah and a transient dock. The work included construction of a floating dock with an overlook, and a gangway with amenities, on the left bank of the river, extending from approximate river mile 934.8 to river mile 935.1. HDR understands that since the completion of the project in 2017, areas within the original project footprint on the downstream side of the land mass have undergone sediment accumulation to an extent that is hindering use of the facility. Sediment accumulation along the left descending bank downstream of the land mass and past the Midwest Terminal loading facility are estimated at 596,000 cubic yards (CY) of material.

On June 15 and 16, 2020 HDR, on behalf of the City of Paducah, submitted a request for a DA Joint Permit and for an Individual Water Quality Certification to the Kentucky Division of Water (KDOW), respectively, for the Paducah Riverfront Transient Dock Access Improvement Project. While in coordination with the USACE, the KDOW floodplain management section in an August 18, 2020 letter denied issuing a permit due to the potential for negative impacts to the public water supply. The KDOW also requested documentation that the dredged and fill material placed in the floodway of the Ohio River would not result in an increase in base flood elevations. The City withdrew its application and decided to re-evaluate its options at that time.

HDR understands that the City is evaluating options for permitting and performing maintenance dredging activities to return the transient dock area to the design depths authorized by the previous DA permit. Based on the mutually agreed dredging footprint of 7.45 acres around the transient dock and total volume of sediment to be dredged (30,000 CY per year or as needed for 10 years per 9-10-20 conference call), a USACE Individual Permit (IP) will likely be required. HDR further understands that the City is targeting deep water disposal of dredged material as

the preferred disposal option approximately 3500' downstream of the transient dock and further offshore to avoid the Paducah Water Intake structure which extends approximately 325' into the river. Prior to performing dredging or disposal activities, the City must request and obtain authorization from the Louisville District of the USACE by submitting a Joint Application for an IP Authorization, along with a Clean Water Act (CWA) Section 404(b)(1) Alternatives Analysis. The Alternatives Analysis will evaluate options for dredging accumulated sediment and assess methods and potential locations for disposal of dredged material to identify the Least Environmentally Damaging Practicable Alternatives (LEDPA) for the proposed Transient Dock Maintenance Dredging Project (Project).

In addition to the IP application package, the project will require a CWA Section 401 Water Quality Certification and floodplain management permit from the Kentucky Division of Water (KDOW) along with Section 10 authorization under the Rivers and Harbors Act.

SCOPE OF WORK

TASK 1 – PROJECT TEAM COORDINATION AND MEETINGS

Complex regulatory permitting projects can be challenging in terms of maintaining schedule compliance and budget control. This task includes activities and project meetings (internal and external) required for tracking and maintenance compliance with the project scope, schedule and budget. HDR will address this challenge by maintaining frequent communications with the project team and by providing periodic project status updates. The purpose of Task 1 is to facilitate collaboration and coordination with representatives of the City (primarily through the City Engineer) and other resources. This task will also entail meetings with adjacent property/facility owners and other external agencies including resource agencies.

Assumptions

This task assumes coordination and the following virtual meetings listed in the bulleted items below for a period of 1.12 years as the estimated schedule indicates in the back of this submittal:

- 6 periodic project calls (internal meetings) with the City to provide status updates and coordinate information requests and submittals.
- 1 Meeting with adjacent property owner Midwest Terminal
- 1 Meeting with adjacent property owner Paducah Water
- 1 Interagency Pre- Application Meeting with the resource agencies including the USACE, KDOW, and the USFWS. The Pre-Application meeting will include a presentation and its goal will be to receive input / concurrence on the options being considered in the Project 404(b) (1) Alternatives.
- 1 Meeting with the USFWS and USACE discussing the biological assessment results and determination of formal consultation
- 1 Meeting with the KDOW to discuss the merits for a No Rise certification as identified in the August 2020 response letter.

TASK 2 – BATHYMETRIC SURVEY OF PROPOSED DEEP WATER DISPOSAL AREA (MER)

Task 2.1 Dredge Location near Transient Dock

HDR will use the most recent bathymetric survey data obtained from the City (March 2020) for use in the development of sediment deposition contours, aid in identification of dredge material locations and removal amounts, and mapping for the permit application.

Task 2.2 Disposal Location in deep water downstream

HDR will conduct a bathymetric survey of the proposed deep water disposal location using Moran Environmental Laboratory (MER) as a subconsultant to HDR. This survey is needed to provide actual bottom elevations for mussel surveys identified and discussed in TASK 5. Additionally, the survey will facilitate the hydraulic modeling of the disposal material by providing adequate sediment transport depths and locations.

A report of findings including digital terrain mapping and recommendations for deep water disposal locations will be provided for this task.

TASK 3 – SEDIMENT ANALYSIS

HDR will provide sampling and testing services of sediments collected from the Ohio River. The determination of the sediment composition will be used by the hydraulic modeling effort in TASK 4.2. The resource agencies may inquire if the material to be dredged and disposed in the river is composed of environmental contaminants along with the physical components to identify its content (clay, silt, fines content, etc.). This project will consist of a field investigation, analytical testing (both physical and chemical), and development of a narrative memorandum discussing the findings of the investigation.

HDR will collect grab soil samples from approximately 5 feet below the surface of the recently exposed land mass immediately downstream of the transient dock. Samples will be collected by hand auger from no more than three (3) discrete locations randomly chosen across the exposed area.

Additionally, HDR will use the services of MER during the mussel survey effort (Task 5) to obtain sediment samples from 4 different sites immediately adjacent to the transient boat dock within the proposed dredge limits. MER will also take one sediment sample from the deep water location for use within the hydraulic modeling effort.

Samples collected will be analyzed for gradation particle size, hydrometer, Atterberg Limits Index tests along with environmental testing for various constituents containing pesticides, heavy metals, hydrocarbons, volatile/semi-volatile organic compounds and PCBs.

HDR will summarize the results in a narrative memorandum.

TASK 4 – HYDRAULIC MODELING

Task 4.1 No Rise Certification

The Kentucky Division of Water (KDOW) floodplain section in an August 2020 letter, from the June 2020 permit submittal, has requested a no-rise certification for the disposal of dredged material in the middle of the river. The dredging and redistribution of up to 30K CY of material

within the FEMA Floodway Boundary will require an evaluation and summary of the water surface impacts to the 1%-annual-chance Base Flood Elevation as a result of this activity.

HDR staff will collect the most current effective FEMA information, terrain and bathymetric data, and hydraulic structure record data for the study area to be used in the modeling effort. We will use this information to develop both existing and proposed models. HDR will use the current FEMA Effective 1%-annual chance flood flows in the analysis.

Hydraulic Modeling using the Duplicative Effective Model, Existing Condition Model, and Proposed Conditions Modeling will be obtained. Once modeling is complete, HDR will provide the results in a report developed to satisfy KDOW requirements for a no-rise evaluation.

Task 4.2 Deep Water Disposal Site Impact Analysis

Along with the disposal of up to 30K CY of dredged material in the middle of the river, the resource agencies will need to know if and where the disposal material will be ultimately re-distributed along the substrate with a predominant flow regime in the river. This analysis will also seek to determine the planform size of deposition area for a given flow range (low, medium, and high), and whether the material is deposited in the proposed area on the map during low flows.

Data collection will include representative riverbed sediment samples to be collected in the vicinity of the dredge and disposal site locations and processed in a geotechnical laboratory to provide bed gradation curves for the sedimentation analysis. See TASK 3 for this scope of work.

River flows of varying frequency will also be determined based on flood frequency analysis for various sediment transport evaluations. Hydraulic modeling and sediment transport analysis modules will be used to develop the planform size of the deposition area.

Upon completion of the impacts analysis, a report will be developed to document the modeling approach and results.

Task 4.3 Midwest Terminal Extension

Presently, the Midwest Terminal conveyance line location is being filled in with sediment along the shoreline. Midwest Terminal unloads barges at this location and with the considerable deposition of sediment there, they are looking at extending the offloading facility further out into the river because of shallow water depths. As part of future efforts that may be necessary to obtain a permit to extend the facility into the river and also to potentially assist in the design of a proposed extension, hydraulic/sedimentation modeling will be needed to show how far out into the river the conveyor system may need to be extended based upon adequate depths for barges. This analysis will also seek to evaluate how far out in the river the deposition will keep occurring until it stops (reaching a quasi-equilibrium state) and the barges can moor to offload.

In order to consider extending the Offload Facility, it will be necessary to incorporate the existing infrastructure into a 2-D hydrodynamic model. This model will be used to assess impacts to both sedimentation and water surface elevations. The input data and hydrologic events are those obtained in TASK 4.2 above.

The SRH-2D movable-bed module will be run for a range of flows to analyze the potential sedimentation impacts associated with the existing and proposed terminal extension as well as

to assist in determining how far out into the river the conveyer system needs to extend based upon adequate depths for barges.

The completion of the terminal extension analysis is a critical component as a part of mitigating this matter. Therefore, the draft report will be developed to document the modeling approach and significant results to determine a resolution of this recently discovered problem.

TASK 5 – FRESHWATER MUSSEL SURVEY (MER)

Task 5.1 Freshwater Mussel Survey

The purpose of the mussel survey will be to determine if concentrations of mussels exist at the proposed disposal site, and if the potential exists for federally listed endangered or threatened mussel species to be present within and adjacent to these areas. This survey on the Ohio River will include semi-quantitative and qualitative methods.

The mussels survey accounts for up to five days spent surveying the proposed disposal area. Thirteen transects (semi-quantitative searches) in total, to be searched within the proposed disposal area, each 200 meters in length, will be surveyed. The thirteen transects at the disposal area will be positioned perpendicular to the flow of the river but will begin and end within the river. The transect searches for the proposed disposal area will be spaced approximately 50 meters apart.

Task 5.2 Freshwater Mussel Survey at Potential Midwest Terminal Extension

The extent of the survey is expected to last up to two days at the potential Midwest Terminal expansion area. Transect searches are presently proposed at two locations and surveying methods for the expansion are anticipated to be comprised of transect searches 100 meters in length, extending towards the channel off the riverward face of facility's current extent, arrayed perpendicular to the river flow, and spaced out 50 meters from each other.

Task 5.3 Freshwater Mussel Survey Report

The malacologist will be responsible for maintaining a detailed field journal of the daily activities and all data collected. The journal will include all information necessary to provide a scientifically valid technical report. The report will include all relevant information for the project including, but not limited to: the species of each individual mussel collected, the number of mussels of each mussel species, water depths, substrate classifications, mussel densities observed per each 10-meter by 1-meter transect search section, catch per unit effort (CPUE) number for each timed qualitative search, if performed, and mussel number/density distribution patterns along the transect search lines. Maps will be included of the survey area showing the positions of each transect search and approximate timed qualitative search area, if performed. Tabular data of mussel species and their abundances and densities, along with stream depths and substrate classifications, will also be included. Report preparation will be prepared in a timely manner after project completion and then submitted to the client for distribution to the relevant regulatory entities.

Assumptions

It is highly unlikely that extant mussel populations will exist in the proposed dredging areas due to the significant sediment deposition demonstrated over the last four years. Consequently, we have assumed no mussel survey will be performed within the proposed dredge area. If the

resource agencies require mussel surveys in the dredged area, additional fees will be warranted.

TASK 6 – USACE JOINT SECTION 10/404 INDIVIDUAL PERMIT APPLICATION PACKAGE

Task 6.1 Section 10/404 Individual Permit Application

HDR will develop a joint Section 10/401/404 permit application package for submittal to the Louisville District office of the USACE. HDR recognizes that existing information from the prior permitting effort (June 2020) will be beneficial in the development of the application package. HDR will review and incorporate existing information, to the extent practicable. While the application package must include much of the same information provided in prior permitting and assessment efforts, that information must be condensed, confirmed for continued relevance and accuracy, and/or distilled to relate to the scope of the proposed activities under this proposal. Additionally, the proposed disposal area will require CAD development with extents, depths, bathymetric survey details, and sediment deposition contours developed from TASK 4.2.

Existing information that will be reviewed and incorporated in the IP application includes:

- Description of existing aquatic resources within the Project Area;
- Jurisdictional determination letter from USACE (as applicable);
- Background information and description of the original project (June 2020) as it relates to the current permitting effort;
- Details and figures describing pre-development site conditions (as needed);
- Discussion of potentially regulated resources in the Project Area (e.g. threatened and endangered species, cultural resources, etc.); and
- Description of mitigation-related efforts from previously permitted activities at the site.

6.1.1 DESKTOP COORDINATION SURVEY OF FEDERALLY PROTECTED SPECIES AND SECTION 7 CONSULTATION

As part of the permit application development process, HDR will obtain a USFWS threatened and endangered species list by providing a shapefile of the proposed dredge and disposal areas to the USFWS Information Planning and Consultation (IPAC) tool. HDR will perform an evaluation of each of the IPAC tool listed species and the potential effects of the project on those species.

Prior to the submittal of the permit package, the freshwater mussel survey in TASK 5 will be performed for the proposed disposal location. This survey will be conducted by Moran Environmental Recovery (MER) personnel as a sub consultant to HDR.

TASK 6.1.2 CULTURAL RESOURCES SECTION 106 CONSULTATION

Documentation from the June 2020 permit submittal will be used to provide evidence of no significant historic, architectural, or archaeological areas that are located within or near the Project Impact Area.

Assumptions

This sub-task does not include on-site historical and archaeological surveys. Should review of the bathymetric survey data in TASK 2 yield sufficient evidence of questionable underwater areas which could contain historic or archaeological sites, additional fees may be required to

address these if the USACE does not concur with the submitted documentation and require an on-site historical and archaeological survey.

Task 6.2 Section 404(b) (1) Alternatives Analysis

HDR will complete a CWA Section 404(b) (1) Alternatives Analysis for the Project, which will consist of an evaluation of potential dredging methods (e.g., hydraulic cutterhead dredging versus mechanical), disposal methods (e.g., in-water versus upland), and potential locations for placement of dredged sediment. The analysis will include an evaluation of potential indirect and cumulative impacts from the proposed project activities.

The Ohio River, in the vicinity of the proposed Project, has been designated as a special aquatic site. Guidelines at 40 CFR 230.10(a) provide two rebuttable presumptions for projects seeking authorization to discharge into waters of the US that are designated as special aquatic sites, and that do not require access or siting within the special aquatic site(s) to achieve their purpose and need. The first presumption states that alternatives that do not affect special aquatic sites are presumed to be available. The second presumption states that practicable alternatives located in non-special aquatic sites have less adverse impact on the aquatic ecosystem. In order to receive authorization for in-water disposal of dredged material from the Project Area, the analysis will need to clearly demonstrate that both presumptions have been rebutted.

HDR will develop the alternatives analysis with the goal of evaluating the available dredging and disposal options (upland and in-water) that will achieve the project purpose and need.

Task 6.3 Compensatory Mitigation

Depending on the agency-approved approach for dredging and sediment disposal, compensatory mitigation may be required to offset project-related impacts. If required, HDR will determine the quantity of compensatory mitigation required as a result of the Project, and will then identify available mitigation options (e.g., mitigation banks or in-lieu fee programs). HDR will coordinate, on behalf of the City, with an approved mitigation bank or in-lieu fee program to compensate for unavoidable impacts to jurisdictional waters. This fee does not include development of a mitigation plan if the City wishes to pursue on- or off-site mitigation.

Assumptions

The draft IP application package submittal date is contingent upon the completion of the necessary TASKS 1-5 identified above and the relevant review of those materials to meet the purpose and need of the project following the City's goals and objectives. The final IP application package will be submitted to the City for review and comments at least three (3) weeks prior to the scheduled agency submittal date. The proposed submittal dates provided in this proposal are subject to change based on the timely provision of comments from the City. Further, the proposed schedule provided in this proposal is contingent upon agency concurrence with the conceptual approach (i.e., dredging methodology and in-water disposal location) presented at the Inter-agency Pre-application Meeting (see Task 1 above).

This task does not include mitigation efforts or fees that result from a formal ESA Section 7 consultation with the USFWS. Formal ESA Section 7 consultation is described in TASK 8 and occurs post TASK 1 pre application meeting or later after the permit submittal. HDR assumes that fees associated with permitting applications and mitigation will be paid by the City.

TASK 7 – STATE 401 WATER QUALITY CERTIFICATION APPLICATION

Kentucky Division of Water has a separate application that must be submitted to request a Section 401 Water Quality Certification and Floodplain Permit for the proposed Project. HDR will complete the application document, and to the extent practicable, utilize information developed for the IP application package under TASK 6 (above). Submittal of the No Rise Documentation under Task 3.1 will be provided at the time of submittal of the KDOW 401 Application.

Assumptions

This task does not include costs or efforts associated with developing quantities, approaches, or plans for compensatory mitigation for Section 401 water quality impacts. KDOW may determine that compensatory mitigation, beyond that required by the USACE, is required for a Section 401 Water Quality Certification. Should KDOW require compensatory mitigation, HDR will provide a scope and budget to the City for completing the additional tasks.

TASK 8 – BIOLOGICAL ASSESSMENT REPORT FOR FORMAL SECTION 7 CONSULTATION (MER)

Task 8.1 Biological Assessment Report Dredge and Disposal Area

MER will provide consulting services to HDR, Inc. for the process of drafting a federal Biological Assessment (BA), including all necessary consultation with the USFWS required for its completion, for the proposed dredging and disposal areas on the Ohio River near Paducah, KY. The services include consultation with the USACE, the USFWS, or other regulatory agencies, as well as other services to prepare the Biological Assessment or any other constituent parts of the Biological Assessment.

STRATEGIC COMMUNICATION SERVICES (VALUE ADD-ON)

To build ongoing, proactive awareness and support for riverfront infrastructure in the City of Paducah, as needed, HDR will develop digital articles and social media graphics the City can use to keep the public informed about the progress of infrastructure projects that involve the riverfront area through existing online channels and local news media. All documents would be delivered electronically and would include up to five social media graphic templates and three articles for the project duration. If the City requests these services be added, HDR would negotiate the scope and fee for these services at that time.

DELIVERABLES

Deliverables associated with this project are as follows:

- TASK 1- PowerPoint presentation of the conceptual project approach and options to be evaluated under CWA Section 404(b)(1) to be presented at the Inter-agency Pre-application Meeting;
- TASK 2- Bathymetric Survey Report and Mapping of Deep Water Disposal Site Location
- TASK 3- Sediment Analysis Report documenting both physical and chemical composition of dredged sediment and deep water disposal site substrate
- TASK 4- No Rise Certification Report for submittal to KDOW Floodplain Section; Deep Water Disposal Site documentation of extents and mapping; Midwest Terminal extents report detailing the modeling of expected sediment deposition along the shoreline.

- TASK 5- Freshwater Mussel Survey Report of disposal locations and Midwest Terminal extension documenting field survey efforts and results to be used with permitting documentation and Biological Assessment efforts.
- TASK 6- Joint Section 10/404 Application for Individual Permit Authorization including CWA Section 404(b)(1) Alternatives Analysis.
- TASK 7- Kentucky Section 401 Permit Application Package.
- TASK 8- Biological Assessment Report for Section 7 Formal Consultation for the dredge and disposal areas only (Midwest Terminal will be done separately at a later date as it is a separate action)

ANTICIPATED SCHEDULE

Based on our understanding of the proposed sediment removal activities and existing permit requirements, HDR proposes to perform the requested services and provide the corresponding deliverables according to the proposed project schedule in Table 1, assuming notice to proceed is received by February 1, 2021. HDR will coordinate with the City to develop a schedule for deliverables and adjust the schedule over the course of execution of the project, as needed, to address field conditions, actions required by external agencies, or other factors. To facilitate the City's review of this proposal and project planning, a draft schedule is attached.

TABLE 1. PROPOSED PROJECT SCHEDULE

Deliverable/Activity	Estimated Timeframe or Completion Date
Receive Notice to Proceed	February 1, 2021
Conduct Bathymetric Survey	March 1, 2021
Conduct Sediment Analysis	March 31, 2021
Interagency Pre-application Meeting (scheduled by USACE)	March 31, 2021
Conduct Hydraulic Modeling for No Rise, Deep Water Disposal Site Extents, and Midwest Terminal	May 28, 2021
Conduct Mussel Survey for Dredge Location, Disposal Location, and Midwest Terminal Extension	May 28, 2021
Section 404/401 Permit Application Package including Section 404(b)(1) Alternatives Analysis -Draft	June 30, 2021
Kentucky Section 401 Permit Application Package-Draft	June 30, 2021
Section 404/401 Permit Application Package including Section 404(b)(1) Alternatives Analysis -Final	July 15, 2021
Kentucky Section 401 Permit Application-Final	July 30, 2021
Biological Assessment for Section 7 Formal Consultation submittal date	July 30, 2021
Submittal of Compiled Permit Package to Agencies	August 2, 2021
USACE Public Notice Estimated Date	September 15, 2021
Public Notice Comments Received	October 29, 2021
Public Notice Comments Addressed	November 30, 2021
Issuance of USFWS Biological Opinion	January 31, 2022

Issuance of KDOW 401 WQC and Floodplain Permit	February 28, 2022
Issuance of USACE Joint Section 10/404 Permit	March 15, 2022

PROPOSAL ASSUMPTIONS

The proposed deliverables, schedule, and costs assume that the field surveys will not be affected by poor river conditions brought on by flooding or high water events. It is also assumed that the agencies will be receptive to the deep water disposal option for dredged sediment. There is a possibility that the agencies will push for upland disposal due to the special aquatic site designation and the potential for indirect effects to mussels or mussel habitat. The Section 404(b) (1) Alternatives Analysis will include an evaluation similar to that submitted in the June 2020 application of potential upland disposal methods for comparison to the preferred dredging and in-water disposal options. However, this proposal does not include additional evaluations and permits that may be required should the agencies indicate a lack of support for the use of in-water sediment disposal.

If the agencies require upland disposal for dredged sediments from the proposed Project, additional evaluations may be required to assess the potential environmental risks associated with removal, transport, and placement of the material at a USACE-approved upland disposal site. This proposal does not include tasks or costs associated with these additional studies; however, HDR can provide an order-of-magnitude estimate upon request.

PROJECT TEAM

HDR proposes to assign the following key staff to support this project. These individuals will be assisted by additional HDR resources as needed for the timely completion of the work.

Staff Name	Role
Jeff Schaefer	Environmental Project Manager
Shannon Provance, P.E.	Project Manager and Engineer
Leandra Cleveland, PWS	Project Scientist /Reviewer
John Ward	CAD Specialist
Rebecca Colvin	Technical Editor/Writer
Matt Newman, P.E.	Hydraulic Engineer

COMPENSATION

HDR proposes to perform the requested services for a lump sum fee of \$266,250. HDR will obtain prior written approval from the City should additional funding be needed. Table 2 below presents HDR's Task Specific Fee.

TABLE 2. TASK SPECIFIC FEE

Task	Fee
Task 1 – Project Team Coordination and Meetings	\$36,700
Task 2 - Bathymetric Survey (MER)	\$5,600
Task 3 – Sediment Analysis	\$14,500

Task 4 - Hydraulic Modeling	\$121,500
Task 5 –Mussel Survey (MER)	\$27,750
Task 6- USACE Section 10/404 Individual Permit Application	\$39,500
Task 7- CWA Section 401 Water Quality Certification	\$9,900
Task 8- Biological Assessment for Section 7 Formal Consultation (MER)	\$10,800
Total	\$266,250

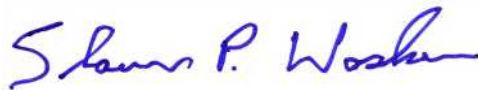
HDR appreciates the opportunity to assist the City of Paducah with this important project and we look forward to your response. Should you have any questions regarding this submittal or require additional information, please do not hesitate to contact Jeff Schaefer at (502) 909-3247 or Jeff.Schaefer@hdrinc.com.

Respectfully submitted,

HDR Engineering, Inc.



Jeff Schaefer
Environmental Project Manager



Shawn P. Washer P.E.
Vice President/Office Principal

Agenda Action Form

Paducah City Commission

Meeting Date: January 26, 2021

Short Title: Flap Gate Replacement Project- Contract for Professional Services with HDR Engineering, Inc. for \$79,550.00 - **R MURPHY**

Category: Ordinance

Staff Work By: Melanie Townsend

Presentation By: Rick Murphy

Background Information: On November 8, 2020, the Engineering Department published in the Paducah Sun a Request for Qualifications for professional services related to the Flood Protection Flap Gate Replacement Project. Proposals were due on December 3, 2020. The Engineering Department received one (1) Statement of Qualifications (SOQ) from HDR Engineering, Inc. The review committee consisted of Rick Murphy, Ty Wilson, Pam Spencer, Alexandra Sherwood and Melanie Townsend. The SOQ from HDR Engineering, Inc was deemed responsive to the RFQ.

On December 4, 2020, a proposal was requested from HDR Engineering, Inc. HDR presented a proposal for \$79,550.00 which after negotiation was deemed reasonable. This project is part of the City's In-kind portion of the U.S. Army Corp of Engineer's Ohio River Shoreline Reconstruction project

Does this Agenda Action Item align with a Strategic Plan Action Step? Yes

If yes, please list the Action Step Item Codes(s): I-2: Continue implementation of the USACE/City of Paducah \$32M Local Flood Protection Project (LFPP) Restoration

Funds Available: Account Name: Flap Gates

Account Number: FW-0010

Staff Recommendation: Authorize the Mayor to execute the contract with HDR Engineering, Inc. for professional services for the Flap Gate Replacement Project in the amount of \$79,550.00.

Attachments:

1. ORD – HDR Flap Gate Replacement 2021
2. City of Paducah Flap Gate SOW_12.29.20

ORDINANCE NO. 2021-_____-_____

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH HDR ENGINEERING, INC. IN AN AMOUNT OF \$79,550 FOR PROFESSIONAL SERVICES FOR THE FLAP GATE REPLACEMENT PROJECT

WHEREAS, on November 8, 2020, the Engineering Department published in the Paducah Sun a Request for Qualifications for professional services related to the Flood Protection Flap Gate Replacement Project. Proposals were due on December 3, 2020; and

WHEREAS the Engineering Department received one (1) Statement of Qualifications (SOQ) from HDR Engineering, Inc.; and

WHEREAS, HDR Engineering, Inc., submitted a proposal in an amount of \$79,550.00 which was deemed reasonable; and

WHEREAS, this project is part of the City's in-kind portion of the U.S. Army Corp of Engineer's Ohio River Shoreline Reconstruction project; and

WHEREAS, a written determination has been made by the City Manager that this constitutes a professional services purchase and will be a noncompetitive negotiation purchase, pursuant to KRS 45A.380(3).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The City Commission does hereby accept the proposal of HDR Engineering, Inc., to provide professional services for the Flap Gate Replacement Project in an amount of \$79,550.

SECTION 2. The City Commission does hereby authorize and instruct the Mayor to execute the Professional Services Agreement with HDR Engineering, Inc. on behalf of the City of Paducah.

SECTION 3. This expenditure shall be charged to the Flap Gates Project No. FW0010.

SECTION 4. This ordinance shall be read on two separate days and will become effective upon summary publication pursuant to KRS Chapter 424.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Introduced by the Board of Commissioners, January 12, 2021

Adopted by the Board of Commissioners, _____

Recorded by Lindsay Parish, City Clerk, _____

Published by The Paducah Sun, _____

\\ord\eng\agree – HDR Flap Gate Replacement 2021



December 29, 2020

Mr. Rick Murphy, P.E.
City Engineer
City Hall
300 South 5th Street
P.O. Box 2267
Paducah, KY 42002

**Re: Engineering Services Proposal
Flood Protection Flap Gate Replacement
Paducah, Kentucky**

Dear Mr. Murphy:

HDR appreciates the opportunity to provide the City of Paducah engineering services for the Flood Protection Flap Gate Replacement associated with the City's overall flood protection rehabilitation and reinvestment efforts. Please find below a proposed scope of services for your consideration.

Scope of Work

HDR has separated this project into the following phases:

I. Field Services & Data Gathering

HDR will field visit each flap gate location, perform measurements and gather pertinent data to facilitate replacement. Additionally, pertinent existing USACE drawings and As-Built from previous slip-lining efforts will be reviewed. Hydraulic head conditions will be determined and standardized to limit variances across each gate. Following are specific tasks:

- Field visit to gather sizes, orientation, mounting configurations, condition assessment, and operational issues
- Review As-built and USACE Drawings
- Perform Hydraulic Design Calculations
- Coordination with City of Paducah

II. Design & Specifications

HDR will develop the necessary plans and specifications for USACE approval and to proceed with bidding and construction, the following tasks will be included:

- Develop/Submit Plan Sheets, Typical Details, and Layout Sheets
- Develop/Submit Specifications for Construction and Materials
- Calculate Final Quantities and Opinion of Probable Construction Cost
- Revise and Resubmit Contract Documents
- Attend Design Review Meeting
- Submittal to USACE for "Letter of No Objection"
- Coordination with City of Paducah

III. Bidding Assistance & Construction Administration

HDR will provide bidding assistance and construction services to facilitate construction of new flap gate replacement. Tasks under this phase include:

- Assist with Advertisement of Project
- Attend Pre-Bid Meeting
- Address RFQ during Bidding Process
- Assistance with Addendums
- Coordination and Submittal of Final Documents to USACE
- Review Shop Drawings, RFIs, Pay Applications and Provide Comments
- Resident Observation Services (As Needed)
- Record Observed work in Field Inspection Logs

Assumption

- City will provide any existing information to Consultant
- Flood Protection Level of Service is not being evaluated and/or altered
- Resident Inspection is not expected to be full-time effort

Schedule

HDR anticipates Phase I & II to take 210 days from Notice to Proceed. Phase III expected duration is 228 days to allow for bidding, award, ordering materials, and installation.

Fee

HDR proposes to perform the work described herein for the Lump Sum amount of **\$79,550.00** per the manhour spreadsheet/estimate attached to this proposal.

HDR appreciates this opportunity to provide engineering services for this project. If you should have questions regarding this proposal, please do not hesitate to call.

Sincerely,

HDR Engineering, Inc

A handwritten signature in blue ink, appearing to read 'KG', with a long horizontal stroke extending to the right.

Kyle Guthrie, P.E.
Associate VP
KY/TN/AR WBG Lead

A handwritten signature in blue ink, appearing to read 'Ben Edelen', with a long horizontal stroke extending to the right.

Ben Edelen, P.E., P.L.S.
Sr. Vice President
Area Manager

Agenda Action Form

Paducah City Commission

Meeting Date: January 26, 2021

Short Title: Reimbursement Agreement with Paducah McCracken County Joint Sewer Agency for Video Pipe Inspection for the Paducah Local Flood Protection Project - **R MURPHY**

Category: Ordinance

Staff Work By: Melanie Townsend

Presentation By: Rick Murphy

Background Information: The US Army Corps of Engineers (USACE) Engineering Manual 29-02 requires the City of Paducah to perform video inspection of all gravity lines traversing the Paducah Local Flood Protection Project (LFPP) every 10 years. These gravity pipes were slip lined in 2010. On March 6, 2020, USACE notified the City that in order to maintain NFIP eligibility of the LFPP, video inspection of the gravity drains must be performed prior to March 2021. The next video inspections will be required prior to March 2031.

The Paducah McCracken County Joint Sewer Agency (JSA) competitively procured a professional services contract with Robinson Pipe Cleaning Company for pipe cleaning and video inspection services. In order to reduce the cost associated with this video pipe inspection project, the City has requested that JSA perform the video inspections by utilizing their video inspection contract.

Upon completion of the video inspection, the City agrees to reimburse JSA for all expenditures associated with the video inspection of all gravity drains traversing the Paducah LFPP.

Does this Agenda Action Item align with a Strategic Plan Action Step? No

If yes, please list the Action Step Item Codes(s):

Funds Available: Account Name: MAP Fund- Construction Materials/Storm Sewer

Account Number: 23002217-53920

Staff Recommendation: Authorize the Mayor to execute a Reimbursement Agreement with Paducah McCracken County Joint Sewer Agency (JSA) for video pipe inspection of all gravity drains traversing the Paducah Local Flood Protection Project as required by the U.S. Army Corps of Engineers. The City will reimburse JSA for the video pipe inspection costs paid by JSA.

Attachments:

1. ORD– Reimbursement Agreement – JSA Video Pipe Inspection 2021
2. Reimb Agmnt for Video Inspection Gravity Drains LFPP.JSA

ORDINANCE NO. 2021-_____ - _____

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A REIMBURSEMENT AGREEMENT WITH THE PADUCAH MCCRACKEN COUNTY JOINT SEWER AGENCY FOR REIMBURSEMENT OF COSTS ASSOCIATED WITH VIDEO PIPE INSPECTION OF ALL GRAVITY DRAINS TRAVERSING THE PADUCAH LOCAL FLOOD PROTECTION PROJECT

WHEREAS, the US Army Corps of Engineers (USACE) Engineering Manual 29-02 requires the City of Paducah to perform video inspection of all gravity lines traversing the Paducah Local Flood Protection Project (LFPP) every 10 years; and

WHEREAS, on March 6, 2020, USACE notified the City that in order to maintain NFIP eligibility of the LFPP, video inspection of the gravity drains must be performed prior to March 2021; and

WHEREAS, the Paducah McCracken County Joint Sewer Agency (JSA) competitively procured a professional services contract with Robinson Pipe Cleaning Company for pipe cleaning and video inspection services; and

WHEREAS, upon completion of the video inspection, the City desires to reimburse JSA for all expenditures associated with the video inspection of all gravity drains traversing the Paducah LFPP.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City Commission does hereby authorizes the Mayor to execute a Reimbursement Agreement with the Paducah McCracken County Joint Sewer Agency for reimbursement of costs associated with video pipe inspection of all gravity drains traversing the Paducah Local Flood Protection Project as required by the U.S. Army Corps of Engineers, in substantially the form attached hereto and made part hereof (Exhibit A).

SECTION 2. This expenditure shall be charged to the MAP Fund – Construction materials/Storm Sewer Account No. 23002217-53920.

SECTION 3. This ordinance shall be read on two separate days and will become effective upon summary publication pursuant to KRS Chapter 424.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Introduced by the Board of Commissioners, January 12, 2021

Adopted by the Board of Commissioners, _____

Recorded by Lindsay Parish, City Clerk, _____

Published by The Paducah Sun, _____

\\ord\\eng\\agree – Reimbursement Agreement – JSA Video Pipe Inspection 2021

EXHIBIT A

**REIMBURSEMENT AGREEMENT
BETWEEN THE CITY OF PADUCAH AND PADUCAH WATER
FOR VIDEO INSPECTION OF ALL GRAVITY DRAINS
TRAVERSING THE PADUCAH LOCAL FLOOD PROTECTION PROJECT**

THIS REIMBURSEMENT AGREEMENT is made and executed on this _____ day of _____, 2021, by and between **CITY OF PADUCAH, KENTUCKY**, a Municipal Corporation of the Second Class, with a mailing address of P.O. Box 2267, Paducah, Kentucky 42002-2267, hereinafter referred to as "City," and **PADUCAH MCCracken COUNTY JOINT SEWER AGENCY**, with a mailing address of 621 Northview Street, Paducah, Kentucky 42001, hereinafter referred to as "JSA;"

W I T N E S S E T H:

WHEREAS, JSA has procured Contract No. 2020- Sewer Cleaning and Video Inspection Contract with Robinson Pipe Cleaning Company for CCTV inspection services for 18"-113" pipe within the JSA system for the price of \$3.75/LF, and

WHEREAS, the City is required by the U.S. Army Corps of Engineers Engineering Manual 29-02 to video inspect all gravity drains traversing the Paducah LFPP every 10 years to maintain NFIP eligibility of the Paducah LFPP; and

WHEREAS, in order to assist the City and reduce the costs associated with the video inspection project, JSA agrees to utilize the aforementioned video inspection contract in order to video inspect all gravity drains traversing the Paducah LFPP at JSA's expense; and

WHEREAS, the City will reimburse JSA for the total actual costs and expenditures associated with the video inspection project upon completion.

NOW, THEREFORE, in consideration of the foregoing, the legal adequacy and sufficiency of which is hereby acknowledged by both parties hereto, the parties do covenant and agree as follows:

1. Service. JSA agrees to utilize JSA's Contract No. 2020- Sewer Cleaning and Video Inspection Contract in order to video inspect all gravity drains traversing the Paducah LFPP. This Work will be done at JSA's expense.
2. Reimbursement. Upon completion of the video inspection project, the City agrees to reimburse JSA the total costs and expenditures associated with the video inspection project.
3. Purpose. The City intends to reimburse JSA for costs associated with the video inspections to reduce costs associated with the overall video inspection project.
- 4.
5. Release of All Claims. The City also agrees to release, indemnify, and hold JSA harmless from any and all claims, demands, and causes of action regarding the

work performed under this agreement.

6. Miscellaneous Provisions. This Agreement represents the entire understanding by and between the parties regarding the reimbursement of the costs and expenses incurred by JSA and all prior statements, promises, and agreements are merged herein by reference. This Agreement shall be binding upon the parties hereto, their heirs, successors, and assigns.

**PADUCAH MCCRACKEN COUNTY JOINT
SEWER AGENCY**

By: _____

Title: Executive Director

CITY OF PADUCAH, KENTUCKY

By: _____

Title: Mayor

Agenda Action Form

Paducah City Commission

Meeting Date: January 26, 2021

Short Title: Closure of Two Alleys, One Extending North Off Broadway toward Jefferson Street and the Other Extending West off North Water Street toward North 2nd Street, Located at 133 Broadway and 111 North Water Street - **R MURPHY**

Category: Ordinance

Staff Work By: Josh Sommer, Melanie Townsend, Tammara Tracy

Presentation By: Rick Murphy

Background Information: As part of the City Block economic development project, the City of Paducah proposes to close two alleys in downtown Paducah, bounded by Broadway, North Water Street, Jefferson Street and North 2nd Street at 133 Broadway and 111 North Water Street. The City owns all property adjacent to the alleys proposed for closure, therefore no closure application has been filed.

On December 21, 2020, the Planning Commission held a Public Hearing and made a positive recommendation to the City Commission for this closure. All of the utility companies have agreed to this closure.

Does this Agenda Action Item align with a Strategic Plan Action Step? Yes

If yes, please list the Action Step Item Codes(s): E-2: Implement the TIF District in downtown Paducah

Funds Available: Account Name:
Account Number:

Staff Recommendation: To adopt an ordinance closing two alleys, one extending north off Broadway toward Jefferson Street between North Water Street and North 2nd Street and the other extending west off North Water Street toward North 2nd Street between Broadway and Jefferson Street, located at 133 Broadway and 111 North Water Street and authorizing the Mayor to execute the closure plat and all necessary documents to complete the closure of the alleys.

Attachments:

1. ORD – 133 Broadway and 111 N Water
2. PC resolution- City Block alleys
3. City Block alley closure_plat

ORDINANCE NO. 2021-_____-_____

AN ORDINANCE PROVIDING FOR THE CLOSING OF TWO ALLEYS, ONE EXTENDING NORTH OFF BROADWAY TOWARD JEFFERSON STREET BETWEEN NORTH WATER STREET AND NORTH 2ND STREET AND THE OTHER EXTENDING WEST OFF NORTH WATER STREET TOWARD NORTH 2ND STREET BETWEEN BROADWAY AND JEFFERSON STREET LOCATED AT 133 BROADWAY AND 111 NORTH WATER STREET, AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS RELATING TO SAME
BE IT ORDAINED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah does hereby authorize the closing of two alleys bounded by Broadway, North Water Street, Jefferson Street & North 2nd Street located at 133 Broadway and 111 North Water Street as follows:

ALLEY CLOSURE – TRACT 1 - LEGAL DESCRIPTION

A certain tract of land as surveyed by Kyrin Jett Wood, P.L.S.#3445 and being generally located on the north side of Broadway Street and east of North 2nd Street, in Paducah, McCracken County, Kentucky, more particularly described as follows:

Beginning at the intersection of the north right-of-way of Broadway Street and the east right-of-way of North 2nd Street;

Thence with the north right-of-way of Broadway Street, N64°51'36"E a distance of 173.25 ft. to the True Point of Beginning, said point being the southeast corner of the City of Paducah property (Parcel A recorded in Deed Book 753, Page 578);

Thence leaving the right-of-way of above said street and along the east property line of the above said property, N25°08'24"W a distance of 244.00 ft. to a point, said point being the southeast corner of the City of Paducah property (Tract II recorded in Deed Book 756, Page 115), said point also being the southwest corner of the City of Paducah property (Tract V recorded in Deed Book 756, Page 115);

Thence with the south property line of the above said City of Paducah property (Tract V), N64°51'36"E a distance of 8.00 ft. to a point, said point also bring in the centerline of a 16' wide alley;

Thence with the centerline of above said alley, S25°08'24"E a distance of 244.00 ft. to a point, said point being in the north right-of-way of Broadway Street;

Thence along the right-of-way of above said street, S64°51'36"W a distance of 8.00 ft. to the True Point of Beginning.

The above described Tract contains 1,952 square feet.

ALLEY CLOSURE – TRACT 2 - LEGAL DESCRIPTION

A certain tract of land as surveyed by Kyrin Jett Wood, P.L.S.#3445 and being generally located on the south side of Jefferson Street and west of North Water Street, in Paducah, McCracken County, Kentucky, more particularly described as follows:

Beginning at the intersection of the south right-of-way of Jefferson Street and the west right-of-way of North Water Street;

Thence with the west right-of-way of North Water Street, S25°08'24"E a distance of 100.75 ft. to the True Point of Beginning, said point being the southeast corner of the City of Paducah property (Tract VI recorded in Deed Book 756, Page 115);

Thence along the west right-of-way of above said street, S25°08'24"E a distance of 10.00 ft. to a point, said point being in the centerline of a 20' wide alley;

Thence with the centerline of above said alley, S64°51'36"W a distance of 181.25 ft. to a point, said point also being the centerline intersection of above said alley and the centerline of a 16' wide alley;

Thence with the centerline of above said 16' wide alley, N25°08'24"W a distance of 10.75 ft. to a point, said point being in the south property line of the City of Paducah property (Tract V recorded in Deed Book 756, Page 115);

Thence along the south property line of above said property, N64°51'36"E a distance of 8.00 ft. to a point, said point being in the west property line of the City of Paducah property (Tract VI recorded in Deed Book 756, Page 115);

Thence along the west property line of the above said City of Paducah property, S25°08'24"E a distance of 0.75 ft. to a point, said point being the southwest corner of the City of Paducah property (Tract VI recorded in Deed Book 756, Page 115);

Thence along the south property line of the above said property, N64°51'36"E a distance of 173.25 ft. to the True Point of Beginning.

The above described Tract contains 1,819 square feet.

ALLEY CLOSURE – TRACT 3 - LEGAL DESCRIPTION

A certain tract of land as surveyed by Kyrin Jett Wood, P.L.S.#3445 and being generally located on the south side of Jefferson Street and west of North Water Street, in Paducah, McCracken County, Kentucky, more particularly described as follows:

Beginning at the intersection of the south right-of-way of Jefferson Street and the west right-of-way of North Water Street;

Thence with the west right-of-way of North Water Street, S25°08'24"E a distance of 110.75 ft. to the True Point of Beginning, said point also being in the centerline of 20' wide alley;

Thence along the west right-of-way of above said street, S25°08'24"E a distance of 10.00 ft. to a point, said point being the northeast corner of the City of Paducah property (Tract VII recorded in Deed Book 756, Page 115);

Thence along the north property line of above said City of Paducah property, S64°51'36"W a distance of 173.25 ft. to a point, said point being the northwest corner of the City of Paducah property (Tract VII recorded in Deed Book 756, Page 115);

Thence along the west property line of above said City of Paducah property, S25°08'24"E a distance of 25.00 ft. to a point, said point being the southwest corner of the City of Paducah property (Tract VII recorded in Deed Book 756, Page 115);

Thence, S64°51'36"W a distance of 8.00 ft. to a point, said point being in the centerline of a 16' wide alley;

Thence with the centerline of the above said 16' wide alley, N25°08'24"W a distance of 35.00 ft. to a point, said point also being the centerline of the above said 16' wide alley and the centerline of the above said 20' wide alley;

Thence with the centerline of the above said 20' wide alley, N64°51'36"E a distance of 181.25 ft. to the True Point of Beginning.

The above described Tract contains 2,013 square feet.

ALLEY CLOSURE – TRACT 4 - LEGAL DESCRIPTION

A certain tract of land as surveyed by Kyrin Jett Wood, P.L.S.#3445 and being generally located on the north side of Broadway Street and west of North Water Street, in Paducah, McCracken County, Kentucky, more particularly described as follows:

Beginning at the intersection of the north right-of-way of Broadway Street and the west right-of-way of North Water Street;

Thence with the north right-of-way of Broadway Street, S64°51'36"W a distance of 173.25 ft. to the True Point of Beginning, said point being the southwest corner of the City of Paducah property (Parcel B recorded in Deed Book 753, Page 578);

Thence along the right-of-way of above said street, S64°51'36"W a distance of 8.00 ft. to a point, said point being in the centerline of a 16' wide alley;

Thence with the centerline of above said alley, N25°08'24"W a distance of 198.25 ft. to a point;

Thence, N64°51'36"E a distance of 8.00 ft. to a point, said point being the northwest corner of the City of Paducah property (Parcel B recorded in Deed Book 753, Page 578);

Thence along the west property line of above said property, S25°08'24"E a distance of 198.25 ft. to the True Point of Beginning.

The above described Tract contains 1,586 square feet.

SECTION 2. In support of its decision to close the aforesaid public way, the Board of Commissioners hereby makes the following findings of fact:

a. The City of Paducah owns the property abutting the public way which the Board of Commissioners has authorized to be closed, therefore no closure application has been filed.

b. On the 21st day of December, 2020, the Paducah Planning Commission of the City of Paducah adopted a resolution recommending to the Mayor and Board of Commissioners of the City of Paducah closure of the aforesaid public way.

c. Written notice of the proposed closing was given to all property owners in or abutting the public way or the portion thereof being closed.

d. The City of Paducah is the only property owner in or abutting the public way, and therefor has given their written and notarized consent to the closing as is evidenced by the adoption of this ordinance.

SECTION 3. All requirements of KRS 82.405(1) and (2) having been met, the Board of Commissioners of the City of Paducah hereby concludes that the aforesaid public way, as described above, should be closed in accordance with the provisions of KRS 82.405.

SECTION 4. The Mayor is hereby authorized, empowered, and directed to execute all documents necessary related to the alley closing as authorized in Section 1 above.

SECTION 5. This ordinance shall be read on two separate days and will become effective upon summary publication pursuant to KRS Chapter 424.

George Bray, Mayor

ATTEST:

Lindsay Parish, City Clerk

Introduced by the Board of Commissioners, January 12, 2021

Adopted by the Board of Commissioners, _____

Recorded by Lindsay Parish, City Clerk, _____

Published by The Paducah Sun, _____

ord\eng\st close\alley – 133 Broadway and 111 N Water

COMMONWEALTH OF KENTUCKY)
)ss.
COUNTY OF McCRACKEN)

Subscribed, sworn to and acknowledged before me by **CITY OF PADUCAH, KENTUCKY, by and through its duly authorized representative,** George Bray, Mayor, on this the _____ day of _____, 2021.

NOTARY PUBLIC
STATE AT LARGE

My commission expires: _____
Notary ID # _____

CERTIFICATION

I, Lindsay Parish, hereby certify that I am the duly qualified and acting Clerk of the City of Paducah, Kentucky, and that the foregoing is a full, true and correct copy of Ordinance No. _____ adopted by the Board of Commissioners of the City of Paducah at a meeting held on _____.

City Clerk

A RESOLUTION CONSTITUTING THE FINAL REPORT OF THE PADUCAH PLANNING COMMISSION ON THE PROPOSED CLOSING OF TWO ALLEYS, ONE EXTENDING NORTH OFF BROADWAY TOWARD JEFFERSON STREET BETWEEN NORTH WATER STREET AND NORTH 2nd STREET AND THE OTHER EXTENDING WEST OFF NORTH WATER STREET TOWARD NORTH 2nd STREET BETWEEN BROADWAY AND JEFFERSON STREET LOCATED AT 133 BROADWAY AND 111 NORTH WATER STREET.

WHEREAS, a public hearing was held on December 21, 2020 by the Paducah Planning Commission after advertisement pursuant to law, and

WHEREAS, this Commission has duly considered said proposal and has heard and considered the objections and suggestions of all interested parties who appeared at said hearing, and

WHEREAS, this Commission adopted a proposal to close two alleys in downtown Paducah, bounded by Broadway, North Water Street, Jefferson Street & North 2nd Street at 133 Broadway and 111 North Water Street.

NOW THEREFORE, BE IT RESOLVED BY THE PADUCAH PLANNING COMMISSION:

SECTION 1. That this Commission recommend to the Mayor and the Board of Commissioners of the City of Paducah to close two alleys bounded by Broadway, North Water Street, Jefferson Street & North 2nd Street located at 133 Broadway and 111 North Water Street as follows:

ALLEY CLOSURE – TRACT 1 - LEGAL DESCRIPTION

A certain tract of land as surveyed by Kyrin Jett Wood, P.L.S.#3445 and being generally located on the north side of Broadway Street and east of North 2nd Street, in Paducah, McCracken County, Kentucky, more particularly described as follows:

Beginning at the intersection of the north right-of-way of Broadway Street and the east right-of-way of North 2nd Street;

Thence with the north right-of-way of Broadway Street, N64°51'36"E a distance of 173.25 ft. to the True Point of Beginning, said point being the southeast corner of the City of Paducah property (Parcel A recorded in Deed Book 753, Page 578);

Thence leaving the right-of-way of above said street and along the east property line of the above said property, N25°08'24"W a distance of 244.00 ft. to a point, said point being the southeast corner of the City of Paducah property (Tract II recorded in Deed Book 756, Page 115), said point also being the southwest corner of the City of Paducah property (Tract V recorded in Deed Book 756, Page 115);

Thence with the south property line of the above said City of Paducah property (Tract V), N64°51'36"E a distance of 8.00 ft. to a point, said point also bring in the centerline of a 16' wide alley;

Thence with the centerline of above said alley, S25°08'24"E a distance of 244.00 ft. to a point, said point being in the north right-of-way of Broadway Street;

Thence along the right-of-way of above said street, S64°51'36"W a distance of 8.00 ft. to the True Point of Beginning.

The above described Tract contains 1,952 square feet.

ALLEY CLOSURE – TRACT 2 - LEGAL DESCRIPTION

A certain tract of land as surveyed by Kyrin Jett Wood, P.L.S.#3445 and being generally located on the south side of Jefferson Street and west of North Water Street, in Paducah, McCracken County, Kentucky, more particularly described as follows:

Beginning at the intersection of the south right-of-way of Jefferson Street and the west right-of-way of North Water Street;

Thence with the west right-of-way of North Water Street, S25°08'24"E a distance of 100.75 ft. to the True Point of Beginning, said point being the southeast corner of the City of Paducah property (Tract VI recorded in Deed Book 756, Page 115);

Thence along the west right-of-way of above said street, S25°08'24"E a distance of 10.00 ft. to a point, said point being in the centerline of a 20' wide alley;

Thence with the centerline of above said alley, S64°51'36"W a distance of 181.25 ft. to a point, said point also being the centerline intersection of above said alley and the centerline of a 16' wide alley;

Thence with the centerline of above said 16' wide alley, N25°08'24"W a distance of 10.75 ft. to a point, said point being in the south property line of the City of Paducah property (Tract V recorded in Deed Book 756, Page 115);

Thence along the south property line of above said property, N64°51'36"E a distance of 8.00 ft. to a point, said point being in the west property line of the City of Paducah property (Tract VI recorded in Deed Book 756, Page 115);

Thence along the west property line of the above said City of Paducah property, S25°08'24"E a distance of 0.75 ft. to a point, said point being the southwest corner of the City of Paducah property (Tract VI recorded in Deed Book 756, Page 115);

Thence along the south property line of the above said property, N64°51'36"E a distance of 173.25 ft. to the True Point of Beginning.

The above described Tract contains 1,819 square feet.

ALLEY CLOSURE – TRACT 3 - LEGAL DESCRIPTION

A certain tract of land as surveyed by Kyrin Jett Wood, P.L.S.#3445 and being generally located on the south side of Jefferson Street and west of North Water Street, in Paducah, McCracken County, Kentucky, more particularly described as follows:

Beginning at the intersection of the south right-of-way of Jefferson Street and the west right-of-way of North Water Street;

Thence with the west right-of-way of North Water Street, S25°08'24"E a distance of 110.75 ft. to the True Point of Beginning, said point also being in the centerline of 20' wide alley;

Thence along the west right-of-way of above said street, S25°08'24"E a distance of 10.00 ft. to a point, said point being the northeast corner of the City of Paducah property (Tract VII recorded in Deed Book 756, Page 115);

Thence along the north property line of above said City of Paducah property, S64°51'36"W a distance of 173.25 ft. to a point, said point being the northwest corner of the City of Paducah property (Tract VII recorded in Deed Book 756, Page 115);

Thence along the west property line of above said City of Paducah property, S25°08'24"E a distance of 25.00 ft. to a point, said point being the southwest corner of the City of Paducah property (Tract VII recorded in Deed Book 756, Page 115);

Thence, S64°51'36"W a distance of 8.00 ft. to a point, said point being in the centerline of a 16' wide alley;

Thence with the centerline of the above said 16' wide alley, N25°08'24"W a distance of 35.00 ft. to a point, said point also being the centerline of the above said 16' wide alley and the centerline of the above said 20' wide alley;

Thence with the centerline of the above said 20' wide alley, N64°51'36"E a distance of 181.25 ft. to the True Point of Beginning.

The above described Tract contains 2,013 square feet.

ALLEY CLOSURE – TRACT 4 - LEGAL DESCRIPTION

A certain tract of land as surveyed by Kyrin Jett Wood, P.L.S.#3445 and being generally located on the north side of Broadway Street and west of North Water Street, in Paducah, McCracken County, Kentucky, more particularly described as follows:

Beginning at the intersection of the north right-of-way of Broadway Street and the west right-of-way of North Water Street;

Thence with the north right-of-way of Broadway Street, S64°51'36"W a distance of 173.25 ft. to the True Point of Beginning, said point being the southwest corner of the City of Paducah property (Parcel B recorded in Deed Book 753, Page 578);

Thence along the right-of-way of above said street, S64°51'36"W a distance of 8.00 ft. to a point, said point being in the centerline of a 16' wide alley;

Thence with the centerline of above said alley, N25°08'24"W a distance of 198.25 ft. to a point;

Thence, N64°51'36"E a distance of 8.00 ft. to a point, said point being the northwest corner of the City of Paducah property (Parcel B recorded in Deed Book 753, Page 578);

Thence along the west property line of above said property, S25°08'24"E a distance of 198.25 ft. to the True Point of Beginning.

The above described Tract contains 1,586 square feet.

SECTION 2. That this Resolution shall be treated as, and is, the final report of the Paducah Planning Commission respecting the matters appearing herein.

SECTION 3. That if any section, paragraph or provision of this Resolution shall be found to be inoperative, ineffective or invalid for any cause, the deficiency or invalidity of such section, paragraph or provision shall not affect any other section, paragraph or provision hereof, it being the purpose and intent of this Resolution to make each and every section, paragraph and provision hereof separable from all other sections, paragraphs and provisions.

SECTION 4. Any agreements between the parties that are affected by the closure of this Right-of-Way shall be forwarded to the Board of Commissioners with this Resolution.


Cathy Crecelius, Chairwoman

Adopted by the Paducah Planning Commission on December 21, 2020

PROPERTY NOTES:

CLIENT:
CITY OF PADUCAH
P.O. BOX 2267
PADUCAH, KENTUCKY 42002

OWNERS:
CITY OF PADUCAH
P.O. BOX 2267
PADUCAH, KENTUCKY 42002

SOURCE OF TITLE:
DEED BOOK 753, PAGE 578

PLAT REFERENCES:
PLAT SECTION , PAGE

AREA SUMMARY:

TRACT 1: 1,952 S.F. 0.045 AC.	TRACT 2: 1,819 S.F. 0.042 AC.	TRACT 3: 2,013 S.F. 0.046 AC.	TRACT 4: 1,586 S.F. 0.036 AC.
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INTENT:

THE INTENT OF THIS PLAT IS TO CLOSE THE 16' WIDE AND 20' WIDE ALLEY AS SHOWN HEREON.

FLOOD ZONE INFORMATION:

THIS PROPERTY IS LOCATED IN FLOOD ZONE X, "AREA WITH REDUCED FLOOD RISK DUE TO LEVEE", AS SHOWN ON THE NATIONAL FLOOD INSURANCE RATE MAP, COMMUNITY PANEL NO. 21145C0153F, EFFECTIVE NOVEMBER 2, 2011.

ZONING INFORMATION:

THE PROPERTY SHOWN HEREON IS CURRENTLY ZONED "B-2" ZONE "B-2" = DOWNTOWN BUSINESS ZONE

MINIMUM YARD REQUIREMENTS:
NONE

MINIMUM AREA REQUIREMENTS:
NONE

MAXIMUM BUILDING HEIGHT:
NONE

THE PROPERTY SHOWN HEREON IS CURRENTLY ZONED "B-2-T" ZONE "B-2-T" = DOWNTOWN BUSINESS TOWNLIFT ZONE

MINIMUM YARD REQUIREMENTS:
NONE

MINIMUM AREA REQUIREMENTS:
NONE

MAXIMUM BUILDING HEIGHT:
NONE

MAYOR'S CERTIFICATE OF APPROVAL

IN ACCORDANCE WITH KENTUCKY REVISED STATUTES CHAPTER 82 AND BY ORDINANCE # _____ I HEREBY CERTIFY THAT THE PUBLIC WAY AS SHOWN ON THIS PLAT HAS BEEN OFFICIALLY CLOSED.

MAYOR, CITY OF PADUCAH
DATE _____

STATE OF KENTUCKY, COUNTY OF McCRACKEN CERTIFICATE OF RECORDING

I HEREBY CERTIFY THAT THIS PLAT WAS THIS DAY LOGGED IN MY OFFICE FOR RECORD AND THAT I HAVE RECORDED SAME WITH THIS AND THE FOREGOING CERTIFICATES IN MY OFFICE. GIVEN UNDER MY SEAL THIS _____ DAY OF _____ AND RECORDED IN PLAT SECTION _____, PAGE _____

McCRACKEN COUNTY COURT CLERK _____ DEPUTY COURT CLERK _____

CERTIFICATE OF OWNERSHIP

"I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I (WE) HEREBY ADOPT THIS PLAN WITH MY (OUR) FREE CONSENT."

OWNER'S SIGNATURE _____ DATE _____

CERTIFICATE OF ACKNOWLEDGMENT

STATE OF _____
COUNTY OF _____

I, _____, A NOTARY PUBLIC IN AND FOR THE STATE AND COUNTY AFORESAID, DO HEREBY CERTIFY THAT THIS PLAT AND THE FOREGOING CERTIFICATE WAS THIS DAY PRESENTED TO ME BY _____ WHO THEN EXECUTED SAID CERTIFICATE IN MY PRESENCE AND ACKNOWLEDGED SAME TO BE A FREE ACT AND DEED FOR THE PURPOSES STATED THEREIN.

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____, 20____.

NOTARY PUBLIC SIGNATURE: _____

MY COMMISSION EXPIRES: _____

PLANNING AND ZONING CERTIFICATE OF APPROVAL

UNDER THE AUTHORITY PROVIDED BY CHAPTER 100 KENTUCKY REVISED STATUTES ADOPTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PADUCAH, THIS PLAT HAS BEEN GIVEN APPROVAL AND ACCEPTED AS FOLLOWS:

APPROVED BY PADUCAH, PLANNING AND ZONING COMMISSION AT A MEETING

HELD _____, 20____.

CHAIRMAN OF THE PLANNING ZONING COMMISSION _____



BEARINGS SHOWN HEREON
BASED ON KENTUCKY STATE
PLANE COORDINATE SYSTEM
(SOUTH ZONE)



VICINITY MAP

VAC2020-140

RECEIVED

NOV 10 2020

Planning Department

UTILITY OWNER'S CERTIFICATE:

THIS IS TO CERTIFY THAT WE THE UTILITY OWNER'S HEREBY ACKNOWLEDGES THE PORTION OF PUBLIC WAY PROPOSED TO BE CLOSED AS SHOWN AND DESCRIBED HEREON AND WILL NOT HAVE ANY EXISTING OR CURRENT INTEREST OF THE PUBLIC WAY CONSIDERED FOR CLOSURE AS SHOWN AND DESCRIBED HEREON. ALL EXISTING UTILITY LINES SHALL BE RELOCATED OR REMOVED WITHIN THE PROPOSED PORTION OF PUBLIC WAY TO BE CLOSED.

PADUCAH WATER WORKS SIGNATURE _____ DATE (MM/DD/YYYY) _____

PADUCAH WATER WORKS TITLE _____

ATMOS ENERGY SIGNATURE _____ DATE (MM/DD/YYYY) _____

ATMOS ENERGY TITLE _____

PADUCAH POWER SYSTEM SIGNATURE _____ DATE _____

PADUCAH POWER SYSTEM TITLE _____

COMCAST CABLE SIGNATURE _____ DATE (MM/DD/YYYY) _____

COMCAST CABLE TITLE _____

AT&T SIGNATURE _____ DATE (MM/DD/YYYY) _____

AT&T TITLE _____

PADUCAH-McCRACKEN CO. JOINT SEWER AGENCY SIGNATURE _____ DATE (MM/DD/YYYY) _____

PADUCAH-McCRACKEN CO. JOINT SEWER AGENCY TITLE _____

CITY OF PADUCAH SIGNATURE _____ DATE (MM/DD/YYYY) _____

CITY OF PADUCAH TITLE _____

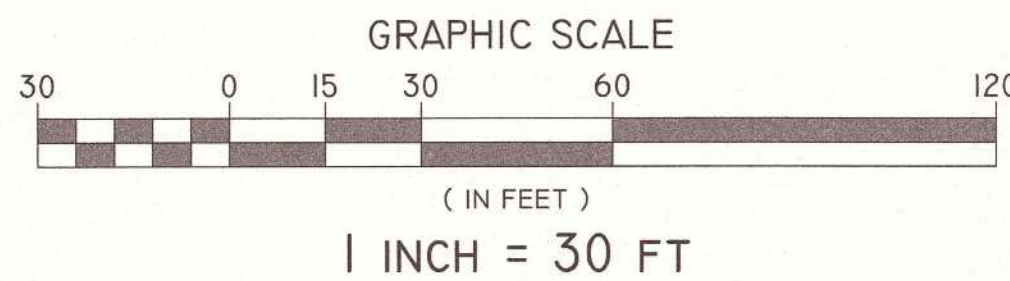
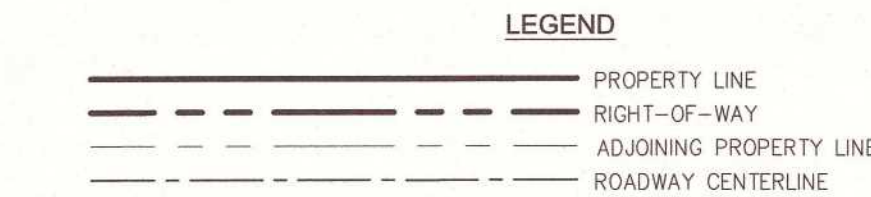
SURVEYOR'S CERTIFICATE:

I DO HEREBY CERTIFY THAT THIS REPRESENTS A BOUNDARY SURVEY AND COMPLIES WITH 201 KAR 18:150. AND THAT THE BOUNDARY INFORMATION SHOWN HEREON WAS PERFORMED UNDER MY DIRECT SUPERVISION BY USING REAL TIME KINEMATIC "RTK" GPS (SPECTRA PRECISION SP80 GPS UNIT & TRIMBLE S5 ROBOTIC TOTAL STATION). BEARINGS AND DISTANCES SHOWN HEREON ARE COMPUTED USING GROUND COORDINATES. THE ACCURACY AND PRECISION OF SAID SURVEY MEETS OR EXCEEDS SPECIFICATIONS OF AN "URBAN" SURVEY. DATE OF SURVEY: DECEMBER 4, 2019.

K. JETT WOOD, P.L.S. #3445

DATE _____

THIS PROPERTY IS SUBJECT TO ALL PREVIOUSLY CONVEYED RIGHT-OF-WAYS AND EASEMENTS. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE OPINION.



BACON | FARMER | WORKMAN
ENGINEERING & TESTING, INC.



ALLEY CLOSURE
CITY OF PADUCAH - DOWNTOWN DEVELOPMENT
133 BROADWAY
PADUCAH, KENTUCKY

FOR CITY OF PADUCAH

SHEET

SV1.0